

USER CHARGES AND FEES

This 2014/15 Annual Plan includes a range of user charges for various activities.

All user charges are indexed to achieve the Council Revenue and Finance Policy.

- **Regulatory Services**
 - Building Consent Fees
 - Project Information Memorandum (PIM) Fees
 - Multi Proof Consent Fees
 - Building Consent Fees – Other Charges
 - Resource Management Fees
 - Engineering Fees
 - Animal Control Fees
 - Animal Control Impoundment Charges
 - Other Animal Control Charges
 - Environmental Health and Food Premises Fees
 - Other Fees Related to Food Activity
 - Other Fees Activities – Rest Homes Fees
 - Premises required to be Registered under the Health Act 1956 and associated Regulations Current Fees
 - Alcohol Licensing Fees
 - Trade Waste Consent Fees
 - General Compliance Fees

Note: Where fees are set by statute these have not been inflation adjusted.

BUILDING CONSENT FEES

KĀPITI COAST DISTRICT COUNCIL Building Consent Fees

Please note that:

- Applicants are required to pay the full fee for the consent at the time of application.
- Under some conditions applicants may be required to pay additional fees when processing is completed. This will include Fees for Development Levies, Additional Inspections, and Other Fees Required under the Building Act 2004.
- If the number of inspections has been over estimated a refund will be made.
- The Building Consent Fees below include a Digital Storage Charge of \$43.

Total Fee Effective 1 July 2014 (incl. GST)

Excluding BRANZ, MBIE Levies, Refundable Deposits

Minor Work

1	Solid Fuel Heater	\$231
1.1	Solid Fuel Heater with Wetback	\$343
1.2	Minor Building Work <\$1,000	\$280
1.3	Solar Water Heating	\$394
2	Plumbing Work	\$394
3	Drainage Work	\$394
4	Sheds/Retaining Walls/Carports	\$667
4.1	Pools (minor <\$5,000)	\$280
5	Decks/Swimming/Spa Pools/Conservatories/Pergolas and Other Minor Works	\$667
6	Minor Farm Buildings <\$10,000	\$849
7	Farm Buildings >\$10,000	\$1,423
8	Proprietary Garages, Standard	\$1,089
9	Proprietary Garages, with Firewall	\$1,237
10	Garages, Custom Design	\$1,315
11	Proprietary Garages Containing Habitable Areas	\$1,834
11.1	Marquees	\$394

**KĀPITI COAST DISTRICT COUNCIL
Building Consent Fees**

Total Fee Effective 1 July 2014 (incl. GST)

Excluding BRANZ, MBIE Levies, Refundable Deposits

Residential New Dwellings

12	Family Flats 50m ² (>50m ² as per dwelling fees)	\$2,432
13	Single Story Brick Veneer	\$2,611
13.1	Single Story Weatherboard	\$2,611
14	Single Story Specific Design Claddings	\$3,113
15	Single Story Stucco/Texture Coating/Ply/Steel/Block	\$3,269
16	Multi Story Brick Veneer	\$3,746
16.1	Multi Story Weatherboard	\$3,746
17	Double Story Specific Design Claddings	\$3,860
18	Multi Story Stucco/Texture Coating/Ply/Steel/Block	\$4,052
Additions and Alterations (Residential)		
19	Minor Residential Additions/Alterations <\$5,000	\$701
20	Internal Alterations \$5,000–\$15, 000	\$1,357
20.1	Internal Alterations with Plumbing/Drainage	\$1,543
21	Single Story Brick Veneer	\$1,651
22	Single Story Brick Veneer with Plumbing/Drainage	\$1,775
23	Single Story Weatherboard	\$1,924
24	Single Story Weatherboard with Plumbing/Drainage	\$2,164
25	Single Story Stucco/Texture Coating/Ply/Steel/Block	\$2,187
26	Single Story Stucco/Texture/Coating/Ply/Steel/Block with Plumbing/Drainage	\$2,413

KĀPITI COAST DISTRICT COUNCIL
Building Consent Fees

Total Fee Effective 1 July 2014 (incl. GST)

Excluding BRANZ, MBIE Levies, Refundable Deposits

27	Multi Story Brick Veneer	\$2,017
28	Multi Story Brick Veneer with Plumbing/Drainage	\$2,229
29	Multi Story Weatherboard	\$2,229
30	Multi Story Weatherboard with Plumbing/Drainage	\$2,551
31	Multi Story Stucco/Texture Coating/Ply/Steel/Block	\$2,403
32	Multi Story Stucco/Texture Coating/Ply/Steel/Block with Plumbing/Drainage	\$2,671
33	Relocated Residential Dwellings <i>Note. If Relocation includes alterations/additions <u>add</u> alteration and addition rate above</i>	\$1,556
	Relocated Garage/Shed	\$741
Commercial Industrial		
34	Minor Commercial Work - e.g. Signs/Shop Fronts/Minor fit outs	\$914
35	Single Story Shop fit outs	\$1,151
36	Multi Story Shop fit outs	\$1,660
37	Single Story Multi Unit Apartments/Motels	\$1,960 plus \$258 per unit
38	Multi Story Multi Unit Apartments/Motels	\$2,653 plus \$375 per unit
38.1	Commercial/Offices/Retail Buildings \$0,000-\$20,000	\$1,638
38.2	Commercial/Offices/Retail Buildings \$20,001-\$40,000	\$2,725
38.3	Commercial/Offices/Retail Buildings \$40,001-\$50,000	\$3,984
39	Commercial/Offices/Retail Buildings \$50,001-\$90,000	\$4,904
40	Commercial/Offices/Retail Buildings \$90,001-\$150,000	\$5,123
41	Commercial/Offices/Retail Buildings \$150,001-\$250,000	\$5,821

KĀPITI COAST DISTRICT COUNCIL
Building Consent Fees

Total Fee Effective 1 July 2014 (incl. GST)

Excluding BRANZ, MBIE Levies, Refundable Deposits

42	Commercial/Offices/Retail Buildings \$250,001-\$350,000	\$6,479
43	Commercial/Offices/Retail Buildings \$350,001-\$500,000	\$7,003
44	Commercial/Offices/Retail Buildings \$500,001-\$1,000,000	\$7,530
45	Commercial/Offices/Retail Buildings >\$1,000,001	\$7,530 plus \$392 per additional \$100,000 value
46	Residential Demolition	\$479 plus \$544 refundable deposit
47	Commercial Demolition	\$1,258 plus \$1,078 refundable deposit
Civil Construction		
48	Minor Culverts/Foot Bridges/ Retaining Structures <\$100,000	\$849
49	Major Civil Works including Bridges/Roading Support Features >\$100,000	\$849 up to \$100,000 plus \$392 for each additional \$100,000

KĀPITI COAST DISTRICT COUNCIL
Project Information Memorandum (PIM) Fees

Please note that:

- Applicants are required to pay the full fee for the PIM at the time of application.

Charges Effective 1 July 2014 (incl. GST)

P.I.M. Portion of Consent

Residential New Dwellings

50 PIM – Residential

\$405

Additions and Alterations (Residential)

51 PIM – Multi - Residential and Commercial

\$701

KĀPITI COAST DISTRICT COUNCIL
Multi Proof Consent Fees

Please note that:

- Applicants are required to pay the full fee for the consent at the time of application
- Under some conditions you may be required to pay additional fees when processing is completed. This will include fees for development levies, additional inspections and other fees required under the Building Act 2004, and
- If the number of inspections has been over estimated a refund will be made.

Total Fee Effective 1 July 2014 (incl. GST)

Excluding: BRANZ, MBIE Levies, Refundable Deposits

N4	Sheds/Carports	\$511
N6	Minor Farm Buildings <\$10,000	\$649
N7	Farm Buildings >\$10,000	\$1,078
N8	Proprietary Garages, Standard	\$829
N11	Proprietary Garages containing habitable areas	\$1,388
Residential New Dwellings		
N12	Family Flats <50m ² (>50m ² as per dwelling fees)	\$1,835
N13	Single Story Brick Veneer	\$1,968
N13.1	Single Story Weatherboard	\$1,968
N14	Single Story Specific Design Claddings	\$2,346
N15	Single Story Stucco/Texture Coating/Ply/Steel/Block	\$2,462
N16	Multi Story Brick Veneer	\$2,830
N16.1	Multi Story Weatherboard	\$2,830
N17	Double Story Specific Design Claddings	\$2,948
N18	Multi Story Stucco/Texture Coating/Ply/Steel/Block	\$3,044

KĀPITI COAST DISTRICT COUNCIL
Building Consent Fees – Other Charges

Application Type	Total Fee Effective 1 July 2014 (incl. GST)
<i>BRANZ and MBIE levies are applied to all work valued at \$20,000 or more</i>	
Levies	
BRANZ Levy per \$1,000 (of project value)	\$1.00
MBIE Levy per \$1,000 (of project value)	\$2.01
<i>For staged projects the levies are to be assessed on the total project value</i>	
Plan Vetting	\$121 per hour
Unscheduled Building, Plumbing and Drainage Inspections	\$121
Registration of Section 72 Certificate (as at 27 June 2013 the Disbursements are \$240 per registration)	\$130 plus disbursements (which includes registration at Land Information New Zealand)
Registration of Section 77(1) Certificate	\$210 plus disbursements (which includes registration at Land Information New Zealand)
Digital Storage Charge (if applicable)	\$43 per consent additional to above consent fees
Amendment to Building Consent Application	\$214 lodgement fee (includes ½ hour assessment) plus \$121 per hour over and above first ½ hour
Application for Discretionary Exemption (schedule 1, Part 1, Section 2, Building Act 2004)	\$214 lodgement fee (includes ½ hour assessment) plus \$121 per hour over and above first ½ hour
Warrant of Fitness Audit Inspections	\$121 per hour
Inspection fees associated with a Notice to Fix	\$121 per hour
Engineering Technical Assessment/Peer Review	Cost plus 10%
New Zealand Fire Service Design Review	Cost plus 10%
New/Amended Compliance Schedule	\$130
Application for Code Compliance Certificate	\$62

KĀPITI COAST DISTRICT COUNCIL
Building Consent Fees – Other Charges

Certificate of Public Use	\$294
Application for Certificate of Acceptance	\$294 plus Building Consent fees applicable to project
<i>The Building Consent fee does not include the cost of any structural engineer assessment which may be required</i>	
Land Information Memorandum	\$292 payable on application
Land Information Memorandum with Building Plans	\$298 payable on application
Land Information Memorandum with Certificate of Title	\$322 payable on application
Land Information Memorandum with Building Plans and Certificate of Title	\$329 payable on application
Certificate of Title	\$31 payable on application
Reassessment Fee (amended plans)	\$214 lodgement fee (includes ½ hour assessment) plus \$121 per hour over and above first ½ hour
Alternative Design /Details Applications	\$121 per hour
Environmental Health – Plan Vetting	\$121 per hour
<i>Residential Damage deposit of \$532 may be applicable, increasing to \$927 if a new vehicle crossing is required</i>	
Commercial Damage deposit of \$1,055 may be applicable	
Application for Exemption under Section 6 of the Fencing of Swimming Pools Act 1987	\$254 payable on application
Access to Building Files - email aerial maps or existing electronic building files or burn to CD	\$6.85
Access to Building Files - all copying/printing charges additional to the above services	Black and White: A4 first 20 copies free then 20c per page A3 30c per page
	Colour: A4 - \$2.10 per page A3 - \$3.40 per page
For all LGOIMA requests involving research or collation in excess of two hours will be charged per hour (chargeable in 30 minute increments after the first two hours)	\$62 per hour
Building Certificate for Supply and Sale of Alcohol	\$121
Building Warrant of Fitness renewal (1-2 systems) up to 0.5 hour processing	\$70 plus \$121 per hour after 0.5 hour

KĀPITI COAST DISTRICT COUNCIL
Building Consent Fees – Other Charges

Building Warrant of Fitness renewal (3+ systems) up to 0.75 hour processing	\$121 plus \$121 per hour after 0.75 hour
Removal of Section 72 certificate	\$130 plus disbursements
Time extension fee when time to start work for the Council to consider Code of Compliance Certificate sought	\$90

RESOURCE MANAGEMENT FEES

KĀPITI COAST DISTRICT COUNCIL Resource Management Fees

Please note that

- Fees are as set under Section 36 of the Resource Management Act Fees are payable at time of application.
- Applicants are required to pay the full fee for the consent at the time of application.
- Fees are inclusive of GST.
- If any charge for an application is not paid by the due date, then Kāpiti Coast District Council reserves the right under Section 36(7) of the Resource Management Act to stop processing the application. This may include the cancellation of a hearing or the issuing of a decision.
 - If a hearing is cancelled or postponed due to the non-payment of a charge, the applicant will be charged for any costs that may arise from that cancellation or postponement.
- Discounts shall be paid on administrative charges for applications for resource consent applications that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Application Type

