

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 27 NOVEMBER 2018	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 27 November 2018** commencing at **7.00 pm**.

PRESENT:	Ms	C	Papps	Chair
	Ms	M	Stevens	Deputy Chair
	Ms	S	Warwick	
	Cr	J	Cootes	
	Mr	K	Bevan	
IN ATTENDANCE	Mr	K	Black	Acting Group Manager Strategy & Planning
	Mrs	S	Shaw	Executive Secretary

The Chair welcomed everyone to the meeting.

OCB 18/11/141

APOLOGIES

MOVED (Cootes/Stevens)

That an apology be accepted from Mayor Gurunathan.

CARRIED

OCB 18/11/142

UPDATE: PEKA PEKA TO OTAKI EXPRESSWAY - FLETCHERS

Sarah Ropata and Steve Finlay provided an update on:

- construction, upcoming works and new year works at the northern zone and southern zone;
- aerial photos of the works at the northern and southern zone;
- NZTA/Capital Journeys and PP2O Project Team have been working collaboratively on traffic management, safety and speed related review along the PP2O alignment;
- an update on Bridge Art that is being designed, every bridge you drive under will have a graphic that tells a story about that specific area; and
- Christmas Shutdown will be from 21 December 2018 to 7 January 2019. There will be work done on the railway tracks north of Ōtaki from 30 December 2018 to 2 January 2019. The 0800 number will still be working if there are any issues over the Christmas period.

OCB 18/11/143

PUBLIC SPEAKING TIME

The following grant applicants spoke to their application and responded to Members' questions:

- Mary Coleman, on behalf of the Kapiti Coast Harness Racing;
- Tracey Stretch, on behalf of Hawaikinui Tuarua Waka Ama – Inty Girls and J16 Girls;
- Errol Maffey, on behalf of the Otaki Community Patrol;
- Apera Hakaraia, on behalf of Birthright Ōtaki;

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- Donna Hedley, on behalf of the Alzheimer's Society;
- Kaylin and Daisy, on behalf of Ngati Raukawa Woman's Touch;
- Gillian Gordon, on behalf of the Otaki College Senior Study Tour of Japan;
- Sara Velasquez, on behalf of Otaki Toy Library and Otaki Kindergarten;
- Di Buchan, on behalf of the DB Environmental Trust;
- Terry Poko, on behalf of the Kapiti Coast Ruby League – Horowhenua/Kapiti Tag; and
- Luke Dustin, on behalf of Otaki Canoe Polo Club.

The Chair moved the Consideration of Applications for Funding report up on the agenda as there were grant applicants present.

OCB 18/10/144

MEMBERS' BUSINESS

(a) Declarations of Interest

Kerry Bevan declared an interest in the following grants: Otaki Canoe Polo, Hawaikinui Tuarua Waka Ama Club and the Kapiti Coast Rugby League Club –Horowhenua/Kapiti Tag. He would not participate in discussion or voting.

OCB 18/11/145

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-18-687)

MOVED (Cootes/Stevens)

That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Alzheimers Society to help with the costs of travel for the Dementia advisor.

CARRIED

MOVED (Cootes/Papps)

That the Ōtaki Community Board approves a Community Grant of \$350.00 to Birthright Otaki to help with the costs of a Christmas party for the families registered with Birthright.

CARRIED

MOVED (Cootes/Stevens)

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Otaki Community Patrol to help with the costs of running the Patrol Vehicle.

CARRIED

MOVED (Warwick/Stevens)

That the Ōtaki Community Board approves a Community Grant of \$192.00 to the Otaki Toy Library to help with the costs of having internet access to check out toys and manage memberships.

CARRIED

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Cr Cootes noted that it was disappointing that free wifi had been promised for the Main Street years ago and has still not be actioned. The Board agreed to add the free wifi issue for the Main Street on matters under action.

MOVED (Stevens/Papps)

That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Otaki Kindergarten to help with the costs of installing outside curtains at the Kindergarten.

CARRIED

MOVED (Papps/Warwick)

That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Otaki College – Senior Study Tour of Japan to help with the costs with the Senior Study Tour of Japan including hireage of Japanese Cell phones.

