

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

Minutes of the additional meeting of the Kapiti Coast District Council on Thursday 29 June 2017, commencing at 10.03 am in Council Chambers, Ground Floor, Kapiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	M	Scott	
	Cr	F	Vining	
ATTENDING	Mr	P	Dougherty	Chief Executive
	Mr	K	Currie	Group Manager, Regulatory Services
	Ms	S	Stevenson	Group Manager, Strategy and Planning
	Mr	M	Pedersen	Group Manager, Community Services
	Mr	W	Maxwell	Group Manager, Corporate Services
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	J	Westbury	Member, Waikanae Community Board
	Mr	B	Randall	Member, Paraparaumu-Raumati Community Board
	Mr	K	Black	Manager, Corporate Planning and Reporting
	Ms	J	Straker	Manager, Financial Planning and Performance
	Ms	A	Horn	Manager, Financial Accounting
	Ms	J	McDougall	Manager, Communications and Engagement
	Ms	V	Silk	Business Analyst, Rates
	Ms	S	Lloyd	Senior Advisor, Corporate Planning and Reporting
	Ms	L	Belcher	Manager, Democracy Services
LEAVE OF ABSENCE	Cr	J	Howson	
	Mrs	J	Prvanov	Chair, Waikanae Community Board
APOLOGIES	Cr	D	Scott	
	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board

The Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 17/06/116

(a) APOLOGIES

MOVED (Mayor Gurunathan/Elliott)

That apologies are received from Cr D Scott and Mr Jonny Best, Chair, Paraparaumu-Raumati Community Board.

CARRIED

(b) DECLARATIONS OF INTEREST

There were no declarations of interest.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

KCDC 17/06/117

PUBLIC SPEAKING TIME (for items relating to the agenda)

- 1) Trevor Daniell spoke regarding item 10 on the Agenda and asked why was there no measure against water supply medium scale and large scale fixed charges.

KCDC 17/06/118

UPDATE : CR PENNY GAYLOR, GREATER WELLINGTON REGIONAL COUNCIL

Cr Gaylor provided the meeting with an update on the following issues:

- GWRC had signed off its Annual Plan including a rates increase of 5.6%.
- Spade Aid at Queen Elizabeth Park on Sunday 2 July.
- Sustainable Transport Committee Meeting.
- Environment Committee Meeting
- Regional Rail Plan was discussed amongst a number of other transport-related plans at last week's GWRC Council Meeting. Cr Gaylor had requested GWRC staff to produce a report of how these plans link together in a time line.
- Park and Ride. In August GWRC will start to prepare a bigger strategy for park and ride across the region.
- Predator Free New Zealand. A session will be held with GWRC staff in August to look at issues across the region.
- Water Courses Agreement. Cr Gaylor had asked that GWRC Staff to speak with KCDC about the Water Courses Agreement.

A question was raised regarding trains running from September with two carriages instead of four and if that will provide sufficient seating for the elderly. Cr Gaylor committed to coming back with the answer to that question.

There was discussion around the available of toilets while development work is being carried out at the entrance of Queen Elizabeth Park. Cr Gaylor clarified that while the new information center is being built people can use permanent toilets at the beach and that when an event is taking place event organizers are required to provide toilets.

KCDC 17/06/119

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses

Mr Daniell was advised that details and definitions of rating units can be found In section 6 of the Annual Plan.

- (b) Leave of Absence

MOVED (Mayor Gurunathan/Elliott)

That leave of absence be granted to Cr D Scott for 29 June - 17 July 2017, Cr James Cootes for 1 – 11 September 2017 and Cr Jackie Elliott for 1 August 2017.

CARRIED

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

(c) Matters of an Urgent Nature.

There were none.

Cr Michael Scott left at 10.35am and returned at 10.37am.

KCDC 17/06/120

PRESENTATION : ABBEYFIELD – SUSAN JENKINS

Ms Jenkins spoke about Abbeyfield which is supported living and a financially sustainable affordable housing option for older people. Ms Jenkins spoke about the increasing need for this type of accommodation in Kapiti. Abbeyfield is a high density model and an effective use of land and resources in a community. Abbeyfield would welcome the opportunity to work with Council and Council's practical support in whatever way it can be offered would be appreciated.

There was discussion about finding suitable land for Abbeyfield to build a house. The Chief Executive clarified that Council does not have a land bank from which such land can be sourced.

Ms Jenkins suggested that Council could help and provide support for Abbeyfield in the consent process, with the abatement of development levies and rates considerations.

Ms Jenkins was asked if Abbeyfield ever partnered with iwi. She explained not at this time but it would be welcomed.

KCDC 17/06/121

MAYOR'S REPORT

The Mayor provided all members with a list of events that he had attended.

Cr Jackie Elliott left at 10.48am and returned and 10.50am

KCDC 17/06/122

ADOPTION OF *FUTUREKĀPITI* 2017/18 ANNUAL PLAN (SP-17-235)

Kevin Black, Jacinta Straker and Anelise Horn spoke to the report. It was explained that there had been one addition, since 15 June, relating to an addition of \$75,000 contribution for the fit out of the youth development centre. It is appropriate to include this now following the successful Zeal application for Lotteries Funding.

MOVED (M Scott/Cardiff)

That Council:

Notes the process followed to develop, consult and finalise the *FutureKāpiti* 2017/18 Annual Plan.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

Notes that overall decisions made by Council on 15 June 2017 are included as part of the *FutureKāpiti* 2017/18 Annual Plan including the recommended average rates increase of 5.7% for the 2017/18 financial year.

Notes that the decision to increase the one off capital funding contribution to the Youth Development Centre fit out by \$75,000, resulting in a capital contribution of \$325,000 in 2017/18 (from \$250k to \$325k), approved by Council on 2 March, 2017, has been included in the 2017/18 annual plan.

Adopts the *FutureKāpiti* 2017/18 Annual Plan as attached in the appendix to report SP-17-235.

Delegates to the Mayor, Deputy Mayor and the Chief Executive the authority to make minor editorial changes to the material contained in the *FutureKāpiti* 2017/18 Annual Plan attached to this report prior to its publication.

CARRIED

KCDC 17/06/123

SETTING OF RATES (Corp-17-238)

Wayne Maxwell and Vicky Silk spoke to the report.

There was discussion about median rates examples. Mr Maxwell explained that Council had always encouraged every resident to use the rates calculator and look up the rates themselves.

MOVED (M Scott/Buswell)

That Council set the following rates under Section 23 of the Local Government (Rating) Act 2002, on rating units in the Kāpiti Coast District (District) for the financial year commencing on 1 July 2017 and ending 30 June 2018.

(1) Districtwide General Rate

A Districtwide general rate set under section 13(2)(b) of the Local Government (Rating) Act 2002 on all rateable rating units, assessed on a differential basis on all rateable rating units in the District as follows:

- a rate of 0.53896 cents in the dollar (inclusive of GST) of land value on every rating unit in the urban rating areas of the District as per the Council's rating area maps;
- a rate of 0.20480 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District as per the Council's rating area maps with an area less than 50 hectares, excluding those properties in the rural village differential rating areas;
- a rate of 0.11857 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District as per the Council's rating area maps with an area equal to or greater than 50 hectares plus rating units less than 50 hectares where a combination of these properties total greater than 50 hectares and form part of one farming operation, excluding those properties in the rural village differential rating areas;

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

- a rate of 0.37727 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District which is located in the rural village differential rating areas as per the Council's rating area maps.

(2) Districtwide Community Facilities Rate

A Districtwide targeted rate for community facilities, set under section 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, assessed on a differential basis on all rateable rating units in the District as follows:

- all rateable rating units other than Accommodation/Hospitality - \$565.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Motels and camping grounds - \$169.50 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Accommodation/Hospitality (other than motels and camping grounds) - \$1,130.00 (inclusive of GST) per separately used or inhabited part of a rating unit.

