

MINUTES	MEETING HELD ON	TIME
PARAPARAUMU/RAUMATI COMMUNITY BOARD	TUESDAY, 13 MAY 2014	7PM

MINUTES of the six-weekly meeting of the **Paraparaumu/Raumati Community Board** held at the Paraparaumu Library Meeting Room, Iver Trask Place, Paraparaumu on **Tuesday, 13 May 2014** commencing at 7pm.

PRESENT: Ms F Vining Chair
 Mr J Best Deputy Chair
 Mrs K Spiers
 Cr M Bell
 Cr K Gurunathan

IN ATTENDANCE: Ms T Evans Group Manager Community Services
 Mr M Hammond Sports Facilities Coordinator
 Ms T Ferry Executive Secretary Community Services

The Chair welcomed everyone present including Cr Elliott, Cr Scott and Cr Nigel Wilson (Greater Wellington Regional Council). The meeting was declared open.

**PRCB 14/05/034
APOLOGIES**

MOVED (Spiers/Best)

That the Paraparaumu/Raumati Community Board accepts the apologies of Deborah Morris-Travers, Mayor Ross Church and Cr Holborow.

ACCEPTED

**PRCB 14/05/035
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**PRCB 14/05/036
PUBLIC SPEAKING TIME – GRANT APPLICANTS**

Ms Helen Cook spoke to the application from Kapiti Community Patrol for funds to pay for a Training Officer to attend the 2014 CPNZ Annual Training Conference in Nelson, in June 2014. Ms Cook said apart from donating funds, the Board could also support KCP by encouraging people to join. She confirmed all volunteers were subjected to police checks, and said the funds currently in the bank account were to replace their patrol car.

Ms Barbara Bailey spoke to the application from Loved for Life for funds to assist with the cost of providing quilts, meals and knitted garments to parents with new babies in the Raumati/Paekakariki areas. She said members of the group provided their own materials but were elderly and found fundraising difficult.

Mr Bill McKeish spoke to the application from the NZ Society of Genealogists – Kapiti Branch for funds to pay for the cost of hiring display boards for a World War I Expo at Paraparaumu Library in August 2014.

Mr Salem Foxx, on behalf of the Waikanae Performing Arts Society, performed a short dance for the Board. He confirmed the application was on behalf of the whole team, and advised they had been doing other fundraising as well.

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PRCB 14/05/037

CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-14-1202)

MOVED (Spiers/Best)

That the Paraparaumu/Raumati Community Board grants Community Music Junction \$74.20 to cover the cost of the Raumati hall hire for the Festival of African Song, Drum and Dance on 1 June 2014.

Board members were unclear of the wider community benefit of this event, and felt that paying for the hall hire for the event was a satisfactory compromise.

CARRIED

MOVED (Spiers/Bell)

That the Paraparaumu/Raumati Community Board grants Kapiti Community Patrol \$475.00 to pay for a Training Officer to attend the 2014 CPNZ Annual Training Conference in Nelson, on 17 June 2014.

CARRIED

MOVED (Bell/Gurunathan)

That the Paraparaumu/Raumati Community Board declines the application from Kapiti Fest for funds to assist with the costs for the Kapiti Festival, as the applicant was not present at the meeting and had not provided apologies.

CARRIED

MOVED (Best/Spiers)

That the Paraparaumu/Raumati Community Board grants Loved for Life (Raumati/Paekakariki) \$500 to assist with the cost of providing quilts, meals and knitted garments to parents with new babies in the Raumati/Paekakariki areas.

CARRIED

MOVED (Gurunathan/Bell)

That the Paraparaumu/Raumati Community Board grants NZ Society of Genealogists – Kapiti Branch \$500 to pay for the cost of hiring display boards for a World War I Expo at Paraparaumu Library on 16 and 17 August 2014.

CARRIED

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MOVED (Spiers/Best)

That the Paraparaumu/Raumati Community Board grants Waikanae Performing Arts Society Inc \$500 to assist with the cost of sending a dance team to compete in the national competition for the British Theatre Dance Association on 6 – 8 June 2014, in Auckland.

The Board was very supportive of the team approach to the fundraising effort and also acknowledged it was a local group going to a national competition.

CARRIED

MOVED (Spiers/Best)

That the Paraparaumu/Raumati Community Board grants the “Pop In Centre” \$220 to pay the cost of the Murray Jensen room at the Kapiti Community Centre, for a trial run of “Pop In” meetings for elderly folk.

The Board acknowledged the application was received late due to an administrative error, and accepted the applicant was not present to speak to their application as the decision to consider the application was only made at the last minute. The Board was very supportive of the initiative.

