

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
WAIKANAE COMMUNITY BOARD MEETING
HELD IN THE WAIKANAE COMMUNITY CENTRE, UTAUTA STREET, WAIKANAE
ON TUESDAY, 24 SEPTEMBER 2024 AT 7.00PM**

PRESENT: Mr Richard Mansell (Chair), Mr Michael Moore, Mr Tonchi Begovich, Ms Michelle Lewis, Cr Nigel Wilson

IN ATTENDANCE: Cr Jocelyn Prvanov, Brendan Owens, Kate Coutts, Morag Taimalietane, Roddy Hickling, Aaron Cronin, Alistair Bache (Wellington Regional Emergency Management Office)

1 NAU MAI | WELCOME

The Chair welcomed everyone to the meeting and Brendan Owens, Group Manager Customer and Community opened the meeting with karakia.

2 WHAKAPĀHA | APOLOGIES

There were no apologies.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Catarina Strom, on behalf of the Kapiti Vaulting Club, spoke to the Club's grant application under Item 8.2 Consideration of Applications for Funding. Ms Strom answered members' questions.

Marian Westrate and Debbie, on behalf of Home4All, spoke to their grant application under Item 8.2 Consideration of Applications for Funding. Ms Westrate answered members' questions and distributed supporting material to members.

Kevin Sheppard, on behalf of the Lions Club of Waikanae and Predator Free Waikanae, spoke to the Club's grant application under Item 8.2 Consideration of Applications for Funding. Mr Sheppard answered members' questions.

Public Speaking Appendices

- 1 Supporting Material - Home4All

5 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations scheduled for the meeting.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence.
- (b) Matters of an Urgent Nature

The Chair noted that the board had received two late grant applications, which were tabled.

MATTERS OF AN URGENT NATURE

COMMITTEE RESOLUTION WCB2024/39

Moved: Mr Richard Mansell

Seconder: Cr Nigel Wilson

That the Waikanae Community Board accept the late grant applications from Lucy Lawlor, and the Kapiti Basketball Association, and consider the applications under item 8.1 Consideration of Applications for Funding.

CARRIED

(c) Community Board Members' Activities was moved to a later part of the meeting.

7 HE KŌRERO HOU | UPDATES

7.1 EMERGENCY MANAGEMENT UPDATE – THE COMMUNITY APPROACH

Roddy Hickling, Manager Emergency Management introduced the item alongside Aaron Cronin, Advisor Connected Communities and Alistair Bache, Emergency Management Advisor - Wellington Region Emergency Management Office (WREMO).

Mr Hickling and Mr Cronin spoke to the presentation contained in the agenda to provide an update on local emergency management functions and Council's emergency management work programme.

Mr Hickling, Mr Cronin and Mr Bache answered members' questions.

COMMITTEE RESOLUTION WCB2024/40

Moved: Mr Richard Mansell

Seconder: Ms Michelle Lewis

That the Waikanae Community Board:

- A. Note the Emergency Management update.
- B. Appoint Tonchi Begovich of the Waikanae Community Board to be an 'Emergency Management Champion' who will have a proactive relationship with the Kāpiti Coast District Council Emergency Management team and seek to be an informed source of local Emergency Management activity and personnel.

CARRIED

7.2 WAIKANAĒ PROPERTY FUND

Morag Taimalietane, Principal Advisor Customer and Community, spoke to the report, and alongside Brendan Owens, Group Manager Customer and Community, answered members' questions.

COMMITTEE RESOLUTION WCB2024/41

Moved: Cr Nigel Wilson
 Seconder: Mr Tonchi Begovich

- A. That the Waikanae Community Board note that officers are investigating options for projects the Waikanae Property Fund could be used to fund in 2024/25.
- B. That the Waikanae Community Board support Option A – \$60,000 to enable court resurfacing of the Waikanae Beach Tennis and Basketball Court and the Waikanae Memorial Hall Tennis Courts.
- C. That the Waikanae Community Board support Option B - \$25,000 additional funding for Reikorangi Playground to enable further earthworks and supplying safety surface.

CARRIED

The Waikanae Community Board added recommendation G in addition to the officer recommendations within Item 7.2 on the agenda.

COMMITTEE RESOLUTION WCB2024/42

Moved: Mr Michael Moore
 Seconder: Ms Michelle Lewis

- D. That the Waikanae Community Board note that officers recommend any remaining funds be used to support the completion of the new public toilets by the Waikanae Boating Club.
- E. That the Waikanae Community Board note that delegation for decisions around the Waikanae Property Fund currently sits with Council, and therefore a report to Council would be required to enable approval of any grant from the Fund.
- F. That the Waikanae Community Board note that the report to Council will include all project options that have been presented to the Waikanae Community Board, including options that the Waikanae Community Board did not support.
- G. The Waikanae Community Board support any remaining funds be used for improving community amenities at both the Waimeha Domain, and the Waikanae township.

CARRIED

The meeting adjourned at 8.43pm and reconvened at 8.50pm.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (c) Community Board Members' Activities was moved from an earlier part of the meeting.