(3) Districtwide Roding Rate

A Districtwide targeted rate for roading, set under section 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, assessed on a differential basis on all rateable rating units in the District as follows:

- all rating units other than Accommodation/Hospitality - \$235.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Motels and camping grounds - \$70.50 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Accommodation/Hospitality (other than motels and camping grounds) - \$470.00 (inclusive of GST) per separately used or inhabited part of a rating unit.

(4) Districtwide Roding Land Value Rate

A Districtwide targeted rate for roading, set under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002, assessed on all rateable rating units in the District as follows:

- a rate of 0.02876 cents in the dollar (inclusive of GST) of land value on all rateable rating units in the District.

(5) Districtwide Stormwater Rate

A Districtwide targeted rate for stormwater, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, on all rateable rating units in the District's stormwater drainage areas as per the Council's stormwater drainage rating area maps as follows:

- a rate of 0.03842 cents in the dollar (inclusive of GST) of capital value on all rating units.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

(6) Districtwide Water Supply Fixed Rate

A Districtwide targeted rate set under section 16 of the Local Government (Rating) Act 2002, assessed on all rating units connected or capable of being connected to the District's water supply, assessed on a differential basis as below. The Districtwide water supply fixed rate is invoiced as a daily rate for convenience.

- General - \$207.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Medium Scale - \$186.30 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Large Scale - \$165.60 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Accommodation/Hospitality – \$414.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Serviceable - \$207.00 (inclusive of GST) per rating unit not connected to the district's water supply, but within 100 metres of a water main and capable of being connected.

(7) Districtwide Water Supply Volumetric Rate

A Districtwide targeted rate set under Section 19(2)(a) of the Local Government (Rating) Act 2002 on each rating unit which is provided with a metered water supply service.

- Volumetric rate of water consumed - \$1.09 (inclusive of GST) per cubic metre.

(8) Hautere/Te Horo Water Supply Rate

A targeted rate for water supply set under section 19(2)(a) of the Local Government (Rating) Act 2002 per unit of water supplied by the Hautere/Te Horo water supply.

- A fixed charge of \$370.50 (inclusive of GST) per unit of water supplied to all rating units connected to Hautere/Te Horo water supply (annual provision of 1 unit = 1 cubic metre per day).

(9) Districtwide Wastewater Disposal Rate

A Districtwide targeted rate for wastewater disposal, set under section 16(3)(b) and 16(4)(b) on rating units in the Waikanae, Paraparaumu, Raumati and Ōtaki rating areas, as per the Council's rating area maps.

- General - \$395.00 (inclusive of GST) per rating unit connected to the sewerage system. A rating unit used primarily as a residence for one household shall not be treated as having more than one water closet or urinal.
- Community - \$197.50 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Educational - \$177.75 (inclusive of GST) per water closet or urinal connected to the sewerage system.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

- Recreational - \$98.75 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Large Scale Commercial/Residential - \$197.50 (inclusive of GST) per water closet or urinal connected to the sewerage system, where there is more than one water closet or urinal.
- Serviceable - \$197.50 (inclusive of GST) per rating unit not connected to the sewerage system but within 30 metres of a sewer main and capable of being connected.

(10) Paraparaumu/Raumati Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00206 cents in the dollar (inclusive of GST) of capital value on all rating units in the Paraparaumu and Raumati urban and rural rating areas as per the Council's rating area maps.

(11) Waikanae Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00453 cents in the dollar (inclusive of GST) of capital value on all rating units in the Waikanae urban and rural rating areas as per the Council's rating area maps.

(12) Ōtaki Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.01624 cents in the dollar (inclusive of GST) of capital value on all rating units in the Ōtaki urban and rural rating areas as per the Council's rating area maps.

(13) Paekākāriki Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.01912 cents in the dollar (inclusive of GST) of capital value on all rating units in the Paekākāriki urban and rural rating areas as per the Council's rating area maps.

(14) Water Conservation Device Loan Rate

A targeted rate on those rating units that have received an interest free loan (up to \$5,000 plus GST) for approved water conservation devices from the Council that has not yet been fully repaid, set at 10% of the amount of the original loan plus GST.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

That all property rates (including Hautere/Te Horo Water Supply Rate, but excluding Districtwide Water supply fixed and volumetric rates) be payable in four equal instalments due on:

Instalment	Due Dates	Penalty Dates
Instalment One	6 September 2017	7 September 2017
Instalment Two	6 December 2017	7 December 2017
Instalment Three	6 March 2018	7 March 2018
Instalment Four	6 June 2018	7 June 2018

All payments made will be receipted against the earliest outstanding rate amounts in accordance with authorised accounting procedures.

That water rates (excluding Hautere/Te Horo Water Supply Rate) be invoiced separately on a quarterly basis dependent on when the relevant meter is read. Due dates for each area are specified below:

Area	Water meters read during	Due date	Penalty date
Paraparaumu/Raumati/Raumati Beach/Raumati South/Paekakariki	Jul-17	28-Aug-17	18-Sep-17
	Oct-17	29-Nov-17	19-Dec-17
	Jan-18	1-Mar-18	21-Mar-18
	Apr-18	28-May-18	18-Jun-18
Ōtaki/Peka Peka/Waikanae Beach	Aug-17	29-Sep-17	19-Oct-17
	Nov-17	29-Dec-17	18-Jan-18
	Feb-18	29-Mar-18	18-Apr-18
	May-18	29-Jun-18	19-Jul-18
Waikanae/Nikau Valley/Otaihanga/Paraparaumu Beach	Sep-17	30-Oct-17	20-Nov-17
	Dec-17	29-Jan-18	19-Feb-18
	Mar-18	27-Apr-18	17-May-18
	Jun-18	30-Jul-18	20-Aug-18

That Council apply the following penalties on unpaid rates in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002:

- a charge of ten per cent (10%) on so much of any property rate instalment that has been assessed after 1 July 2017 and which remains unpaid after the due dates as per paragraph 10, to be added on the penalty dates above.
- a charge of ten per cent (10%) on so much of any property rates (including previously applied penalties) assessed before 1 July 2017 which remain unpaid on 6 July 2017. The penalty will be added on 7 July 2017.
- a charge of ten per cent (10%) will be added to any portion of a current water rates invoice that remains unpaid after the due date specified. Penalty will be added on the penalty dates shown as per paragraph 11.

That property and water rates be payable by cash, cheque and eftpos at any of the following places:

- Paraparaumu, Civic Building, 175 Rimu Road, Paraparaumu
- Waikanae Service Centre, Waikanae Library, Mahara Place, Waikanae
- Ōtaki Service Centre, Ōtaki Library, Main Street, Ōtaki
- New Zealand Post, countrywide

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

- Westpac Bank, countrywide (*excluding water supply rates*)
- Greater Wellington Regional Council, Shed 39, 2 Fryatt Quay, Pipitea, Wellington
- Greater Wellington Regional Council, 34 Chapel Street, Masterton

Alternatively payment of the due rates can be made to the Council by direct debit, internet banking, direct credit, telephone banking and credit card (subject to a convenience fee) through the Council's website.

CARRIED

KCDC 17/06/124

COMMUNITY FACILITIES STRATEGY (CS-17-230)

Max Pedersen and Alison Law spoke to the report.

There was discussion regarding responses to the submissions from the Older Persons Council and Grey Power. Mr Pedersen confirmed that they would all be written to and informed of the outcome of their submission.

It was clarified that a review would be carried out of all community spaces and halls and that it would include Club Rooms. When the review would commence would be driven by the Long Term Plan.

Cr M Scott proposed an amendment to the resolution that Council ask staff to come back at least annually with a report on the work done in relation to this strategy.

Cr Holborow proposed a further amendment to refer to Council noting the recommendation of a review of public spaces.

MOVED (Cootes/M Scott)

That the Council adopts the draft Community Facilities Strategy attached as Appendix 2 to report CS-17-230.

That Council asks staff to bring back an annual update of their work with this strategy and how it is developing.

That Council notes that the Community Facilities Strategy recommends a review of public spaces.

CARRIED

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

KCDC 17/06/125

ADOPTION OF THE 2017 PUBLIC PLACES BYLAW AND 2017 TRADING IN PUBLIC PLACES POLICY (CS-17-233)

Max Pedersen spoke to the report.

