

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 29 KOHITĀTEA 2019	10.00 AM

<b>xMEMBERS</b>	Mr	R	Waaka	Ngā Hapū o Ōtaki (Chair)
	Mr	C	Gerretzen	Te Ātiawa ki Whakarongotai Charitable Trust
	Sir	M	Rei	Ngāti Toa Rangatira
	Ms	N	Repia	Ngāti Toa Rangatira
	Ms	K	Hapeta	Ngā Hapū o Ōtaki
	Cr	J	Cootes	Mema o te Kaunihera
	Cr	J	Holborow	Mema o te Kaunihera
	Mayor	K	Gurunathan	Koromatua
<b>IN ATTENDANCE</b>	Mr	D	Te Maipi	Kaumātua
	Mr	W	Maxwell	Te Tumuaki Rangatira
	Mrs	J	McDougall	Te Kaihautū, ngā Rangapū, Tāngata hoki
	Ms	T	Parata	Kaiwhakahaere Ahu Kaupapa
	Ms	M	Hakaraia	Kaiwhakahaere Tairangawhenua
	Ms	M	Taimalietane	Strategic Analyst
	Ms	A	Law	Kaiwhakahaere Papa Rēhia
	Ms	L	Taylor	Programme Coordinator
	Ms	J	Murray	Democracy Services Coordinator
	Miss	A	McLaughlin	Minute-taker
<b>APOLOGIES</b>	Mr	A	Baker	Te Ātiawa ki Whakarongotai Charitable Trust
	Ms	C	Reihana	Ngāti Toa Rangatira (Ngāti Haumia)

The meeting opened with a karakia by Koro Don Te Maipi. Ms Natalia Repia and Mrs Janice McDougall were welcomed with a mihi. Ms Repia and Mrs McDougall introduced themselves and responded to the welcome. Sir Matiu Rei introduced Naomi Solomon.

Te Whakaminenga o Kāpiti 19/01/234  
**TUKU AROHA/APOLOGIES**

**MOVED (Gerretzen/Cootes)**

**That apologies are received from Andre Baker and Carol Reihana.**

**CARRIED**

Te Whakaminenga o Kāpiti 19/01/235  
**PUBLIC SPEAKING TIME**

There were none.

Te Whakaminenga o Kāpiti 19/01/236  
**ADDITIONAL AGENDA ITEMS**

There were none.

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Te Whakaminenga o Kāpiti 19/01/237

### **CONFIRMATION OF MINUTES**

#### **MOVED (Gerretzen/Cootes)**

**That the minutes of the meeting of Te Whakaminenga o Kāpiti on 2 October 2018 are confirmed as a true and accurate record of that meeting.**

#### **CARRIED**

### **Strategic Work Programme**

Te Whakaminenga o Kāpiti 19/01/238

### **UPDATE: PROVINCIAL GROWTH FUND – Morag Taimalietane, John Barrett**

Ms Taimalietane spoke to a presentation and gave an update on the Provincial Growth Fund (PGF) to get a direction from Te Whakaminenga o Kāpiti on the priorities for the district from an iwi perspective and whether they are looking for any support through the PGF. This is not a Council-led process which is why MBIE has set up a Regional Advisory Group to provide advice about applications possible impact on economic development in Kāpiti with applications being developed into a Kāpiti package to apply for PGF funding. There have been two workshops, in Paraparaumu and Ōtaki, last year to receive community input on the potential opportunities for Kāpiti across six different areas. The Mayor gave an update on the District Leaders Group being established, of which he has asked each iwi to be represented on.

Ms Taimalietane described each of the following PGF priorities:

1. Kāpiti Island Gateway/Visitor Experience Centre
2. Kāpiti East-West Roding Connections
3. Native afforestation in Kāpiti
4. Māori economic development Project
5. Ōtaki revitalisation
6. Waikanae-Ōtaki rail electrification

Mr Barrett also spoke in support of the Kāpiti Island Gateway Centre to give support to the PGF range of options. This is an opportunity for the three iwi of the district. The Mayor reiterated his support for this application proceeding and for iwi to work in partnership with Council.

The Chair suggested that this issue be taken off-line. Ms Taimalietane will provide each of the three iwi with Information discussed at TWOK. And a hui-a-iwi be called to discuss Gateway further.

Te Whakaminenga o Kāpiti 19/01/239

### **MACRON DISCUSSION – Rupene Waaka**

The Chair spoke about the recent issues with the signage being defaced in the district. He spoke to the 2010 decision where there was consultation with elders stating that there should be a macron on the 'a' of Kāpiti. He asked members of the committee for their feedback and comments.

