

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	22 AUGUST 2019	10.00AM

Minutes of a Meeting of the Grants Allocation Committee (Community Grants) on Thursday 22 August 2019 commencing at 10.00 am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:

Cr	M	Benton	(Chair)
Cr	J	Holborow	
Cr	A	Buswell	
Cr	J	Elliott	
Mr	J	Hayes	
Cr	J	Howson	

IN ATTENDANCE:

Mrs	J	McDougall	(GM, People & Partnerships)
Mrs	S	Shaw	(Executive Secretary)
Ms	T	Parata	(Connected Communities Manager)
Mrs	C	Rewi	(Programme Advisor – Social)
Mrs	K	Kearney	(Programme Advisor – Social)

APOLOGIES:

Mayor	K	Gurunathan
Ms	C	Reihana
Ms	J	Murray

The Chair welcomed Elected Members, Community Representatives and Council officers to the Grants Allocation Committee (Community Grants) meeting.

#### GAC 19/08/010 APOLOGIES

**MOVED (/Holborow/Elliott)**

**That apologies be accepted from Carol Reihana, Janet Murray and Mayor Gurunathan.**

**CARRIED**

#### GAC 19/08/011 PUBLIC SPEAKING

1. **Application 3** – Leonie Murch on behalf of Birthright Kapiti spoke to their application. They are seeking funding to assist with ongoing development for their tutors and volunteers.
2. **Application 4** – Adrian Gregory on behalf of Birthright Otaki spoke to their application. They are seeking funding to assist with the costs of purchasing a mobile phone and stationery.

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3. **Application 2** – Dermot Whelan on behalf of Age Concern Kapiti spoke to their application. They are seeking funding to assist with production of a monthly newsletter.
4. **Application 9** – Rangi Esson on behalf of Kapiti Boxing Club spoke to their application. They are seeking funding to assist with promoting and raising awareness within the local community, school and youth based environment.
5. **Application 16** – Sally Chapman on behalf of Literacy Aotearoa Charitable Trust (Paraparaumu Site) spoke to their application. They are seeking funding to assist with the costs of rent and administration.
6. **Application 29** – Shona McNeil on behalf of Te Ara Korowai Wellbeing Centre spoke to their application. They are seeking funding to assist with the costs of photographing and documenting their workshops and printing 40 copies.
7. **Application 17** – Peter Blackler on behalf of the Menzshed Kapiti Incorporated spoke to their application. They are seeking funding to assist with the costs of providing accessible toilets and kitchen facilities.

*Cr Elliott left the meeting at 10.33am and re-joined at 10.34am.*

*The meeting adjourned at 10.35am and reconvened at 10.48am.*

8. **Application 19** – Vicky Mitchell on behalf of Otaki Toy Library spoke to their application. They are seeking funding to assist with the costs of running a Te Reo family fun day and purchasing more Maori resources.
9. **Application 27** – Melissa Rodrigues on behalf of the Second Chance Kapiti spoke to their application. They are seeking funding to assist with the costs first aid training for the Directors and to purchase a clothing rack for display items.
10. **Application 26** – Sarah Delahunty spoke to her application. They are seeking funding to assist with the costs of running a drama project.
11. **Application 30** – Michelle Tate on behalf of the Te Horo School spoke to their application. They are seeking funding to assist with the costs of purchasing Go Bags for the School.

The Committee had a general discussion around the eligibility of the applications and how some of the applications could have looked for funding from other grant programmes.

12. **Application 31** – Denis Wood on behalf of the The Shed Project Kapiti spoke to their application. They are seeking funding to assist with the costs of purchasing musical equipment and art equipment.
13. **Application 8** – Louise Owen and Stacey Petkov on behalf of Kapi-Mana Multiples spoke to their application. They are seeking funding to support families who have multiple children particularly assistance for funding for household hampers and merino clothing.



