

OIR: 2526/378

3 June 2026

[REDACTED]  
[REDACTED]

Tēnā koe [REDACTED],

**Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)**

Thank you for your information request email of **23 April 2026** and further email of **6 May 2026** in which you amended your request. You have requested the following information:

***We would like to focus on the following five actions from the Kāpiti Coast Action Plan:***

- 1. Action 11 – Provision of kerbside recycling to all urban households by 2027***
- 2. Action 10 – Provision of kerbside food scraps collection to all urban households by 2030***
- 3. Action 14 – Exploration and development of satellite zero waste / recycling hubs***
- 4. Action 7 – Business waste minimisation initiatives, including Sustainable Business Kāpiti***
- 5. Action 9 – Use of Council land (including closed landfills) for resource recovery purposes***

***For each of these actions, we are seeking a consistent and relatively high-level set of information, specifically:***

- Current status and progress against the stated timeframe***
- Any internal reporting (governance, performance, or programme-level) tracking delivery***
- Key decisions made to date (including option selection where relevant)***
- Any identified risks, constraints, or dependencies affecting delivery***

***To assist in keeping the request manageable, we are happy to:***

***Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.***

- ***Limit this to formal reporting and structured information only (e.g. governance reports, programme updates, business cases)***
- ***Exclude informal communications such as emails and working documents***
- ***Focus on the period from 2023 to present***

Kapiti Coast District Council adopted the regional Waste Management & Minimisation Plan in December 2023, which authorised actions for both regional and local projects for the 6-year term of the plan (Attachment 1 and Attachment 1A).

The Wellington Regional Waste Management and Minimisation Joint Committee is the formal governance committee of the WMMP as per the TOR (Attachment 2). Local action plan updates are provided to this committee, and information disseminated locally by the representatives' elected members.

Internal reporting is provided informally through committee updates and presentations, and reflects feedback provided in the Joint Committee Reporting

**1. Action 11 – Provision of kerbside recycling to all urban households by 2027**

- **Current status and progress against the stated timeframe**

**Achieved** – Kerbside recycling is provided by private collectors but mandated through Kapiti Coast District Councils Waste Collector Licencing system under the Solid Waste Management and Minimisation Bylaw 2021 (Attachment 3), Clause 11 which requires that all urban households with a waste collection service are provided with kerbside recycling at no extra cost.

Waste Collector licence is provided in (Attachment 4)

- **Any internal reporting (governance, performance, or programme-level) tracking delivery**

Council decisions related to Licensing pre-date 2023.

- **Key decisions made to date (including option selection where relevant)**

Council considered submissions on a proposed amendment to the 2012 Long Term Plan regarding a change to Solid Waste service levels. The proposal was to stop selling Council refuse bags from 1 July and to discontinue kerbside collection from 1 October 2013.

- **Any identified risks, constraints, or dependencies affecting delivery**

n/a

**2. Action 10 – Provision of kerbside food scraps collection to all urban households by 2030**

- **Current status and progress against the stated timeframe**

**Not progressed.** When the WMMP was developed, Council understood that central government was considering a mandatory requirement for kerbside food scraps collection. That mandate was not confirmed, and Council has not progressed a separate Council-led kerbside food scraps collection service to date.

- **Any internal reporting (governance, performance, or programme-level) tracking delivery**

Progress against this action is reported at a high level through Wellington Regional Waste Management and Minimisation Joint Committee reporting.

- **Key decisions made to date (including option selection where relevant)**

No Council decisions have been made to implement a kerbside food scraps collection service, and no preferred service option has been selected as the anticipated central government mandate did not proceed. Council has not separately resolved to progress this service

- **Any identified risks, constraints, or dependencies affecting delivery**

A key dependency is the availability of suitable organics processing capacity. Sub-Regional Action 1 (SR1), relating to procurement of a regional organics processing facility, has not resulted in a confirmed processing solution at the scale required to support a kerbside food scraps collection service.

### 3. **Action 14** – Exploration and development of satellite zero waste / recycling hubs

- **Current status and progress against the stated timeframe**

**In progress** - Council has continued to support a distributed resource recovery model, with the Otaihangā Zero Waste Hub operating as the primary zero waste hub and other community-led or site-based initiatives contributing to the wider action including Zero Waste Ōtaki.

No formal decision has been made to establish a new Council-owned satellite zero waste hub at this stage.

- **Any internal reporting (governance, performance, or programme-level) tracking delivery**

Progress against this action is reported at a high level through Wellington Regional Waste Management and Minimisation Joint Committee reporting.

- **Key decisions made to date (including option selection where relevant)**

n/a

- **Any identified risks, constraints, or dependencies affecting delivery**

Otaihanga Zero Waste was officially opened in September 2024 and is the central hub for any satellites. Work currently focuses on support to expand operations at this site first.

**4. Action 7 – Business waste minimisation initiatives, including Sustainable Business Kāpiti**

- **Current status and progress against the stated timeframe**

**In progress.** Council has delivered and supported a range of business waste minimisation initiatives during the WMMP period. These have included business waste minimisation support, waste levy grant funding for business-related waste minimisation projects, and education or engagement activities delivered in partnership with local business and sustainability networks.

These include:

- Business Waste Grant as per (Attachment 5 and 5A and Attachment 6 and 6A) for the 2 previous grant rounds
- Electra Business breakfast waste minimisation workshop in partnership with Kapiti Business Chamber and Waste-ED with Kate, the business focused waste minimisation workshop, to 50 Business attendees

- **Any internal reporting (governance, performance, or programme-level) tracking delivery**

Progress against this action is reported at a high level through Wellington Regional Waste Management and Minimisation Joint Committee reporting (Attachment 7)

- **Key decisions made to date (including option selection where relevant)**

Where decisions have been required, for example award of Waste Levy Grants, these have been reported through the relevant Council committee processes.

- **Any identified risks, constraints, or dependencies affecting delivery**

Business participation is voluntary, so progress depends on the willingness and ability of businesses to engage, provide information, and implement waste reduction changes.

**5. Action 9 – Use of Council land (including closed landfills) for resource recovery purposes**

In progress. Council continues to use parts of the closed Otaihanga Landfill and associated Council-owned land for resource recovery and waste-related activities under various lease agreements. These include:

- Midwest Disposals (Otaihanga Transfer Station)
- Kapiti Zero Waste (Otaihanga Zero Waste Hub)
- Mills Albert (various closed landfill areas for aggregate reuse)
- Wood Waste (construction waste sorting area)
- Composting New Zealand (Composting Site)

Additionally, there are 2 lease agreements at the Otaki Closed Landfill Site on Riverbank Road

- Envirowaste (Otaki Transfer Station)
- Zero Waste Otaki (Community-led timber recycling and sales)

- **Current status and progress against the stated timeframe**

On track

- **Any internal reporting (governance, performance, or programme-level) tracking delivery**

Reporting is provided through relevant Council and Joint Committee reporting where resource recovery activities form part of WMMP delivery updates. Some site-specific matters are also managed through operational, lease, infrastructure, or asset management processes.

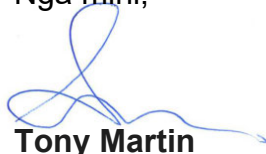
- **Key decisions made to date (including option selection where relevant)**

Council has previously resolved to use the closed Otaihanga Landfill and associated Council land for resource recovery and waste-related purposes.

- **Any identified risks, constraints, or dependencies affecting delivery**

Key risks and constraints include the closed landfill status of the site, geotechnical and environmental limitations, existing consent requirements, stormwater and leachate considerations, traffic and access constraints, health and safety requirements, lease boundaries, operator capacity, and the need to avoid conflicts between multiple activities occurring on the same site.

Ngā mihi,



**Tony Martin**

Acting Group Manager Infrastructure and Asset Management  
Kaiwhakahaere Rōpū Anga me te Whakahaere Rawa

If you are interested in the attachments which accompany this response, please contact us at: [informationrequest@kapiticoast.govt.nz](mailto:informationrequest@kapiticoast.govt.nz).