Charges Effective 1 July 2014 (incl. GST)

Non-Notified Land Use Applications

Controlled Activities	\$700 (covers first 5 hours of processing time \$140 per additional hour thereafter)
Restricted Discretionary Activities	\$840 (covers first 5 hours of processing time \$140 per additional hour thereafter)
Discretionary Activities - General	\$840 (covers first 8 hours of processing time \$140 per additional hour thereafter)
Discretionary Activities – Removal/trimming Protected Trees Causing Significant Structural Damage (as determined by an appropriately delegated, qualified and experienced person, i.e. an ecologist or Council staff member)	\$100
Non-Complying Activities	\$1,120 (covers first 8 hours of processing time \$140 per additional hour thereafter)

KĀPITI COAST DISTRICT COUNCIL
Resource Management Fees

Non-Notified Land Use Applications	
Certificate of Compliance	\$700 (covers first 5 hours of processing time \$140 per additional hour thereafter)
Existing Use Rights Certificate	\$840 (covers first 6 hours of processing time \$140 per additional hour thereafter)
Extensions on Time Limits	\$700 (fixed charge)
Surrender of Consent in Whole or in Part	\$280 (fixed charge)
Change or Cancellation of Conditions	\$840 (covers first 6 hours of processing time \$140 per additional hour thereafter)
Outline Plan	\$980 (covers first 7 hours of processing time \$140 per additional hour thereafter)
Notice of Requirement	\$1,120 (covers first 8 hours of processing time \$140 per additional hour thereafter)
Temporary Events	
Permitted Activities	No charge
Controlled Activities	\$700 (covers first 5 hours of processing time \$140 per additional hour thereafter)
Discretionary/Restricted Discretionary	\$840 (covers first 6 hours of processing time \$140 per additional hour thereafter)

Non-Complying Activities	\$1,120 (covers first 8 hours of processing time \$140 per additional hour thereafter)
KĀPITI COAST DISTRICT COUNCIL Resource Management Fees	
Notified Subdivision Applications	
Publicly Notified Applications	\$2,800 Deposit (covers first 20 hours of processing time. Balance to be charged on time and material basis including advertising)
Limited Notified Applications	\$2,240 Deposit (covers first 16 hours of processing time. Balance to be charged on time and material basis including advertising)
Non-Notified Subdivision Applications	
All Subdivisions	\$1,680 (covers first 12 hours of processing time, \$140 per additional hour thereafter)
Boundary Adjustment (as defined by District Plan)	\$840 (covers first 6 hours of processing time, \$140 per additional hour thereafter)
Update Existing Cross Lease	\$700 (covers first 5 hours of processing time \$140 per additional hour thereafter)
Extensions on Time Limits	\$700 (fixed charge)
Change or Cancellation of Conditions/Consent Notice	\$840 (covers first 6 hours of processing time \$140 per additional hour thereafter)

KĀPITI COAST DISTRICT COUNCIL
Resource Management Fees

Application Type	Charges Effective 1 July 2014 (incl. GST)
Subdivision Certifications	
Section 223 Certificate	\$280 (fixed charge)
Section 224(c) Certificate including other certificates	\$1,120 (fixed charge)
Section 224(f)	\$280 (fixed charge)
Section 5(1)g	\$280 (fixed charge)
Section 221 Consent Notice	\$280 (fixed charge)
Section 226 Certificate	\$700 (covers first 5 hours of processing time, \$140 per additional hour thereafter)
Miscellaneous Applications/Certificates	
Surrender of Consent in Whole or in Part	\$280 (fixed charge)
Revocation of Easements	\$280 (covers first 2 hours of processing time, \$140 per additional hour thereafter)
Right of Way Approval	\$840 (fixed charge)
Section 348 (Local Government Act) Certificate	\$700 (fixed charge)
Re-Issue Certificate (All Types)	\$180 (fixed charge)
Transfer Instruments and Other Miscellaneous Documents	\$280 (covers first 2 hours of processing time, \$140 per additional hour thereafter)
Reserves Valuation Calculation (Land >\$150,000)	\$115 (per lot)