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Ms Hakaraia confirmed that on 30 May 2011 Council adopted a macron usage policy.

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**UPDATE: IWI RELATIONSHIPS MANAGER**

Ms Mahinarangi Hakaraia updated the Committee on the details for the celebration of Waitangi Day 2019 at Queen Elizabeth Park. She discussed the programme of the day and that there was an open invitation for all members to attend. It was confirmed that a calendar invitation had been extended to members of Te Whakaminenga o Kāpiti and Elected Members. An updated programme of the day would be sent to TWOK members by Friday 1 February.

The next citizenship ceremony was going to be held on Wednesday 30 January 2019 at Raukawa Marae.

Te Whakaminenga o Kāpiti 19/01/241

**UPDATE: INDEPENDENT MEMBER AUDIT AND RISK COMMITTEE – Leyanne Belcher**

Ms Leyanne Belcher updated the committee that an existing independent member of the Audit and Risk Committee would be retiring in the next few months. A panel has been put in place to govern the recruitment process over the next few months. The advertisement for the position would be shared with Te Whakaminenga o Kāpiti via the Iwi Relationships Manager for disbursement through iwi networks.

Te Whakaminenga o Kāpiti 19/01/242

**UPDATE: ANNUAL PLAN – Chris Pearce**

Mr Chris Pearce gave a verbal update on the 2019/20 Annual Plan process and to start a discussion on how TWOK can be involved. He confirmed the Council was not inviting new proposals or projects from the community but looking at the changes to the existing work programmes for the next 12 months. He was wanting to identify someone from TWOK who could be involved in the forthcoming workshop on Thursday 14 February and, if required, Thursday 21 February. The Chair asked that a calendar invitation be sent to all TWOK members for the two Annual Plan workshops. The Chief Executive gave an update on possible impacts for Council.

**Updates / Other Matters**

Te Whakaminenga o Kāpiti 19/01/243

**MATTERS UNDER ACTION**

Waste Task Force: will be called an Advisory Group. The Mayor would like to have one person from iwi nominated as soon as possible due to the significance. Ms Hapeta and Ms Repia both confirmed they would like to be part of this advisory group. The Mayor would discuss the terms of reference with both representatives. Mr Gerretzen would ask Ms Mahina-a-rangi Baker (or other representative) if she could also participate.

Papakainga Housing Toolkit: Ms Hakaraia would send a meeting request to Ms Hapeta to discuss this issue off-line to progress this further.

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Creative Communities Scheme:

**MOVED (Cootes/Waaka)**

**That Te Whakaminenga o Kāpiti nominate the following members to the Grants Allocation Committee (Creative Communities New Zealand): Natalia Repia, Chris Gerretzen, Kirsten Hapeta.**

**CARRIED**

Ms Hakaraia would send information relating to the duties of this committee to each member. A calendar invitation would be sent to representatives.

Health Advocacy Group: this group is based in Kāpiti. Ms Tania Parata would send information and terms of reference to Te Ātiawa representative to formalise at next meeting.

Te Whakaminenga o Kāpiti 19/01/244

**IWI UPDATES**

Ngāti Toa Rangatira

There were no updates

Ngā Hapū o Ōtaki

There were no updates.

Te Ātiawa ki Whakarongotai Charitable Trust

There were no updates.

Te Whakaminenga o Kāpiti 19/01/245

**TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI**

Ngāti Toa Rangatira

There were no updates.

Ngā Hapū o Ōtaki

There were no updates.

Te Ātiawa ki Whakarongotai Charitable Trust

Waitangi Tribunal hearings would be taking place from 11-15 February 2019 at Whakarongotai Marae.

Te Whakaminenga o Kāpiti 19/01/246

**COUNCIL UPDATE**

Council is working through issues relating to the Provincial Growth Fund and Annual Plan.

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Te Whakaminenga o Kāpiti 19/01/247

**CORRESPONDENCE**

There was no correspondence.

Te Whakaminenga o Kāpiti 19/01/248

**FUTURE AGENDA REQUESTS**

The Chair would like a hui to be arranged to discuss the Gateway project to give direction and clarity for Council. Ms Hakaraia would arrange this hui inviting appropriate representatives including Mr Barrett and Ms Repia.

*The meeting closed at 11.35 am after a Karakia by Koro Don Te Maipi.*

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Chair

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Date