

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 6 SEPTEMBER 2018	10.00 AM

Minutes of a meeting of the **Strategy and Policy Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 6 September 2018**, commencing at **10.00 am**.

PRESENT	Cr	J	Cootes	Chair
	Mayor	G	Gurunathan	
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	M	Scott	
	Cr	F	Vining	
	Mr	B	Carter	Māori Representative
ATTENDING	Mr	W	Maxwell	Chief Executive
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Mr	K	Black	Acting Group Manager, Strategy and Planning
	Ms	K	Wheeler	Acting Group Manager, Regulatory Services
	Ms	J	McDougall	Acting Group Manager, Corporate Services
	Mr	P	Hughes	Member, Paekākāriki Community Board
	Ms	M	Stevens	Member, Ōtaki Community Board
	Ms	K	Spiers	Member, Paraparaumu-Raumati Community Board
	Ms	N	Williams	Manager, Research, Policy and Planning
	Dr	B	Griffin	Senior Policy Advisor
	Mr	H	McGillivray	Senior Policy Advisor
	Mr	M	Cole	Water and Wastewater Asset Manager
	Mr	G	O'Connor	Access and Transport Manager
	Mr	A	Mitchell	Solid Waste Service Manager
	Miss	A	McLaughlin	Minute-taker
APOLOGIES	Mr	J	Seamark	Member, Waikanae Community Board
LEAVE OF ABSENCE	Cr	J	Howson	
	Cr	D	Scott	

#### **SPC 18/09/124 WELCOME**

The Chair welcomed everyone to the meeting, read the Council blessing and declared the meeting open.

#### **SPC 18/09/125**

##### **(a) Apologies**

##### **MOVED (M Scott/Benton)**

**That an apology is accepted from Jeremy Seamark, Member, Waikanae Community Board.**

##### **CARRIED**

It was noted that Cr John Howson and Cr David Scott were on a leave of absence.

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**(b) Declarations of Interest Relating to Agenda Items**

There were none.

**SPC 18/09/126**

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

There were none.

**SPC 18/09/127**

**MEMBERS' BUSINESS**

**(a) Public Speaking Time Responses:**

There were none.

**(b) Leave of Absence:**

**MOVED (Benton/Cardiff)**

**That a leave of absence be granted to:**

- **Cr Michael Scott      10-12 September 2018**
- **Cr Jackie Elliott      20 September 2018**

**CARRIED**

**(c) Matters of an Urgent Nature:**

Through the Chair, Cr Michael Scott raised the issue of the kiosk at Maclean Park as a matter of an urgent nature. There were various questions raised by elected members which covered the following areas:

- the Management Plan for Maclean Park went through two rounds of consultation and was signed off in December 2017
- the removal of the kiosk was part of the Management Plan
- 105 submissions were received, with two people asking the kiosk to be retained
- staff had a budget this financial year to remove the kiosk
- from 1 July 2018 staff have been working on the implementation plan and discussing options to seek Expressions of Interest for this work to be done
- DOC and the concessioners were approached but said the building was not fit for purpose
- Alpha have agreed to remove the kiosk at no cost to council and for them to retain ownership
- no community group had made contact with the council to retain the kiosk
- the management plan clearly states that the pond is being filled and the kiosk is to be moved based on the consultation - it is not a living document but is reviewed over time
- communication updates had been sent to key stakeholders but was noted that in future, elected members would be directly informed with any future updates

*Cr Elliott left the meeting at 10.30 am and returned at 10.32 am.*

*Cr Benton left the meeting at 10.35 am and returned at 10.37 am.*

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- staff will come back to elected members confirming the current book value of the kiosk
- the Paraparaumu-Raumati Community had supported the management plan

*Cr Benton left the meeting at 10.44 am and returned at 10.46 am.*

*Cr Vining left the meeting at 10.46 am and returned at 10.47 am.*

### **SPC 18/09/128**

#### **REVIEW OF THE CONTROL OF ALCOHOL IN PUBLIC PLACES BYLAW 2013 (SP-18-594)**

Dr Brandy Griffin spoke to the report and introduced from New Zealand Police, Snr Sgt Grant Ferguson, Harm Prevention Manager, Kapiti-Mana and Snr Sgt Scott Dunn, Alcohol Harm Reduction Coordinator, Kapiti-Mana. There were various questions raised by elected members and these were answered:

- graduated response is a tool that is used by Police – predominantly made up with education, engagement and enforcement
- the bylaw is there to create a safe environment and for Police to uphold the law
- the Police would enforce a common sense approach to those drinking in a liquor-free zone in a consistent approach using discretion
- staff would talk further with legal counsel about boundary issues
- an audit of existing signs and the identification of hot spot areas is being undertaken

#### **MOVED (Vining/Elliott)**

**That the Strategy and Policy Committee:**

- **determines that a bylaw continues to be the most appropriate way to reduce negative impacts associated with the possession and consumption of alcohol in public places;**
- **determines, subject to consultation, that the Draft Kapiti Coast District Council Control of Alcohol in Public Places Bylaw 2018 (Appendix 1) is the most appropriate form of bylaw and that there is no inconsistency with the New Zealand Bill of Rights Act 1990;**
- **adopts for consultation the Statement of Proposal to adopt the Draft Kapiti Coast District Council Control of Alcohol in Public Places Bylaw 2018 (Appendix 2); and**
- **agrees that the Statement of Proposal to adopt the Draft Kapiti Coast District Council Control of Alcohol in Public Places Bylaw 2018 is made publicly available as part of a special consultative procedure under sections 83 and 86 of the Local Government Act 2002.**

**CARRIED**

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**SPC 18/09/129**

**SUBMISSION TO THE MINISTRY FOR THE ENVIRONMENT ON THE DRAFT FIRST SET OF NATIONAL PLANNING STANDARDS (SP-18-593)**

Ms Nicki Williams and Mr Hamish McGillivray spoke to the report and clarified some information in the report. There were various questions raised by elected members and these were answered:

- as we move into the E-plan, updating the District Plan will be more straightforward
- the National Planning Standards are intended to make the planning process more streamlined
- staff are working through some technical issues related to the implementation of the E-plan system which should be completed towards the end of September
- although there are a bundle of appeals still to be mediated, most of the other appeals should be settled and none are expected to delay the implementation of the Planning Standards
- clarification would be sought on costings and staff will come back to Council with this information
- there is general consensus across the country that there will be benefits arising from the implementation of National Planning Standards

*Cr Elliott left the meeting at 11.20 am and returned at 11.22 am.*

*Marilyn Stevens left the meeting at 11.20 am and returned at 11.22 am.*

**MOVED (M Scott/Holborow)**

**That the Committee approve the submission on the first draft set of National Planning Standards to the Ministry for the Environment.**

**CARRIED**

**SPC 18/09/130**

**PROPOSAL FOR A WELLINGTON REGION APPROACH TO A COMMUNITY-LED COASTAL ADAPTATION WORK PROGRAMME (SP-18-543)**

Ms Nicki Williams spoke to the report and gave a brief explanation and background.

*Cr Buswell left the meeting at 11.27 am and returned at 11.29 am.*

*Cr Benton left the meeting at 11.28 am and returned at 11.30 am.*

The Mayor read out a brief statement from Paul Dunmore, Chair of Coastal Ratepayers United (CRU), who could not attend today's meeting.

It was noted that the proposed approach would see this council work collaboratively with other councils across the Wellington region. Costs would be split between the councils doing the work. It was agreed that the Hawkes Bay model had been successful.

*Cr M Scott left the meeting at 11.35 am and returned at 11.37 am.*

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There will be a technical working group (not yet determined) across the regional council and territorial authorities. The council will have a strong voice in the compilation of this technical working group.

*Cr Holborow left the meeting at 11.40 am and returned at 11.42 am.*

A question was raised about the regional approach and if the Kapiti situation is a-typical of the region in relation to sea-levels.

The actual process will be led by the local community and looking at community responses. It was noted each council will follow their own process with the community informed by national direction and guidance. Ms Williams will circulate information about the Hawkes Bay model.

