

Chairperson and Committee Members
OPERATIONS & FINANCE COMMITTEE

16 MAY 2019

Meeting Status: **Public**

Purpose of Report: For Information

CONTRACTS UNDER DELEGATED AUTHORITY

PURPOSE OF REPORT

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 January to 31 March 2019.

Delegation

- 2 The Operations and Finance Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.2.
This Committee will deal with monitoring and decision-making on all broader financial management matters, including approval of contracts and contract variations outside the Chief Executive's delegations.

CONSIDERATIONS

Issues

Contract 2019/C191B – Maclean Park Redevelopment Stage 1B

- 3 Two tenders were received and ranged between \$299,347 to \$335,297.
- 4 The Contract was awarded to Mills Albert Limited for the sum of \$299,347 +GST.
- 5 All materials and labour will be sourced locally.

Contract for Youth Development Centre

- 6 2nd renewal of Youth Development Service (9-year term), originally approved by Council. Procurement carried out in 2015.
- 7 The Contract will be carried out by Zeal Education Trust for the sum of \$267,000.

Considerations

- 8 There are no legal, consultation and publicity considerations arising from this report.

SIGNIFICANCE OF DECISION

- 9 The Council's significance policy is not triggered.

RECOMMENDATIONS

- 10 That the Operations and Finance Committee notes there were two contracts accepted under delegated authority over \$250,000 for the period 1 January to 31 March 2019.

Report prepared by:

Approved for Submission by:

**Jacinta Straker
Chief Financial Officer**

**Mark de Haast
Group Manager Corporate Services**

Approved for Submission by:

**Sean Mallon
Group Manager Infrastructure Services**

Appendix 1 Contracts over \$250,000 approved under delegated authority for 2017/18 year.

Appendix 1 Corp-19-772

| Operations & Finance Committee meeting | Contract |
|---|--|
| <p>15 November 2018 (covering the period 1 July to 31 September 2018)</p> | <p>Contract 2018/C188 – Engagement of consultant for building control services. The Contract was awarded to National Processing Limited. Technical staff \$140 per hour (excluding GST) plus administration.</p> |
| | <p>Contract 2018/C201 – Engagement of consultant for building control services. The Contract was awarded to National Processing Ltd. Technical staff \$140 per hour (excluding GST) plus administration</p> |
| | <p>Contract 2018/C178 – Road Maintenance 2018 – 2021. The Contract was awarded to Higgins Contractors Limited for the sum of \$13,827.480</p> |
| <p>21 February 2018 (covering the period 1 October to 31 December 2018)</p> | <p>Contract 2018/C198 – Chipsealing 2018-21. The Contract was awarded to Higgins Contractors Limited for the sum of \$3,537,000.</p> |
| | <p>Contract 2018/C200 – Ngaio Road Shared Path. The Contract was awarded to Downer NZ Limited for the sum of \$354,000.</p> |
| | <p>Contract 2019/C241 – Architectural Design Services for Mahara Gallery. The Contract was awarded to Athfield Architects Limited for the sum of \$252,000 plus disbursements.</p> |