

MINUTES REGULATORY MANAGEMENT COMMITTEE	MEETING HELD ON THURSDAY 03 September 2015	TIME 10:00AM
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MINUTES of a meeting of the **Regulatory Management Committee**, held in the Council Chambers, 175 Rimu Road, Paraparaumu, on Thursday 03 September 2015 commencing at 10:01am.

PRESENT:

Cr	D	Ammundsen	(Chair)
Cr	J	Holborow	
Cr	M	Bell	
Cr	J	Elliott	
Cr	K	Gurunathan	
Cr	D	Scott	
Cr	G	Welsh	
Mr	R	Church	(Mayor)

IN ATTENDANCE:

Mr	P	Edwards	(Chair, Paekākāriki Community Board)
Mr	J	Best	(Deputy Chair, Paraparaumu-Raumati Community Board)
Mr	C	Royal	(Māori Representative)
Mr	J	Westbury	(Waikanae Community Board)
Mr	P	Dougherty	(Chief Executive)
Mr	S	McArthur	(Group Manager, Strategy and Planning)
Mr	K	Currie	(Group Manager, Regulatory Services)
Mr	S	Mallon	(Group Manager, Infrastructure Services)
Mr	D	Lew	(Environmental Planning Manager)
Ms	K	Dorofaeff	(Principal Policy Planner)
Ms	C	Stevens	(Manager, Building Control)
Mr	N	Fowler	(Manager, Environmental Standards)
Mr	T	Thomas	(Team Leader, Resource Consents)
Mr	N	Trotter	(Transport Engineer)
Ms	H	McGregor	(Executive Secretary, Minutes)
Ms	S	Haddleton	(Executive Secretary, observing)

APOLOGIES

Cr	M	Scott
Cr	M	Cardiff
Cr	P	Gaylor

The Chair welcomed everyone to the meeting, outlined Public Speaking Time rules and read the Council blessing.

RMC 03/09/118
APOLOGIES

MOVED (Bell/Mayor)

That apologies be accepted from Clr Michael Scott.

CARRIED

It was noted that Clr Gaylor and Clr Cardiff were on leave of absence.

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RMC 03/09/119

DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

RMC 03/09/120

PUBLIC SPEAKING TIME (for items relating to the agenda)

There was one public speaker wishing to address items on the agenda.

- Mr Dale Evans spoke to item 7 on the agenda (Speed Limit Change on Kapiti Road (IS-15-1681)). Mr Evans questioned why there were no submissions received during the period, how much the report from Opus cost and other questions relating to the traffic data collect within that report. Mr Evans did not wish for responses to his questions to be answered at the meeting.

RMC 03/09/121

MEMBERS' BUSINESS

(a) Public Speaking Time Responses

The issues raised by the public speaker relating to item 7 on the agenda (Speed Limit Change on Kapiti Road (IS-15-1681)) may be addressed through the report, and any remaining will responded as an Official Information Act request. It was noted Mr Evans may need to pay should any large collection of data information be required.

It was agreed to discuss questions raised about who gave permission for the temporary 50 kp/h five years ago, during the report.

(b) Leave of Absence

MOVED (Welsh/Bell)

That an amendment of leave of absence be granted to:

Clr Holborow for the period 20 September to 12 October 2015.

CARRIED

Clr D Scott advised he would be delaying his leave of absence.

(c) Matters of an Urgent Nature – there were none.

RMC 03/09/122

SPEED LIMIT CHANGE ON KAPITI ROAD (IS-15-1681)

Sean Mallon, Group Manager Infrastructure Services introduced and spoke to the report.

The following points were raised:

- As a road controlling authority, temporary speed limits were able to be set by officers when approving traffic management plans.
- The temporary speed limit of 50 km/h set five years ago was due to roading work in that area associated with the airport.
- The temporary 50 km/h that is currently in place now was for the short 300 metres from the roundabout, and was done in conjunction of works from a safety point of view. This report today looks to set a permanent 50 km/h limit incorporating the

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temporary 50 km/h and extending approximately 750 metres down so that Arko Place to Hurley Road is all 50 km/h.

- There was another option to keep the 50 km/h and 70 km/h where they are however staff felt that a consistent environment would be preferable.

Clr Elliot left the meeting at 10.19am and returned at 10.20am

- There was discussion around when the last report was presented to Council five years ago. There was less traffic on the road, fewer buildings and fewer entrances from Kapiti Road.
- The effect on travel time with reducing the speed limit was estimated as very small. It was noted that current average speeds within the 70 km/h area were 59 km/h.

MOVED (Holborow/Welsh)

That the Regulatory Management Committee recommends to Council that the speed limit on Kapiti Road from Arko Place to Hurley Road be reduced to 50 km/h and included within the Paraparaumu/Raumati Urban Traffic Area effective from Monday 21 September. This provides the statutory notice period to the NZTA and the NZ Police as required under the Land Transport Rule.

CARRIED

There was discussion on the Park-and-sell vehicles which regularly park on Kapiti Road. This is not permitted if they are in prohibited or restricted parking areas. It was noted yellow lines were introduced in that area and that vehicles were not parking on those yellow lines.

The Chair asked Kevin Currie, Group Manager Regulatory Services to introduce his Managers and their new staff to the Regulatory Management Committee. Mr Currie introduced Sharalyn Haddleton, Executive Secretary returning to her role. Mr Tony Thomas, Acting Resource Consents and Compliance Manager introduced Ross Gardiner, RMA Projects Officer and Naomi Dillon, Resource Consents Service Planner. Ms Claire Stevens, Building Control Manager introduced Scott Kyle, Building Control Officer.

The meeting adjourned at 10.46am and reconvened at 11.03am

RMC 03/09/123

2015 SPEED LIMITS BYLAW (IS-15-1659)

Sean Mallon, Group Manager Infrastructure Services introduced the report noting that:

- Legislation to validate the speed limits bylaw was recently passed, after the consultation period for the bylaw review had commenced, and this report was to close out the process for completeness.
- Minor amendments and any reflected changes in legislation itself have been incorporated by law under the Land Transport Act, rather than the Local Government Act.

MOVED (Gurunathan/Bell)

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That the Regulatory Management Committee recommends to Council that it revokes the Kapiti Coast District Council Speed Limits Bylaw 2005 and approves the adoption of the Kapiti Coast District Council Speed limits Bylaw 2015 as attached in Appendix 1 of report IS-15-1659.

CARRIED

RMC 03/09/124

SEPTEMBER 2015 UPDATE ON THE PROPOSED DISTRICT PLAN (SP-15-1679)

Darryl Lew, Environmental Planning Manager introduced Katherine Dorofaeff who presented the report. The following points were noted:

- Approximately 9000 submission points from 770 submitters have been analysed. Withdrawn submissions were not included in the statistics.
- There remains ongoing analysis and work to be completed on some submission points (7%) before an officer position would be determined.
- Urban Tree feedback figures have been through papers previously and can be referred back to.
- A private plan change has been lodged from Kapiti Airport who are seeking to increase retail development rights. This is not provided for nor in the operative plan to the Proposed District Plan. Further information has been requested from them and a meeting will be held together in the near future.
- It was suggested that the same hearing panel could hear both processes to allow alignment of both PDP and the private plan change.
- The Tangata Whenua Working party has been actively involved in the PDP for many years however it was raised that lately they have not been consulted or engaged with. Iwi have been asked to respond quite quickly on a number of recent changes, such as trees, to be considered in a short period of time. It was noted that at the last Te Whakaminenga meeting held there was discussion about membership of the Tangata Whenua Working party and their involvement in the process. Issues with the Iwi working party, and the potential conflict of interest that has been identified of some members. As a result a new working party will be constituted. Once membership is confirmed the first working party meeting will be arranged. The implementation plan provides enough time to engage with submitters and work through any issues and it is fully expected Iwi will engage with the partnership to provide their perspective.

MOVED (Holborow/Mayor)

That the update report SP-15-1679 be noted.

CARRIED

The Chair on behalf of the Committee thanked Mr Darryl Lew for attendance at Committee, appreciating all that he has brought to his role. Committee wished him well in his new position.

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RMC 03/09/125

CONFIRMATION OF MINUTES: 23 JULY 2015

It was noted that the report on Weathertight Homes Resolution Services Amendment Bill will be provided to the Audit and Risk Committee, and that a letter of thanks was sent to Mana Buses.

MOVED (Holborow/Welsh)

That the minutes of the Regulatory Management Committee meeting dated 23 July 2015 are accepted as a true and accurate record of that meeting.

CARRIED

Clr Jackie Elliott left the meeting at 11.27am.

RMC 03/09/126

MATTERS UNDER ACTION

The Matters Under Action update was noted. The following points were raised:

- Bruce Johnston, Transport Safety Coordinator, spoke to his report.
 - It was noted that Raumati Primary School do not have an ongoing School Travel Plan but it was being discussed. Other changes were also being planned to take to the Community Board, such as proposed parking around the school and a 'kiss-and-drop' zone outside the school. Meetings have been held to discuss issues around the school and a questionnaire is currently being designed to go to Raumati Beach Primary school within the area on what options they need for improvements.
 - It was noted that the grades in the Pedal Ready training referred to training in school, not the road (Grade 1) and on the road (Grade 2).
- Tony Thomas, Team Leader Resource Consents, provided an update on Resource Consents, additional to the report:
 - Early Childhood Centre – an amendment was made to the update, changing where an appeal was 'received' to 'lodged'.
 - Waimeha Neighbourhood Development Plan – David McMahon had been identified as the independent commissioner, and his decision to grant the application has been issued. This will trigger the appeal period.
 - Medical centre at 41-43 Te Moana Road – this is on track and there will be an independent commissioner to sit on the hearing.
 - Far Fetched Ltd – there was discussion on whether the title has been changed and an application for a claim approved. It was agreed to discuss outside the meeting as a number of Iwi groups would be opposed to buildings on the foreshore.
 - Wellington Catholic Homes Trust – it was agreed that Mr Thomas would confirm how many submissions were received to Councillor D Scott.
- Nick Fowler, Environmental Standards Manager, provided an update on the District Licensing Committee, additional to the report:
 - District Licensing Committee - The sale and supply of alcohol (extended licenses during Rugby World Cup) amendment bill was recently passed.

The Mayor left the meeting at 11.43am.

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- It was noted that the Waikanae Community Board expect to be informed of any liquor licence applications or changes of applications. Notifications are published in the newspapers and in the Elected Members Bulletin (EMB). The relevant EMB would be provided to Mr Westbury.

RMC 03/09/127

MATTERS UNDER ACTION – REGULATORY LEGISLATION UPDATE

The legislative update was noted. The following points were raised:

- Building (Earthquake Prone Buildings) Amendment Bill 2013 – an amendment to the Bill was reported to Parliament yesterday. Proposals have not yet been published.
- A preliminary estimate of the number of buildings to go through the assessment process is approximately 1500.
- There is a proposed 2.5 year timeframe to complete the assessments on priority buildings. The current proposal is to prioritise buildings on significant roads and complete the consultative process within this timeframe. Other buildings within the district will be required to be assessed within 5 years as planned. The financial costs are expected to fit within existing budgets.

The Mayor returned back to the meeting 11.50am.

Mr James Westbury left the meeting at 11.51am.

- Food Act 2014 – approximately 15 businesses have already voluntarily commenced working under a Food Control Plan. There are group training sessions being planned for October.

RMC 03/09/128

PUBLIC SPEAKING TIME (covering other items if required)

None.

RMC 03/09/129

MEMBERS' BUSINESS

(a) Public Speaking Time Responses (covering other items) – none.

The meeting closed at 11.56am.

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Chairperson

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Date