MOVED (Cootes/Elliott)

That the Kapiti Coast District Council:

- a) **Revokes the Kapiti Coast District Council Public Places Bylaw 2010 and the Kapiti Coast District Council Trading in Public Places Policy 2010; and**
- b) **Adopts the draft 2017 Public Places Bylaw and draft 2017 Trading in Public Places Policy (attached to this report CS-17-233 as Appendices 1 and 2 respectively) as recommended by the Strategy and Policy Committee.**

CARRIED

KCDC 17/06/126

AMENDMENTS TO THE COUNCIL DELEGATIONS TO CHIEF EXECUTIVE AND STAFF (SP-17-213)

Sarah Stevenson and Sarah Lloyd spoke to the report.

A question was raised regarding changes to remuneration as a result of changes in Delegations and Titles. It was confirmed that overall there will be no difference to the salaries budget.

MOVED (Elliott/Vining)

That the Council notes that, section 95F Resource Management Act 1991 (Consent authority decides if person is affected order holder) has been replaced by Section 95F (Status of protected customary rights group) and that the section 95F delegations to staff remain the same.

That the Council adopts the revised Council Delegations to the Chief Executive and Staff as shown in Appendix A inclusive of amendments specified in Report SP-17-213.

That the Council adopts the revised Resource Management Act 1991 Delegations to Staff as shown in Appendix B inclusive of amendments in Table 1 and Table 2 of Report SP-17-213.

CARRIED

KCDC 17/06/127

DELEGATION TO NZ TRANSPORT AGENCY TO ISSUE PERMITS (IS-17-228)

Sean Mallon spoke to the report.

A question was raised regarding any financial savings gained through this decision. It was explained that there would be some savings in staff time.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

MOVED (Cardiff/Vining)

That the Council - pursuant to clause 32(5) of Schedule 7 of the Local Government Act 2002 - delegates to the NZ Transport Agency the authority to issue HPMV permits in respect of the Land Transport Act: Vehicle Dimensions and Mass 2002 on behalf of Council for local roads as set out in report IS-17-228.

That the Council authorises the Chief Executive to sign the Delegation Memorandum of Understanding for issuing HPMV permits as set out in report IS-17-228.

That the Council - pursuant to clause 32(5) of Schedule 7 of the Local Government Act 2002 - delegates to the NZ Transport Agency the authority to issue 50 max permits in respect of the Land Transport Act: Vehicle Dimensions and Mass 2002 on behalf of Council for local roads as set out in report IS-17-228.

That the Council authorises the Chief Executive to sign the Delegation Memorandum of Understanding for issuing to 50 max permits as set out in report IS-17-228.

CARRIED

KCDC 17/06/128

LEASE TO OTAKI HERITAGE BANK PRESERVATION TRUST (CS-17-227)

Max Pedersen and Crispin Mylne spoke to the report.

In response to a question about the building being earthquake prone, Kevin Currie clarified that Council Engineers provided an initial evaluation in relation to potential earthquake resilience issues. The owner has 12 months within which they can provide any further information. At the end of that 12 months a determination is made whether to issue a formal notice that the building is regarded as being earthquake prone. No notices are currently being issued on buildings that were assessed 12 months ago as the legislation is currently being amended and the amendment is due to come into effect next month. Staff would expect to start issuing notices about earthquake prone buildings later this year.

Crispin Mylne explained that even if the building is ultimately assessed as Earthquake prone it is expected that there will be a timeline during which the building can still be used before repair or demolition. Dialogue has begun with the Museum operators about potential alternative buildings.

There was discussion about assets being structurally checked after large earthquakes before people enter the building. It was clarified that checks on key buildings are carried out very quickly and that Building Inspectors have been through training specifically for this purpose.

MOVED (Elliott/ Benton)

That the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease with Otaki Heritage Bank Preservation Trust on the terms and conditions agreed with the Trust for a term of three years, commencing 1 July 2017 for the building situated at 49 Main Street, Otaki.

CARRIED

James Westbury left the meeting at 11.30am and returned at 11.40am.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

KCDC 17/06/129

GOLD COAST WESTERN RIDING CLUB – PROPOSED LEASE REIKORANGI RESERVE (CS-17-236)

Following a meeting between staff and representatives of the Reikorangi community this report was removed from the agenda to allow time for further discussions between the community and the riding club. There will be a follow up report and recommendation to Council in the future.

The meeting adjourned at 11.31am and returned at 11.40am.

KCDC 17/06/130

REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (Corp-17-203)

Leyanne Belcher spoke to the report.

It was clarified that as a result of natural weed growth the pond is no longer suitable for the sailing of the yachts. It was explained that staff were working with the Yacht Club regarding alternative venues and some yachts are already been sailed at other sites.

MOVED (M Scott/Holborow)

That Council accept the recommendation from Waikanae Community Board:

- a that all of the parcels of land contained within Pharazyn Reserve be declared to be reserve and classified under the provisions of the Reserves Act**
- b that a minor review of the Pharazyn Reserve Management Plan be undertaken to reflect progress that has been made with its implementation, to update references and to make minor drafting improvements**
- c that the Kapiti Radio Yacht Club be advised that its use of the Pharazyn Reserve ponds must cease by 31 March 2018**

That Council accept the recommendation from Waikanae Community Board that it approves the relocation of Bus Stop 1566, Te Moana Road from its current position outside number 1 Park Avenue to a position 50 metres east, outside number 209 Te Moana Road.

CARRIED

Council noted the recommendation from the Strategy and Policy Committee determined that the draft 2017 Public Places Bylaw and draft 2017 Trading in Public Places Policy be adopted.

Cr M Scott left the meeting at 11.51 and returned at 11.53pm

Council noted the recommendation from the Audit and Risk Committee the establishment of a self-insurance fund as part of the 2017/18 Annual Plan.

Council noted that the Paraparaumu-Raumati Community Board requested Council's continued support into the setting up of a Kāpiti Health Advocacy Group.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

Council also noted the Paraparaumu-Raumati Community Board request for a collaborative partnership to be established in Kāpiti between the Capital and Coast District Health Board, MidCentral District Health Board, the Kāpiti District Council and the Kāpiti Health Advocacy Group.

Members thanked Kathy Spiers for her work in relations to the Kāpiti Health Advocacy Group.

Council noted the recommendation from Te Whakaminenga o Kāpiti for Council not to consider the establishment of a Māori Ward for electoral purposes and that the question is revisited in the next Triennium.

MOVED (Mayor Gurunathan/Holborow)

That Council receives Report Corp-17-203 (Reports and Recommendations from Standing Committees and Community Boards).

CARRIED

KCDC 17/06/131

CONFIRMATION OF MINUTES

MOVED (M Scott/Vining)

That the minutes, as amended, of the Council meeting on 13 April 2017 be accepted as a true and accurate record of that meeting.

CARRIED

MOVED (Holborow/Buswell)

That the minutes, as amended, of the Council meeting on 15-16 May 2017 be accepted as a true and accurate record of that meeting.

CARRIED

MOVED (M Scott/Cardiff)

That the minutes of the Council meeting on 25 May 2017 be accepted as a true and accurate record of that meeting.

CARRIED

KCDC 17/06/132

PUBLIC SPEAKING TIME (for items not related to the agenda)

There were none

KCDC 17/06/133

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

RESOLUTION TO GO INTO PUBLIC EXCLUDED

MOVED (Cootes/ Holborow)

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board representatives) now be excluded from the meeting for the reasons given below, while the following matters are considered:

- Confirmation of Public Excluded Minutes – 13 April 2017
- Confirmation of Public Excluded Minutes – 25 May 2017

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Confirmation of Public Excluded Minutes : 13 April 2017	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Confirmation of Public Excluded Minutes : 25 May 2017	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

CARRIED

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 29 JUNE 2017	10.03 AM

The Council meeting went into public excluded session at 12.03pm

The Council came out of public excluded session at 12.05pm

The Council meeting closed at 12.05pm.

Signed / / **2017**

Mayor K Gurunathan