

Chairperson and Community Board Members
WAIKANAЕ COMMUNITY BOARD

2 DECEMBER 2014

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

1 Two applications for funding have been received:

Waikanae Promotion Fund

- Our Lady of Kapiti Parish Events

Discretionary Grant Fund

- Waikanae Cameo Society Inc.

SIGNIFICANCE OF DECISION

2 The Council's significance policy is not triggered by this report.

BACKGROUND

3 This is the fourth Waikanae Community Board meeting of the 2014/15 financial year.

4 As at 1 July 2014, the budget allocations for the 2014/15 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2014/15 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,424	\$4,043.30	\$2,380.70
Waikanae Promotion Fund	\$34,545	\$19,353.45	\$15,191.55
Waikanae Capital Improvement Grant	\$34,545	0	\$34,545

- 5 An amount of approximately \$1.216 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$872,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$34,000 (approx)	Allocated to the 2014/15 Waikanae Capital Improvement Grant
\$60,000 (approx)	Increase in fund from previous year
TOTAL	\$1,216,000

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by phone or email.

Application to the Waikanae Promotion Fund

Our Lady of Kāpiti Parish Events

- 8 Maureen Jones on behalf of Our Lady of Kāpiti Parish Events has applied for a grant of \$575 plus GST from the promotion fund to help with room hire costs to hold their third annual Christmas Fundraising Luncheon.
- 9 This application can be considered under the following criteria:
- Promotions within the Waikanae Ward; and
 - “Events based” activities.

Application to the Discretionary Grants

Waikanae Cameo Society Inc.

- 10 Alison Vautier on behalf of the Waikanae Cameo Society Inc. has applied for a discretionary grant of \$500 plus GST to cover the cost of room hire to enable the Justice of the Peace to hold a clinic on Tuesday mornings (over a 50 week period).
- 11 This application can be considered under the criteria: ‘hall rental for worthy causes’.

Financial Considerations

- 12 Should all grants for consideration in this report be approved in the budgets (maximum \$500 with discretionary grants) for the remainder of the 2014/15 financial year will be as follows:

Fund	2014/15 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Waikanae Promotion Fund	\$34,545	\$19,928.45	\$14,616.55
Discretionary Grants Fund	\$6,424	\$4,543.30	\$1,880.70

Historical Grants

- 13 Attached to this report as appendices are tables showing all grants made in the 2014/15, 2013/14 and 2012/13 financial years.

Delegation

- 14 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure:
Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.

RECOMMENDATIONS

- 15 That the Waikanae Community Board grants Our Lady of Kāpiti Parish Events a grant of \$..... plus GST from the Promotion Fund to help with room hire costs to hold their third annual Christmas Fundraising Luncheon
- 16 That the Waikanae Community Board grants the Waikanae Cameo Society Inc. a discretionary grant of \$..... plus GST to cover the cost of room hire to enable the Justice of the Peace to hold a clinic on Tuesday mornings (over a 50 week period).

Report prepared by:

Approved for submission by:

Jayne Nock
Executive Secretary Corporate Services

Wayne Maxwell
Group Manager Corporate Services

ATTACHMENTS:

Criteria

- Waikanae Promotion Fund
- Discretionary Grants Fund

Applications

- Our Lady of Kāpiti Events
- Waikanae Cameo Society Inc.

Accountability Report Back

- Kapiti Branch NZ Society of Genealogists
- Peyton Morete
- Kapiti Branch of NZ Camellia Society (Inc.)
- Kapiti Primary School (including refund of \$219 inc GST)

Historical Grants

- List of grants made in the 2014/15 year
- List of grants made in the 2013/14 year
- List of grants made in the 2012/13 year