

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 28 SEPTEMBER 2017	2.00 PM

Minutes of the additional meeting of the Kapiti Coast District Council on Thursday 28 September 2017, commencing at 10.00 am in Council Chambers, Ground Floor, Kapiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	J	Howson	
	Cr	D	Scott	
	Cr	M	Scott	
ATTENDING	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board
	Ms	J	Prvanov	Chair, Waikanae Community Board
	Ms	S	Warwick	Member, Otaki Community Board
	Mr	P	Dougherty	Chief Executive
	Mr	K	Currie	Group Manager, Regulatory Services
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Mr	M	de Haast	Acting Group Manager, Corporate Services
	Ms	D	Andrew	Manager, Organisational Development
	Ms	A	Horn	Manager, Financial Accounting
	Ms	J	Muir	Manager, Environmental Standards
	Mr	K	Black	Manager, Corporate Planning and Reporting
	Ms	B	Griffin	Senior Policy Advisor
	Mr	N	Todd	Manager, Resource Consents and Compliance
	Mr	C	Mylne	Manager, Property Services
	Ms	C	Schella	Senior Communications & Engagement Advisor
	Ms	L	Belcher	Manager, Democracy Services
LEAVE OF ABSENCE	Cr	F	Vining	
APOLOGY	Cr	P	Gaylor	Greater Wellington Regional Council

The Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 17/09/159

(a) APOLOGIES

MOVED (M Scott/Mayor)

That an apology is received from Mrs Prvanov for lateness.

CARRIED

It was noted that Cr Penny Gaylor, Greater Wellington Regional Council, was not able to attend.

(b) DECLARATIONS OF INTEREST

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There were no declarations of interest.

KCDC 17/09/160

PUBLIC SPEAKING TIME (for items relating to the agenda)

Kevin Burrows spoke on behalf of Grey Power in relation to the Chief Executive Recruitment and Selection Process on the public Excluded Agenda in support of an open and transparent process.

KCDC 17/09/161

UPDATE : CR PENNY GAYLOR, GREATER WELLINGTON REGIONAL COUNCIL

Cr Gaylor could not attend today's meeting due to a conflict with Greater Wellington Regional Council meeting.

KCDC 17/09/162

MEMBERS' BUSINESS

(a) Public Speaking Time Responses

The Mayor thanked Mr Burrows for his attendance.

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature

There were no matters of an urgent nature.

KCDC 17/09/163

MAYOR'S REPORT

A copy of the Mayor's Report was provided to each of the Elected Members.

MOVED (M Scott/Elliott)

That Council receives the Mayor's Report.

CARRIED

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KCDC 17/09/164

ANNUAL REPORT TO 30 JUNE 2017 (SP-17-320)

Kevin Black introduced the Annual report and answered members' questions.

MOVED (Cardiff/Holborow)

That the Council adopts pursuant to Section 98 of the Local Government Act 2002, the Kāpiti Coast District Council Annual Report for the year ended 30 June 2017 attached as Appendix 1 to this report (SP-17-320).

That the Council delegates to the Mayor, Chair of the Operations and Finance Committee and Chief Executive the authority to approve minor editorial changes to the material contained in the Annual Report 2016/17(Appendix 1 to Report SP-17-320) prior to publication.

CARRIED

KCDC 17/09/165

PUBLIC NOTIFICATION OF INTENTION TO DECLARE PHARAZYN RESERVE TO BE LOCAL PURPOSE RESERVE (CS-17-298)

Max Pedersen introduced the report and answered members' questions.

MOVED (M Scott/Elliott)

That Council commence notification of, and consultation on, its intention to pass a resolution declaring the five land parcels comprising Pharazyn Reserve to be local purpose reserve in accordance with Part 2, Section 14 (2) of the Reserves Act 1977, as follows:

- **Lot 4 DP 29919, Pt Lot 3 DP 20118 and Lot 1 DP 20118 local purpose reserve (recreation and wildlife habitat)**
- **Lot 2 DP 85459 local purpose reserve (recreation)**
- **Lot 4 DP 85459 local purpose reserve (foreshore protection).**

CARRIED

KCDC 17/09/166

FEEES FOR NEW APPLICATIONS UNDER THE RESOURCE MANAGEMENT ACT 1991 (RS-17-323)

Kevin Currie and Natasha Todd spoke to the report and answered members' questions. There was discussion about how Kapiti Coast District Council fees compare with other Councils. There was discussion about the consultation process and the merits of consulting on a preferred proposal rather than two proposals.

