

# APPLICATION FOR CLUB LICENCE OR RENEWAL OF CLUB LICENCE

Form 5, sections 100 and 127(2), Sale and Supply of  
Alcohol Act 2012



Send or deliver your application to:

The Secretary  
District Licensing Committee  
Kāpiti Coast District Council  
Private Bag 60601, Paraparaumu 5254  
175 Rimu Road, Paraparaumu 5032  
Email: [licence.application@kapiticoast.govt.nz](mailto:licence.application@kapiticoast.govt.nz)  
Telephone (04) 296 4700 Toll Free: 0800 486 486

For Council use

File #

SCANNED

Once this application is complete you may make an appointment for a pre-lodgement meeting with a Licensing Inspector at the numbers given above.

Application forms cannot be accepted by the District Licensing Committee (DLC) over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated.

This application is made in accordance with the particulars set out below:

## 1. Application Type

If you are not filing this renewal application, including paying the fee, at least 20 working days before the licence expires, provide a reason for the late filing as an attachment.

☐ New Club Licence

☒ Renewal of Club Licence

125 CLUB / 068 / 2022  
Licence number:

☐ Renewal of Club Licence with variation of conditions

Licence number:

## 2. Details of Applicant

Full legal name or names to be on licence:

PARAPARAUMU RUGBY FOOTBALL  
CLUB INCORPORATED

Whether licence already held for premises concerned: ☒ Yes ☐ No, and if 'Yes', state kind of licence

CLUB LICENCE

## 3. Applicant Status by reference to section 28 of Sale and Supply of Alcohol Act 2012

☐ Natural person(s)

☐ Private Company

☐ Body Corporate

☐ Public Company

☐ Partnership

☒ Incorporated Society

☐ Other (please specify).....

<b>4. For Applicant that is a Natural Person(s)</b>		
Full legal name:		
Any aliases (and/or maiden name):		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Sex:	Occupation:	
Date of birth:	Place of birth:	
Telephone:	Mobile:	
Email:		
<b>5. For Applicant that is a Body Corporate, Authority under which Incorporated</b>		
REGISTRAR OF INCORPORATED SOCIETIES		
<b>6. For Applicant that is <u>Not</u> a Natural Person(s), Details of Contact Person</b>		
Name: DELLA URGENC	Designation/Position: TREASURER	
Telephone: /	Mobile: 021 493 930	
Email: treasurer@paraparaumungby.co.nz		
<b>7. Postal Address for Service</b>		
Number/Street/PO Box: 101 SEAVIEW ROAD	Suburb: PARAPARAUMU BEACH	
City: PARAPARAUMU	Postcode: 5032	
<b>8. Business Details</b>		
Describe principal business, any other businesses RUGBY CLUB		
<b>9. Criminal Convictions</b>		
Does the applicant(s) have any criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies). <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if "Yes", then please provide nature of the offence, details of conviction, and penalty imposed.		

10. Details of Premises			
Address: Number		Street: AORANGI STREET	
Suburb: PARAPARAUMU		City:	Postcode: 5032
Any name of building:			
Club Name: PARAPARAUMU RUGBY FOOTBALL CLUB			
If not Owned by Applicant:			
Tenure: (state whether to be held as leasehold, or under tenancy agreement or licence)			
Full legal name of owner:			
Address: Number		Street:	
Suburb:		City:	Postcode:
Is the licence conditional on completion of building work: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if "Yes", state details:			
11. Details of Duty Manager(s)/Proposed Manager(s) If more than two certified managers please attach details separately			
Full legal name: NIKKI JEAN FRANKLIN - GREER			
Number of manager's certificate: 45/CRT/1038/2023		Expiry Date: 6/4/2027	
Full legal name:			
Number of manager's certificate:		Expiry Date:	
12. Club Details			
State authority under which the club is incorporated:			
REGISTRAR OF INCORPORATED SOCIETIES			
Membership: total number of members...120..... how many are under 18 years of age.....5.....			
Contact details of club secretary - Name: SUE HUSS			
Address: Number/PO Box 91		Street: LANGDALE AVE	
Suburb: PARAPARAUMU		City:	Postcode: 5032
Telephone: —		Mobile: 027 449 6316	
Email: thehussclan@yahoo.co.nz		Preferred mode of contact:	
Is the sale of alcohol intended to be the principal purpose of the club? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if "No", advise the intended principal purpose of the club. INTENDED PRINCIPAL IS A SPORTING CLUB TO ENCOURAGE & DEVELOP RUGBY AS TEAM SPORT & PROBABLY			

Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol, non-alcoholic refreshments and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and non-alcoholic refreshments, and food: ☐ Yes ☒ No, and if "Yes", advise the nature of other goods or services. *This is to assess whether other goods and services provided are compatible with the sale of alcohol.*

State the days and hours proposed for sale of alcohol (*this is licensed hours not trading hours*):

MONDAY TO THURSDAY 6pm - 10pm  
FRIDAY 6pm - midnight  
SATURDAY, SUNDAY, PUBLIC HOLIDAY  
12 NOON TO 12 MIDNIGHT

Do you have, or require, a Trading in Public Place licence to permit consumption of alcohol on footpath: ☐ Yes ☒ No If 'Yes', please attach and number #.....

### 13. Conditions

- Write answer below or attach relevant documents that demonstrate compliance.
- When including attachments please number the hard copies, and in the first column circle 'Yes' and write the document number on '#.....'

Doc  
attached?  
Number.

Describe experience and training of applicant (*the applicant is the Club*)

LICENSED BAR MANAGER 3+ YEARS  
EXPERIENCE. 2 BAR STAFF/HELPERS  
COMPLETED SERVIEWISE APPROX 3+  
YEARS EXPERIENCE. ONE OF HELPERS  
COMPLETED LCCQ YET TO APPLY FOR  
BAR MANAGER LICENCE. ANY HELPERS/  
STAFF MUST COMPLETE SERVIEWISE.

Yes / No  
#1,2,3

☒ ☐  
☒ ☐  
☒ ☐

Describe the type and range of food intended to be available for purchase: HOT FOOD IS  
AVAILABLE TO PURCHASE ON GAME  
DAYS + WHEN BAR IS OPEN. ALL PLAYERS  
OF TEAMS GET A HOT PLATED MEAL  
EG: PULLED PORK, VEGGIES, ROAST POTATOES +  
SLICED BREAD (NO COST). FOOD TO  
PURCHASE: HOT CHIPS \$4, NUGGETS +  
CHIPS \$8, NACHOS \$8, VARIETY PIES \$4  
IF PLAYERS STILL HUNGRY WE OFFER TOASTED  
SANDWICHES. DUG OUT MEMBERS (NON PLAYERS)  
GET PLATTERS OF MINI PIES, SAUSAGE ROLLS,  
CHIPPIES (NO CHARGE) DURING SPEECHES +  
CLOSE OF GAMES.

Yes / No  
#4a 4b


☒ ☐  
☒ ☐

<p>Describe the type and range of non-alcoholic beverages intended to be available for purchase:</p> <p>WE OFFER NON-ALCOHOLIC SOFT DRINKS, BEER, WINE + WATER. THE BEER + WINE IS SOLD AT \$1 LESS THAN ALCOHOLIC DRINKS FOR SAME. SOFT DRINKS \$2 EACH + WATER AT NO CHARGE. STEINLAGER + HEINEKEN BRANDS. ALSO NON ALCOHOLIC GINGER BEER + CIDER AVAILABLE</p>	<p>Yes / No # 5..... (5)</p>
<p>Describe the type and range of low-alcohol (2.5% ABV) beverages intended to be available for purchase:</p> <p>WE OFFER LOW ALCOHOL BEER. FOR SAME AT LESS THAN (\$1<sup>off</sup> / <del>ea</del>) COST OF FULL ALCOHOL BEERS. LOW ALCOHOL WINE + CIDER STEINLAGER / HEINEKEN</p>	<p>Yes / No #.....</p>
<p>Describe to what extent, and where, drinking water is intended to be freely available to members (if no access to mains water supply, also advise the potability of water intended to be available):</p> <p>A LARGE WATER CONTAINER ON BAR ACCESSIBLE TO ALL WITH ICED WATER. DISPOSABLE PAPER CUPS. ALSO OFFER BOTTLED WATER \$1 BOTTLE BUT USUALLY GIVE FOR FREE.</p>	<p>Yes / No #.....</p>
<p>Describe the steps intended to be taken to provide help with and information about transport options from the premises:</p> <p>WE HAVE SIGNAGE AT THE BAR + NEAR THE FOOD STATION OFFERING HELP + INFORMATION FOR TAXI OPTIONS. THE CLUB CAPTAIN + SOBER MEMBERS ALSO GIVE RIDES HOME TO PLAYERS / MEMBERS WHEN APPROPRIATE. WE ENCOURAGE MEMBERS TO RIDE SHARE TAXIS OR LEAVE VEHICLES IN CARPARK + PICK UP NEXT DAY.</p>	<p>Yes / No #.....</p>

