

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	20 KOHI-TĀTEA 2015	10.02AM

Minutes of a six-weekly meeting of Te Whakaminenga o Kāpiti on Tuesday 20 January 2015, commencing at 10.02am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

MEMBERS

Mr	R	Waaka	Ngā Hapū o Ōtaki (Chair)
Ms	R	Solomon	Ngāti Toa Rangatira
Ms	M	Hakaraia	Ngā Hapū o Ōtaki
Ms	A-M	Bukholt	Te Āti Awa Charitable Trust
Cr	J	Holborow	Mema o te Kaunihera
Ms	C	Reihana	Ngāti Toa Rangatira (Ngāti Haumia)
Ms	C	Seamark	Te Āti Awa Charitable Trust

IN ATTENDANCE

Mr	P	Dougherty	Tumuaki
Mr	D	Te Maipi	Kaumātua
Ms	M	Fraser	Kaiwhakahaere Tairangawhenua
Mr	S	McArthur	Kaihautū Rautaki me te Rangapū
Ms	T	Paringatai	Te Kaiwhakapakari mo te Hunga Mahi
Mr	S	Mallon	Te Kaihautū Ratonga Pakiaka
Mr	K	Black	Kaiwhakahaere Ratonga Rangapū
Ms	F	Randall	Contractor
Ms	V	Starbuck-Maffey	Kaiwhakahaere Ratonga Manapori
Mr	D	Lew	Te Kaiwhakahaere Mahere Taiao
Mr	P	Stroud	Te Kaiwhakahaere Kaupapa
Ms	K	Dorofaeff	Kaiwhakataua Kaupapa Matua
Mr	M	Cole	Kaiwhakahaere Wai
Ms	L	Hutchinson	Cadet

The meeting opened with a karakia and waiata by Council kaumātua Don Te Maipi. The Chair welcomed Leanna Hutchinson the Council cadet.

Te Whakaminenga o Kāpiti 15/01/123
TUKU AROHA/APOLOGIES

MOVED (Hakaraia/Seamark)

That apologies be accepted from the Mayor and from Carol Reihana and Reina Solomon for lateness.

CARRIED

Te Whakaminenga o Kāpiti 15/01/124

PUBLIC SPEAKING TIME

There were no public speakers.

Te Whakaminenga o Kāpiti 15/01/125

ADDITIONAL AGENDA ITEMS

1. Discussion of a funding application (led by Carol Reihana)
2. Māori Economic Development.

Te Whakaminenga o Kāpiti 15/01/126

CONFIRMATION OF MINUTES – 7 October 2014

There were two spelling corrections: the Chief Executive's name on page 1 and 'Hiringa-ā-nuku' should be 'Whiringa-ā-nuku'.

Carol Reihana and Reina Solomon arrived at 10.10am.

MOVED (Holborow/Hakaraia)

That the amended minutes of the meeting of Te Whakaminenga o Kāpiti on 7 October 2014 are confirmed as a true and accurate record of that meeting.

CARRIED

Strategic Work Programme

Te Whakaminenga o Kāpiti 15/01/127

COASTAL ADVISORY GROUP (CAG) – TERMS OF REFERENCE (SP-14-1400)

Darryl Lew Environmental Planning Manager spoke to the report, explaining the intended focus of the CAG and that iwi were being consulted on the draft terms of reference as one of a number of groups. Other stakeholders had provided feedback and it was possible that the Terms of Reference would be revised. The revised document would be brought back to members, along with an invitation to nominate a member. There was some urgency with the request for feedback and the matter would be discussed at the next ART Forum.

MOVED (Solomon/Bukholt)

That Te Whakaminenga o Kāpiti considers the Coastal Advisory Group Terms of Reference in Attachment 1 of Report SP-14-1400 and provides their feedback as a matter of urgency through the ART Forum.

CARRIED

Te Whakaminenga o Kāpiti 15/01/128

2015 REVIEW OF REPRESENTATION ARRANGEMENTS – INVITATION TO NOMINATE IWI MEMBER ON WORKING PARTY (CORP-15-1434)

Vyvien Starbuck-Maffey Democracy Services Manager spoke to the report explaining the legislative basis of the review and Council's recent decision to convene a Working Party with the ability to invite additional members, including iwi.

The review timetable was outlined, and the potential for this to overlap with the Local Government Commission's reorganization proposal process was noted. It was clarified that members of the Working Party would not be remunerated.

Te Whakaminenga o Kāpiti would be consulted at each step of the review, so there would be ample opportunity to provide comment if the decision today was not to appoint an iwi member.

MOVED (Reihana/Solomon)

That Te Whakaminenga o Kāpiti agrees that an iwi member should be appointed to the Council's Representation Review Working Party and that this nomination process should be ratified through ART.

CARRIED

Te Whakaminenga o Kāpiti 15/01/129

CONSIDERATION OF FUNDING APPLICATION (SP-14-1438)

Monica Fraser Iwi Relationships Manager spoke to this report and Members agreed to the request.

MOVED (Hakaraia/Bukholt)

That Te Whakaminenga o Kāpiti approves the amount of \$500.00 collectively approved by members of ART in advance of this meeting due to both the meeting and the wānanga occurring on the same day.

CARRIED

Te Whakaminenga o Kāpiti 15/01/130

ECONOMIC DEVELOPMENT STRATEGY

Stephen McArthur spoke to a powerpoint presentation and provided an update. An Economic Development Strategy Working Party had been convened including an iwi member (Russell Spratt), Council, the Chamber of Commerce and Electra. The Working Party took a collaborative approach during a series of facilitated workshops which had been a very positive process. Key aspects of the Strategy including Being 'Open for Business', Building Capability, Positioning Kapiti, Leadership and Responsiveness. The business sector had provided positive feedback. The next step included implementation plans from January 2015 and focus on the priorities of leadership and positioning. The supporting budget was being realigned through the Long Term Plan.

Maori economic development (Darryl – check)

Darryl Lew talked about the funding application process and mentioned the workshops which had been very useful to applicants. A report on the process would come to the March meeting.

Other matters/updates

Te Whakaminenga o Kāpiti 15/01/131

LOCAL GOVERNMENT COMMISSION (LGC) REGIONAL GOVERNANCE DRAFT PROPOSAL

Darryl Lew Environmental Planning Manager spoke to a powerpoint presentation, explaining the LGC's role and the parameters of the draft proposal. The deadline for submissions for or against the proposal was early March 2015. The LGC will hold hearings, and then make a decision about the draft proposal which it could modify or issue unchanged as a final proposal. It could also identify another option or decide not to issue a proposal at all.

Some details were provided on the role of the proposed Maori Board (advisory role, no voting rights) and the Natural Resource Management Committee (RMA role, delegations to be determined) Members had been invited to the Council briefing this Thursday. Council did not have the time or resources to conduct a comprehensive consultation process and any individual or organization was free to express their views. A telephone survey of residents was expected to be held soon with results available in mid-February. The Council submission would be discussed and shaped in Council meetings being held on 5 and 26 February. It was stressed that this was a LGC process, not a Council one.

Te Whakaminenga o Kāpiti 15/01/134

UPDATE 4 ON THE PROPOSED DISTRICT PLAN (PDP) (SP-14-1433)

Darryl Lew Environmental Planning Manager provided an update on the process. His team was working through redrafting certain provisions with an intention by the end of March to have detailed workshops with Working Party regarding the redrafts. The detail of these would be brought back to Te Whakaminenga o Kāpiti as part of a six-month consultation process before any pre-hearings and hearings. He also outlined the timeframes associated with the appointment of an iwi commissioner to the hearings panels.

MOVED (Holborow/Solomon)

That the update report SP-14-1433 on the Proposed District Plan be received.

CARRIED

Te Whakaminenga o Kāpiti 15/01/132

TOWN CENTRES AND CONNECTORS TRANSFORMATION PROJECT

Phil Stroud Project Manager spoke to a powerpoint presentation updating members on the process so far. Council had agreed on the ranked options report, and eight different projects adopted. A car parking requirements review had been commissioned and the initial report received. Traffic modelling work done for Waikanae had also been received. Members agreed the consultation event at the marae had been very successful.

Te Whakaminenga o Kāpiti 15/01/135

WAAHI TAPU PROJECT UPDATE (SP-14-1372)

Katherine Dorofaeff Principal Policy Planner spoke to a powerpoint presentation. She explained that Des Kahotea had been engaged as a waahi tapu expert witness to review five sites in the PDP that had been the subject of submissions. There had been a number of submissions around other specific sites. The rules and different categories for waahi tapu were explained. It was Council's role to ensure the evidence for the sites was sound and some meetings had been held with submitters to discuss their concerns, some of which were strongly-held. It was agreed the sites would be discussed at the next ART Forum. It was commented that one view is that waahi tapu sites are on people's properties when in fact it was the other way around.

MOVED (Reihana/Bukholt)

That Te Whakaminenga o Kāpiti agree to use the 2014/15 waahi tapu budget to recruit a waahi tapu expert witness to carry out a review of the waahi tapu methodology and any required additional evidence collection to support the Proposed District Plan waahi tapu sites/areas through the pre-hearings, hearings and if necessary Environment Court.

CARRIED

Te Whakaminenga o Kāpiti 15/01/133

WASTE WATER ACTIVITIES: BIO SOLIDS

Martyn Cole Water and Wastewater Asset Manager spoke to a powerpoint presentation which provided an overview of the current situation and future options. He sought members' feedback on future involvement. The wastewater treatment plant at Paraparaumu is one of the most advanced treatment plants in New Zealand and produces around 3.5 tonnes of biosolids daily. From 1 July 2015 the Otaihanga landfill would no longer be accepting so alternatives needed to be considered. This could include finding an alternative site (such as Silverstream) or in the longer-term investigate the re-use of the material through direct application to land. Reuse would help minimize carbon emissions and costs but there were cultural and social acceptability issues to consider. This was a regional issue as well and the Council was working with Greater Wellington Regional Council on the consents issue re application to land. It was agreed that ART would provide feedback on cultural aspects. A consent would be sought over the next 2-3 months and ART would be consulted as part of this process.

Te Whakaminenga o Kāpiti 15/01/136

LONG TERM PLAN PROCESS

Kevin Black Manager Corporate Planning and Reporting and Frances Randall Contractor spoke to a powerpoint presentation. They recapped the process to date. February was a critical milestone, as Council needed to decide what it would consult the community on i.e. the content of the Consultation Document. Recent legislative changes meant that Council was required to consult with the community in a more streamlined way via a Consultation Document (CD) which must be adopted on 12 March. (There would still be a larger Long Term Plan for the community to access if they wished.) A mockup of the CD was circulated and an accompanying video was being developed. Iwi members indicated they had some concerns and would provide feedback.

Te Whakaminenga o Kāpiti 15/01/138

IWI UPDATES

Te Āti Awa

- Waikanae Awa Iwi Planting Day December 2014
- Otaki and Porirua Scholarships announced in November 2014
- Community Presentation Day at Whakarongotai 6 December 2014
- Job opportunities
- 24 January there will be a presentation by a world expert (from Germany) on the Battle at Waikanae Beach in 1839.

Ngāti Toa

- The Rangatahi Wānanga trip to Kapiti Island was postponed to this Saturday
- Working with NZTA on Transmission Gully
- The Heritage Museum are holding an exhibition on WW1 and invitations are being circulated for the opening on 15th of February.
- Interviews on a co-management role at Kapiti Island will be held soon.

Ngā Hapū o Ōtaki

- Mahinarangi Hakaraia has now passed her RMA exams with honours and is now an accredited hearing commissioner.

Te Whakaminenga o Kāpiti 15/01/137

WAITANGI DAY 2015 PREPARATIONS

Carol Reihana and Reina Solomon spoke to a powerpoint presentation which described the key features of the Waitangi Day celebration this year; the event was being co-hosted by the Council. The site was Queen Elizabeth Park near the beach end. The event will feature food and craft stalls, live music and a pōwhiri as well as the signing of the Memorandum of Partnership and historic walks.

Te Whakaminenga o Kāpiti 15/01/139

COUNCIL UPDATES

The Chief Executive Pat Dougherty provided an update:

- The Long Term Plan project was requiring the greatest workload from staff and Councillors
- The Proposed District Plan review project was also progressing.
- There had been a second round of water meter invoices; water usage was down on average by 25% which was more than hoped for. A large number of water leaks had been found on private properties.
- The Howarth Block had been officially named as Otaraua Park.
- The Expressway construction was continuing and the Transmission Gully project was underway.
- Preliminary design work was being done for the NZTA Peka Peka to Ōtaki project.
- A byelection was being held in the Waikanae Ward in the wake of Cr Lloyd's passing.

Te Whakaminenga o Kāpiti 15/01/140

CORRESPONDENCE

There was no correspondence to note.

Te Whakaminenga o Kāpiti 15/01/141

CONFIRMING MEETING DATES FOR 2015

MOVED (Reihana/Hakaraia)

That Te Whakaminenga o Kāpiti confirms the schedule of meeting dates for 2015 of 10 March, 14 April, 26 May, 14 July, 25 August, 6 October and 17 November.

CARRIED

Te Whakaminenga o Kāpiti 15/01/142

OTHER BUSINESS

Carol Reihana sought a letter of support from Te Whakaminenga o Kāpiti in respect of an application to the Pelorus Trust for funding towards the creation of an 'Art Walk' in Paekākāriki. This would be provided conditional over clarification around the siting and consenting for the pou.

MOVED (Bukholt/Holborow)

That Te Whakaminenga o Kāpiti agrees to sign a letter of support for a funding application to the Pelorus Trust.

CARRIED

The meeting closed at 12.38pm with a karakia by Don Te Maipi.

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Chair

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Date

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