

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	5 APRIL 2016	10.03AM

Minutes of a Meeting of the Grants Allocation Committee (Creative Communities New Zealand) on Tuesday 5 April 2016 commencing at 10.05am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:

Cr	J	Holborow	(Chair)
Cr	M	Bell	
Ms	M	Hakaraia	(Iwi Representative)
Ms	A	Ellison	(Iwi Representative)
Ms	K	Candy	(Kāpiti Coast Youth Council Representative)
Ms	P	Winskill	(Community Representative)

IN ATTENDANCE:

Mr	C	Mylne	(Acting Group Manager Community Services)
Ms	N	Clark	(Arts and Museums Administrator)
Ms	T	Morgan	(Team Leader: Waikanae and Ōtaki Libraries)
Ms	T	Ferry	(Executive Secretary Community Services)

APOLOGIES:

Cr	M	Scott	
Cr	P	Gaylor	
Ms	L	Aitken	(Community Representative)
Ms	C	Reihana	(Iwi Representative)

The meeting opened with a karakia led by Ms Hakaraia.

The Chair then acknowledged the passing of Catherine Scollay, who was Council's Arts and Museums Development Officer. She spoke of the achievements and connections with the arts community that Catherine had made and the sublime way in which she had run this Committee. A moment of silence was held in Catherine's memory.

The Chair then welcomed Committee members, Councillors, Council officers and grant applicants to the meeting.

GAC 16/04/15 APOLOGIES

MOVED (BELL/HAKARAIA)

That apologies be accepted from Crs Michael Scott and Penny Gaylor, Ms Louise Aitken and Ms C Reihana.

CARRIED

The Chair advised she had visited Ms Reihana at home the previous evening and had obtained questions and feedback from Ms Reihana. The committee agreed this feedback could be included as part of consideration of the applications received.

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**GAC 16/04/16
PUBLIC SPEAKING**

- 1 **Ms Dawn Brook** spoke to the application from **Kapiti Chorale Incorporated** who were seeking funds to assist with the costs of holding a performance of Robert Handson's *Hiawatha*. In response to questions from Committee members Ms Brook advised:
 - If the application was unsuccessful the concert would still go ahead but the group would have to take money from their reserve fund
 - In terms of planning for future financial sustainability, Ms Brook advised this concert was unusually large with associated extra costs. In addition, membership fees have been increased and they are embarking on fundraising activities such as a raffle, a quiz night and a movie night.

- 2 **Mr David Johnson, Mr Michael O'Leary and Ms Sylvia Bagnall** spoke to the application from the **Paekākāriki Station Precinct Trust** for funds to assist with adding to the Arts Walk which runs through the village. In response to questions from Committee members, they advised:
 - The planned art works are to be located further along the existing sea wall
 - The art works are regularly cleaned and maintained
 - If the application was unsuccessful the group would install as many art works as they could afford with the amount granted
 - Other planned works included a carved po and a mural painted by school children; the type of work that can be located outside and exposed to the elements is somewhat restricted

- 3 **Ms Alison Viscovich** spoke to the application from the **Kapiti Coast Photographic Society** for funds to assist with holding the "Kapiti – Our Place" photographic exhibition. In response to questions from Committee members, she advised:
 - If the application was unsuccessful the exhibition would likely still go ahead but the group would have to take money from their reserves fund. They could also consider seeking sponsorship but were reluctant to do so as they were planning to make a calendar at the end of the year and were intending to seek sponsorship then.

- 4 **Mr Chris Craddock** spoke to the application from **Levin & Districts Brass Incorporated** for funds to assist with the cost of providing a free live music event as part of the Kaptii Music Festival. In response to questions from Committee members, he advised:
 - If the application was unsuccessful the event would probably not go ahead, as it was unfeasible to charge entry for an event in a public park
 - There are approximately 100 bands performing across the different venues during the three days of the festival, with most performers being locally based
 - The event is held in May because it is NZ Music Month and the first week generally has better weather (important for an outdoor event)

- 5 **Ms Lisa Archibald** spoke to the application from **Te Ara Korowai Incorporated** for funds to assist with the provision of creativity workshops for adults in Kapiti who feel that accessing creativity will improve their mental wellbeing. In response to questions from Committee members, she advised:
 - If the application was unsuccessful the project would go ahead but without a facilitator, which would mean less benefit and support for participants
 - Reaching outside their current membership is something they have been looking at over the last year; they have a self-referral policy for anyone who identifies as

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having mental health needs; local media are very supportive and they are using social media more widely; they also have a good relationship with mental health nurses in local health facilities.