<p>Describe the steps proposed to be taken to prevent the sale and supply of alcohol to prohibited people:</p> <p>WE TRAIN STAFF TO RECOGNISE ANYONE WHO APPEARS TO BE UNDER LEGAL DRINKING AGE &amp; TO ASK FOR ID (ACCEPTABLE FORMS - DRIVERS LICENCE / PASSPORT). AS A CLUB OUR MEMBERS ARE KNOWN TO STAFF AND ALL OVER 18 - VISITORS FROM OTHER CLUBS USUALLY SAME BUT WE WILL 'SPOT' CHECK IF IN DOUBT. WE MONITOR MEMBERS / VISITOR BEHAVIOUR &amp; DEMEANOUR + IDENTIFY THOSE WHO MAY BE INTOXICATED.</p>	<p>Yes / No #.....</p>
<p>Describe any other steps the applicant proposes to promote the responsible consumption of alcohol (for instance host responsibility practices):</p> <ol style="list-style-type: none"> <li>1) NOT SERVING ALCOHOL TO MINORS</li> <li>2) WE PROVIDE VARIETY OF LOW ALCOHOL &amp; NON ALCOHOLIC OPTIONS AT REDUCED PRICE TO ALCOHOLIC EQUIVALENT</li> <li>3) OFFER REASONABLY PRICED HOT FOOD FREE TEA + COFFEE HOT DRINK</li> <li>4) ARRANGE SAFE TRANSPORT OPTIONS</li> <li>5) STAFF ACT RESPONSIBLY - DONT SERVE IF APPEAR TO HAVE TOO MUCH</li> </ol>	<p>Yes / No #.....6</p>
<p>Describe any other systems (including training systems), and staff in place (or to be in place) for compliance with the Act:</p> <p>AT THE BEGINNING OF THE SEASON BAR MANAGER + STAFF DISCUSS SCHEDULE OF GAMES FOR NEXT THREE MONTHS + BOOK DAYS TO ENSURE TRAINED STAFF ARE AVAILABLE. TRAINING IS ON-GOING + DISCUSSED THROUGHOUT DAY/TIMES BAR IS OPEN ANY PATRONS THAT ARE DEEMED TO MAY IMBIBE TOO MUCH ARE NOTED + WATCHFUL EYE KEPT ON THEM. CLUB CAPTAIN ALSO INVOLVED IN DISCUSSION/TALK.</p>	<p>Yes / No #.....</p>
<p>Describe any actions that have been taken to ensure the good order and amenity of the locality would not be likely to be:</p> <ul style="list-style-type: none"> <li>• reduced, by more than a minimal extent, by granting the licence; or</li> <li>• increased, by more than a minimal extent, by the refusal to renew the licence.</li> </ul> <p>This includes issues such as noise (including amplified music, people in outdoor areas or arriving or leaving premises), the effects on sensitive users within locality such as pre-schools, schools and medical centres:</p> <p>THE CLUBS MEMBERS WITH BAR OPEN USUALLY HAPPENS EVERY 2 WEEKS DURING THE RUGBY SEASON. WE AIM TO KEEP NOISE AT MINIMUM + ENSURE MAIN DOORS ARE CLOSED. ONCE DARK, NO ALCOHOL IS PERMITTED OTHER THAN LICENSED AREA INCLUDING DECK AREAS COMMITTEE MEMBERS EXPLAIN RULES / REQUIREMENTS TO MEMBERS + VISITORS AS MUCH AS POSSIBLE. THE CARPARK AREA IS MONITORED BY CAMERA IN BAR + WE ENCOURAGE NO LOITERING OUTSIDE &amp; TO MOVE ON HOME ASAP.</p>	<p>Yes / No #.....</p>

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Please attach a map showing the location of the premises. <i>Not required for renewal.</i>	Yes / No #.....
For the following documents, if they are already attached in response to a previous section you do not need to provide twice. Just circle the 'Yes' and repeat the document number you have given it.	
Please attach a copy of your Host Responsibility Policy.	Yes / No #.....
Please attach a copy of a sample food menu.	Yes / No #.....
If premises are owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of a licence for the proposed premises. <i>Not required for a renewal unless the lease or ownership arrangements have changed.</i>	Yes / No #.....

<b>15. Signature of Applicant</b> (this must be signed by applicant not their agent)	
I authorise New Zealand Police to disclose any personal information it considers relevant to my application to the Medical Officer of Health and/or the Licensing Inspector for the purpose of assessing my suitability.	
Name: <u>DELPHINE ISOBEL MARY URGENCE</u>	
Date: <u>2/7/25</u>	Signature: <u></u>
Dated at location:	
<b>Privacy Statement</b>	
<p>Information contained in your application and any supporting information will be held by Kapiti Coast District Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request. The information will be provided to the Kapiti Coast District Licensing Committee, the NZ Police, the Medical Officer of Health and Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Kapiti Coast District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publicly available.</p> <p>Council is required to keep a statutory register of all applications and the District Licensing Committee's decisions on them. Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 1993. You have the right to see and correct personal information that Council holds about you.</p>	

**Method of payment (must be made at time of application)**

- ☐ I have paid at a Kāpiti Coast District Council Service Centre when I delivered this application.
- ☒ I have paid by electronic transfer (Council Bank Account Number: 03-0732-0306101-00) and quoted my name and "alcohol" in the reference fields; and
- ☒ I have included proof of electronic payment with this application.

**How I would like to receive my alcohol licence (please select one only)**

- ☒ I will collect the alcohol licence – please contact me when it is ready by ☐ Phone or ☒ Email
- OR
- ☒ Please email the alcohol licence to me.

**Next Step:** Once your application is complete, if you would like to make an appointment for an optional pre-lodgement meeting with the Licensing Inspector then please Telephone (04) 296 4700 or Toll Free: 0800 486 486.

**Public Notices**

You are responsible for giving notice within 20 working days of the Council formally accepting your application (or 10 working days if it is an application for renewal) and the Council will send you a template to approve. The notice and application will be made available on the Public Notices page of Council's website for a period of 25 working days. A copy of this notice must also be displayed in a conspicuous place on the premises or conveyance to which this application relates for the period of public notification.

## NOTICE OF RENEWAL OF MANAGER'S CERTIFICATE

Section 226, Sale and Supply of Alcohol Act 2012

**NIKKI JEAN FRANKLIN-GREER**

Your manager's certificate **45/CERT/1038/2023** is renewed.

Subject to the requirements of the Act relating to the payment of fees, and to the provisions of the Act relating to the suspension and cancellation of managers' certificates, this certificate expires on **6 April 2027** unless again renewed.

Dated at Paraparaumu on 7 May 2024.



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**Secretary**  
**Kapiti Coast District Licensing Committee**

**Note:** This certificate replaces the original certificate number 45/CERT/1038/2022 issued on 6 April 2023 at Paraparaumu by the Kapiti Coast District Licensing Committee

# CERTIFICATE of ACHIEVEMENT

This is to certify that

**Alex Delves**

has completed the course

Host responsibility

June 10, 2024

**Te Whatu Ora**  
Health New Zealand



**ServeWise**

# CERTIFICATE of ACHIEVEMENT

This is to certify that

**Della Urgenc**

has completed the course

Host responsibility

June 11, 2024

**Te Whatu Ora**  
Health New Zealand



**ServeWise**

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A hot plated meal is served after all games to all our players and players from the visitor teams as well as match officials. We serve approximately 120 pax. Cost for this comes from club funds.

**Typical menu throughout the season (either/or)**

Pulled pork served with mashed potatoes, mixed vegetables and sliced bread

Pulled lamb served with roast potatoes, broccoli, carrots and sliced bread

Spaghetti bolognese and bread rolls

Chicken drumsticks, vegetables, mixed salad, fries and sliced bread

Beef nachos

Dug Out Club (part of cost of membership, made up of old timers, sponsors, social members)

**Platters of:**

Hot sausage rolls

Mini pies and quiche

Chippies

Cheese, pickled onions, gherkins



# HOT FOOD

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HOT CHIPS \$4.00

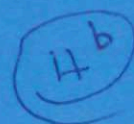
PIES \$4.00

MINCE & CHEESE

STEAK & CHEESE

CHICKEN NUGGETS &  
CHIPS \$8.00

NACHOS \$8.00



## **Soft drinks**

Coke and Coke Zero \$2

Sprite and Sprite Zero \$2

Small juice box \$1

Bottled water \$1

Ginger beer \$4

Cold water also available from large glass dispenser on bar (please use recyclable cups) no charge

## **Zero & Low Alcohol**

Heineken 0% \$5

Wine 0% per glass \$5

Steinlager Light 2.5% \$5

## **Low carb beer**

Export 33% \$6

Heineken Silver \$6

## **Host Responsibility Policy for Paraparaumu Rugby Club**

The management and the bar staff of Paraparaumu Rugby Football Club Inc. believe that we have the responsibility to provide an environment that is not only comfortable and welcoming but where alcohol is served responsibly. Therefore the following Host Responsibility Policy has been updated and implemented.

- We provide and actively promote a good range of food available for sale at all times.
- We provide and promote a range of low alcohol and non alcoholic drinks including nil alcohol beer, low alcohol beer, soft drinks and water.
- Water is available free of charge at all times.
- Members or guests who are visibly intoxicated will not be served alcohol, will be asked to leave the premises and will be encouraged to take advantage of safe transport options.
- It is against the law to serve alcohol to minors. If we are in doubt about your age we will ask for identification. Acceptable forms of proof of age are a current NZ photo driver's licence, an 18+ Evidence of Age card or a current passport (NZ or overseas).
- Our policy is zero tolerance for aggressive, coercive or violent behaviour.
- Alcohol purchased from the bar will not be consumed in any area other than the Clubrooms and the adjoining outdoor patio area. No BYO is to be consumed in the Clubrooms or the adjoining outdoor patio area.
- We promote transport options to get you home safely.
- We encourage people to have a designated driver. We will make the driver's job more attractive by providing an interesting range of alcohol-free drinks.
- We maintain a training policy to give our bar staff the skills and support they need to do their job responsibly.

Please be our guest and take advantage of the services we offer. We pride ourselves on being responsible hosts.

**President: Kerry Lynch**

**Bar Manager: Nikki Jean Franklin-Greer**

**Secretary: Sue Huss**

**6<sup>th</sup> June 2025**

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# Fire Evacuation Statement

This statement must be accompanied with all new or renewal applications for on-licence (including BYO licences), off-licence, special and club licences in accordance with section 100 and 127 of the Sale and Supply of Alcohol Act 2012.

## 1. Applicant details

Premises name:	PARAPARAUMU RUGBY FOOTBALL CLUB	
Applicants name: (Individual or Company)	DELAINE ISOBEL MARY URGENT on behalf of	
Premises address:	AORANGI ROAD (DOMAIN) PARAPARAUMU 5032	
Contact phone:	Home: _____	Mobile: 021 493950
Contact email:	treasurer@paraparaurugby.co.nz	

## 2. Fire evacuation scheme

Most commonly a building requires an evacuation scheme because it is used for the following purposes:

- The gathering together, for **any purpose of 100 or more persons**:
- Providing **employment facilities for 10 or more persons**:
- Providing **accommodation for more than 5 persons** (other than in 3 or fewer household units):
- **Storing or processing hazardous substances in quantities exceeding the minimum amounts** prescribed in Schedule 3 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

See Fire and Emergency New Zealand Act 2017 section 75 and 76 for further information.

If you are unsure that the building has or requires an approved evacuation scheme, check with the **building owner**. For the requirements of an evacuation scheme or to apply for an evacuation scheme, refer to Fire and Emergency New Zealand web site. [www.fireandemergency.nz](http://www.fireandemergency.nz) or Contact Fire and Emergency New Zealand, [wellingtondistrict-rrteams@fireandemergency.nz](mailto:wellingtondistrict-rrteams@fireandemergency.nz).

## Statement

I hereby state that (tick one):

☒ the owner of the building in which the premises are situated provides and maintains an evacuation scheme as required by section 76 of the Fire and Emergency New Zealand Act 2017;

OR

☐ because of the building's current use, its owner is not required to provide and maintain such a scheme;

OR

☐ because of the nature of the building, its owner is exempt from the requirement to provide and maintain such a scheme.

### NOTE:

*If an approved evacuation scheme is not required, the building must have evacuation procedures that meet Part 1 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018 – this does not require approval by Fire and Emergency New Zealand.*

Name:

DELPHINE ISOBEL MARY URGENT

Signature:

*Delphine*

Date:

*30.6.25*

## Submitting applications

Email completed forms to: [licence.application@kapiticoast.govt.nz](mailto:licence.application@kapiticoast.govt.nz)

### Post to:

Alcohol Licensing Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

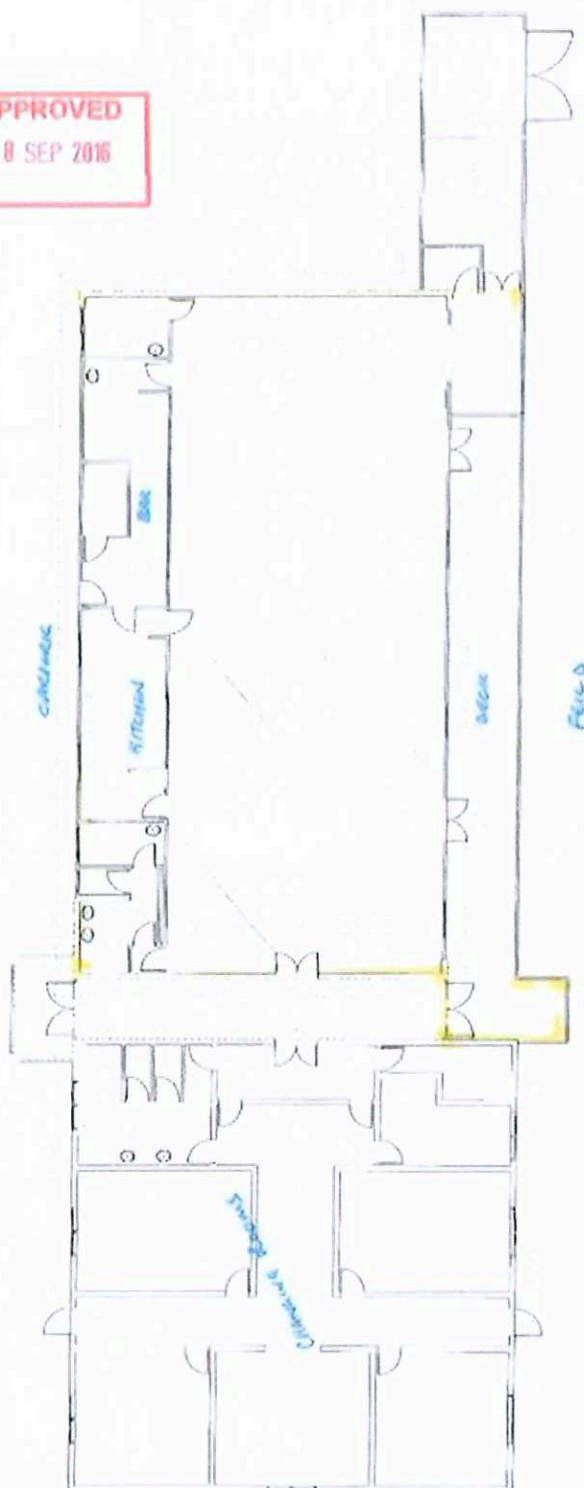
### or deliver to:

Kāpiti Coast District Council  
175 Rimu Road  
Paraparaumu

Attachment 1: Plan of licensed area

Permitted by Police Const  
Boundary of Licensed Houses.

APPROVED  
08 SEP 2016



# LIST OF AFFILIATED CLUBS

Date	Name of Club	Contact person	Contact number
1/4/25	Shannon RFC	Ernie Timms	027 442 4458
1/4/25	Foxton RFC	Tommy Zimmerman	029 200 5680
1/4/25	Levin Wanderers Sports Club	Kirstie Matakatea	022 409 2368
1/4/25	Levin College Old Boys RFC	Alex Neilsen	022 188 0252
1/4/25	Levin Athletic RFC	Josh Dawson	027 933 5939
1/4/25	Rahui RFC	Brett Karipa	027 662 9853
1/4/25	Waikanae RFC	Reuben Butcher	027 902 4796
1/4/25	Horowhenua Kapiti Rugby Referees Association	Stu Beissel	027 248 7816

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View Payment

Payment Details:

Payment Date: 27/06/2025

From Account: ParamRFC -- 03-0732-0068449-000

Other Party Name: KCDC

Particulars: licence rene

Analysis Code: Payment

Reference: 58522114

Amount: \$485.00

Original Hash Value: 355336

Current Hash Value: 355336

Transaction Note:

Create Many Single Payments: No

Status: Processed

Payee Details:

Payee Name	Account Number	Particulars	Analysis Code	Reference	Amount
KCDC		ParamRFC	CL713	200559	\$485.00
					Total: \$485.00

Authorisation History:

Action	User Name	Date/Time
Create	Della Urgenc	27/06/2025 14:33
Approve	Della Urgenc	27/06/2025 14:40
Approve	Hayden Beissel	27/06/2025 17:54

Note:

Business Online Helpdesk 0800 337 522

**TAX INVOICE**

GST No. 51 - 860 - 608

175 Rimu Road, Private Bag 60601,  
Paraparaumu 5254  
Phone: (04) 296 4700  
Freephone: 0800 486 486  
Website: [www.kapiticoast.govt.nz](http://www.kapiticoast.govt.nz)  
Email: [accounts@kapiticoast.govt.nz](mailto:accounts@kapiticoast.govt.nz)

Paraparaumu Rugby Football Club Incorporated  
PO Box 82  
Paraparaumu 5254

Account Number CL713  
Invoice Date 4/06/25  
Invoice Number 200559

Lic No.: CL713 Paraparaumu Rugby Football Club

Quantity	Description	Rate	Amount
	Off/On/Club Application Fee - Very Low Risk		\$485.00 *
Your licence renewal application is also due. Application fee payment is required before the renewal application can be processed.			
(* Incl GST \$63.26)			
Total			\$485.00

*Pd internet*

**\*\* COPY \*\***

Payment can be made by direct credit to Bank account # 03-0732-0306101-00. Please display your Account Number (as above) on your remittance. Email remittances to: [accounts@kapiticoast.govt.nz](mailto:accounts@kapiticoast.govt.nz). Any costs to recover this debt will be on-charged.

ACCOUNT NAME  
Paraparaumu Rugby Football Club Inc

ACCOUNT NUMBER  
CL713

AMOUNT  
\$485.00

DUE DATE  
07 JUL 25

Payable at KCDC



CL713 DR



\$485.00

Payable at New Zealand Post - Easy and Convenient



KCCAC 0000573590000048500