# PAEKĀKĀRIKI SERVICES CLUB COMMUNITY GRANTS

**Accountability Report Back**

# Your organisation received a grant from the Paekākāriki Services Club Community Grants Fund recently. As part of the acceptance of this grant we require you to complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information as applicable.

Please complete this form within two months of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Organisation:

Amount of Grant: $ \_ Date Received:

Project/Event for which grant was made:

Please give details of how money was spent, the benefits you received and the benefits to the Paekākāriki Ward as a result of the grant.

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NOTE: If the money has not been spent please explain why, and your intentions for the money. Please sign below: (two signatories required for organisations only)

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| --- | --- | --- |
| Grant Recipient: ----------------------------------------------------- | Second Contact: | ----------------------------------------------- |
| Signature: | --------------------------------------------------- | Signature: | ----------------------------------------------- |
| Position: | --------------------------------------------------- | Position: | ----------------------------------------------- |
| Date: | --------------------------------------------------- | Date: | ----------------------------------------------- |

Please return to: Judy Rennie

Kāpiti Coast District Council Private Bag 60601

Paraparaumu 5254