

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 13 OCTOBER 2015	7.04 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 13 October 2015 commencing at 7.04pm.

PRESENT:                    Mr     J     Cootes  
                                   Cr     P     Gaylor  
                                   Ms     C     Papps

IN ATTENDANCE:        Mr     S     McArthur (Group Manager, Strategy & Planning)  
                                   Mrs    S     Shaw (Executive Secretary)  
                                   Mr     G     Adams (Traffic Engineer)  
                                   Mr     S     Mallon (Group Manager, Infrastructure Services)  
                                   Mr     N     Trotter (Transport Engineer)  
                                   Ms     A     Kenna (Media Relations Manager)

APOLOGIES                Mr     C     Pearce

LEAVE OF ABSENCE     Mr     R     Kofoed

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting including Cr Jackie Elliott, Cr David Scott, Cr Nigel Wilson and Cr Paul Swain from Greater Wellington Regional Council (GWRC). He then declared the meeting open.

**ŌCB 15/10/142**  
**APOLOGIES AND DECLARATIONS OF INTEREST**

**MOVED (Gaylor/Papps)**

**That an apology be received from Colin Pearce.**

**MOVED**

It was noted that the Mayor gave his apologies and that Mr Kofoed was on a leave of absence.

There were no declarations.

The Chair and Board extended their deepest sympathy to the Mayor for the passing of his wife Vicki last week.

**ŌCB 15/10/143**  
**PUBLIC SPEAKING TIME AND RESPONSES**

1. Barbara Johns spoke to a grant application on behalf of the Ōtaki Athletics Club.
2. Angus Housiaux spoke to the Board in regards to Item 7 on the agenda Kirk Street Aotaki Street Give Way Control and Intersection Treatment report. He has concerns around the speed that cars travel down Kirk Street and has organised a petition from residents. This was tabled at the meeting along with photos of previous accidents through his fence.

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 13 OCTOBER 2015</b>	<b>7.04 PM</b>

3. Tanira Cooper spoke to a grant application on behalf of the Raukawa ki Runga Māori Rugby League Team.

Responses to Public Speaking time:

There were no responses.

**ŌCB 15/10/144**

**PRESENTATION – GREATER WELLINGTON REGIONAL COUNCIL – PUBLIC TRANSPORT**

Cr Nigel Wilson introduced Cr Paul Swain (Transport Portfolio Leader) and Wayne Hastie, Public Transport Group, General Manager from GWRC.

Cr Wilson gave an update on what has been happening in the “last six months”.

- the Capital Connection service will now continue for the next three years;
- double Tracking and Electrification to Waikanae, this was a \$90 million project;
- another 380 park and ride spaces have been added at Waikanae and Paraparaumu
- Transmission Gully coordinated consenting processes are progressing;
- Coastal Marine Area definition – a joint staff working party has been developed with the Kāpiti Coast District Council;
- the Regional Cycleway is under construction;
- there has been \$10 million dollars spent on flood protection in Ōtaki;
- Community Boards are meeting with Adam Lawrence from GWRC regarding the Public Transport Plans and Programmes review in the next few weeks.

Cr Wilson has received queries in regards to freedom camping down at Ōtaki Beach and that there are no toilet facilities available. He suggested the Board look at getting some toilet facilities and the possibility of doing this in conjunction with GWRC. The Chair has also had contact from some residents as well in regards to the need for toilet facilities.

The Chair acknowledged the work that had been done at the Waitohu Stream Inlet by GWRC and that the groups involved were appreciative of the work after a slow start to the process.

Cr Paul Swain recapped on the meeting that was held a year earlier with the Board, which covered the Capital Connection and also public transport in Ōtaki discussions. There was additional information requested, some of it was received through the Ōtaki Community Board submission through to GWRC on their Long Term Plan in April.

The Ōtaki Community Board should have received a detailed response and have not. Cr Swain informed the Board that GWRC have made a mistake by not responding to their submission. They are embarrassed and apologised for this error and are interested in going forward and working on solutions with the Board. They have suggested getting a GWRC staff member to work with the Board on reviewing the public transport issues in Ōtaki. Cr Swain and Mr Hastie will confirm who the staff member will be.

The main points that emerged from discussions were:

- looking at the bus routes in Ōtaki and making sure they are appropriate;
- bus connections through to Waikanae and Paraparaumu;
- questions around targeted transport rates in the region;

MINUTES	MEETING HELD ON	TIME
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- the bus timetable from Ōtaki through to Paraparaumu return, the times need to be adjusted;
- Once the public transport review is completed, the contracts will go out to tender;
- Extension around the Gold Card times.

There was a question around the Capital Connection service and whether the food service cart would be put back on. Mr Hastie responded that this is a Kiwirail service and this query would need to be directed to them.

The Board also discussed Bus Shelters in Ōtaki. A bus shelter was going to be installed outside Sander Ties and the date of completion was April/May 2015. It is now October and still no bus shelter. The Board also asked in regards to the bus stops/shelters that have been removed from the Te Horo route and where these will be located now.

GWRC responded that bus shelters that were removed in Ōtaki will be relocated into Ōtaki. They will follow up in regards to the bus shelter planned for outside Sander Ties.

#### **ŌCB 15/10/145**

#### **CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-15-1726)**

##### **MOVED (Papps/Cootes)**

**That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Athletics Club for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of running the Club.**

**That the Ōtaki Community Board approves a funding grant to be made to the Raukawa ki Runga Māori League Team for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the NZ Maori League Nationals in Auckland.**

##### **CARRIED**

Due to staff and members of the public waiting for specific items the Chair decided with the Board's agreement to reorder the agenda items and bring the Kirk Street Aotaki Street Give Way control and intersection treatment report and MUA forward.

#### **ŌCB 15/10/146**

#### **KIRK STREET AOTAKI STREET GIVE WAY CONTROL AND INTERSECTION TREATMENT (IS-15-1720)**

Gary Adams, Traffic Engineer, spoke to the report.

The Board discussed the possibility of putting in a raised table which is similar to a speed hump to the intersection to slow traffic and the possibility of this being installed at a later date. It is intended that the plan in the report would take 4-6 weeks to complete.

It was agreed that Staff will monitor these changes and provide a verbal update at the February 2016 meeting.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 13 OCTOBER 2015	7.04 PM

**MOVED (Gaylor/Papps)**

That the Ōtaki Community Board approves the following initial steps

The installation of a package of improvements which include Give Way traffic controls in accordance with the *Land Transport Rule – Traffic Control Devices 2004*, a pedestrian refuge, new street light, and warning chevron sign at the intersection of Kirk Street and Aotaki Street. A plan of this is included in Appendix 1 of report IS-15-1720.

**CARRIED**

**ŌCB 15/10/147**

**MATTERS UNDER ACTION**

The following items were discussed from the Matters under action list:

Item 1 – Ōtaki Sunday Markets

Staff are looking into the issues that were raised at the last meeting.

Item 2 - Safety at Waitohu Bridge and Road

Staff are planning to meet affected residents to discuss issues/options.

Item 2 – Pedestrian Crossing at Ōtaki Beach

Council staff will come back to the board next year in regards to the proposal for this area.

Item 3 – Footpath on the Main Street in Ōtaki

The Concrete Doctors are completing a colour trial test on some pavers. Council staff will provide an update when they receive the results.

Item 4 - Northern Entrance Sign

They are currently with the printers. The next stage will be printing and erecting the signs.

Mr Mallon provided a brief update on Waitohu Valley Road. He has received a number of letters in regards to this road. Council staff will meet with the concerned residents and update them on a number of matters including the possibility of a footpath being put in. It was suggested that an agenda be done prior to this meeting so all attendees know what will be discussed.

Mr Mallon will also report back to the Board by email in the new year in regards to an update on the last flooding event in Ōtaki and what has happened since then and also discussions with Greater Wellington Regional Council.

MINUTES	MEETING HELD ON	TIME
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**ŌCB 15/10/148**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

(a) Leave of Absence –

There was no leave of absence requested.

(b) Matters of an Urgent Nature - none

(c) Chairperson's Business

James Cootes attended the meeting at Council with Greater Wellington Regional Council.

As Mr Kofoed was on leave the Chair provided an update:

- at the last Environment and Community Development meeting they approved the new tenants for the Courthouse Building – Artscape Art and Craft Cooperative;
- attended the Ōtaki Civil Defence meeting where a one page response document was planned for the Ōtaki Memorial Hall Response Centre;
- the Friends of the Ōtaki River walkway was on 18 September and was well attended. The Phillip Foundation presented a cheque for \$5,000 to the students of Te Horo School for student planting projects and Winstone Aggregates presented a cheque for \$5,000 to the Friends of the Ōtaki River for planting projects;
- the Ōtaki Foodbank extended their thanks to the Board for the recent grant they received;
- the Kapiti Youth Employment Group (Ōtaki Pilot) is being rolled out by Kapiti Youth Support and a special welcome to Jamie Bradbury who is our Ōtaki Pilot Coordinator.

Christine Papps has met with Scott Dray re Civil Defence community response.

Councillor Gaylor made the following comments:

- has received requests for a seat outside the Bendon shop on the State Highway, who in Council would look after this?
- has been speaking to a resident on Mill Road who is having issues with flooding on his property which he believes is coming from the new development stormwater drains, this is near Haruatai Park in the paddock;

**ŌCB 15/10/149**

**GRANT CRITERIA DISCUSSION**

The Chair suggested this item be brought to the next meeting to ensure Colin Pearce would be present.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 13 OCTOBER 2015	7.04 PM

**ŌCB 15/10/150  
COMMUNITY BOARD CHAIRS SEMINAR – NOVEMBER 2015 (CORP-15-1721)**

**MOVED (Gaylor/Papps)**

**That the Ōtaki Community Board approves the attendance of James Cootes at the Local Government New Zealand Community Board Chairs Seminar in Taupo (14 November 2015) or Christchurch (21 November 2015).**

**That the Ōtaki Community Board is authorised to nominate an alternative delegate in the event that the original nominee cannot attend.**

**CARRIED**

**ŌCB 15/10/151  
CONFIRMATION OF MINUTES**

**MOVED (Papps/Gaylor)**

**That the minutes of the 15 September 2015 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.**

**CARRIED**

*The meeting closed at 9.48am*

Signed:.....  
Chairperson of the meeting

Date:.....