KĀPITI COAST DISTRICT COUNCIL
Resource Management Fees

Application Type	Charges Effective 1 July 2014 (incl. GST)
Other	
Private Plan Change	\$5,600 Deposit (covers first 40 hours of processing time. Balance to be charged on time and material basis including advertising)
Notices of Requirements for Designation	\$2,800 (covers first 20 hours of processing time. Balance to be charged on time and material bases including advertising)
Alteration to Designation (non notified)	\$1,120 (covers first 8 hours of processing time, \$140 per additional hour thereafter)
Transfer of Resource Consent	\$280
Land Information Memorandum (LIM)	\$300
Project Information Memorandum (PIM)	\$282
Encroachment License (Buildings/Structures only)	\$840 (covers first 6 hours of processing time, \$140 per additional hour thereafter)
Re-issue Encroachment License (New Owner)	\$176 (fixed charge)
Planning Certificate – Alcohol Licensing	\$140
Incident Inspection Charge	\$140 per hour
Lift Building Line Restriction	\$537 (fixed charge)
Land Information Memorandum (LIM) – includes building file compact disc	\$310

KĀPITI COAST DISTRICT COUNCIL
Resource Management Fees

Hourly Charge Out Rates and Disbursements

Staff: - Planner/Engineer (all levels) - Planning Manager, Asset Manager	\$140 per hour \$175 per hour
Administration Staff	\$94 per hour
Councillors	\$100 per hour
Postage and Stationery	At cost
Consultant's Fees (The use of consultants will be undertaken in consultation with the applicant)	At cost
Copying and Printing	Black and white: A4 first 20 copies free then 20c per page
Copying and Printing	Black and white A3 30c per page
Copying and Printing	Colour: A4 - \$2.10/page A3 - \$3.40 per page

ENGINEERING FEES

KĀPITI COAST DISTRICT COUNCIL Engineering Fees		
Application Type	Charges Effective 1 July 2014 (incl. GST)	
Notified Land Use Consents		
Notified	Application Deposit	Non-Notified Application Fee plus \$926 (balance charged on time and material basis)
	Consent Monitoring	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)
Non - Notified Land Use Consents		
Development of multiple units per lot	Application Fee: - Up to 6 Units	\$700 per application
	- 7 or more Units	\$840 per application
	Consent Monitoring Fee	\$578 plus \$205 per unit
Commercial/ industrial development or infrastructure development	Application Fee	\$810 per application
	Compliance Monitoring Administration Fee	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)
	Engineering Drawing Approval	\$1,250 (includes 3 submissions of engineering drawings, beyond this will be charged at \$140 per plan)
	Engineering Construction Supervision	Determined as 2% of the total estimated values of services (water, sanitary, drainage and road), including engineering and contingency fees (minimum of \$10,000)
All other Non-Notified Land Use consents	Application Fee per application	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)

KĀPITI COAST DISTRICT COUNCIL
Engineering Fees

Application Type		Charges Effective 1 July 2014 (incl. GST)
	Consent Monitoring Fee per Consent	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)
Subdivisions		
Fee Simple	Application Fee	\$700 plus \$30 per lot (includes the first 5 hours, \$140 per additional hour thereafter)
	Consent Monitoring Fee	\$578 plus \$340 per lot
Unit Title	Application Fee: - Up to 6 Unit Titles	\$700 per application (includes the first 5 hours, \$140 per additional hour thereafter)
	- 7 or more Unit Titles	\$840 per application (includes the first 6 hours, \$140 per additional hour thereafter)
	Consent Monitoring Fee	\$578 plus \$205 per unit
Notified Subdivisions		
Up to 6 Lots or Unit Titles	Subdivision Application Deposit	Application Fee plus \$926 (balance charged on time and material basis)
7 to 12 Lots or Unit Titles	Subdivision Application Deposit	Application Fee plus \$1,158 (balance charged on time and material basis)
13 to 20 Lots or Unit Titles	Subdivision Application Deposit	Application Fee plus \$1,389 (balance charged on time and material basis)
More than 20 Lots or Unit Titles	Subdivision Application Deposit	Application Fee plus \$1,620 (balance charged on time and material basis)

**KĀPITI COAST DISTRICT COUNCIL
Engineering Fees**

Application Type		Charges Effective 1 July 2014 (incl. GST)
Other Subdivisions		
Boundary adjustments (including cross lease variation)	Application Fee: per Application	\$280
	Consent Monitoring Fee per Consent	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)
Second stage cross lease or conversion of cross lease to freehold	Application Fee per Application	\$280
	Consent Monitoring Fee per Lot	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)
Right-of-way Applications	Application Fee per Application	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)
	Consent Monitoring Fee per Consent	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)
Other		
Objection to Decision		\$140 per hour
Variation to Consent Conditions		\$140 per hour
Encroachment Licenses		\$140 per hour
Plan Change Applications		\$140 per hour
Easement – New/Cancellation	Application Fee per Application	\$280 (includes the first 2 hours, \$140 per additional hour thereafter)
Specialist Consultants	Consultants Invoiced Costs	