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14. **Application 11** – Nathanael Rais and Merenia Hudson on behalf of Kapiti Future Leaders spoke to their application. They are seeking funding to assist with the costs of supporting the Kapiti Leaders programme and community initiatives.
  15. **Application 13** – Trudy and Jo on behalf of the Kapiti Primary School spoke to their application. They are seeking funding to assist with the costs of establishing a wellbeing unit at the school.
  16. **Application 15** – Stuart Miller on behalf of Kidz Need Dadz spoke to their application. They are seeking funding to assist with the costs of community activities, Dadzcare meetings and Kidzcare and Social worker.
  17. **Application 18** – Karen Feary on behalf of NZ Council of Victim Support Groups - Kapiti spoke to their application. They are seeking funding to assist with the costs of recruiting and training new volunteers, reimbursing volunteer expenses and retaining a key locally based staff member.
  18. **Application 21**– Inge de Boer on behalf of Paekakariki Playcentre spoke to their application. They are seeking funding to assist with the costs of wages for a supervisor.
  19. **Application 28** – Nigel Martinez on behalf of StarJam Charitable Trust spoke to their application. They are seeking funding to assist with the costs of a six weeks core workshop for Kapiti participants.
- The Chair Cr Benton left the meeting at 12.09pm and returned at 12.12m, Cr Howson stood in as Chair during this time.*
20. **Application 25** – Marie Collins on behalf of Rangiataea Pastorate Church spoke to their application. They are seeking funding to assist with the costs of launching Tuia te here tangata – creating a space where young and old can gather together to learn from each other.
  21. **Application 32**– Liffet Stewart on behalf of Whareroa Guardians Community Trust spoke to their application. They are seeking funding to assist with the costs of planting more trees at their Community Orchard in the winter season.
  22. **Application 7** – Annie Cunningham on behalf of Heartkids spoke to their application. They are seeking funding to assist with the costs of providing care packages and petrol vouchers for Kapiti families.
  23. **Application 12** – Carol Lingard on behalf of Kapiti Playhouse spoke to their application. They are seeking funding to assist with the costs of purchasing two new CD players.
  24. **Application 10** – Doug Hooper-Smith on behalf of Kapiti Coast Workers Educational Assn spoke to their application. They are seeking funding to assist with the costs of having an administrator and to help with printing brochures and booklets.
  25. **Application 1** – Christine Lenk on behalf of Actively Coping with Cancer spoke to their application. They are seeking funding to assist with the costs of providing an introductory six week programme and monthly classes.

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*Cr Elliott left the meeting at 12.30pm and re-joined at 12.31pm.*

26. **Application 14** – Willy Palmer on behalf of Kapiti Softball Club spoke to their application. They are seeking funding to assist with the costs of upgrading the softball grounds for upcoming national events.
27. **Application 5** – Peter Carrington on behalf of the Cross Roads Christian Community Trust spoke to their application. They are seeking funding to assist with the costs of administration and transport costs.
28. **Application 6** – Natalie Rachel on behalf of Epilepsy Association of New Zealand spoke to their application. They are seeking funding to assist with the costs of the Field Service Programme.
29. **Application 23** – Sue Truman on behalf of Parent to Parent spoke to their application. They are seeking funding to assist with the costs of hosting a workshop in Kapiti.

*The meeting adjourned at 12.54 pm and reconvened at 1.23pm.*

#### **GAC 19/08/012 MEMBERS BUSINESS**

- a) Public Speaking Time Responses – questions were asked and answered during public speaking time.
- b) Leave of Absence: there were none.
- c) Matters of an Urgent Nature – there were none.
- d) Declarations of Interest to items on the agenda:

Cr Elliott had a conflict of interest with Application 30 Te Horo School and will not participate in voting or discussion.

#### **GAC 19/08/013 COMMUNITY GRANTS SCHEME REPORT (SP-18-582)**

Ms Claire Rewi spoke to this report.

The Committee had discussions around applications and how they related to the criteria. There were also discussions around sports and arts in the criteria.

#### **MOVED (Elliott/Howson)**

**That the Grants Allocation Committee grants \$1,500.00 to Actively Coping with Cancer for programmes for people who have cancer or been affected by cancer.**

#### **CARRIED**

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**MOVED (Elliott/Howson)**

**That the Grants Allocation Committee grants \$1,500.00 to Age Concern Kapiti for a monthly newsletter.**

**CARRIED**

**MOVED (Elliott/Howson)**

**That the Grants Allocation Committee grants \$1,650.00 to Birthright Kapiti for staff training.**

**CARRIED**

**MOVED (Elliott/Howson)**

**That the Grants Allocation Committee grants \$985.00 to Birthright Otaki for costs of mobile phone and stationery.**

**CARRIED**

**MOVED (Elliott/Howson)**

**That the Grants Allocation Committee grants \$2,000.00 to Cross Roads Christian Community Trust to assist with administration and transport costs.**

**CARRIED**

**MOVED (Elliott/Howson)**

**That the Grants Allocation Committee grants \$1,200.00 to Epilepsy Association of New Zealand to assist with the costs of the Field Service programme.**

**CARRIED**

**MOVED (Elliott/Howson)**

**That the Grants Allocation Committee grants \$2,000.00 to Heartkids to assist with funding of care packages and petrol vouchers for Kāpiti families.**

**CARRIED**

**MOVED (Elliott/Howson)**

**That the Grants Allocation Committee grants \$1,800.00 to KapiMana Multiples to assist with the costs of household hampers and merino clothing for families with new born multiples.**

**CARRIED**



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**MOVED (Elliott/Howson)**

**That the Grants Allocation Committee declined a grant to Kapiti Boxing Club to promote and raise awareness within the local community, school and youth based environments.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee grants \$1,500.00 to Kapiti Coast Workers Educational Assn to assist with the costs of having an administrator and to help with printing brochures and booklets.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee grants \$1,100.00 to Kapiti Future Leaders to support the Kapiti Leaders programme and community initiatives.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee declined a grant to Kapiti Playhouse to purchase two CD players.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee declined a grant to Kapiti Primary School to establish a wellbeing unit at the school to support children and their families.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee declined a grant to Kapiti Softball Club to upgrade the softball grounds for upcoming national events.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee grants \$2,000.00 to Kidz Need Dadz to assist with community activities, meetings and a social worker.**

**CARRIED**

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**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee grants \$2,000.00 to Literacy Aotearoa Charitable Trust (Paraparaumu Site to assist with costs of rent and administration.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee declined a grant to MenzShed Kapiti Inc to assist costs of providing accessible toilets and kitchen facilities.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee grants \$1,000.00 to NZ Council of Victim Support Groups Inc – Kapiti to assist recruiting and training new volunteers, reimbursing volunteer expenses and retaining a key locally based staff member.**

**CARRIED**

**MOVED (Holborow/Buswell)**

**That the Grants Allocation Committee grants \$1,500.00 to Otaki Toy Library to assist with the costs of running a Te Reo family fun day and purchasing more Māori resources.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee grants \$1,800.00. to Otaki Women's Health Group to assist with administrative costs associated with the day to day running and for monthly advertising.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee declined a grant to Paekakariki Playcentre for wages for a supervisor.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee grants \$1,500.00 to Parenting Place Charitable Trust to assist with Attitude presenters visiting schools on the Kāpiti Coast.**

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**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee grants \$2,000.00 to Parent to Parent to host a workshop in Kapiti.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee grants \$1,478.00 to Project Litefoot to help sports clubs reduce their environmental impact.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee grants \$2,000.00 to Rangiatea Pastorate Church to launch Tuia te here tangata - creating a space where young and old can gather together to learn from each other.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee declined a grant to Sarah Delahunty to assist with costs of running a drama project.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee grants \$549.00 to Second Chance Kapiti to assist with First Aid Training for the directors and a clothing rack for display items.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee grants \$1,721.00 to StarJam Charitable Trust to assist with the costs of a six weeks' core workshop for Kapiti participants.**

**CARRIED**

**MOVED (Hayes/Benton)**

**That the Grants Allocation Committee declined a grant to Te Ara Korowai Wellbeing Centre for photographing and documenting the workshops with an initial 40 copies printed.**



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CARRIED

MOVED (Hayes/Benton)

That the Grants Allocation Committee declined a grant to Te Horo School to assist the cost of purchasing Go Bags for the school.

CARRIED

MOVED (Hayes/Benton)

That the Grants Allocation Committee grants \$1,000.00 to The Shed Project Kapiti for purchasing musical instruments and art equipment.

CARRIED

MOVED (Hayes/Benton)

That the Grants Allocation Committee grants \$500.00 to Whareroa Guardians Community Trust to plant more trees at their Community Orchard in the winter season.

CARRIED

GAC 19/08/014

CONFIRMATION OF MINUTES: 4 JULY 2019 – DISTRICTWIDE FACILITY HIRE REMISSIONS

MOVED (Holborow/Buswell)

That the minutes of the Grants Allocation Committee (Districtwide Facility Hire Remissions) meeting on 4 July 2019 are accepted as a true and accurate record of that meeting.

CARRIED

*The meeting closed at 2.33pm*

  
 .....  
 Chair:

26-9-19  
 .....  
 Date:

  
 .....  
 Chief Executive:

1/10/19  
 .....  
 Date: