

Business Waste Reduction 2024-2025

Form Preview

Business Waste Reduction 2023/24

* indicates a required field

#Review supporting information at: www.kapiticoast.govt.nz/WasteReductionGrants before completing this form.

[NAME of] Group / Business / Organisation

Organisation Name

Contact

[The lead contact for the project]

Project contact *

First Name

Last Name

Role within business / organisation *

Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

#Mobile number *

☎ Secondary number

Email

How did you hear about the Waste Levy Grant(s)?*

- Newsletter
- Word of mouth
- Kāpiti Coast District Council website
- Kāpiti Coast District Council social media

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- 3rd party social media or website
- Radio
- Newspaper
- Other:

Project plan

Outline your proposed project *

Give a short summary (100 words recommended) of your project - describe what you're going to do [actions] and what result it will achieve [impact]

Start Date *

End Date *

Is this a new or ongoing project? *

- New
- Existing

Project details

How will this project lead to the long term reduction of waste from your operations? *

Project geographical boundaries *

Kāpiti waste levy grant-funded projects must be based within the Kāpiti Coast region [MfE requirement]

How will success be measured and reported to Council?

Provide an estimate of cost savings to your business as a result of the proposed project

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How do you intend to develop, market and promote your project (as applicable)?

Funding Details

A **\$20,000** funding pool [**50% co-funded by your business**] is available for Business Waste Reduction projects 2024-2025.

Note:

- Two supporting quotes are required (where possible) for proposed equipment purchases.
- No minimum \$ per application.

www.kapiticoast.govt.nz/WasteReductionGrants/#Business lists eligible and ineligible costs.

Priority funding areas: Indicate the waste stream(s) or areas your project is targeting?

- Circular economy
- Organic Waste
- Construction and Demolition Waste
- Projects that fill a gap within current waste services in Kāpiti
- Other:

Project Costings

Name Item / Service **Cost \$NZ** **Please provide quotes for all items**

Name Item / Service	Cost \$NZ	Please provide quotes for all items
	If you are registered for GST, do not include GST in your costs. If you are not registered for GST, please provide total costs.	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Project Totals

Total Amount Requested

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Must be a dollar amount.

Your business must co-fund 50% of total project costs

Estimated total cost of project

\$

This number/amount is calculated.

Does the amount requested and total project cost exclude or include GST *

- excl. GST
 incl. GST

If you are registered for GST, do not include GST in your costs. If you are not registered for GST, please provide total costs.

Further Project Details

Have you applied to any other organisation for funding/sponsorship for the same project? *

- Yes
 No

If you have applied for other funding please provide details

Is this project likely to recur or extend beyond the 12 months of this funding round? *

- Yes
 No

What is the potential and timeline for the project becoming self-funding? *

Further information to support your application?

Please list any evidence relevant supporting information (e.g. meeting minutes resolving to undertake the project/apply for the Fund; project plans)

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Attach any supporting information and quotes

Attach a file:

Declaration

By typing my name in the box below, I certify that the information on this form is correct.

I understand that if the information is not correct, then the Council may refuse to consider the application, require immediate repayment of any grant, cancel any other entitlement granted and/or enforce its rights.

Every applicant must use grant monies only for the purpose for which they are granted and account for them, including providing a completed Accountability Report Back form. If that is not done, any grant monies paid must be repaid to the Council on demand. If the actual cost of purchased equipment is lower than the initial quote, the difference will be repaid to the Council at the same time that the purchase price is paid. Proof-of-purchase will be forwarded to the Council.

I understand that the personal information collected in this application will be collected for the purpose of assessing grant applications in accordance with Kāpiti Coast District Council's Privacy Policy and the Privacy Act 2020. Personal information about an individual will be redacted from Committee meeting agendas and reports, which are public. Information collected will not be used for any other purpose, except as required by law. You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you would like to ask for a copy of your information, or to have it corrected, please contact us at privacy@kapiticoast.govt.nz or 04 296 4700. If this application includes personal information, I have obtained the consent of all persons concerned to provide it.

Please ensure you have read and understood this statement prior to submitting your application.

Name

First Name

Last Name

Date

Today's date

Have you... *

- Completed all sections of this form?
- Read the supporting information on our website at www.kapiticoast.govt.nz/WasteReductionGrants and checked that your application does not include any ineligible costs?
- Attached all relevant supporting documentation including copies of quotes (if possible)?
- Accepted the declaration and dated the application form

At least 4 choices must be selected.