ANIMAL CONTROL FEES

KĀPITI COAST DISTRICT COUNCIL Animal Control Fees			
Class of Dog - Entire Dog		Entire Dog Registration Fee (pro-rated) 1 July 2014 (incl. GST)	Fee (including penalty) if paid after 5pm, 4 August 2014 (incl. GST)
A	Seeing Eye/Hearing Ear Dog	Nil	Nil
B	Working Dog	\$62	\$93
	Working Dogs (3rd and subsequent)	\$36	\$54
C	Standard Dog	\$168	\$252
D	Approved Owner	\$144	\$216
G	Owner Current Member of New Zealand Kennel Club	\$139	\$208
Class of Dog - Neuter/Spay Dog		Neuter/Spay Dog Registration Fee (pro-rated) 1 July 2014 (incl. GST)	Fee (including penalty) if paid after 5pm, 4 August 2014 (incl. GST)
A	Seeing Eye/Hearing Ear Dog	Nil	Nil
B	Working Dog	\$62	\$93
	Working Dogs (3rd and subsequent)	\$36	\$54
E	Standard Dog	\$87	\$130
F	Approved Owner	\$62	\$93
G	Dogs Classified as Dangerous Dogs	\$250	\$375

KĀPITI COAST DISTRICT COUNCIL
Animal Control Impoundment Charges
Effective from 1 July 2014 (incl. GST)

Please note that:

- Impounding shall be deemed to have occurred when the dog is confined to a Dog Control Officer's vehicle, or impounded.
- Seizure shall be deemed to have occurred when a notice of seizure has been served on the owner or placed at the property.
- No dog or stock will be released without payment of all impounding fees.
- Fees are inclusive of GST.

Item	First Offence Fee (Registered) (incl. GST)	Seizure and First Impound (Not Registered) (incl. GST)	Second Impound in any Two Year Period (incl. GST)	Third and Subsequent Impound in any Two Year Period (incl. GST)
Impounded – Dog Must be registered and micro chipped to release	\$36	\$62	\$128	\$231
Seizure – Dog Must be registered and micro chipped to release	\$36	\$62	\$128	\$231
Sustenance – Dog (per day)	\$11	\$11	\$11	\$11
Micro chipping – Dog	N/A	\$46	\$46	\$46
Registration	N/A	Full fee (excluding penalty or back date to time dog turned 3 months of age)	N/A	N/A
After Hours Release – All	\$87	\$87	\$87	\$87
Impounding – Sheep and Goats	n/a	\$31 per head plus any costs incurred in transporting stock	\$57 per head plus any costs incurred in transporting stock	\$117 per head plus any costs incurred in transporting stock
Impounding - Cattle and Horses	n/a	\$57 per head plus any costs incurred in transporting stock	\$117 per head plus any costs incurred in transporting stock	\$231 per head plus any costs incurred in transporting stock

**KĀPITI COAST DISTRICT COUNCIL
Animal Control Impoundment Charges
Effective from 1 July 2014 (incl. GST)**

Item	First Offence Fee (Registered)	Seizure and First Impound (Not Registered)	Second Impound in any Two Year Period	Third and Subsequent Impound in any Two Year Period
Officer Charges Relating to Impounding of Stock		\$57 per hour between 0800-1700 hours and \$87 per hour between 1701-0759 hours	\$57 per hour between 0800-1700 hours and \$87 per hour between 1701-0759 hours	\$57 per hour between 0800-1700 hours and \$87 per hour between 1701-0759 hours
Sustenance – Sheep and Goats (per day)	n/a	\$5.40 per day	\$5.40 per day	\$5.40 per day
Sustenance – Cattle and Horses (per day)	n/a	\$11.10 per day	\$11.10 per day	\$11.10 per day

**KĀPITI COAST DISTRICT COUNCIL
Other Animal Control Charges
Effective from 1 July 2014 (incl. GST)**

	Owner Current Member of NZ Kennel Club	Working	Standard	Approved Owner
Special License	\$57	\$57	\$57	\$57
Approved Owner Application	n/a	n/a	\$36	\$36
Replacement Tag	\$5.40 for first replacement tag		\$11.10 for any subsequent replacement tag	
Euthanasia			\$57	

ENVIRONMENT HEALTH AND FOOD PREMISES FEES

KĀPITI COAST DISTRICT COUNCIL Environmental Health and Food Premises Fees						
Inspection Rating	Number of Inspections	Grade	Charges Effective 1 July 2014 (incl. GST)			
Risk Factor			A	B	C	D
17-20	1	A	\$298	\$411	\$518	\$881
12-16	2	B	\$420	\$535	\$640	\$1,004
6-11	3	D	\$542	\$660	\$762	\$1,126
1-5	4+	E	\$666	\$784	\$887	\$1,250
unknown	2	New Owner	\$420	\$535	\$640	\$1,004

Fee Structure

The fee structure for food premises in the 2014/15 financial year is weighted towards premises achieving an A Grade. It reflects the Council goal to get all premises on an A Grade for the betterment of the Kāpiti Coast District, to achieve the highest standards and to strive towards a more sustainable food safety future.

Note: The below amounts relate to fees effective from 1 July 2014 and uses Risk Factor 'C' figures.

A Grade premises: This grading includes (at no additional cost from last year except for indexing) an increase in service from previous years with the provision of additional Health Education Advice required for the implementation of a VIP and the Certificate of Excellence Programme. The indexed fee change essentially rewards an operator for achieving the A Grade rating under the Kāpiti Coast District Council Food Safety Bylaw 2006.

B Grade premises: This includes two programmed inspections plus the service supplied to the A Graded premises. The Health Education Advice will also be targeted to a B Grade operator to assist them to achieve an A Grade rating under the Kāpiti Coast District Council Food Safety Bylaw 2006.

D Grade premises: This includes three programmed inspections during the year with ongoing advice and support from the Council, as provided with the higher grades.

E Grade Premises: This fee is based on four programmed inspections. This type of premise will not be tolerated within the District. Officers will use all powers under the Kāpiti Coast District Council Food Safety Bylaw 2006 to close premises if they fall into this category. Once closed a premise will only be authorised to reopen once the required work is complete and a monitoring programme is put in place.

New Premises: This Fee has been set up to cover the additional costs related to staff time related to the Building Consent Process and set up.

The New Premise fee is linked to the B Grade as the new operator will:

- require monitoring to ensure they establish good practices
- receive Health Education Advice to assist them to achieve an A Grade rating, and
- be introduced to the VIP system and involvement in the Certificate of Excellence programme.

Note: Under the Kāpiti Coast District Council Food Safety Bylaw 2006 grading of new premises occurs two months after opening.

KĀPITI COAST DISTRICT COUNCIL Other Fees Related to Food Activity

Please note that:

- These fees relate to additional staff time required above the routine activities related to registration.

Activity	Charges Effective 1 July 2014 (incl. GST)
Additional Inspection	\$124
Additional Grading Inspection	\$124
Environmental Health Staff Charge Out	\$124
Establishment Fee	\$276
Transfer of Ownership	\$135
Rest Home Fee Transfer	\$135

KĀPITI COAST DISTRICT COUNCIL Other Fees Activities – Rest Homes Fees

Rest Home Fee Code	Charges Effective 1 July 2014 (incl. GST)
Rest Home	\$518

Please note that:

- Rest home premises are not required to be registered under the Food Hygiene Regulations 1974, yet are required to comply with the requirements of the Regulations. To ensure compliance an inspection is required and costs are charged.
- All rest homes are required to meet the same standards as the High Street food premises. The fee is in line with a Risk Factor C Grade A food premises and takes into account that the time taken to establish compliance does not differ with the size of complex. All these operations will require to additional health education to ensure a smooth transition to the NZFSA regulatory food framework.

KĀPITI COAST DISTRICT COUNCIL
Premises Required to be Registered under the Health Act 1956
and associated Regulations Current Fees

Premise Type	Charges Effective 1 July 2014 (incl. GST)
Hairdressers (home occupation)	\$193
Hairdressers (commercial premises)	\$231
Funeral Directors	\$302
Camping Grounds	\$302
Itinerant Trader	\$149

ALCOHOL LICENSING FEES

KĀPITI COAST DISTRICT COUNCIL Alcohol Licensing Fees

Please note that:

The Sale and Supply of Alcohol Act (the Act) was fully enacted on 19 December 2013. The Sale and Supply of Alcohol (Fees) Regulations associated with the Act introduced a new fee regime for licensed premises and other types of licensing applications. In addition it introduced a risk based fee structure for licensed premises which includes both an application and annual fee component. Dependent on changes to the operation of the premises or enforcement actions undertaken against a licensee or manager the annual fees may change each year. The fee categories represent a risk rating for types of premises, their trading hours and if they have had enforcement actions taken against them. They are calculated in accordance with Regulation 4 to 8 of the Sale and Supply of Alcohol (Fees) Regulations 2013. Please see the Sale and Supply of Alcohol (Fees) Regulations 2013 for more information.

Charges Effective 1 July 2014 (incl. GST)

Very low	Application fee \$368 and Annual fee \$161
Low	Application fee \$609.50 and Annual fee \$391
Medium	Application fee \$816.50 and Annual fee \$632.50
High	Application fee \$1,023.50 and Annual fee \$1,035
Very High	Application fee \$1,207.50 and Annual fee \$1,437.50

The application fee applies to applications for new licences, renewals of licences and variations to licences.

Application fees are payable on date of application.

In the case of a new licence the annual fee must be paid prior to the issue of the licence and subsequently must be paid on the anniversary of the date the licence was issued.

In the case of an existing licence the annual fee is payable on the most recent of the following:

- the date on which the licence was issued
- the date on which the licence renewed
- the date on which a variation of the licence was granted.

Pursuant to Regulation 6(4) of the Sale and Supply of Alcohol (Fees) Regulations 2013 the Council may, in its discretion and in response to particular circumstances, assign a fees category to premises that is one level lower than the fees category determined.

KĀPITI COAST DISTRICT COUNCIL
Alcohol Licensing Fees

Charges Effective 1 July 2014 (incl. GST)

Special Licences

Class 1 - 1 Large event or more than 3 Medium Events or more than 12 Small Events	\$575
Class 2 – 1-3 Medium Events or 3-12 Small Events	\$207
Class 3 – 1 or 2 Small Events	\$63.25

Note:

Definitions of an event which the Territorial Authority believes on reasonable grounds will have patronage of:

Large Event – more than 400 people

Medium Event – between 100 and 400 people

Small Event – fewer than 100 people

Pursuant to Regulation 10(2) of the Sale and Supply of Alcohol (Fees) Regulations 2013, the Territorial Authority may, in its discretion and in response to particular circumstances, charge a fee for a special licence that is one class below the class of licence that is issued.

KĀPITI COAST DISTRICT COUNCIL
Alcohol Licensing Fees

Charges Effective 1 July 2014 (incl. GST)

Fees Payable for Other Applications

Manager's Certificate Application or Renewal	\$316.25
Temporary Authority	\$296.70
Temporary Licence	\$296.70
Extract of Register (ARLA or DLC)	\$57.50

TRADE WASTE CONSENT FEES

KĀPITI COAST DISTRICT COUNCIL Trade Waste Consent Fees	
Trade Waste Consents	Charges Effective 1 July 2014 (incl. GST)
Discharge less than 1,245m ³ (registered) consent fee	No Charge
Discharge less than 1,245m ³ (permitted) consent fee	\$163
Discharge less than 1,245m ³ (permitted) re-inspection fee for non-compliance	\$82
Discharge greater than 1,245m ³ (conditional) consent fee	\$323
Discharge greater than 1,245m ³ (conditional) re-inspection fee for non-compliance	\$82

GENERAL COMPLIANCE FEES

KĀPITI COAST DISTRICT COUNCIL General Compliance Fees	
Charges Effective 1 July 2014 (incl. GST)	
Fire Permits (Urban)	\$22
Beach Fire Permit	No Charge
Rural Fire Permit	No Charge
Swimming Pool Fencing Inspections	No Charge for first inspection \$90 each subsequent inspection
Extraordinary Activities – Bylaw Permits	\$181 for first inspection. (additional inspection fee \$90)
Noise Control – seizure fine (stereo equipment)	\$216 plus \$30 each additional callout
Encroachment Licences – sandwich boards	\$22
Amusement Devices	1 x \$11.50 2 x \$13.80 3 x \$16.10 4 x \$18.40
	Note: Fee set by the Ministry of Business, Innovation and Employment