

# APPLICATION TO TAKE WATER FROM A DEDICATED FILLING POINT



Please complete this form & return to:

Operations Centre  
Private Bag 60 601  
Paraparaumu 5254

Fax: 04 296 4733

Email: [depotoffice@kapiticoast.govt.nz](mailto:depotoffice@kapiticoast.govt.nz)

APPLICANT NAME: .....
COMPANY NAME: .....
BILLING ADDRESS: .....
EMAIL ADDRESS: .....
PHONE: ..... FAX: .....
LOCATION OF FILLING POINT: .....
PURPOSE FOR USE: .....
AMOUNT OF WATER REQUIRED: .....
DATE OF ISSUE: .....
EXPIRY DATE: .....
APPROVED BY : ..... <i>Name</i> <i>Signature</i>
<b>CHARGES:</b> Water charges are subject to change and may vary from time to time. For current water filling point charges please refer to the "Fees and Charges" section of the Kāpiti Coast District Council website: <a href="http://www.kapiticoast.govt.nz">www.kapiticoast.govt.nz</a> Water shall be charged on a quarterly basis. The Applicant shall pay the current water charging rate for all water usage. A non-refundable payment of \$66.00 including GST is payable for each access card issued.  Number of cards requested: .....

# CONDITIONS

1. Treated Drinking Water can be abstracted at the following designated filling points during the following times:

- Paraparaumu Council Depot - Fyfefield Place **7:30AM & 4:00PM**  
Monday to Friday
- Waikanae Council Depot – 24 Rangihiroa Street **7:30AM & 4:00PM**  
Monday to Friday  
Note: A key is also required for access. Please advise if this is required.
- Otaki Council Depot – Aotaki Street **24hr Access** available.

Any person/business intending to take water from a dedicated filling point in the Kāpiti Coast District must complete an application to the Operational Services department, Kāpiti Coast District Council. Water Permits are not transferable and will be valid for two years. Revalidation of previous permits is the responsibility of the Applicant.

2. All transportation and usage of water shall be restricted to within the boundaries of the Kāpiti Coast District. Any person/company found to be in breach of this requirement will result in immediate revocation of the permit.
3. Use of water for any purpose other than that which is stated on this application, or which creates a potential hazard to the water system, will result in immediate revocation of the permit.
4. The Applicant shall comply with the Water Supply Protection Regulations 1961 by taking steps to prevent backflow to the water main. To obtain a permit, a tanker or other container must be fitted with a backflow prevention device.
5. Any person willfully or negligently causing damage to any water abstraction point shall be liable for all costs associated with the repair and restoration of such to full service.
6. If water is to be taken for potable purposes the Applicant must provide a copy of Registered Water Carrier Certificate from the Ministry of Health, or approved equivalent. The Certification must demonstrate that the water carrier tank will be disinfected and is suitable for the transport of potable water.
7. This permit is revocable at any time at the discretion of Council.
8. A copy of the approved permit must be carried/displayed at all times.

*I have read, understood and agree to the conditions of this application.*

**APPLICANT’S SIGNATURE:** .....

**DATE:** .....

**FOR OFFICE USE:**

Card number/s issued: ..... Invoice No: .....

Collected by (signature): ..... Date: .....