

# APPLICATION FOR RESOURCE CONSENT INCLUDING FAST TRACK CONSENT (Form 9)

Under Section 87AAC or 88 of the Resource Management Act 1991



**Return completed form, supporting documents, and application fee to:**

Kāpiti Coast District Council,  
175 Rimu Road, Paraparaumu 5032  
Private Bag 60601, Paraparaumu 5254  
Email: resource.consents@kapiticoast.govt.nz

**For enquiries:**

Phone 04 296 4700 or toll free 0800 486 486 and ask for the Duty Planner  
Email: resource.consents@kapiticoast.govt.nz

Council use only:  
Formally Received Stamp

Please provide **two copies** of all attachments, unless otherwise specified in checklist.

## PART 1 – RESOURCE CONSENT

### Description of the Proposal

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### Type(s) of Resource Consent Sought

Please check the relevant box(es)

Land use consent	<input type="checkbox"/>
Is this application for a fast track consent? (see notes on page 3)	<input type="checkbox"/>
Subdivision consent	<input type="checkbox"/>
Other resource consent sought (e.g. from Regional Council)	<input type="checkbox"/>
Do you want any regional consent(s) to be processed jointly?	<input type="checkbox"/>

If applicable, please outline your consent application to the Regional Council.

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### Previous contact with Council regarding application

Please tick the relevant box(es) and record officer's name

Pre-application meeting including business start-up meeting	<input type="checkbox"/> on
Application previously returned under section 88 (include previous resource consent (RM) number if known)	<input type="checkbox"/>

## PART 2 – DETAILS OF THE APPLICANT(S)

I/We apply for the land use and/or subdivision resource consent(s) described above. I/We note that any application for regional consent(s) must be made to the Regional Council.

Applicant's name:  
*(please write all names in full):*

Electronic address for service:

Contact details:

Landline:

Mobile:

Alternative address for service:

## DETAILS OF AGENT ACTING FOR APPLICANT (if different from above)

Agent's name:

Electronic address for service:

Contact details:

Landline:

Mobile:

Alternative address for service:

## DETAILS FOR BILLING (if different from Applicant)

Name:

Electronic address for service:

Contact details:

Landline:

Mobile:

Email:

## PART 3 – SITE INFORMATION

The physical site to which this application relates is described as:

Number:

Street:

Town:

Legal Description:

## PART 4 – SUPPORTING INFORMATION REQUIRED

I/We provide the following information in support of this application to satisfy the requirements of Section 88 (4) of the Resource Management Act 1991

- |  |                          |
|--|--------------------------|
| • <b>Information required by Schedule 4 of the Resource Management Act 1991</b>  | <input type="checkbox"/> |
| • <b>Assessment against Part 2 of the Resource Management Act 1991</b>   | <input type="checkbox"/> |
| • <b>Record of Title for the site (Note: must be no more than three months old) and any relevant Consent Notices, Easement / Encumbrance documents</b> | <input type="checkbox"/> |
| • <b>Full set of plans and any other required technical reports (refer to attached guidelines)</b>   | <input type="checkbox"/> |
| • <b>Notice of written approval from affected parties if relevant (these must be signed by all owners of a property)</b>                               | <input type="checkbox"/> |

**Please refer to attached information requirement checklist.**

*If you are unsure about any information requirements, please contact the Council Duty Planner or your independent Planning Advisor before you submit this application. This will help to reduce potential delays in processing.*

### Application Fee (Deposit)

I/We enclose the fee of \$  
Management Act 1991)

(as required under Section 36 of the Resource

### Privacy Information

The information you have provided on this form is required so that your application for consent can be processed under the Resource Management Act 1991, and so that statistics can be collected by the Council. The information will be stored on a public register and held by the Council.

The details may also be made available to the public on the Council's website, [www.kapiticoast.govt.nz](http://www.kapiticoast.govt.nz). These details are collected to inform the general public and community groups about all consents which have been received and issued through the Council. If you would like to request access to, or correction of, your details please contact the Council on 04 296 4700 or toll free on 0800 486 486 and ask for the Duty Planner.

Once this application is lodged with Council, it becomes public information. If there is any sensitive information in the proposal, you may request that it is withheld and the Processing Officer will contact you regarding this matter.

### Signature(s)

I/We hereby certify that, to the best of my/our knowledge and belief, the information given in this application is true and correct. I/We undertake to pay all actual and reasonable application costs incurred by the Kāpiti Coast District Council.

Signature of applicant/agent (no signature is required if the application is being submitted electronically):

Name: (Please Print)

Date:

### FAST TRACK APPLICATIONS

Previously all non-notified resource consent applications were subject to a 20-working day process, regardless of the scale of the application. The Resource Management Act 1991 has been amended to introduce a new fast track process.

Where a land use resource consent has been applied for in respect of a controlled activity, Council must process and issue a decision within 10 working days unless the Applicant choose to opt out of the fast track process. Council has no discretion to decline controlled activity consents.

There are currently 17 land use controlled activities in the Operative District Plan; this may change when decisions are released on the Proposed District Plan. The most common applications received for land use controlled activities are for home occupations and relocated buildings.

The Operative District Plan contains the activities which are classed as Controlled Activities. If you are unsure whether the proposed activity can be processed as a fast track consent, please contact the Council Duty Planner or your independent Planning Advisor.

