

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 21 FEBRUARY 2017	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 21 February 2017**, commencing at **7.00 pm**.

PRESENT: Ms C Papps Chair  
Ms M Stevens Deputy Chair  
Mr K Bevan  
Ms S Warwick  
Cr J Cootes

IN ATTENDANCE: Mr W Maxwell Group Manager Corporate Services  
Ms J Rennie Executive Secretary, Regulatory Services  
Ms V Starbuck-Maffey Democracy Services Manager

Fletcher Construction  
Ms S Ropata Stakeholder and Communications Managers  
Mr J Palm Project Manager  
Mr A Goldie Engineering Manager  
Mr E Breese Stakeholder Manager

The Chair welcomed everyone to the meeting including staff from Fletcher Construction who were presenting on the Peka Peka to Ōtaki Expressway.

OCB 17/02/013

#### **APOLOGIES**

There were no apologies.

It was noted that Wayne Maxwell, Group Manager Corporate Services was standing in as Senior Manager to the Ōtaki Community Board for Kevin Currie, Group Manager Regulatory Services as he was on leave.

OCB 17/02/014

#### **PUBLIC SPEAKING TIME**

The Chair outlined the meeting protocols for those wishing to speak.

#### **Grant Applications**

##### Ōtaki College – Andy Fraser

Mr Fraser spoke on behalf of Ōtaki College's grant application to assist with catering expenses for an event to commemorate the sinking of the SS Ōtaki.

He also commented that he could not find the dates of Ōtaki Community Board meetings on the Council's website.

##### Lions Club of Ōtaki – Ian Futter

Mr Futter spoke on behalf of the Lions Club of Ōtaki's grant application requesting help for their book fair to raise funds for the development of a Bike Pump Track at Haruatai Park.

##### Emma Joss

Ms Joss spoke to her grant application asking for help to attend an Edmund Hillary Outdoors Education Centre camp.

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**PUBLIC SPEAKING TIME (Other issues)**

Jill Stansfield

Ms Stansfield spoke on behalf of the Kapiti Older Persons' Council regarding the importance of seating on our walkways for older people.

In response to Board Member questions, preferred locations and placement were still being investigated but seats would be within ward areas.

Cr Cootes requested confirmation on whether there was a two seat annual seat allocation for Community Boards. Mr Maxwell would follow-up and report back.

OCB 17/02/015

**MEMBERS' BUSINESS**

**(a) Public Speaking Responses**

All public speakers had been responded to at the time of speaking.

Community Board meeting dates

Mr Maxwell demonstrated how to access meeting agendas and advised further improvements would be considered in response to this feedback.

**(b) Leave of Absence**

There was no leave of absence.

**(c) Matters of an Urgent Nature**

There were no matters of an urgent nature.

**(d) Declarations of Interest**

Councillor Cootes declared a conflict of interest with regards to the Ōtaki College grant application and would not participate in the discussion or voting.

OCB 17/02/016

**CONSIDERATION OF APPLICATIONS FOR FUNDING (RS-17-116)**

**MOVED (Stevens/Warwick)**

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki College of \$500.00 to assist with catering expenses for an event to commemorate the sinking of the SS Ōtaki.

**CARRIED**

**MOVED (Cootes/Bevan)**

That the Ōtaki Community Board approves a funding grant of \$500.00 to be made to the Lions Club of Ōtaki for the hireage of the Ōtaki Railway Station to run a book fair.

**CARRIED**

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**MOVED (Stevens/Warwick)**

**That the Ōtaki Community Board approves a funding grant to be made to Emma Joss for the amount of \$156.00 to assist with the costs of attending an Edmund Hillary Outdoors Education Centre Camp.**

**CARRIED**

OCB 17/02/017

**PRESENTATION: PEKA PEKA TO ŌTAKI**

Fletcher Construction, contracted to design and construct PP2Ō, gave a presentation on the Peka Peka to Ōtaki Expressway.

The Chair asked for questions from the floor.

Wayne Stevens, Farmer

Mr Stevens spoke about how the Expressway had affected him and was concerned that after all the consultation to date it looked as if the Old Hautere and Ōtaki Gorge Roads were not joined up even though this was shown on the initial plans. The latest plan he had seen looked like the roads were delinked.

Mr Goldie said the consented design had the roads linking. Mr Palm reassured him that consultation would take place on any deviations from the approved plan. There were no changes from the concept plan so that was what they were running with. The team would meet with Mr Stevens to discuss further. Mr Palm stressed that Fletcher Construction was obliged to build what had been consented. Consultation would happen with the community if there were any changes along the way because it was thought there was a better way to do things. Changes that were not supported would not happen. Council would need to sign off on any changes.

David Brooker, Loco Miniature and Railway Gardens

Mr Brooker asked how Taylors Road would interlink at the Northern end and the timeframe. Mr Palm explained that the preliminary design had been done. The initial design was unsafe so changes had been proposed. Once the plans were approved by the NZTA and Council, then they would have the preliminary design for the next stage to incorporate into the construction.

Mr Brooker asked if there was any design for a cycleway north of Peka Peka. Mr Palm advised this was not part of the contract. It could be possible that in parallel with the project turning the local road into an arterial road, a cycleway could be incorporated into this. Cr Cootes was surprised a cycleway was not part of the contract. He was having discussions with Minister Guy, Fletcher Construction, Council and NZTA to try and get additional funding for a cycleway that met the standard of the southern section of the Expressway.

Mr Brooker was concerned his property would be cut off and he would have to wait a number of years for the next stage of the Expressway. Sarah Ropata would meet with Mr Booker to discuss this concern further and would note that he raised this as an issue tonight.

A question was raised regarding the movement of the railway line and what was to happen to the railway station. Mr Goldie responded that the railway station would not be touched and that the tracks north of the station would be picked up and moved to the west (away from County Road) to allow room for the new expressway to sit between County Road and the re-aligned railway tracks.

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Alison Joss, Te Horo Beach

Ms Joss asked if the Fletcher Construction team was planning to have meetings within the communities themselves.

Ms Ropata advised they would be taking a similar approach to that taken with M2PP and would be guided by this community. A community liaison group will be formed with representatives from a range of community groups within Ōtaki. This would be an independent board to raise concerns to regulate what Fletcher Construction was doing. Its office would be moving up to Ōtaki and situated off Riverbank Road.

The Chair thanked the team for presenting and looked forward to the Expressway work starting and seeing the Fletcher Construction team in the community.

OCB 17/02/018

**ADOPTION OF STANDING ORDERS FOR MEETINGS OF THE ŌTAKI COMMUNITY BOARD 2016-2019 (CORP-17-113)**

Vyvien Starbuck-Maffey spoke to her report. She advised Standing Orders could be amended at any point through the triennium with a 75% majority vote. It was also noted that the Chair had a casting vote this triennium.

**MOVED (Stevens/Warwick)**

**That the Ōtaki Community Board adopts the Local Government New Zealand Standing Orders as at Appendix 1 of report Corp-17-113, with any additional amendments and adopts Clause 21.4 Option C as the general procedure for speaking and moving motions.**

**CARRIED**

OCB 17/02/019

**ROAD NAMING – RANGIURU ROAD SUBDIVISION (CORP-17-104)**

**MOVED (Stevens/Warwick)**

**That the Ōtaki Community Board approves the name “Dow Chung Place” for the road highlighted on Appendix 1 of Report Corp 17-104.**

**CARRIED**

Staff were asked to consider whether we should be doing multilingual street names. As a precedent we have two Chinese multilingual signs currently in place.

Mr Maxwell would investigate with staff if this could be done and report back.

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OCB 17/02/020

**COMMUNITY BOARD ATTENDANCE AT THE COMMUNITY BOARD CONFERENCE 2017 (CORP-17-120)**

The Chair advised there was enough funding to allow two people to attend the Conference. The Chair was attending as part of the Community Board Executive Committee (CBEC).

**MOVED (Papps/Cootes)**

**That the Ōtaki Community Board approves the attendance of S Warwick and M Stevens at the New Zealand Community Board Conference in Methven on 12-13 May 2017.**

**That the Board Chair is authorised to appoint another delegate in the event that the original nominee cannot attend.**

**That the delegate/s will provide in a timely fashion written reports on their experience for publication in the Elected Members' Bulletin.**

**CARRIED**

OCB 17/2/021

**CONFIRMATION OF MINUTES – 29 NOVEMBER 2016**

**Matters Arising:**

Ōtaki beach toilet – Cr Cootes would follow up to try and progress this matter. This was discussed further in Matters Under Action.