**MOVED (M Scott/Holborow)**

**It is recommended that the Strategy and Policy Committee:**

- **receives this report;**
- **agrees in principle with the proposal for the sub-committee of the Wellington Region Climate Change Working Group to develop a plan for a regional approach for a community-led coastal adaptation programme for the Wellington Region.**

**CARRIED**

*Mr Paul Hughes left the meeting at 11.50 am.*

*The meeting adjourned at 11.50 am and returned at 11.55 am.*

**SPC 18/09/131**

**UPDATE ON THE NATIONAL POLICY STATEMENT ON URBAN DEVELOPMENT CAPACITY AND FINDINGS FROM THE REPORT ON FUTURE DEMAND FOR BUSINESS LAND IN THE WELLINGTON REGION (SP-18-592)**

Mr Hamish McGillivray spoke to the report and ran through a powerpoint presentation.

*Cr Elliott left the meeting at 11.55 am and returned at 12 midday.*

There were various questions raised by elected members and these were answered:

- Council would approach the Chamber of Commerce to update them on the work
- the future demand for industrial space will decline going forward

*Cr Holborow left the meeting at 12.16 pm and returned at 12.22 pm.*

- Kiwi Build is not involved but Council is working closely with MBiE
- report talks about the demographics at a broader level but does address future growth

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**MOVED (Elliott/Buswell)**

**That the Strategy and Policy Committee receives this report and notes the findings of the report 'Demand for business land in the Wellington region'.**

**CARRIED**

**SPC 18/09/132**

**REVIEW OF THE TRADE WASTE BYLAW (SP-18-601)**

Mr Martyn Cole spoke to the report.

*Cr Elliott left the meeting at 12.32 pm and returned at 12.35 pm.*

There were various questions raised by elected members and these were answered:

- Te Whakaminenga o Kāpiti had been briefed on the consultation process and initial views of iwi sought
- further engagement will follow with the respective iwi
- the funeral industry and medical waste as a whole is an area of interest for iwi
- the discharge of medical waste is excluded by the bylaw and the status quo would remain

**MOVED (Gurunathan/Elliott)**

**That the Strategy and Policy Committee:**

- **determines that a bylaw continues to be the most appropriate way to address the perceived problems associated with the discharge of trade waste into the Council's waste water system;**
- **determines, subject to consultation, that the Draft Kāpiti Coast District Council Trade Waste Bylaw 2018 (Included in Appendix 1) is the most appropriate form of bylaw and that there is no inconsistency with the New Zealand Bill of Rights Act 1990;**
- **adopts for consultation the Statement of Proposal to adopt the Draft Kāpiti Coast District Council Trade Waste Bylaw 2018 (Appendix 1); and**
- **agrees to making the Statement of Proposal to adopt the Draft Kāpiti Coast District Council Trade Waste Bylaw 2018 publicly available as part of a special consultative procedure under sections 83 and 86 of the Local Government Act 2002.**

**CARRIED**

**SPC 18/09/133**

**SOLID WASTE UPDATE (IS-18-581)**

Mr Sean Mallon and Mr Adrian Mitchell spoke to the report which was requested by the Chair. The report looks to provide more formal detail around the arrangements around Hokio Landfill and longer term with the waste management plan.

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There were various questions raised by elected members and these were answered:

- the Terms of Reference have been drafted and circulated for the Mayoral Task Force and in the next four-six weeks to start the process
- the Chair had circulated the report to David Moore who spoke at the last Strategy and Policy Committee for clarification
- the Chair thanked the report writer for providing this update in a timely manner
- low income families would be incorporated in discussions with the Task Force

**MOVED (Elliott/Cootes)**

**That Council notes this report.**

**CARRIED**

**SPC 18/09/134  
CONFIRMATION OF MINUTES – 26 JULY 2018**

**MOVED (Gurunathan/M Scott)**

**That the minutes of the Strategy and Policy Committee meeting held on 26 July 2018 be adopted as a true and correct record of that meeting.**

**CARRIED**

**SPC 18/09/135  
PUBLIC SPEAKING TIME (covering other items if required)**

There were no public speakers on non-agenda items.

*The Strategy and Policy Committee meeting closed at 12.45 pm.*

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Chairperson

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Date