

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAЕ COMMUNITY BOARD</b>	<b>TUESDAY, 19 JUNE 2018</b>	<b>7.00PM</b>

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the Waikanae Community Centre, Utauta Street, Waikanae on Tuesday, 19 June 2018, commencing at 7.00pm.

PRESENT:           Mrs J Prvanov           Chair  
                   Mr J Westbury       Deputy Chair  
                   Mr T Begovich  
                   Cr M Scott  
                   Mr J Seamark

IN ATTENDANCE: Mr S Mallon           Group Manager Infrastructure Services  
                       Ms M Harris       Executive Secretary, Infrastructure Services  
                       Ms A Law         Parks & Recreation Manager, Community Services  
                       Mr M Hammond   Parks Officer, Community Services

The Chair welcomed everyone to the Waikanae Community Board meeting.

WCB 18/06/117

#### **APOLOGIES**

The Waikanae Community Board noted apologies from the Mayor.

#### **DECLARATIONS OF INTEREST:**

Mr Seamark declared an interest in the grant requests from 1. Lions Club and 2. Mokana Eruini, and so would not participate in any related discussion or vote.

WCB 18/06/118

#### **PUBLIC SPEAKING TIME (grants)**

##### Waikanae Volunteer Fire Brigade

Emma Foster-Smith and Dianne Andrew spoke on behalf of the Waikanae Volunteer Fire Brigade's Capital Fund application.

##### Waikanae Play Centre

Sarah Bierre spoke on behalf of the Waikanae Playcentre's Capital Improvement Fund application.

##### Kapiti Coast Museum Inc

Allan Carley spoke on behalf of the Kapiti Coast Museum's Capital Improvement Fund application.

##### Kapiti Summer School Charitable Trust

Lynette Ellison spoke on behalf of the Kapiti Summer School's discretionary fund and capital improvement fund applications, and answered questions from the Board.

##### Lions Club of Waikanae

John Todd on spoke behalf of the Lions Club of Waikanae's Discretionary Fund and Capital Improvement applications.

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Michael Peryer

Michael Peryer spoke to his Promotion Fund application, and answered questions from the Board.

Mokana Eruini

Morgan Edwin spoke to the Discretionary Fund application for his son, Mokana Eruini.

Reikorangi Residents Assn

Julia Palmer/Anna Carter spoke behalf of the Reikorangi Resident Association's three Capital Improvement Fund applications.

Telecom Forensics – Subpico CAT

Brian Parsons spoke to Telecom Forensics' Capital Improvement Fund application, and answered questions from the Board.

Waikanae Support Hub

Gael Pettersson spoke on behalf of the Waikanae Support Hub's Promotion Fund and Capital Improvement applications.

WCB 18/06/119

**PUBLIC SPEAKING TIME (other issues)**

1. Peter Blackler from Kapiti Menzshed spoke to the three accountability reports recently submitted to the Board, and distributed a graphic design of the Menzshed's proposed new facility.
2. Margaret Delbridge/David Sherar, Friends of the Waikanae Town Centre (FWTC): presented their survey results to the Board.

Cr M Scott invited FWTC to attend and present a summarised version of the group's survey results to the next Council meeting on 28 June.

Mr Mallon responded to the question regarding traffic count data and said this information was presented at one of the Tea & Toast sessions held in Waikanae. FWTC would be provided with a copy of the vehicle traffic flow data.

In response to questions from the Board, Mr Mallon said NZTA would be asked to provide:

1. total expenditure to date for the revocation process; and
2. Stakeholder Reference Group membership.

The Chair thanked FWTC for attending and presenting its findings.

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**REIKORANGI COMMUNITY VISION AND ACTION PLAN**

Julia Palmer, supported by Anna Carter, presented the Reikorangi Community Vision and Action Plan and answered questions from the Board.

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**MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board endorses the Reikorangi Community Vision & Action Plan 2018 as tabled at this meeting and acknowledges the extensive community engagement, and thanked the many volunteers for their work.**

**That the Waikanae Community Board recommends this document is placed as an item on the Strategy & Policy Committee agenda for noting.**

**CARRIED**

WCB 18/06/121

**CONSIDERATION OF APPLICATIONS FOR FUNDING (IS-18-502)**

***Promotion Fund Grants***

**MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board grants the Waikanae Support Hub a Promotion Fund grant of \$850 to advertise and promote the location and range of services provided by the Waikanae Support Hub.**

**CARRIED**

The Chair said the Waikanae Promotion Fund application from Michael Peryer was infact an approach to gauge the Board's support for the sculpture of Waikanae's famous love birds and potentially longer term for funding.

The Board thought it was too early to commit money to the proposal for a sculpture of the Waikanae love birds. Further discussions were needed regarding its installation within the Waikanae Town Centre.

**MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board support in principle a sculpture for Waikanae's famous 'love birds'.**

**CARRIED**

A division was requested:

For the motion: Mrs Prvanov, Mr Seamark, Mr Westbury

Against the motion: Cr M Scott, Mr Begovich

***Discretionary Funds***

**MOVED (Prvanov/Cr M Scott)**

**That the Waikanae Community Board grants the Lions Club of Waikanae a Discretionary Fund grant of \$500 for the installation of an AED defibrillator unit in the Waikanae Community Hall.**

**CARRIED**

Mr Seamark abstained from voting and discussion on the Lions Club grant due to his conflict of interest.

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**MOVED (Prvanov/Cr M Scott)**

That the Waikanae Community Board grants Mokana Eruini a Discretionary Fund grant of \$200 to assist with training and travel costs of attending the National Under 15s basketball tournament in Auckland.

**CARRIED**

Mr Seamark abstained from voting and discussion on the Mokana Eruini grant due to his conflict of interest.

**MOVED (Prvanov/Westbury)**

That the Waikanae Community Board declines the Kapiti Summer School Charitable Trust's application for a Discretionary Fund grant to cover insurance for an event because it did not meet criteria.

**CARRIED**

**MOVED (Cr M Scott/Westbury)**

That the Waikanae Community Board approved the transfer of funds from the Waikanae Promotion Fund to cover the shortfall in the Discretionary Grants account.

**CARRIED**

**MOVED (Prvanov/Westbury)**

That the Waikanae Community Board approved approximately \$1,242 be moved from the Waikanae Promotion Fund into the Waikanae Capital Improvement Fund.

**CARRIED**

***Waikanae Capital Improvement Fund***

The Board said there were a number of worthy applications, however the Board would not be funding these because they did not meet the grant criteria.

**MOVED (Cr M Scott/Westbury)**

That the Waikanae Community Board declines the Capital Improvement application from the Kapiti Summer School Charitable Trust to fund its website because it did not meet the grant criteria.

**CARRIED**

**MOVED (Cr M Scott/Westbury)**

That the Waikanae Community Board declines the Capital Improvement Fund application from the Waikanae Support Hub to purchase/install a heat pump because it did not meet the criteria.

**CARRIED**

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**MOVED (Westbury/Cr M Scott)**

**That the Waikanae Community Board grants the Lions Club of Waikanae a Capital Improvement Fund grant of \$1,000 to purchase an AED defibrillator.**

**CARRIED**

Mr Seamark abstained from voting and discussion on the Lions Club grant due to his conflict of interest.

**MOVED (Westbury/Seamark)**

**That the Waikanae Community Board grants the Waikanae Playcentre a Capital Improvement Fund grant of \$6,000 for re-roofing costs for the playcentre building.**

**CARRIED**

**MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board grants the Kapiti Coast Museum Incorporated a Capital Improvement Fund grant of \$1,716 for the purchase/installation of a replacement heat pump.**

**CARRIED**

**MOVED (Westbury/Cr M Scott)**

**That the Waikanae Community Board declines the Capital Improvement Fund application from Telecom Forensics – Subpico CAT for the purchase of Cyber Security units because it did not meet the funding criteria.**

**CARRIED**

**MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board declines the Capital Improvement Fund application from the Reikorangi Residents Association Inc for a playground because it did not meet the funding criteria.**

**CARRIED**

The Board discussed the Reikorangi Residents Association's Capital Improvement Fund application. Cr M Scott noted this was a Council hall and as such, Council had an obligation under its commitments to the Elder Peoples Council and the Accessible Cities Project to make funding available. Additionally, wheelchair access should be available for all Council halls as a matter of Policy and Council should fund this. Cr M Scott would follow up with Council and if necessary flag this for next year's Annual Plan.

**MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board declines the Capital Improvement Fund application from the Reikorangi Residents Association Inc for a wheelchair access ramp at the community hall.**

**CARRIED**

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The Board amended the motion to include a proviso subject to Department of Conservation (DoC) funding as follows:

**MOVED (Cr M Scott/Seamark)**

**That the Waikanae Community Board grants the Reikorangi Residents Association Inc a Capital Improvement Fund grant of \$5,000 for the construction of a public toilet at the Mangaone South carpark end, on the condition that DoC provide the funding as set out in the application, as well as agreement to the cleaning and maintenance costs.**

**CARRIED**

The Board acknowledged the importance of Waikanae Volunteer Fire Brigade's work in the community, however in this instance, regrettably declined the application.

**MOVED (Cr M Scott/Westbury)**

**That the Waikanae Community Board declines the Capital Improvement Fund application from the Waikanae Volunteer Fire Brigade to purchase a marquee because it did not meet the criteria for funding.**

**CARRIED**

***Three Yearly Grants Update***

1. The Waikanae Lions Club Fund for \$3,500 for the Waikanae Lions Garden Trail Event.
2. A discretionary fund for the Kapiti Ballet Society for \$500 for the annual dance competition.

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**TRANSPower WAIKANAĒ PARK UPDATE (Mark Hammond, Parks Officer and Alison Law, Parks & Recreation Manager, Community Services)**

Mr Hammond updated the Board on Transpower's work in Waikanae Park. In Transpower's update they talked about significant works over a three year plan. Broad Spectrum had been contracted by Transpower to undertake regular tree maintenance work within Waikanae Park. The old scoreboard and tree stumps were programmed for removal in the next week or so.

In response to the Board's question about access to community grants, Mr Mallon said a proposal would come back to the Board prior to the work happening and that would detail mitigation and funding.

Lastly, the Board asked for the Waikanae Park's Management Plan:

- to be made available on Council's website;
- can be found by searching Council's website; and
- to convert the document into a searchable format.

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**SPEED LIMIT REVIEW SUBMISSION**

The Waikanae Community Board's submission agreed to all of Council's recommendations with the exception of Reikorangi, where the Board left it to the residents to make their own submissions.

**MOVED (Cr M Scott/Westbury)**

**That the Waikanae Community Board validate and ratify its out-of-session Speed Limit Review submission.**

**CARRIED**

WCB 18/06/124

**MAHARA PLACE WORKING GROUP**

Mr Mallon said the purpose of this item previously discussed with the Board was to seek endorsement to establish a development committee and progress designs into detailed design concepts for Mahara Place. The group would undertake several workshops facilitated by an independent facilitator, Mark Bailey from Boffa Miskell and then seek the Board's endorsement for the final design.

The group membership was discussed and it was suggested that Graham Joyes be nominated as an additional person to join.

**MOVED (Cr M Scott/Westbury)**

**That the Waikanae Community Board recommends Graham Joyes from Coast Access Radio be nominated to the Mahara Place Development Committee.**

**CARRIED**

There was further discussion regarding an additional youth representative on the group. Currently, Cullen Tran was a member, as well as a member of the youth council and reported back to the group.

**MOVED (Cr M Scott/Westbury)**

**That the Waikanae Community Board endorses the consultative group with the addition of Mr Joyes.**

**CARRIED**

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**MEMBERS BUSINESS**

**(a) Public Speaking Responses**

Responses were given as they arose.

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**(b) Leave of Absence**

**MOVED (Cr M Scott/Westbury)**

**That the Waikanae Community Board grants Tonchi Begovich leave of absence from 1 September to 30 October 2018.**

**CARRIED**

**(c) Matters of an Urgent Nature**

1. Carparking in Waikanae: In response to Mr Westbury's update regarding Waikanae's parking issues, Mr Mallon said GWRC's recent signage was done without consultation with Council. Longer term, GWRC were looking at a wider park-n-ride integrated ticketing. A number of carparks had been disestablished during the Town Centre upgrade, however, these would be reinstated upon completion.

Mr Mallon suggested bringing a parking report back to the Board detailing available land, where people are parking; and what the options might be to improve the current parking shortage. This suggestion was welcomed by the Board.

2. The Board discussed passing a motion asking the Council to take up the cudgels and ask GWRC to bring their plans forward for rail-electrification to Ōtaki which would take the pressure off Waikanae's carparking. Council had already been making submissions for 5-6 years for a rail service to Ōtaki.

**MOVED (Cr M Scott/Westbury)**

**That the Waikanae Community Board asks the Council to urgently take up Waikanae's parking issue again with the Chair of the Greater Wellington Regional Council and our Regional Councillor, on the basis that Waikanae is being congested by commuter parking and is desperate for the railhead to move north to Ōtaki.**

**CARRIED**

The motion was passed unanimously by Waikanae Community Board.

**(d) Community Board Members' Activities and Portfolio Activities**

The Chair thanked everyone for providing their activity reports.

**HIGHLIGHTS:**

**Mr Westbury:**

- Several complaints had been received about carpark availability in Waikanae.
- Civic Awards: Mr Westbury recommended the awards take place every two years and to reduce the number of applicants. The Chair said she raised this matter at a recent Chairs meeting with the Mayor.



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#### **Cr M Scott**

- The Mayor and Cr M Scott met with the Office of the Auditor-General (OAG) auditors regarding its work relating to Kāpiti's water supply. Council's staff came out extremely well in terms of the demand management process and the system was likely to be held up New Zealand wide as a model to be emulated.
- The work done at the beach in terms of the outcomes is likely to be stepped several years forward. It will mean a huge commitment and the body of work done at the beach will not need a plan change because it will be accepted as changing the plan by part of the mediated settlement to the PDP appeal.

#### **Mrs Prvanov**

Annual Arbor Day planting: on 8 June, two local primary schools (200 students) and some volunteers were involved and planted 1,800 plants. Special thanks were given to KCDC staff for the amount of time and effort that went into the preparation of the site and the work after the event.

#### **Waikanae Community Board's July meeting**

There was some discussion regarding the Board's July meeting and it was decided to cancel the meeting and allow staff more time to prepare reports for the August meeting:

- Waikanae parking report; and
- Stride-n-Ride report.

The consensus was to abandon the July meeting.

#### **MOVED (Begovich/Westbury)**

**That the Waikanae Community Board abandon the July meeting and the next meeting would be on 28 August 2018.**

**CARRIED**

WCB 18/06/126

**CONFIRMATION OF MINUTES: 24 APRIL 2018**

#### **MOVED (Westbury/Cr M Scott)**

**That the minutes of the Waikanae Community Board meeting held on 24 April 2018 be adopted as a true and correct record of that meeting.**

**CARRIED**

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**MATTERS UNDER ACTION**

The Board accepted the Matters Under Action report as read and noted they were extremely informative.

Mrs Prvanov requested that the Freedom Camping Item No.8 be removed. There were no objections to this request.

Mrs Prvanov requested that Waikanae Carparking be added to the Matters Under Action list.

The Waikanae Community Board meeting closed at 9:24pm

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Chairperson

Date