Michael Moore advised that he had attended the Local Government New Zealand (LGNZ) Community Board Conference in August 2024 and noted that the Waikanae Community Board received LGNZ's Highly Commended 'Enhancing Communities' award for the mahi (work) undertaken to restore the Te Horo Beach wharepaku (toilets) and surrounding environment.

Mr Moore also spoke to possible signage proposed by districtwide Councillor Liz Koh to be installed at corner of Te Horo Beach Road and Rodney Avenue. The proposal is appended to the minutes.

Where appropriate, board members provided further updates under Item 9.1 Matters under Action.

Members' Business Appendices

- 2 Possible signage at Te Horo Beach Road and Rodney Ave

8 PŪRONGO | REPORTS

8.1 DRAFT CALENDAR OF MEETINGS 2025

Board members discussed the proposed meeting dates, and noted they would continue to hold Waikanae Community Board meetings at different locations throughout the Waikanae ward in 2025.

COMMITTEE RESOLUTION WCB2024/43

Moved: Mr Richard Mansell

Seconder: Ms Michelle Lewis

That the Waikanae Community Board approves the following dates for their 2025 meetings for the 2025 calendar year, as shown in the appended calendar of meetings 'Draft Calendar of Meetings 2025':

- Tuesday, 4 March 2025
- Tuesday, 29 April 2025
- Tuesday, 10 June 2025
- Tuesday, 22 July 2025
- Tuesday, 2 September 2025

CARRIED

8.2 CONSIDERATION OF APPLICATIONS FOR FUNDING

The Chair noted that the Te Horo Hall Society had withdrawn their application for funding.

COMMITTEE RESOLUTION WCB2024/44

Moved: Cr Nigel Wilson

Seconder: Ms Michelle Lewis

- A. That the Waikanae Community Board approves a Promotion Fund grant of \$8,825.76 to the Kāpiti Vaulting Club to assist with the cost of purchasing a hay steamer.

CARRIED

COMMITTEE RESOLUTION WCB2024/45

Moved: Mr Richard Mansell

Seconder: Mr Michael Moore

- C. That the Waikanae Community Board approves a Promotion Fund grant of \$1,000 to Waikanae School to assist with the cost of hosting the Tākiri o te Ata – Kapa Haka Festival 2024.

CARRIED

COMMITTEE RESOLUTION WCB2024/46

Moved: Mr Tonchi Begovich
 Secunder: Mr Michael Moore

- D. That the Waikanae Community Board approves a Promotion Fund grant of \$5,000 to the Lions Club of Waikanae to assist with the cost of establishing Predator Free Waikanae, including purchasing predator traps for the new initiative.

CARRIED

COMMITTEE RESOLUTION WCB2024/47

Moved: Ms Michelle Lewis
 Secunder: Cr Nigel Wilson

- E. That the Waikanae Community Board approves a Discretionary Fund grant of \$500 to the Waikanae Community Orchard Group to assist with the cost of purchasing six fruit trees, fertiliser and tools to grow the Waikanae Community Orchard.

CARRIED

The Chair, Richard Mansell, abstained from voting on this application.

The board resolved to fund the application from Home4All from the Promotion Fund.

COMMITTEE RESOLUTION WCB2024/48

Moved: Mr Tonchi Begovich
 Secunder: Ms Michelle Lewis

- F. That the Waikanae Community Board approves a Promotion Fund grant of \$1,000 to Home4All to assist with the cost of purchasing a bike trailer to take more of their day visitors living with dementia on scenic bike rides around Kapiti.

CARRIED

COMMITTEE RESOLUTION WCB2024/49

Moved: Mr Richard Mansell
 Secunder: Cr Nigel Wilson

- H. That the Waikanae Community Board approves a Discretionary Fund grant of \$500 to Lucy Lawlor to assist with the cost of representing New Zealand at the 2024 Hockey Masters World Cup in South Africa.

CARRIED

COMMITTEE RESOLUTION WCB2024/50

Moved: Mr Michael Moore
 Secunder: Cr Nigel Wilson

- I. That the Waikanae Community Board approves a Discretionary Fund grant of \$500 to Kapiti Basketball Association to assist with the cost of registration fees for the Basketball New Zealand Under 14 Regional Tournament 2024.

CARRIED

COMMITTEE RESOLUTION WCB2024/51

Moved: Mr Richard Mansell

Seconder: Cr Nigel Wilson

G. That the Waikanae Community Board note the accountability reports received, as attached under a separate cover at Attachments 9-15.

CARRIED

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION WCB2024/52

Moved: Cr Nigel Wilson

Seconder: Mr Richard Mansell

That the minutes of the Waikanae Community Board meeting of 20 August 2024 be accepted as a true and correct record.

CARRIED

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

10.1 MATTERS UNDER ACTION

The Waikanae Community Board acknowledged the recent passing of Norma McCallum QSM, and the advocacy work she did for the Waikanae community.

The board discussed the items on the matters under action register.

KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

At the invitation of the Chair, Brendan Owens, Group Manager Customer and Community closed the meeting with karakia.

The Poari ā-Hapori o Waikanae | Waikanae Community Board meeting closed at 9.57pm.

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HEAMANA | CHAIRPERSON