**SECTION 224 APPLICATION CHECKLIST**

Please include this checklist with your Resource Consent Application. The checklist includes requirements from Kāpiti Coast District Council’s Subdivision and Development Principles and Requirements (SDPR).

| **N/A** | **YES** | **Item** |
| --- | --- | --- |
| **General** | | |
|  |  | Fees, Development and Reserve Contributions, and bonds paid |
|  |  | List of how consent conditions have been met |
|  |  | Draft Easement and Covenant documentation received |
| **SDPR - Clause 1.8.10 Completion Documentation** | | |
|  |  | Construction of all infrastructure completed in accordance with approved plans and specifications (final inspection completed) |
|  |  | Evidence all materials / network testing completed and results comply with standard |
|  |  | Record of spray application for weed control on road formation |
|  |  | DVD of CCTV post construction inspection and defects report for all public storm water and sewer mains up to 1200mm diameter |
|  |  | As-built plans of all infrastructure appropriately annotated (pdf / dwg) – see checklist (schedule 1D) |
|  |  | Provide as-built information in RAMM (refer schedules 1 and 3 of SDPR) |
|  |  | Specifications and supplier details of all non-standard features |
|  |  | Test certificates for each lighting standard, compliance certificate for the complete street light installation |
|  |  | Post construction Road Safety Audit report provided |
|  |  | Confirmation from utility providers services installed in accordance with their specification and are available to each lot (telecommunications, power, gas) |
|  |  | Completion certificates in form of Schedule 1B and Schedule 1C NZS 4404 |
|  |  | Geotechnical reports and as-built plans required by 2.6 of NZS4404 - NZS 4431 and NZS 4404 certificates provided |
|  |  | Certification by suitably qualified person, where features (storm water devices, overflow paths, water retaining structures, etc) required specific design and construction, to include supervision and completion in accordance with recommended design principles |
|  |  | Where land has been raised to provide flood free building platforms, provision of a dwg, dxf or shp file in nztm projection containing just the fill polygon |
|  |  | Assets to vest register, including GPS co-ordinates and serial numbers for meters |
|  |  | Operation and maintenance manuals for non-standard features and all storm water facilities provided, warranties for new facilities involving electrical or mechanical plant |
|  |  | Reports for on-site water supply, firefighting, wastewater, storm water design or foundation as required in support of consent notices |
|  |  | Landscaping completed (or bonded) in accordance with plans |
|  |  | Reserves work completed (or bonded) in accordance with plans or reserves agreement |
|  |  | Compliance certificate for community based wastewater system / renewable power generator provided (including operation and maintenance manuals) |