Cr Benton left the chamber at 10.17am and returned at 10.20am.

MOVED (Cardiff/Howson)

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That the Council agrees to use the special consultative procedure to publicly notify the Statement of Proposal for resource management fees as set out in attachment two to report RS-17-323.

CARRIED

KCDC 17/09/167

ALIGNMENT OF THE BEACH BYLAW AND COUNCIL DELEGATIONS TO CHIEF EXECUTIVE AND STAFF WITH THE FIRE AND EMERGENCY NEW ZEALAND ACT 2017 (SP-17-264)

Brandy Griffin spoke to the report and answered members' questions. It was clarified that residents would apply in future to Fire and Emergency New Zealand rather than to Council for a beach fire permit.

MOVED (M Scott/Cootes)

That Council approves the following amendment to the Beach Bylaw 2009 to go into effect on 1 October 2017:

(a) Clause 17 (beach fire permits) is deleted from the Bylaw.

That Council adopts the revised Council Delegations to the Chief Executive and staff, as shown in Appendix 4, inclusive of the amendment specified in paragraph 11 of Report SP-17-264.

CARRIED

KCDC 17/09/168

PARAPARAUMU BRIDGE CLUB LEASE (CS-17-325)

Max Pedersen and Crispin Mylne spoke to the report and answered members' questions.

MOVED (Holborow/Elliott)

That the Kāpiti Coast District Council authorises the Chief Executive to enter into a Deed of Lease with the Paraparaumu Bridge Club on the terms and conditions set out in this report for a term of ten years, with one right of renewal for ten years, commencing 31 August 2017 for the ground lease of the property situated at 1 Brett Ambler Way.

CARRIED

KCDC 17/09/169

KĀPITI MAJOR EVENT FUNDING (SP-17-331)

The Chief Executive introduced the report.

Coastella

Gerry Paul and Paul Brown reported back about Coastella 2017 and spoke about the future Coastella 2018 festival. Gerry and Paul spoke to a PowerPoint presentation.

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Cr Elliott left the chamber at 10.30 and returned at 10.37am. Cr Elliott left at 10.44am and returned at 12.52pm.

Cr D Scott left to the Chamber at 10.30 and returned at 10.36am

Joclyn Prvanov arrived at 10.55am.

It was clarified that proposed fees for general tickets for Coastella 2018 will cost between \$65 and \$75 for individuals. Family tickets will also be available. There was discussion about other potential sources of funding. It was clarified that 8 people are paid as part of the ongoing Coastella organisational team plus contractors such as lighting contractors who are paid for the day.

Otaki Kite Festival

Ian Carson reported back about the Otaki Kite Festival in 2017 and spoke about the planned festival on 10 and 11 February 2018.

Cr Buswell left the chamber at 11.01am and returned at 11.14am.

There was discussion regarding the Kite Festival not being the type of event that could become self- funding under the current model and some discussion regarding the requirement for the Festival organisers to schedule the Festival at a time when tides would allow good access to the beach.

Kapiti Food Fair

Helene Judge provided a report back on Kapiti Food Fair. Ms Judge confirmed that she was in conversation with the Martinborough Fair and a number of other Fairs. Zeal will be involved in the Kapiti Food Fair for the second year.

It was noted that all groups had been very happy with the support from staff.

There was discussion about the need to review the way the events plan is run. It was agreed that discussion with staff would take place about this.

It was explained that Libby Hakaraia was unable to attend to provide additional feedback on the Māoriland Film Festival as she was overseas running an indigenous film workshop in Hawaii.

MOVED (Cootes/Buswell)

That the Council notes the report back on events held in 2016 by Māoriland Film Festival, Ōtaki Kite Festival, Coastella Music Festival and the Kāpiti Food Fair and are satisfied with post evaluation reports against economic impact.

That the Council notes the resolution passed by the Environment and Community Development Committee in 2016 that commits a total investment of \$100,000 to events, leaving \$60,000 available for the 2017 round, as outlined in the following table:

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Event	Funding level 2017
Māoriland Film Festival \$60,000 (for 3 years)	\$40,000
Ōtaki Kite Festival	\$20,000
Coastella Music Festival	\$30,000
Kāpiti Food Fair	\$10,000
Total	\$100,000 (\$60,000 available for new major events)

CARRIED

The meeting adjourned at midday and resumed at 12.10pm

KCDC 17/09/170

REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (CORP-17-319)

MOVED (Cootes/M Scott)

That Council approves the recommendations at paragraphs 32-43, excluding the recommendations at paragraphs 33, 34 and 38 in Appendix 1 of Report IS-17-282 (New bus stops for Ōtaki as part of better bus services for Kāpiti):

- approves the installation of a new bus stop outside 25 Domain Road.
- approves the installation of a new bus stop outside 70 Waerenga Road.
- approves the installation of a new bus stop outside 35 Kirk Street.
- approves the installation of a new bus stop outside 42 Kirk Street.
- approves the installation of a new bus stop outside 281 Ranguru Road.
- approves the installation of a new bus stop outside 61 Moana Road.
- approves the relocation of the bus stop opposite 70 Marine Parade 50m southward to opposite 74 Marine Parade.
- approves the Mill Road bus stops at Otaki School being time limited to school times (8:30am to 9:15am and 2:30pm to 3:15pm) once new route has commenced.
- approves the removal of stops at 56 Aotaki Street and 4 Koromiko Road once new route has commenced.

CARRIED

MOVED (Holborow/M Scott)

That Council approves the recommendations at paragraphs 40-51 in Appendix 1 of report IS-17-276 (New hail and ride route locator for Paekākāriki as part of better bus services for Kāpiti):

- endorses the new 'Hail and Ride' location on Wellington Road outside #11.

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- endorses the new 'Hail and Ride' location on Wellington Road at its intersection with the Sand Track.
- endorses the new 'Hail and Ride' location on Tilley Road outside #67.
- endorses the new 'Hail and Ride' location on Tilley Road outside #101.
- endorses the new 'Hail and Ride' location on Te Miti Street outside #22A.
- endorses the new 'Hail and Ride' location on Henare Street outside #171 Wellington Road.
- endorses the new 'Hail and Ride' location on Henare Street outside 135 The Parade.
- endorses the new 'Hail and Ride' location on The Parade outside #116.
- endorses the new 'Hail and Ride' location on Wellington Road outside #104.
- endorses the new 'Hail and Ride' location on The Parade outside #'s 76 – 78.
- endorses the new 'Hail and Ride' location on The Parade at its intersection with the Sand Track.
- endorses the new 'Hail and Ride' location on Beach Road outside #14 (1 Wellington Road).

That Council notes the Paekākāriki Community Board preference for a separate name for renaming SH1 and it's recommendation of the following name for Section 1 : Paekākāriki to Mackays Crossing : Hurumutu.

That Council notes the recommendation from the Paekākāriki Community Board that further renaming work be undertaken for the section from Beach Road South of State Highway 1 in conjunction with Porirua City Council.

CARRIED

MOVED (Holborow/Buswell)

That Council approves the recommendations at paragraphs 26-30 in Appendix 1 of Report IS-17-270 (New bus stops for Paraparaumu/Raumati as part of better bus services for Kāpiti):

- approves the installation of a new route locator sign outside 131 Matai Road.
- approves the installation of a new route locator sign opposite 131 Matai Road.
- approves the installation of a new route locator sign outside 180 Matai Road.
- approves the installation of a new route locator sign outside 187 Matai Road.
- approves the installation of a new route locator sign outside 100 Valley Road.

That Council notes the recommendation from the Paraparaumu/Raumati Community Board that Council write to Local Government New Zealand enlisting their support in contacting all Local Governments in New Zealand to support and advocate on behalf of all communities for Central Government to fully fund all St John Ambulance, Wellington Free Ambulance and all Ambulance Services across New Zealand.

That Council notes

- The Paraparaumu/Raumati Community Board preference for separate names for renaming State Highway 1 and its recommendation for the following names to Council: Section 2: Main Road South.
- The Paraparaumu/Raumati Community Board recommendation for separate names for renaming State Highway 1 and recommends the following name to Council: Section 3: Main Road North.

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- That the Paraparaumu/Raumati Community Board recommends to Council that it considers an overarching name for the old State Highway 1 corridor, in consultation with the community and iwi.
- That the Paraparaumu/Raumati Community Board endorses the need for a case study regarding the works on Raumati Road and Hillcrest Road, and that Council notes this resolution.
- That the Paraparaumu/Raumati Community Board make a submission to the upcoming review of the Greater Wellington Regional Council's Parks Network Plan endorsing the recommendation made by Kapiti Coast District Council officers regarding the location of poplar trees to be planted on Poplar Avenue, and that Council notes this resolution.
- That the Paraparaumu/Raumati Community Board once again request that staff give urgent priority to Poplar Avenue, from the Queen Elizabeth Park cycleway and westwards, for the purposes of the speed limit review while working with the Raumati South Residents Association, and that Council notes this resolution.

CARRIED

Council noted the request from the Paraparaumu/Raumati Community Board that Council write to the Chief Executive requesting all Community Board resolutions be presented to the Council and urge him to implement this so Councillors can be better informed of Community Board decisions. There was some concern raised by Council that the extra work load and expense that this would introduce for staff.

The Chief Executive explained that reports and resolutions are rarely taken to Council 'for noting' unless this is specifically requested. Neither are all the resolutions from every other Committee and sub Committee of Council reported to Council. All the minutes are reported in the Elected Members Bulletin so that Councillors get the opportunity to note the business of other Boards and Committees. The Chief Executive explained that if there is a recommendation that a Community Board wants Council to know about all they have to do is add the words 'and the Council notes this resolution'.

MOVED (M Scott/Holborow)

That Council accept the recommendation from the Waikanae Community Board that it approves the recommendations in paragraphs 22 and 23 in Appendix 1 of Report IS-17-303 (New bus stops on Te Moana Road Waikanae as part of better bus service 280 for Kāpiti):

- approves the installation of a new bus stop outside 394 Te Moana Road.
- approves the change in operational times for the bus stop outside 26 Rimu Street from 8.30 am – 9.15 am and 2.30 pm – 3.15 pm to a full time bus stop.

That Council notes the Waikanae Community Board preference for separate names for renaming SH1 and its recommendation for the following names for:

- Section 4: Waikanae town : Main Road
- Section 5: Waikanae to Peka Peka: Main Road
- Section 6: Hadfield Road connection: Horrobin
- Section 7: Peka Peka Road to Te Kowhai Road: Matene Te Whiwhi

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That Council notes that the Waikanae Community Board supports the concept of an overall corridor name in partnership with our partners to the north and south, Horowhenua District Council and Porirua City Council.

That Council notes the Waikanae Community Board recommendation to Council that it abandon the Waikanae Competition sign and that the allocated funding be retained in the Waikanae Capital Improvement Fund.

CARRIED

MOVED (M Scott/ Holborow)

That Council receives Report Corp-17-319, as amended, (Reports and Recommendations from Standing Committees and Community Boards).

CARRIED

KCDC 17/09/171

CONFIRMATION OF MINUTES – 20 JULY 2017

MOVED (M Scott/Cootes)

That the minutes of the Council meeting on 20 July 2017 be accepted as a true and accurate record of that meeting.

CARRIED

KCDC 17/09/172

PUBLIC SPEAKING TIME (for items not related to the agenda)

There were none.

Council adjourned for lunch at 12.28pm and resumed at 12.52

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KCDC 17/09/173

RESOLUTION TO GO INTO PUBLIC EXCLUDED

MOVED (Cardiff/Benton)

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board representatives) now be excluded from the meeting for the reasons given below, while the following matters are considered:

- Appointment to Kapiti Community Recreational Turf Trust (CS-17-263)
- Proposed Changes to the Earthquake-Prone Building Project (RS-17-324)
- Chief Executive Recruitment and Selection Process (CS-17-332)

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Appointment to Kapiti Community Recreational Turf Trust (CS-17-263)	Section 7(2)(a): to protect the privacy of natural persons.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Proposed Changes to the Earthquake-Prone Building Project (RS-17-324)	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(i) – to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Chief Executive Recruitment and Selection Process (CE-17-332)	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(i) – to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

CARRIED

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The Council meeting went into public excluded session at 12.52pm.

The Council came out of public excluded session at 2.26pm.

The Council meeting closed at 2.26pm.

Signed / / **2017**

Mayor K Gurunathan