CARRIED

**PRCB 14/05/038
PUBLIC SPEAKING TIME: CONTINUED**

Mr Dale Evans spoke on behalf of Mr William Bristow, a resident at a group of units called Villa Grove, off Tararua Street. Mr Bristow is experiencing problems with trucks working at the nearby quarry causing dust and noise, and although he had approached Council he did not get the assistance he was hoping for. Mr Evans suggested Mr Bristow attend the Community Board meeting and attended with him to provide support. He said the Board should educate the Council’s front office re managing these approaches. He also said he was not happy about the kiosk and would be speaking about this at Thursday’s Council meeting.

Mr William Bristow expounded on the problems he has been having with the trucks. As well as the noise and dust, he said the trucks are travelling in convoy and on streets he did not think they should be on. He queried the conditions of the resource consent that had been granted.

The Chair asked Mr Bristow’s permission to take photographs of what is happening. Mr Bristow agreed and provided his contact details. The Chair said she would contact him to arrange a visit.

**PRCB 14/05/039
PUBLIC SPEAKING TIME ORAL SUBMISSIONS – RESPONSES**

Responses to public speakers had already been made.

**PRCB 14/05/040
PRESENTATION: KAPITI COLLEGE – TONY KANE, PRINCIPAL**

Mr Kane circulated an artist’s impression and spoke about the proposed Kapiti College Performing Arts Centre. He confirmed that today the Ministry of Education advised the college could have the

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block of land alongside the Raumati Beach School/Kindergarten, which would create a new entrance into the college and a large parking area. The proposed centre would include music rooms, practice rooms and a tiered theatre. He said the Ministry of Education had agreed to contribute \$2 million to the project in lieu of classrooms, and the school's reserves would contribute some of the remaining cost about \$1.5M.

The school had enough funds to build the facility if it were to be solely for the use of the school, however also for use by the community, it would have to be bigger e.g. the theatre would need to seat 350 rather than 200. In this case funding would be needed from the community, although community usage of the facility would enable charging, which would then cover maintenance costs.

Mr Kane said at this stage he was bringing the Board up to date with progress and further conservations would come. In answer to questions from Board members, he confirmed:

- the architects have advised the design process will take approximately four months, which would include community consultation. Once the resource consent is granted building can commence, which would take 8 – 9 months;
- the shortfall in funding was currently \$1 - \$1.5 million for the extra work required to make the venue suitable for community use; and
- he had spoken with Creative Communities but little funding was available from them; he would be approaching other funding agencies such as the Lotteries Grants Board

PRCB 14/05/041

PRESENTATION: KAPITI SAFER COMMUNITY TRUST

Kim Nye-Picknell gave a presentation outlining the role of the KSCT, and requested the support of the Community Board in their submission requesting funding as part of the Annual Plan process. In answer to questions from Community Board members she advised:

- they had previously been operating via funding from the national body, although that will not continue as community groups are encouraged to be self-sufficient
- she agreed the kiosk would be a very useful place for volunteers to work from, although because they stored confidential documents they would still need another office;
- Cr Gurunathan advised the Board had already lodged their Annual Plan submission but suggested the Chair could provide verbal support when speaking to that submission. The Chair checked Board members were happy for her to do so, which they were;
- Cr Gurunathan suggested it would be useful for this Community Board to make the culture of neighbourhood support part of the Board's vision; the Chair agreed the Board's role was very much about community networking, and that the Board wanted to explore ways they could facilitate the different projects;
- Mr Best commented that this year the Board's work would include development of the community response plan; and
- the Chair challenged Community Board members that by the time the community response plan was being developed, all streets should be represented by a dot on the Kapiti Neighbourhood Support's map.

The Chair confirmed the Paraparaumu/Raumati Community Board's submission to the Draft Annual Plan had been lodged on 28 May 2014. She also confirmed she would be speaking to that submission, and in doing so will express the Board's support of the submission from the Kapiti Safer Community Trust.

PRCB 14/05/042

PRESENTATION: KAPITI CYCLING AND INLINE SKATING CLUBS

Adrian McKenzie and others representing a number of sporting clubs spoke to a presentation proposing a multi-purpose, paved circuit on the Howarth block of land. This would provide a safe

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place for a variety of sporting codes to educate, train and race. He said he had discussed the idea with Council, but would need community support to get Council backing. They were looking for support for the land to be put aside, and would then work with the Council to develop the facility.

Discussion points with Community Board members included:

- a suggestion that the group make a submission to the draft management plan for the Howarth Block and/or discuss the plan with Mr Lex Bartlett, Council's Leisure & Open Space Assets Manager;
- Mr McKenzie confirmed there was no circuit such as the one proposed anywhere in New Zealand; and
- The cost would be approximately \$300,000

The Board agreed in principle with the suggested design and layout, and the notion of a partnership between this group and the Council. They encouraged the group to review and provide submissions to the draft reserve management plan and the subsequent development plan.

Cr Bell advised a Council officer report would eventually come back to the Community Board outlining the options; at that point the Board could indicate which option is their preference.