- Cr Bell signalled his intention to declare a conflict of interest with this application and with the permission of the Committee spoke as a member of the public; he provided a history of the organisation and spoke of the benefits it provided to the community
- Membership of the workshops is quite fluid; there are 15 regular attendees every week but they anticipate up to 60 people attending this workshop series
- The group's work is exhibited every year in October, during Mental Health Awareness week, in the Paraparaumu Library exhibition space

6 **Ms Kae Allen** spoke to the application from **Te Newhanga Kapiti Community Centre** for funds to assist with running drama and art workshops for children during the school holidays. She also advised that when completing her application she overlooked the need for funds to assist with newspaper advertising costs, and sought the Committee's permission to add that to her application. In response to questions from Committee members, she advised:

- A total of \$600 would be required for the newspaper advertising
- The grant has included the cost of hall hire because when running programmes in their own rooms they are unable to rent those rooms out and thus lose income
- The hanging planters referred to are designed and decorated by the children
- The Centre has a weekly newsletter and maintains a database
- If the drama workshop were to have more than 15 participants they would likely need to pay for an assistant for the tutor

7 **Mr Dick van den Oever** spoke to the application from **Captured Essence Limited** for funds to assist with the creation of a series of web videos portraying artists based on the Kāpiti Coast. He advised that on reflection he felt this was not the appropriate scheme to apply to as the funding he sought was more than that available. On questioning from the Chair he confirmed he was withdrawing his application.

8 **Mr Lehi Duncan** spoke to the application from **Zeal Education Trust** for funds to assist with providing a two week photography course during school holidays, for Māori youth to showcase their Whanau connections. In response to questions from Committee members, he advised:

- If the application was unsuccessful the project would need to be revisited; it could possibly be moved to an online alternative although this would lose the community connection benefit for the participants
- Camera equipment is provided by Zeal Wellington and Mr Duncan would be the group's tutor
- Attendees put their hand up to participate
- The venue for the gallery exhibition at the end of the course (the Zeal building in Paraparaumu) is not yet fully fitted out but is suitable for an exhibition
- There would be a charge to view the exhibition, in order to cover venue costs
- The course would be for Māori only
- Zeal were invited by Nga Kakano and the Youth Council to become involved in the Kāpiti community; the photography course was the idea of Nga Kakano after looking at activities Zeal already do. Kamatua are happy with the project.

9 **Mr Tony Fuell** spoke on behalf of the application from **Mulled Wine Concerts** for funds to assist with staging four concerts in the Mulled Wine concert series. In response to questions from Committee members, he advised:

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- Participation is by both the performers and the audience, with provision being made at one concert, by request, to include a space for people to dance. Band members come from Wellington, Russia and Malaysia. Young people are encouraged to be involved by way of a discount on ticket prices plus being invited to attend some rehearsals on Sunday mornings.
 - There have been a number of musicians from Kapiti involved over the years
 - The concerts have been running for nine years, with approximately 50+ concerts having been held
 - Events are treated on a year by year basis; they try to make the concerts accessible by not making the ticket prices too high; those concerts that are well attended offset those that are run at a loss
 - The group has no formal structure; support is provided by a number of volunteers carrying out a variety of tasks; the informality of the events is part of its charm
 - They currently run six concerts a year which is manageable
 - Ticket sales vary, they would always expect to have around 60 in the audience and some concerts have attracted 150+
 - A liquor licence is not required as the mulled wine provided is non-alcoholic
- 10 **Ms Tracey Savage** spoke to her application for funds to assist with developing a package of educational workshops, performance pieces and books; the application includes the request for support to mentor a young local Māori student in creating the visual aspects of the package. In response to questions from Committee members, she advised:
- If the application was unsuccessful the project would still go ahead albeit on a longer time frame
 - Illustrator mentors have been identified but not yet approached – they include Patrick McDonald, Lynley Dodd and Sandra Morris
 - Nga Manu have confirmed participation in the performance programme during the September school holidays and it is anticipated local schools will follow suit
 - The director of the project is Ms Savage, with an assistant
 - Auditions will be open for the three characters in the initial play
- 11 **Ms Darline Simmons** spoke on behalf of the application from **Dominic Coffin** for funds to assist with running a school holiday drumming programme for Kapiti children. In response to questions from Committee members, she advised:
- Participants will be recruited by word of mouth, invite a friend, “have a go” opportunities at local events
 - An adult will be present at all times during the teaching sessions
 - The equipment purchased would be owned by Dominic
- 12 **Ms Wendy van Delden** spoke to the application from the **Waikanae Music Society** for funds to assist with holding a concert by the Streeton Piano Trio. Specifically, the money would assist with travel costs for musicians attending from Australia. In response to questions from Committee members, she advised:
- This concert is part of a national tour being undertaken by the Trio
 - Fees for each venue are negotiated with each Music Society
 - The Society holds junior and senior student musician concerts through the year, they offer a platform for local groups to rehearse their performance items with the Society and they have a Trust to offer scholarships to young musicians at a tertiary level; all scholarship recipients are New Zealanders, three have been from Kapiti

