

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAĒ COMMUNITY BOARD</b>	<b>TUESDAY, 14 MARCH 2017</b>	<b>7.00PM</b>

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Boating Club**, 97 Tutere Street, Waikanae Beach on **Tuesday, 14 March 2017**, commencing at **7.00pm**.

PRESENT:           Mrs    J    Prvanov           Chair  
                       Mr     J    Westbury        Deputy Chair  
                       Mr     T    Begovich  
                       Mr     J    Seamark  
                       Cr     M    Scott

IN ATTENDANCE:  Ms     S    Stevenson       Group Manager Strategy & Planning  
                       Mrs    S    Shaw            Executive Secretary, Strategy & Planning  
                       Ms     M    Parnell         Construction Manager Town Centres  
                       Ms     S    Hutcheson      Principal Policy Advisor

The Chair welcomed everyone to the meeting.

*The meeting adjourned at 7.05pm for the celebration of Our Future-Waikanae Beach and reconvened at 7.38pm.*

WCB 17/03/024

### **Apologies**

**MOVED (M Scott/Seamark)**

**That an apology be received from the Mayor.**

**CARRIED**

### **Declaration of Interest**

There were no declarations of interest.

WCB 17/03/025

### **PUBLIC SPEAKING TIME (grants)**

#### Kāpiti Coast Quilters

Christine Bongiovanni on behalf of Kāpiti Coast Quilters spoke to their application to assist with the costs of a Quilt Exhibition in April 2017.

#### Michael Peryer

Mr Peryer spoke to his application requesting help with costs associated with the costs of an illustrator for his book.

#### Waikanae Chartered Club

Rob Anderson on behalf of Waikanae Chartered Club, spoke to their application to assist with the costs of hiring the Waikanae Memorial Hall for the 2017 8Ball Nationals.

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### **PUBLIC SPEAKING TIME (other issues)**

#### Viola Palmer

Ms Palmer spoke to the Board about her concerns with the closure of Wi Parata Reserve with the risk of astelia plants falling out of the Kohekohe trees. The Council has gone overboard closing off this reserve and there needs to be signs warning people and they can decide whether they walk through the reserve.

#### Clive Brugh

Mr Brugh spoke to the Board about his concerns of the management of Freedom Camping in Waikanae Beach, particularly the freedom camping location at Waikanae River Mouth.

#### Roger Marchant

Mr Marchant spoke to the Board about his concerns regarding Freedom Camping at Waikanae Beach that is affecting the Reserve and the Waikanae River Mouth. He wants to encourage the Waikanae Community Board and Council to look at maintaining the sustainability and viability of these areas.

Ms Stevenson provided an update that Council does have a work programme underway to look at dedicated freedom camping areas which includes marked spaces and clearer signage.

Ms Stevenson undertook to talk to the Enforcement team in regards to the comments received at the meeting and report back to the Waikanae Community Board.

#### Neil Hobson

Mr Hobson spoke to the Board about Freedom Camping around the Waimanu Lagoons, stating that better placement of signage was needed. It was noted that rubbish bins are full on a regular basis and that there is a large number of geese congregating in this area.

#### James Bishop

Mr Bishop extended an invite to the Board and Community to come to a working bee at the gardens (33 Weggery Drive) on 15 March 2017 at 10am.

#### Destination Waikanae

Sue Lusk on behalf of Destination Waikanae spoke about Waikanae Town Centre Parking and the request for angle parking on the Main Road. She also spoke about the branding for Kāpiti and the need to direct people through the four townships that are off the Expressway.

Cr M Scott extended his thanks to Sue Lusk for all the work that she does with Destination Waikanae. He also asked if Destination Waikanae could get the message out to the Community that they need to make a submission for the Revocation Plan for the Waikanae Town Centre.

#### Penny Eames

Mrs Eames spoke to the Board about the Our Future Waikanae Beach document process. Mrs Eames was concerned that she hadn't seen the completed document and also queried the report (SP-17-139) and asked what the low level of significance under Council Policy meant.

Mrs Eames also provided two suggestions for SH1 Renaming, Kāpiti Highway or Kāpiti Scenic Drive, stating the road should have one name that says who we are.

#### Quentin Poole

Mr Poole spoke to the Board about the Freedom Camping at Waimaha Stream and how this area has been left in a mess. Mr Poole also noted issues with enforcement of freedom camping.

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Cr M Scott encouraged members of the Community to put in a submission to the Public Places Bylaw asking for the Freedom Camping Policy's to be part of the Public Places Bylaw.

Gerald Rys

Mr Rys spoke to the Board about the Our Future Waikanae Beach document and how the community has been highly engaged with this process. He also had some concerns about the process around this document and what resources will be used. Mr Rys wanted clarification around a noting paper that is going to the Strategy & Policy Committee meeting, and asked why wouldn't the Committee endorse the document.

Mr Rys expressed concern that Council was commissioning a character assessment without input from the Community.

*Mr Begovich left the meeting at 8.39pm and returned at 8.40pm.*

Kate Morgan

Ms Morgan spoke to the Board about the Our Future Waikanae Beach document. Ms Morgan wanted to publicly acknowledge the work that has gone into this process from Council staff and the Community noting it is a Community Document not a Council one. She extended her thanks to the Waikanae Community Board for taking ownership of this document.

Ms Stevenson explained the Degree of Significance section in the report (SP-17-139) and said that it is no reflection on the gravity with which Council views this document. In regards to the Character Assessment, Ms Stevenson clarified that all interested parties will be able to engage with the draft plan change process, but the character assessment was an independent input into a statutory process.

Ms Stevenson also clarified that there are opportunities for the Community Board to fund initiatives, and the document can underpin bids to Annual Plans and Long Term Plans.

*The meeting adjourned at 8.50pm and reconvened at 8.52pm.*

WCB 17/03/026

**Consideration of Applications for Funding (SP-17-149)**

**MOVED (M Scott/Westbury)**

**That the Waikanae Community Board grants the Kapiti Coast Quilters a discretionary grant of \$500.00 to help with the costs of a Quilt Exhibition in April 2017.**

**CARRIED**

**MOVED (M Scott/Begovich)**

**That the Waikanae Community Board agreed to let the grant application from Michael Peryer to help with the costs of an illustrator for his book lie on the table. This application will be considered at the next meeting so the terms of reference can be reviewed around this application.**

**CARRIED**

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**MOVED (M Scott/Westbury)**

That the Waikanae Community Board agreed to let the grant application from the Waikanae Chartered Club to assist with the costs of hiring the Waikanae Memorial Hall for the 2017 8Ball Nationals to lie on the table. Cr M Scott and Cr Cardiff will liaise with the organising Committee and Council to review the hall charge hire. This would be reconsidered at the next meeting.

**CARRIED**

**MOVED (M Scott/Westbury)**

The Waikanae Community Board agrees to transfer \$500.00 from the Waikanae Promotional Fund to the Discretionary Grants Fund to cover the shortfall.

**CARRIED**

WCB 17/03/027

**MEMBERS BUSINESS**

**(a) Public Speaking Responses**

Responses were answered in public speaking time.

**(b) Leave of Absence**

**MOVED (M Scott/Westbury)**

That the Waikanae Community Board grants a leave of absence to:

**Jeremy Seamark for 2-6 May 2017**

**Tonchi Begovich for 10 - 21 April 2017**

**Jocelyn Prvanov for 28 June – 1 August 2017**

**CARRIED**

It was noted that Cr M Scott had requested leave from 21 April to 19 May inclusive at a previous Council meeting.

**(c) Matters of an Urgent Nature**

There was none.

**(d) Declarations of Interest**

There were no declarations of interest.

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WCB 17/03/028

**Our Future Waikanae Beach (SP-17-139)**

Ms Sam Hutcheson (Principal Policy Advisor) spoke to the report. This report is seeking endorsement from the Waikanae Community Board for Our Future Waikanae Beach and adoption of an implementation and monitoring approach.

Waikanae Beach residents with the support of the Board have developed this vision and action plan over the last eighteen months.

Ms Stevenson clarified the process around this report going to the Strategy & Committee meeting and also around Council's significance policy.

The Chair thanked Ms Hutcheson for all her work on this project.

**MOVED (M Scott/Begovich)**

**That the Waikanae Community Board:**

- **endorses Our Future Waikanae Beach as tabled at this meeting, acknowledges the extensive community engagement, and thanks the many volunteers for their work**
- **continues to provide advocacy and facilitation to ensure the implementation and monitoring of Our Future Waikanae Beach**
- **recommends that Our Future Waikanae Beach be placed as an item on the Strategy & Policy Committee agenda for noting.**

An additional motion was proposed.

**That the Waikanae Community Board acknowledges the work and effort that Ms Hutcheson has put into this positive and effective process for the Waikanae Community.**

**CARRIED**

WCB 17/03/029

**Presentation: Waikanae Sign**

Michelle Parnell provided an update on the Welcome to Waikanae sign and possible locations. The locations for discussion were:

- South of Waikanae Railway Bridge Underpass, on left hand side going north;
- North of Waikanae township, on right hand side going south;
- Possible third sign to be located at Expressway off-ramp.

The main points of discussion were:

- Economic Development of the Kāpiti region and making sure people come off the expressway to Waikanae;
- Signage is a complex issue and the Board needs to get it right, there needs to be more discussion around this;

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- There needs to be discussion with other Community Boards around an overall plan for signage, this could be discussed at the next joint Community Board meeting.

WCB 17/03/030

**Community Board Training Options 2016/2017 – Attendance at Community Boards' Conference 2017 (Corp-17-140)**

**MOVED (M Scott/Begovich)**

**That the Waikanae Community Board approves the attendance of Jocelyn Prvanov and Jeremy Seamark at the New Zealand Community Board Conference in Methven on 12-13 May 2017.**

**That the Board Chair is authorised to appoint another delegate in the event that the original nominee cannot attend.**

**That the delegate/s will provide in a timely fashion written reports on their experience for publication in the Elected Members' Bulletin.**

**CARRIED**

WCB 17/03/031

**CONFIRMATION OF MINUTES: 31 January 2017**

**MOVED (Seamark/Westbury)**

**That the minutes of the Waikanae Community Board meeting held on 31 January 2017 be adopted as a true and correct record of that meeting.**

**CARRIED**

WCB 17/03/032

**Matters Under Action**

Pharazyn Reserve Management Plan

The Chair asked if what the timeframes around this plan. Ms Stevenson reiterated that the Group Manager of Community Services was happy to meet with the Board and receive input around this process.

Cleaning up/painting of the Waikanae Bridge

The Board thanked Destination Waikanae for their work around this area and how they have found a way forward and completed some painting.

Emergency Rail Crossing

Cr M Scott said that a report was being prepared which would include costings. This was proposed for the Operations and Finance Committee 11 May meeting, but will need to be confirmed. There was no further update on this matter from Cr M Scott.

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Update on Expressway

Mr Westbury has received complaints in regards to the material that is used on the cycleway and that some cyclists have fallen off due to the loose gravel. He has also received complaints in regards to the noise from the Expressway.

Mr Begovich has also fielded complaints in regards to the noise coming from the Waikanae to Peka Peka section of the Expressway. It was noted that staff from M2PP have encouraged members of the Community to log a complaint at [info@M2PP.co.nz](mailto:info@M2PP.co.nz). They are in the process of conducting acoustic testing and will report back on this.

Cr M Scott proposed the following motion:

**MOVED (Scott/Westbury)**

**That the Waikanae Community Board ask that the Chief Executive formalise our concerns with the Alliance Board regarding the excessive noise from Waikanae to Pekapeka and ask that the open grade porous sealing be brought forward.**

**CARRIED**

Ms Stevenson informed to the Board that the Chief Executive is raising the noise concerns with the New Zealand Transport Agency and also M2PP.

It was agreed that Noise Issues on the Expressway would be added to matters under action.

Waikanae Town Centre Plan

The Board agreed that they need a briefing from Staff on the Town Centre plan as there were projects happening that they weren't aware of, Council Staff would continue to seek a suitable date for this.

Closure of the Waikanae Police Base

Mr Westbury has spoken to the Mayor in regards to the sharing of space for Volunteers. There is an option of working with the Cameo Society to share their space. It was agreed that Mr Westbury would lead this discussion.

The Waikanae Community Board meeting closed at 10.22pm.

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Chairperson

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Date