

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 4 APRIL 2017	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 4 April 2017**, commencing at **7.00 pm**.

PRESENT: Ms C Papps Chair
Ms M Stevens Deputy Chair
Mr K Bevan
Ms S Warwick
Cr J Cootes

IN ATTENDANCE: Mr K Currie Group Manager Regulatory Services
Ms J Rennie Executive Secretary, Regulatory Services

The Chair welcomed everyone to the meeting including Councillor Scott.

OCB 17/04/024

APOLOGIES

There were no apologies.

OCB 17/04/025

PUBLIC SPEAKING TIME

Grant Applications

Te Uira Kerehoma, Aotearoa Annual Sisters' Conference

Funding is requested to enable low-income women from the Ōtaki district to attend the Conference. In response to questions from the Board Ms Kerehoma said enough registrations had been received to run the Conference which will cost \$30,000.

Nicky Chatterton, Ōtaki Girls Canoe Polo Team

Funding is requested to assist with accommodation and transport costs for the National League Competition series.

Mrs Ladbrook on behalf of Dillon Telford Ladbrook

Mrs Ladbrook spoke on behalf of her son as he had to fly out to Italy today. He is requesting funding to assist with the costs of purchasing racing safety gear.

Liz Crighton, Ōtaki Junior Soccer

Funding is requested to provide each team with the basics so injured children can be attended to on site. There are 75 children registered to play soccer.

Michael and Debbie McAsey, Pukekaraka Maori Mission

A resource consent is required to do an internal upgrade to the building which is a classified historic building. They have a commitment for funds to upgrade the interior of the building but need funding for a resource consent so they can proceed.

PUBLIC SPEAKING TIME

Other Issues

Michael Fagg, Rotary Club of Ōtaki

Mr Fagg spoke to the meeting regarding the Rotary Club's objective to place at least six defibrillators in Ōtaki so they were available 24 hours a day. Currently defibrillators are not

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accessible after hours. Mr Currie explained the process for submitting requests for funding through the Annual Plan process. Mr Fagg tabled a summary of key points.

OCB 17/04/026

MEMBERS' BUSINESS

(a) Public Speaking Responses

All public speakers had been responded to at the time of speaking.

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature

There were no matters of an urgent nature.

(d) Declarations of Interest

Kerry Bevan declared a conflict of interest with regards to Ōtaki Junior Soccer's grant application so did not partake in the voting.

OCB 17/04/027

CONSIDERATION OF APPLICATIONS FOR FUNDING (RS-17-160)

MOVED (Warwick/Cootes)

That the Ōtaki Community Board approves a funding grant of \$500.00 be made to the Aotearoa Annual Sisters' Conference 2017 to enable low income women to register to attend and benefit from the education they will receive at the Conference.

CARRIED

MOVED (Cootes/Stevens)

That the Ōtaki Community Board approves a funding grant of \$500.00 be made to the Ōtaki Girls Canoe Polo Team "Wildcats" to assist with accommodation and travel costs for the National League competition series.

CARRIED

MOVED (Stevens/Cootes)

That the Ōtaki Community Board approves a funding grant of \$500.00 be made to Dillon Telford Ladbrook to assist with the purchase of safety gear for racing Superbikes in Italy representing Ōtaki NZ in the CIV National Trophy Superbike Class.

CARRIED

MOVED (Cootes/Warwick)

That the Ōtaki Community Board approves a funding grant of \$298.93 be made to Ōtaki Junior Soccer to purchase plastic containers and contents for basic first aid kits for junior football teams.

CARRIED

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MOVED (Stevens/Warwick)

That the Ōtaki Community Board approves a funding grant of \$500.00 be made to the Pukekaraka Maori Mission to assist with the costs of a resource consent.

CARRIED

Councillor Cootes asked that it be noted the Pukekaraka Maori Mission is classified as a historic building as there may be many buildings coming up in the district needing seismic work.

MOVED (Cootes/Warwick)

That the Ōtaki Community Board approves the transfer of \$3,000.00 from the Building and Resource Consents Grants Fund into the Sporting Activity Grants Fund.

CARRIED

OCB 17/04/028

APPOINTMENT TO COMMUNITY LIAISON GROUP (CORP-17-163)

The composition of this group was discussed. The Chair felt it would be beneficial to have both herself and Marilyn Stevens on the Community Liaison Group (CLG). It was noted that there will be plenty of opportunities for Community Board members to be involved with the PP2O Project. A meeting to discuss matters will be arranged with Sarah Ropata within the next few weeks.

MOVED (Cootes/Bevan)

That the Ōtaki Community Board approves the appointment of the Chair, Christine Papps, and Marilyn Stevens to the NZTA Expressway Pekapeka to Ōtaki Community Liaison Group (CLC).

CARRIED

OCB 17/04/029

CONFIRMATION OF MINUTES – 21 FEBRUARY 2017

Matters Arising:

It was recommended the Chair write to the Principal of Ōtaki College congratulating the College for holding the Sinking of the SS Ōtaki Commemoration which was an outstanding event and enjoyed by many in the community.

In connection with seating issues raised by a public speaker at the last meeting, the parking at the Ōtaki Kite festival was discussed.

MOVED (Stevens/Papps)

That the minutes of the 21 February 2017 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.

CARRIED

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MATTERS UNDER ACTION

Item 1: Potential Dog Park. Estimated date of completion was possibly unrealistic. Mr Currie will take this up with Mr Pederson so that the date is realistic and achievable.

Item 4: Placement of Toilet at Ōtaki Estuary. This is in the submission on GWRC's Annual Plan. A portaloos option was suggested but this has previously been investigated and is not a suitable option. Mr Lutz is looking at other funding options if GWRC won't assist with funding.

Item 5: All Community Board Members' Quarterly Meetings. This is the first informal session to discuss common issues. As Ōtaki Community Board is hosting, Board members will bring a plate. Ms Papps will chair. The meeting will start at 7.30 pm.

Item 10: The difficulty of finding information on the Council website was discussed.

Reserve Priorities/Projects

Contributions that come from the Ōtaki area are not necessarily the Community Board's to spend as the funds go to Council. Council does take guidance from the community on how the money is spent.

Cllr Cootes gave some background on how the reserve projects were done in the past. He gave an explanation why some current projects had not advanced. The Te Horo Beach Improvement project did not come through the Community Board but through an individual submission to Council. The money has been ring-fenced by the Community Board which is waiting for the community to come back with a suitable project.

The BBQ at Ōtaki Beach was discussed and it was suggested a similar process to that undertaken for McLean Park could be followed for the Ōtaki Beach Development Project. McLean Park is a Council-led community project. It would be up to the Community Board to drive this process and get public participation. Cllr Cootes will discuss the issues with Alison Law. Ms Warwick will take the lead on this Project and liaise with Alison Law around time-frames and process.

OCB 17/04/031

GENERAL BUSINESS

Report Back

K Bevan

Mr Bevan has been following up on shifting the Honours Board to a better location in the library. Mr Currie has been in touch with Mr Pederson and the Library Manager regarding this matter and Mr Pederson will meet with Mr Bevan and the Chair at the library to talk the issue through.

M Stevens

Ms Stevens attended a Rotary breakfast with Fletchers and NZTA. It was a very positive meeting. She attended a Council meeting in early March for the Chair. She also attended the Ōtaki Kite Festival and a citizenship meeting.

S Warwick

Ms Warwick had the following to report:

- She asked about the Boat Club. Cllr Cootes responded that there is potential for the Club to use the pump station site for storage of the Club's tractor and the Club is in discussions with Council. If people want further information they should contact Cllr Cootes.

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- Regarding the Reserves Fund, Mr Currie said this Fund was contributed to by developers through reserves contributions and Community Boards don't have access to this money but can have views and prioritise what they would like funds to be spent on. Mr Currie will ask for information on the funds that have been generated over the last few years by developments in the Ōtaki area and report back to the Board.
- Ōtaki College has asked Ms Warwick for clarification on how many sports groups from the College can apply for grants in a year. The Chair advised that Kirsty Doyle should ring her.
- The RSA raised the issue of having speed bumps placed in the Council's part of the car park which it shares with the RSA. Kevin advised that this matter should be put through as a service request to Council.
- She attended the Ashford Group Park meeting with Winstone and Council.
- She attended an Energise Ōtaki meeting.
- She tabled a letter regarding Pedestrian Safety – Ōtaki Expressway for information.
- She advised the library now has a water fountain and another toilet is being looked.

Cllr Cootes

Cllr Cootes reported the following:

- NZTA is consulting on the PP2O cycleway. This is just the beginning of the process and the community will need to get a strong and consistent message through about what it requires.
- He attended a LTP workshop on Saturday.
- A review of the Community Facilities Strategy for the district has been released and he advised Board members to make themselves aware of this document.
- \$30,000 has been approved for the changing rooms at the Ōtaki Pool and this is out for consultation.
- He asked if the Chair could send a letter to the Promotions Group which organised the Ōtaki Kite Festival, and to the Maori Film Festival congratulating them on these successful events.

C Papps (Chair)

The Chair reported on the following:

- Anzac day is coming up and a wreath was discussed.
- She advised that submissions should be put into the Annual Plan for a BBQ at Haruatai Park.
- She reported on the fire on the weekend in bins at the back of the Memorial Hall.
- She reminded Board members that there is a Council meeting on 13 April and the meeting with all Community Board members from other wards is on 11 April.

The Ōtaki Community Board meeting closed at 9.30pm.

C Papps
 Chairperson

23/5/17
 Date