The meeting adjourned at 11.45am and reconvened at 11.53am.

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**GAC 16/04/17
MEMBERS BUSINESS**

(a) Public Speaking Time Responses

Responses to public speaking are incorporated above.

(b) Leave of absence

There were no leaves of absence requested.

(c) Matters of an Urgent Nature

There were no matters of an urgent nature

(d) Declarations of Interest Relating to Items on the Agenda

Cr Bell declared an interest in the application from Te Ara Korowai Incorporated.

**GAC 16/04/18
CREATIVE COMMUNITIES SCHEME: CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-16-1839)**

Cr Bell left the meeting at 11.55am and rejoined the meeting at 11.57am.

MOVED (BELL/ELLISON)

- 1 That the Grants Allocation Committee grants Te Ara Korowai Incorporated \$1,950 from the Creative Communities Scheme for funds to assist with the project "Te Ara Korowai creativity workshops".
- 2 That the Grants Allocation Committee grants Kapiti Chorale Incorporated \$1,500 from the Creative Communities Scheme for funds to assist with the project "Performance of Robert Hanson's *Hiawatha* by the Kapiti Chorale".
- 3 That the Grants Allocation Committee grants Joanna Braithwaite \$1,610 from the Creative Communities Scheme for funds to assist with the project "Kāpiti Makariki Kakahu/Cloak Workshops".
- 4 That the Grants Allocation Committee grants the Paekākāriki Station Precinct Trust \$3,510 from the Creative Communities Scheme for funds to assist with the project "Paekākāriki Arts Walk".
- 5 That the Grants Allocation Committee grants the Kapiti Coast Photographic Society \$1,620 from the Creative Communities Scheme for funds to assist with the project "Kapiti – Our Place Photographic Exhibition".
- 6 That the Grants Allocation Committee grants Levin and Districts Brass Incorporated \$2,500 from the Creative Communities Scheme for funds to assist with the project "Kapiti Music Festival – Jazz in the Gardens".
- 7 That the Grants Allocation Committee grants Te Newhanga Kapiti Community Centre \$1,200 from the Creative Communities Scheme for funds to assist with the project "School Holiday Workshops 2016".

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- 8 That the Grants Allocation Committee grants Zeal Education Trust \$2,066.60 from the Creative Communities Scheme for funds to assist with the project “Kāpiti Youth Photography Project – Capturing Whanau”.
- 9 That the Grants Allocation Committee grants Mulled Wine Concerts \$1,334.20 from the Creative Communities Scheme for funds to assist with the project “Four Mulled Wine Concerts in Paekākāriki”.
- 10 That the Grants Allocation Committee grants Tracey Savage \$1,662.10 from the Creative Communities Scheme for funds to assist with the project “Hihi goes AWOL”.
- 11 That the Grants Allocation Committee grants Dominic Coffin \$1,662.10 from the Creative Communities Scheme for funds to assist with the project “Kapiti Children’s Snare Drumming School Holiday Programme”.

The Committee would like the letter of response to include the request that Dominic reaches a conclusion with Kapiti Coast Pipes and Drums regarding ownership of the drum equipment after Dominic has completed his programmes. The Committee look forward to this request being confirmed on Dominic’s project report form.

- 12 That the Grants Allocation Committee grants Waikanae Music Society \$850 from the Creative Communities Scheme for funds to assist with the project “Streton Piano Trio Concert”.

CARRIED

GAC 16/04/19

CONFIRMATION OF MINUTES: 9 FEBRUARY 2016 – GRANTS ALLOCATION COMMITTEE – HERITAGE FUND

MOVED (CANDY/WINSKILL)

That the minutes of the Grants Allocation Committee – Heritage Fund dated 9 February apologies be accepted as a true and accurate record of that meeting.

CARRIED

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Chair:

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Date: