

MINUTES	MEETING HELD ON	TIME
WAIKANAЕ COMMUNITY BOARD	TUESDAY 17 JUNE 2014	7.30PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday 17 June 2014**, commencing at **7.30pm**.

PRESENT:           Mr       M   Scott  
                           Mr       E   Gregory  
                           Mr       J   Westbury  
                           Mrs     J   Prvanov  
                           Cr       T   Lloyd

IN ATTENDANCE:  Mr       W   Maxwell   Group Manager Corporate Services  
                           Mayor R   Church  
                           Mrs     J   Nock       Executive Secretary, Corporate Services  
                           Mr       G   Adams     Traffic Engineer  
                           Cr       N   Wilson    Greater Wellington Regional Council

The Chair welcomed everyone present and declared the meeting open at 7.30pm.

**WCB 14/06/041**

**(a) Apologies**

There were no apologies.

**(b) Declarations of Interest Relating to Items on the Agenda**

Mrs Prvanov declared an interest in a grant application, as she was a Judge at the Kapiti Science Fair, but the Chair advised that according to Standing Orders 3.14.9 the interest was no greater than the average member of the public so was able to participate and be a part of the process.

**WCB 14/06/042**

**PUBLIC SPEAKING TIME – Grant Applications**

Waikanae Performing Arts Society

Vicky Headifen introduced Kiera and Luciele who spoke about their experiences at the National Competition (6-8 June) in Auckland and also gave a short dance.

Liam Perry

Mrs Perry spoke on behalf of her son Liam about travelling to Rotterdam, Netherlands in July 2014 to represent New Zealand to compete in the BMX World Championships. Liam added that to date he had raised \$4,000.

Kapiti Genealogy

Bill McKeich spoke on behalf of Kapiti Genealogy and their grant application to help cover the balance of hiring display boards for a World War I Expo at Paraparaumu Library on the 16-17 August. (The display boards cost \$740 and the Paraparaumu/Raumati Community Board had funded \$500.)

Lily Claire Palmer

Lily Claire spoke about competing in the World Equestrian Games in Caen, France along with the Kapiti Equestrian Vaulting Club in July.

Jordyn Pfeiler

Mr Pfeiler, with Jordyn, spoke about competing with the Women's Under 21 Canoe Polo Team at the World Championships in Thury-Harcourt, France in September 2014.

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAЕ COMMUNITY BOARD</b>	<b>TUESDAY 17 JUNE 2014</b>	<b>7.30PM</b>

#### Coady Pfeiler

Mr Pfeiler spoke on behalf of Coady about him competing in the Kathaumixw International Choral Festival with the Kapiti College Choir in Canada. Coady was unable to attend the meeting due to Choir practice.

#### Kapiti Kids Motivation Trust

Roger Booth from the Kapiti Kids Motivation Trust, spoke on behalf of the Kapiti Science Fair and the help they needed with costs. The Fair was to be held at the Kapiti Primary School Hall on 25-26 June 2014.

#### Sage and Jade Minarapa

Sage and Jade spoke about competing in the Hip Hop International Dance Championships 2014 in Las Vegas.

#### Michael Peryer

Bernie Randall spoke on behalf of Michael Peryer and his grant application to assist with costs in launching his new book and promoting the Waikanae Estuary. Michael was unable to attend due to holding a presentation at another venue.

#### Kapiti Circus

Deborah Jane Pope spoke on behalf of the Kapiti Circus Club and assistance they needed with costs in holding a series of Circus classes for kids, youth and adults in the Waikanae area.

Members were concerned with the instruction and administration costs and felt that Kapiti Circus was a business and was asking for the Waikanae Community Board to invest in the equipment. Tom Beauchamp clarified that their application was no different to any other Club application.

#### **WCB 14/06/044**

#### **PUBLIC SPEAKING TIME – other issues**

#### Sonja Coom

Sonja Coom spoke regarding the Waikanae Capital Improvement Fund (WCIF) report on this Agenda and her concerns with the \$1.134 million currently being used by the Council to offset debt and to assist the Waikanae community.

Ms Coom commented that the main purpose of a charitable trust was to be 'not for profit' and the Trust Deed needed to be carefully set out with the wording specific to remain a Council Controlled Organisational (CCO) Trust. Ms Coom suggested that the WCIF, being available for capital projects, should be called Waikanae Capital Improvement 'Projects' rather than 'Fund'.

Ms Coom asked:

- what were the legal implications if the money was gifted to the Trust;
- would there be community consultation; and
- would the Board relax on the rules around organisations.

The Chair clarified that the Waikanae Community Board was trying to protect the fund for the future i.e. if the Council was amalgamated and this process was the best way forward. The Board would hold a number of briefings to discuss details and would receive legal advice. There would also be some consultation with the community about who the Trustees might be. Finally the Chair reiterated that the Fund needed to be available now and in the future to continue to help the Waikanae community.

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAĒ COMMUNITY BOARD</b>	<b>TUESDAY 17 JUNE 2014</b>	<b>7.30PM</b>

Richard Halliday

Richard Halliday spoke about the Town Centres and Transmission project that was presented at the Waikanae Library and the transformation of the existing SH1 within Paraparaumu and Waikanae Towns. It was stated that the current SH1 would be retained as the main spine road for the local road network and allowed to function as a national distributor road in the event of emergency. Mr Halliday felt the presentation was one-sided and suggested a pedestrian subway under the main road from the Station to Connelly Court. He was surprised by the negative comments he received and believed the Council should keep SH1 as a main highway and a main public transport hub.

At the presentation it was stated that \$36 million was being spent on Town Centre projects but it did not clarify how the money was being distributed. Mr Halliday asked Board Members and Councillors to keep an eye on progress.

Mr Halliday was asked what he would suggest Council do with regard to the access to Waikanae east that was blocked for over an hour over the railway crossing. Mr Halliday advised that according to the Public Works Act Council should look at buying some land around Hadfield Road to use as an emergency route. The Chair advised that there were discussions taking place with Council staff and the Fire Service for an alternative route and private land owners, NZTA and GWRC would be involved.

Gus Evans

Gus Evans congratulated grant applicants and stated how impressed he was with the talent around the Waikanae area.

Mr Evans also spoke about the incident on the Waikanae railway crossing and how the consequences could have been serious as traffic and people were unable to cross the line for over an hour.

The Chair advised that once the train had travelled past a signal it was obliged to stop but was unsure why the driver stopped at the Elizabeth Street intersection. On stopping, the signals needed to be reset and this was what caused the delay. The Chair agreed the incident was unacceptable.

Kapiti Cycling Inc.

Lynn Sleath representing Kapiti Cycling Inc. spoke about a proposal their group had given 4-5 years ago about installing a cycle lane along Te Moana Road. He asked that if the Waikanae Community Board did not have any objections to their proposal they would put it in writing to Council as a formal request.

Mr Sleath tabled a photo showing the proposed cycle lane and clarified that a cycle lane was not exclusive to bicycles therefore did not stop vehicles using that lane.

The Chair requested Mr Sleath email him a copy of their presentation from five years ago and then a meeting would be arranged to discuss the details further.

Menzshed

Peter Blackler, on behalf of Menzshed, updated Members on the progress of the Shed development at Rangihiroa Street (paper was tabled). Mr Blackler advised that \$3,900 had been raised from a pub charity for a new roof and they continued to receive regular enquiries for new members.

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAĒ COMMUNITY BOARD</b>	<b>TUESDAY 17 JUNE 2014</b>	<b>7.30PM</b>

Murray Bridges

Murray Bridges spoke about his concerns on the parking on Pehi Kupa Street. Over the last two weeks, cars were now parking as far down as Hira Street on a lawned area which was a roading reserve owned by the Council. The cars were tearing up the lawn and a drain, that runs along the railway line, that the Council used to come and clear regularly, was full of silt and the stormwater drains going into it were getting blocked.

Also where the angle parking stops in Pehi Kupa Street there needed to be road markings to show where more cars could park. On the corner of Hira Street cars were parking right on the end which made it difficult for other drivers. Mr Bridges requested that two Board Members meet him at this area so he could show them where parking should be.

The Chair suggested that Mr Bridges give him a call to make arrangements for a site meeting and Mr Maxwell would look into the clearing of the drains.

Jill Stansfield

Jill Stansfield, on behalf of Kapiti Older Persons' Council, tabled a paper from the World Health Organisation regarding Essential Features of Age-Friendly Cities and spoke about the rationale that all bus stops should have seating, both of which had been submitted to the Council's Annual Plan. Ms Stansfield advised that she had presented these documents to Greater Wellington Regional Council, Kāpiti Coast District Council and the Paraparaumu/Raumati Community Board.

Cr Gurunathan

The Chair tabled a paper on behalf of Cr Gurunathan, who was unable to attend the meeting, regarding a submission to the Ōtaki Community Board on Rail and Commuter Services and advised Board Members that this would be a discussion at the next meeting.

**WCB 14/06/043**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (Copr-14-1197)**

**MOVED (Lloyd/Prvanov)**

**That the Waikanae Community Board grants The Waikanae Performing Arts Society a discretionary grant of \$500 to assist with costs associated with sending a dance team to compete in the national competition for the British Theatre Dance Association (BDTA) on 6-8 June 2014 in Auckland.**

**CARRIED**

**MOVED (Gregory/Westbury)**

**That the Waikanae Community Board grants Liam Perry a discretionary grant of \$500 to assist with costs associated with travelling to Rotterdam, Netherlands in July 2014 to compete in the BMX World Championships.**

**CARRIED**

**MOVED (Prvanov/Lloyd)**

**That the Waikanae Community Board grants the Kapiti Genealogy a discretionary grant of \$240 to cover the balance of hiring display boards for a World War I Expo at the Paraparaumu Library.**

**CARRIED**

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 17 JUNE 2014	7.30PM

**MOVED (Westbury/Gregory)**

That the Waikanae Community Board grants Lily Claire Palmer a discretionary grant of \$500 to assist with costs to attend the World Equestrian Games in Caen, France.

**CARRIED**

**MOVED (Prvanov/Lloyd)**

That the Waikanae Community Board grants Jordyn Pfeiler a discretionary grant of \$500 to assist with costs associated with competing with the Women's Under 21 Canoe Polo Team at the World Championships in Thury-Harcourt, France in September 2014.

**CARRIED**

**MOVED (Lloyd/Westbury)**

That the Waikanae Community Board grants Coady Pfeiler a discretionary grant of \$500 to assist with costs to compete in the Kathaumixw International Choral Festival with the Kapiti College Choir in Canada.

**CARRIED**

**MOVED (Scott/Lloyd)**

That, due to non-attendance, the application from the Waikanae Anglican Parish be left to lie on the table and be considered at the next meeting.

**CARRIED**

**MOVED (Prvanov/Westbury)**

That the Waikanae Community Board grants the Kapiti Kids Motivation Trust, on behalf of the Kapiti Science Fair, a discretionary grant of \$500 to assist with costs associated with holding the Kapiti Science Fair 2014.

**CARRIED**

Board Members stressed that when applicants complete their grant application they must declare any previous applications to enable the Board to be fully informed.

**MOVED (Prvanov/Gregory)**

That the Waikanae Community Board grants Jade Minarapa a discretionary grant of \$500 to assist with accommodation costs whilst competing in the Hip Hop International Dance Championships 2014 in Las Vegas (2-12 August).

That the Waikanae Community Board grants Sage Minarapa a discretionary grant of \$500 to assist with costs associated with competing in the Hip Hop International Dance Championships 2014 in Las Vegas (29 July-12 August).

**CARRIED**

**MOVED (Scott/Lloyd)**

That the Waikanae Community Board grants the Waikanae Montessori Pre-School a grant of \$2,400 from the promotion fund to assist with costs to purchase a civil defence shed and replacement fencing.

That the Waikanae Community Board agreed the application be transferred from the discretionary grant to the promotion fund.

**CARRIED**

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 17 JUNE 2014	7.30PM

**MOVED (Prvanov/Gregory)**

The Waikanae Community Board grants Michael Peryer a grant of \$250 from the promotion fund to assist with costs in launching his new book and promoting the Waikanae Estuary.

**CARRIED**

**MOVED (Scott)**

That the Waikanae Community Board grants the Kapiti Circus Club a grant from the promotion fund of \$500 to assist with costs associated with holding a series of Circus classes for kids, youth and adults in the Waikanae area.

The motion lapsed for lack of a seconder.

*The Mayor left the meeting at 9.09pm. The Chair thanked the Mayor for attending the Waikanae Community Board meeting.*

**WCB 14/06/045**

**PRESENTATION: KAPITI CYCLING CLUB/KAPITI INLINE SKATING CLUB**

Adrian McKenzie and Andy Ross gave a presentation on their proposal for building a multi-purpose paved sports circuit on the Howarth Block of land in Waikanae. The Presentation showed examples of other circuits around the world and how they were important in connecting communities, giving people a sense of healthy wellbeing and a place of social interaction in a safe environment for all family members of all ages.

The Group had asked for three companies to quote for works and one had come back at \$1.3 million. The Group was looking into setting up a Trust and hoped to fund the whole project themselves.

The Chair thanked the Group for their presentation.

**WCB 14/06/046**

**WCB MEMBERS' BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**

Responses were given during public speaking.

**(b) Leave of Absence**

**MOVED (Scott/Gregory)**

**That the Waikanae Community Board grants Jocelyn Prvanov leave of absence from 6 to 29 July.**

**That the Waikanae Community Board grants Cr Tony Lloyd leave of absence from 30 June to 18 July.**

**CARRIED**

Mrs Prvanov requested that the Waikanae Community Board Agenda for 29 July meeting be emailed to her during her absence.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 17 JUNE 2014	7.30PM

**(c) Matters of an Urgent Nature**

**MOVED (Scott/Gregory)**

The Waikanae Community Board request that the Pharazyn Reserve be added to 'matters under action' and financial breakdowns for the 2012/13 and 2013/14 years be available at the next meeting.

**CARRIED**

Board Members also requested that the Tasman Lakes Management Plan be added to 'matters under action' to enable development, funding and any other issues to be noted including the formation of a Friends' Group.

**(d) Chairperson's Business**

**MOVED (Scott/Gregory)**

The Chairperson's calendar covering the period 27 March to 12 June 2014 was noted.

**CARRIED**

**(e) Community Board Members' Activities**

The Chair congratulated Mrs Prvanov on being re-certified as a Hearing Commissioner.

*Mrs Prvanov* attended Arbor Day on 6 June at the Pharazyn Reserve where children planted New Zealand native plants helping develop ownership of the reserve. Congratulations were given to the Council on their work 'behind the scenes'.

*Eric Gregory:*

- attended the Corporate Business Committee at the Kāpiti Coast District Council; and the
- Community Liaison Group meeting. (Mr Gregory advised that, when available, he would email the minutes to Board Members for their information).
- Also covered the Chair during his leave of absence including speaking on Beach FM.

*James Westbury* had nothing to report.

*Cr Lloyd* updated Board Members on the need for improved signage on the one-way system at Pehi Kupa Street and a service request had been made with the Council.

**WCB 14/06/047**

**ROAD STOPPING AND DISPOSAL – Legal Road Adjoining 201 Rangiora Road, Reikorangi (IS-14-1236)**

Gary Adams, Traffic Engineer spoke to the report and Mr Maxwell, Group Manager Corporate Services, clarified the delegation.

Mr Maxwell advised that the next step would be the market value which, due to it being commercially sensitive, would be discussed during a public excluded meeting.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 17 JUNE 2014	7.30PM

**MOVED (Prvanov/Gregory)**

**The Waikanae Community Board recommends to Council:**

**That the unformed legal road adjoining 201 Rangiora Road, Reikorangi approximately 1.3478Ha (subject to survey), be stopped and a road-stopping process be initiated.**

**CARRIED**

**WCB 14/06/048**

**UPDATE ON THE PROPOSED ENHANCEMENT OF THE SOUTHERN ENTRANCE TO WAIKANAĒ (Corp-14-1233)**

Wayne Maxwell spoke to the report and advised that communications between the New Zealand Transport Agency and Kiwirail would continue.

**MOVED (Westbury/Lloyd)**

**That the Waikanae Community Board agrees that officers develop more detailed costings for the proposal.**

**That, subject to the project being approved, the Waikanae Community Board agrees the proposed enhancement will be funded through the Waikanae Promotion Fund.**

**CARRIED**

**MOVED (Scott/Gregory)**

**That the Waikanae Community Board agrees that, as per the Financial Considerations within the report, \$9,200 be funded out of the 2013/14 budget from the Promotion Fund.**

**CARRIED**

Board Members were concerned that if planting was to take place it needed to be within the next two months.

**WCB 14/04/049**

**STRATEGIC PLAN 2014-2019 (Corp-14-1229)**

Wayne Maxwell spoke to the report and commented that other community boards were looking at producing their own Strategic Plan.

The Chair advised that the Strategic Plan would be reviewed in twelve months' time and acknowledged that changes could be made around April 2015. This would involve a further session, with the facilitator, however plenty of notice of a time and a date would be given to Board Members.

Board Members agreed to make the following changes to the Strategic Plan:

- Page 6, the wording "including hills, parks and reserves" be added to the first sentence under 'Environment'.
- Page 9, Goal 2, Year 1-3 "*Develop an events plan that supports the development of a lively community and business district*" be added to page 138 Goal 1, Year 1.
- "*Outcomes*" at the end of each page be clarified that it relates to each Goal.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 17 JUNE 2014	7.30PM

**MOVED (Lloyd/Westbury)**

That the Waikanae Community Board approves the Strategic Plan 2014-19 as attached in Appendix 1.

That the Waikanae Community Board agrees to fund the cost of the strategic planning process from the Promotion of Waikanae Fund.

That the Waikanae Community Board recommends to Council that they note the Strategic Plan (as part of the Long Term Plan)

**CARRIED**

Mr Westbury thanked the Chair for overseeing the development of the plan towards its completion.

Mr Maxwell advised Members that Community Boards would be allocated a section in 'Kapiti Update' and Council's Communications Team would be contacting the Chair with details.

**WCB 14/04/050**

**WAIKANAĒ CAPITAL IMPROVEMENT FUND (Corp-14-1230)**

Wayne Maxwell spoke to the report and advised that a Workshop would be arranged in the future to discuss realistic options.

**MOVED (Scott/Gregory)**

That the Waikanae Community Board agrees to the preparation of a detailed business case for the establishment of a Trust to administer the Waikanae Capital Improvement Fund.

**CARRIED**

**WCB 14/04/051**

**COMMUNITY BOARD TRAINING OPTIONS (Corp-14-1180)**

Wayne Maxwell spoke to the report.

**MOVED (Scott/Gregory)**

That the Waikanae Community Board approves James Westbury to attend the following training sessions during the 2014/15 financial year (as listed in Appendices 1-4 of report Corp-14-1180):

LGNZ Conference 20-22 July in Nelson.

That the Waikanae Community Board Chair is authorised to approve an alternate delegate in the event that the original nominee is unable to attend.

That on their return from the training workshop/conference the attendee will submit a written report on their experience in a timely manner for publication in the Elected Members' Bulletin.

**CARRIED**

MINUTES	MEETING HELD ON	TIME
WAIKANAЕ COMMUNITY BOARD	TUESDAY 17 JUNE 2014	7.30PM

**MOVED (Lloyd/Westbury)**

**That the Waikanae Community Board agrees to carry over the remaining Agenda items to the next meeting due to the lateness of the evening.**

**CARRIED**

The Chair declared the meeting closed at 10.30pm.

.....  
Chairperson

.....  
Date

DRAFT