CARRIED

MOVED (Warwick/Papps)

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$500.00 to Kapiti Coast Harness Racing to help with the costs of children's entertainment at their event in February 2019.

CARRIED

MOVED (Warwick/Stevens)

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$500.00 to Ngati Raukawa Woman's Touch team to help with the costs of attending the Maori National Touch Tournament in December.

CARRIED

MOVED (Papps/Stevens)

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$250.00 to Hawaikinui Tuarua Waka Ama – Inty Girls to help with the costs of attending the National Waka Ama Sprints in January 2019.

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$250.00 to Hawaikinui Tuarua Waka Ama – Junior16 Girls to help with the costs of attending the National Waka Ama Sprints in January 2019.

CARRIED

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MOVED (Stevens/Warwick)

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$250.00 to Kapiti Coast Rugby League Club – Horowhenua/Kapiti Tag to help with the costs of running a Tag Competition in Otaki.

CARRIED

MOVED (Warwick/Papps)

That the Ōtaki Community Board approves a Building and Resource Consents Fund grant of \$500.00 to Otaki Canoe Polo Club to help with the pool hire costs at the Otaki Pool for club nights and additional trainings for new members.

CARRIED

It was reiterated that Kerry Bevan did not take part in discussion or voting on these grants: (Otaki Canoe Polo, Hawaikinui Tuarua Waka Ama Club and the Kapiti Coast Rugby League Club –Horowhenua/Kapiti Tag)

MOVED (Stevens/Bevan)

That the Ōtaki Community Board approves a Building and Resource Consents Fund grant of \$310.25 to the DB Environmental Trust to help with the venue hire for their fund-raising book sale to generate funding for environmental restoration projects.

CARRIED

OCB 18/10/146

MEMBERS' BUSINESS continued

(b) Public Speaking Time Oral Submissions – Responses

There were none

(c) Leave of Absence

There was no leave of absence.

(d) Matters of an Urgent Nature

There were none.

The Board extended their thanks to Kevin Black, who is leaving Council, for the work he had done with the Board and wished him well.

OCB 18/11/147

ATTENDANCE AT THE NEW ZEALAND COMMUNITY BOARDS CONFERENCE 2019 (CORP-18-679)

MOVED (Cootes/Bevan)

That the Ōtaki Community Board approves the attendance of Shelly Warwick and Marilyn Stevens at the New Zealand Community Boards Conference in New Plymouth on 11-13 April 2019.

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That the Board Chair is authorised to appoint another delegate in the event that the original nominee cannot attend.

That the delegate/s will provide in a timely fashion written reports on their experience for publication in the Elected Members' Bulletin.

CARRIED

OCB 18/11/148

DRAFT CALENDAR OF ŌTAKI COMMUNITY BOARD MEETINGS 2019 (CORP-18-677)

MOVED (Papps/Stevens)

That the Ōtaki Community Board adopts the meeting dates for 2019 as set out in Appendix 1 of report Corp-18-677.

**Ōtaki Community Board
Tuesday - 7.00 pm**

**5 February
19 March
30 April
11 June
23 July
3 September**

CARRIED

OCB 18/11/14X

UPDATE: KAPITI COAST DISTRICTWIDE SPEED LIMIT REVIEW – STAGE 2

Kevin Black, Acting Group Manager of Strategy and Planning provided an update on Stage 2 of the Speed Limit Review. Stage 2 will review the remaining rural roads, three village centres (Paekākāriki, Raumati South and Raumati Beach these have all been outlined in a table given to Board members. Consultation will start on the 5 February 2019 and will run for four weeks. Staff will then review submissions and prepare recommendations to go to Council.

OCB 18/10/149

MEMBERS' BUSINESS continued

(e) Community Board Members' Activities

The Board had a brief discussion around the Provincial Growth Fund (PGF) and what this could look like for Ōtaki. Cr Cootes was talking to MBIE in regards to organising a dedicated workshop for the Ōtaki community – this would be the time to look at projects for the Ōtaki area.

Cr Cootes had also been exploring with the Mayor, Chief Executive and MBIE whether a proper rail solution from Waikanae to Ōtaki could be considered in a PGF application. This could include a number of parties including Greater Wellington Regional Council, NZTA and Central Government.

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MOVED (Cootes/Papps)

That the Ōtaki Community Board request Council to explore an application through the PGF fund for improved rail services from Waikanae to Ōtaki. The Ōtaki Community Board acknowledged that such a project may also require support/funding from other parties such as GWRC. Also noting the recent announcement from Central Government regarding the Ōtaki to North of Levin project included public transport improvements.

CARRIED

Ms Papps circulated a copy of her activities and provided an update on the meetings attended:

- the CBEC meeting;
- Council meetings; and
- a meeting regarding the easement into the Winstones Lake.

Cr Cootes had circulated a copy of his activities by email and provided an update on:

- the Otaki Railway Station carparks at the rear of Riverstone Café that were originally installed for buses to park length ways (north/south) however this never happened. As a result, cars are parked there but have to drive over the curb and channel, so that the rear of the car does not protrude into the service lane;
- an email he had received from a local resident around the safety issues at Tasman Road and that an accident had happened over the weekend. He would like confirmation on whether the traffic calming will be done by the end of this financial year and would like an update on this;
- the Rotunda at the Otaki Health Camp; and
- the Pekapeka Interchange.

The Board agreed to add the Riverstone Café carparks to matters under action.

Ms Warwick provided an update on the meetings attended:

- PGF public workshop meetings;
- the Waikanae River walk over; and
- a Road Safety meeting.

Ms Stevens circulated a copy of her activities to the Board.

The Chair had received a request for the Ōtaki Community Board to assist with funding for the Christmas Carols concert that is being organised for the 13 December for the Ōtaki Community.

MOVED (Stevens/Warwick)

That the Ōtaki Community Board approves a Building and Resource Consent Grant of \$1,000.00 to the organisers of the Pop Up Carols to assist with the costs of a Christmas Carols show that will be put on in December in Ōtaki.

CARRIED

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UPDATE: ELEVATE ŌTAKI

Cr Cootes updated the Board that the request for proposal has gone out to businesses for the Ōtaki Identity project and that they are still waiting for sign off on the Investment brochure for Ōtaki.

OCB 18/11/150

CONFIRMATION OF MINUTES – 16 OCTOBER 2018

MOVED (Stevens/Warwick)

That the minutes of the 16 October 2018 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

OCB 18/11/151

MATTERS UNDER ACTION

Toilet at the Estuary

The Resource Consent and the Building Consent had been received. The Council is currently in the process of tendering for quotes for installation.

Tasman Road

Council staff met with Higgins on site and measured up for a new full width hump and some adjustments to the signage.

The sign adjustments were carried out immediately but the new hump requires a paving team to come up from Wellington so this had been booked in for December.

Council staff still need to meet Higgins at the Marine Parade and Moana St sites to programme in the new pedestrian refuges there.

Tennis Courts

The draft lease document and draft MOU is with the Otaki Sports Club for their review. The access for the public is being worked through currently.

Ōtaki Railway Station

LINZ has indicated that they will have funding available for works at the station building from November this year. The first steps will be to go out for quotes for the restoration works and these would then need assessment and approval.

The planned scope of works includes:

- demolition of the two brick chimneys;
- demolition of the brick dividing wall; and
- repairs and repaint of the exterior cladding

Container on Council Land, Gawler Street, Te Horo

Council staff are following up with this resident about this issue.

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Winstone Lakes

Council has received the following update from Greater Wellington Regional Council (GWRC):

GWRC has an easement for access to the GWRC land at Chrystalls bend off the end of Te Roto Road. GWRC intends to develop an access along this easement in the future to access the lakes and the river trails from Te Roto Road. No plans have progressed with this at present.

Accidents around the area of School Road Te Horo

NZTA has advised the steps that are currently being, or have recently been, undertaken that address the concerns at School Road in Te Horo.

The Board requested a report back from the Council Property team regarding the maintenance plan or schedule on the Council flats in Ōtaki at one of the next meetings in the new year.

The Ōtaki Community Board meeting closed at 9.46pm.

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Chairperson

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Date