PRCB 14/05/043

UPDATE: EXPRESSWAY (MACKAY TO PEKA PEKA)

Mr Best reported back on the Community Liaison Group (CLG). He said most of the work in this Board's area was in the southern work zone. Issues had been raised about the damage caused by trucks turning at Mackays Crossing, and residents at Poplar/Leinster Avenue missing the turnoff – both of these things have now been addressed. Feedback at the recent Sustainable Home & Garden Show was mostly positive.

He was hoping to meet with the group advisor yesterday but the meeting had been cancelled. As soon as he has met with her the appointment can be confirmed. He confirmed there were two community liaison officers and one group advisor being appointed. Cr Gurunathan expressed concern at the delay in the appointment process. Mr Best explained this was due to the need for consultation between the Council and the Alliance. The Board expressed disappointment the process had taken so long, and said they would like to meet the person once the appointment has been confirmed.

The Board then discussed the issue raised earlier in the meeting during public speaking, and what the process was for managing issues that arise that do not fall within a Neighbourhood Impact Forum area. Ms Evans said she would discuss with the Compliance Officer who is monitoring conditions, and confirmed Council's role is to make sure the Alliance are abiding by the requirements.

The Chair then commented that someone needed to look into the process for front line staff when people come to Council with concerns.

Mrs Spiers then reported back on the Leinster Avenue Neighbourhood Impact Forum. She said the second community liaison officer had been appointed, and referred to notes she had previously circulated. She confirmed issues were being addressed as they were being raised and the Alliance would be doubling the size of their display at Coastlands.

Mr Best then advised the CLG were looking at having a display at Waikanae and at the Paraparaumu Beach Market.

Cr Bell suggested acknowledging the Alliance's timely response to issues.

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PRCB 14/05/044

CONFIRMATION OF MINUTES: 1 APRIL 2014

MOVED (Gurunathan/Spiers)

That the minutes of the Paraparaumu/Raumati Community Board meeting dated 1 April 2014 be approved and adopted as a true and correct record.

CARRIED

PRCB 14/05/045

MATTERS UNDER ACTION

In addition to the information provided in the agenda papers, Ms Evans advised of the following:

- regarding the Tui sculpture, a report to the Environment and Development Committee from the Public Arts Panel had been accepted in part and the Committee has agreed to sell the sculpture through an open sales process. However the Panel's other recommendations were not taken up, and the process is to be revisited. Cr Gurunathan reiterated his request that the proceeds from the sale go back into art for the area. Ms Evans confirmed the residual part of the sculpture will shortly be removed from the plinth;
- at its meeting on 17 April 2014 the Council resolved that three quotes be obtained for the repair work required to the kiosk, which will be a quicker process than going out for tender. The specifications are currently being drawn up. Council's property team will advise who should be approached for a quote as they will have details of commercial builders who have done similar work before; this is a unique structure and the builders will need an understanding of what is required;
- Stu Kilmister, Council's Cycleways Walkways & Bridleways Coordinator, has provided an update regarding the cycle racks on Marine Parade. The racks have been in place for a year and Mr Kilmister is unaware of any complaints from local businesses. Should the Board wish to have the cycle racks relocated in order to return the two car parks, the racks could be moved across the road to Marine Park for approximately \$500 - \$1,000. Ms Evans confirmed if the racks are to stay where they are, as the Board agreed they would, the position of the rubber buffer will be altered;
- Ms Evans confirmed the timing of the Raumati Beach Town Centre upgrade programme will be developed as part of the Town Centre Connectors project. Ms Evans commented that the design agreed five years ago should be reviewed before any work commences;
- the Awatea Lakes boating activity has been put on hold. Mr Mark Hammond, Council's Sports Facilities Coordinator, has prepared a memo outlining the background and suggested process moving forward. It was agreed the Community Board would meet with the community to receive feedback, in order for the process to be closed. Responses to date have been positive, including from those who were previously opposed to the activity; and
- Ms Evans will follow up on the Realm Drive matter and see if an update can be brought to the June PRCB meeting.

PRCB 14/05/046

LEAVE OF ABSENCE

There were none.

PRCB 14/05/047

MATTERS OF AN URGENT NATURE

There were none.

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**PRCB 14/05/048
COMMUNITY BOARD TRAINING OPTIONS 2014/15 (CORP-14-1181)**

It was agreed the Community Boards conference had priority over the LGNZ conference, should allocated funding not allow attendance at both. The Chair suggested looking at setting up in-house training on community consultation, which could be shared across all community boards. Ideally this training could be provided to Councillors, with Community Board members invited to attend.

MOVED (Bell/Spiers)

That the report COMMUNITY BOARD TRAINING OPTIONS 2014/15 (CORP-14-1181) be left to lie on the table for consideration at the next meeting.

CARRIED

**PRCB 14/05/049
GENERAL BUSINESS**

There was none.

The meeting closed at 10.29pm.

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Chairperson

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Date