Ms Warwick raised the Ōtaki College funding matter and advised that Andy Fraser, Principal of Ōtaki College, would like support from the Community Board in the Long Term Plan process.

**MOVED (Warwick/Stevens)**

**That the minutes of the 29 November 2016 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.**

**CARRIED**

OCB 17/02/022

**MATTERS UNDER ACTION**

Item 4: Toilet at Ōtaki Estuary – The Board will need to demonstrate to Council that it has explored all funding avenues if Greater Wellington Regional Council (GWRC) rejects an application to fund a toilet at the Estuary. GWRC would have funding for landscaping around the proposed toilet. A site meeting identified a lot of issues. The Board agreed it should try and progress this matter as a lot of people use this area.

Item 5: Community Board meetings – Democracy Services was to liaise with the Chair on this matter as 7 March was too early to hold the first meeting. The idea was to move the meetings around to different Community Board venues. It was suggested the first meeting be held late March/early April on a Tuesday evening that was not a Board meeting night.

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Item 6: Riverbank Road footpath assessment – Cr Cootes expressed his disappointment that the community was not consulted about the scope of the survey as the Board was assured it would be. Mr Maxwell pointed out that we had a small budget for footpaths and there were more pressing footpath priorities in other places in the community. He would follow up on this matter and said Council would still talk to businesses as it wants to engage with the community.

Item 3: Memorial Hall – Rahui Rugby Club rooms were suggested as an alternative if Memorial Hall was not adequate to be an emergency hub. Various hubs were needed and were currently being investigated because we did not know how buildings would react in certain earthquake scenarios.

#### **Reserve Fund Priorities:**

There was discussion on the budget figure for the splash pad. A footnote of the total cost of the feature should be included in future as the \$275,000 relates to our portion of the reserve fund towards the splash pad and the total budget is closer to \$500,000.

BBQ Facilities – Cr Cootes asked that an explanation be given on the costing options (i.e. \$10,000 and \$30,000).

Te Horo Beach improvements – we have received no feedback. This matter needs further consultation with the community. There would be a Long Term Plan discussion on reserve funds across the district.

OCB 17/02/023

#### **GENERAL BUSINESS**

Tasman Road – The speed issue down Tasman Road had been raised again after an accident. Cr Cootes reported that Mr Mallon, Group Manager Infrastructure Services was following up on this. We would ask for clarification from Mr Mallon about progress for our next meeting on remedial work done within the existing budget.

Ōtaki Pottery Club – Ms Warwick had been approached about placement of the Club's billboards to advertise fundraising events. It was advised that the Club contact Customer Services to book space and should approach Janice McDougall, Communications and Engagement Manager, regarding promoting events on our website

Nikau Foundation – Ms Warwick was approached by Adrienne Bushell to ask if she could talk at one of our Community Board meetings.

Ōtaki Pool Blessing – Ms Warwick wanted to ensure that integral people were being recognised. There was a small blessing internal event and the opening would be an external event for everyone. Ms Warwick would liaise with Alison Law, Parks & Recreation regarding a list of invitees.

#### **Report Back**

Cr Cootes advised he attended Waitangi celebrations and the Blessing of the M2PP. Both he and the Chair had met with Marco Zeeman on bridge designs for the Ōtaki section of the Expressway. He had met with PP20 residents regarding their concerns and discussed cycleways with the Minister and Fletchers Construction. He had spoken with the Minister about a better way of being advised of matters that concerned the community such as being successful in the UFB bid which he found out through the media.

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He was involved with Annual Plan discussions and has been looking at Community Board submissions. There would be some hard calls to make for Community Boards. He also attended a Transport Forum at Horowhenua Council. Work was being done on a case to the Minister for the Palmerston North to Waikanae connection.

Mr Bevan missed the M2PP tour but went to the Open Day and found it very interesting.

Ms Stevens has been involved with most of the above.

The Chair attended a CBEC meeting last week and attended an Inter-agency Mayoral Forum meeting on 9 February in Palmerston North on behalf of the Mayor.

The Ōtaki Community Board meeting closed at 9.35pm.

*B. Papps*  
 .....  
 Chairperson

*4/4/17*  
 .....  
 Date