

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAĒ COMMUNITY BOARD</b>	<b>TUESDAY, 13 MARCH 2018</b>	<b>7.00PM</b>

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the Waikanae Community Centre, Utauta Street, Waikanae on Tuesday, 13 March 2018, commencing at 7.00pm.

PRESENT: Mrs J Prvanov Chair  
Mr J Westbury Deputy Chair  
Mr T Begovich  
Cr M Scott

IN ATTENDANCE: Mr S Mallon Group Manager Infrastructure Services  
Ms M Harris Executive Secretary, Infrastructure Services

The Chair welcomed everyone to the first Waikanae Community Board meeting for the year.

WCB 18/03/99

**APOLOGIES**

The Waikanae Community Board noted apologies from Mr Seamark and the Mayor.

**DECLARATIONS OF INTEREST:**

There were no declarations of interest.

WCB 18/03/100

**PUBLIC SPEAKING TIME (grants)**

Waikanae Surf Club

Greg Shaw on behalf of the Waikanae Surf Club spoke to their grant application.

WCB 18/03/101

**PUBLIC SPEAKING TIME (other issues)**

Sue Lusk

Sue Lusk spoke about local signage and Council's signage review/audit being undertaken in the first quarter of 2018. Ms Lusk commented that local attractions, Southwards and Nga Manu appeared to be impacted by a lack of signage since the opening of the Expressway.

Mr Mallon said the signage audit would be completed before the end of June and a report would be brought to the Board. Signage size and placement within the roading corridor were heavily regulated either through the District Plan or the Land Transport Act. Since the Expressway opened, there had been additional signage erected based on feedback. The smaller finger signs might offer a solution. For business people wanting to erect signs, Council planners or the Traffic Engineer could assist that process. The old State Highway (SH1) was still NZTA's responsibility and therefore necessary to go through their processes. Council staff conducting the audit would liaise with Ms Lusk.

In response to Mr Westbury's comments about economic development and encouraging tourism, Mr Mallon said the whole process would be looked at holistically ie. identifying the destinations and transport network and what that might look like going forward.

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#### Waikanae Boating Club

Bob Tait, Commodore, spoke to the Waikanae Boating Club's submission asking for the Board's support for the renewal of its lease which expired next year in April 2019 and had no right of renewal. The Club intended to seek renewal one year ahead. The Club specifically asked for the Board's support for the Club's redevelopment proposals.

#### Waikanae Boating Club

Chris Turver supported the Club's redevelopment proposals with particular emphasis on its marine search and rescue service.

#### **MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board supports the Waikanae Boating Club in obtaining a more favourable lease and their proposals for redevelopment:**

- **grant Waikanae Boating Club a 33-year lease on the existing property including buildings, car parking, hard standing for boats, and the launching ramp, with a further right of renewal for 33 years;**
- **remove the existing concrete Council toilet block at the north end of the boating club and extend the footprint towards the beach to allow for construction of a more accessible Coastguard base and a larger home for Waikanae Surf Club; and**
- **provide safer and more accessible public access to Waikanae Beach.**

#### **CARRIED**

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#### **CONSIDERATION OF APPLICATIONS FOR FUNDING (IS-18-407)**

#### **MOVED (Westbury/Begovich)**

**The Waikanae Community Board grants Waikanae Surfing Club a discretionary grant of \$500.00 to assist with the cost of members attending a Level 1 Surf Coaching Course.**

#### **CARRIED**

#### **MOVED (Westbury/M Scott)**

**The Waikanae Community Board grants Meghan Walker-Cudby a discretionary grant of \$500.00 to assist with costs associated with attending the Sydney Royal Easter Show and grand nationals in March 2018.**

#### **CARRIED**

There was discussion about the application from Teddy Bears Picnic Kapiti not meeting the criteria for a grant over 3 years because this was the first application to the Board, and the recommendation was amended:

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**MOVED (M Scott/Begovich)**

The Waikanae Community Board grants Teddy Bears Picnic Kapiti a discretionary grant of \$500.00 for one year to assist with costs associated with the annual Teddy Bears Picnic Kapiti.

**MOVED (M Scott/Prvanov)**

The Waikanae Community Board grants Amelia Fitton a discretionary grant of \$250.00 to assist with attendance costs for a week long course at the National Scout Aviation School.

**CARRIED**

There was discussion about the application from Lucy Griggs not meeting the promotion funds criteria but would be more appropriately sourced from the discretionary fund.

Cr M Scott gave notice of his proposal to transfer funds from the Promotions Fund to the Discretionary Grants Fund to cover the shortfall.

**MOVED (M Scott /Westbury)**

The Waikanae Community Board grants Lucy Griggs a discretionary fund grant of \$250.00 to assist with travel costs to Sweden and participating in a film/music workshop exchange.

**CARRIED**

**MOVED (M Scott/Begovich)**

The Waikanae Community Board grants The Phonic Posse a promotion fund grant of \$500.00 to assist with costs associated with organising a charity fiesta evening in Mahara Place Square.

**CARRIED**

**MOVED (M Scott/Westbury)**

The Waikanae Community Board agrees to transfer \$1,390.20 from the Waikanae Promotional Fund to the Discretionary Grants Fund to cover the shortfall.

**CARRIED**

Cr M Scott noted a precedent had previously been set, where the Board had the ability to transfer funds between funding sources at its discretion.

WCB 18/03/103

**TOWN CENTRE UPDATE (Michelle Parnell, Infrastructure Programme Delivery Manager)**

Mrs Parnell distributed and spoke to the presentation "*Cultural thread developed design for Waikanae Town Centre transformation*".

The Board would establish a Town Centre Working Group to consider concepts for the Mahara Place project. Currently, there was a \$1.0M budget for the front of the library and \$1.0M for the town centre budget. A budget of \$610k has also been allocated to the cultural thread project.

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The focus of the work is to connect the GWRC carpark and the town centre. Because of the constraints on the budget, the work will not include upgrading Frater Lane at this stage. The cultural thread project will be completed by the end of June.

In response to Cr M Scott's question about planting, Mrs Parnell said plants were being sourced from Natural Habitats who held the Expressway contract.

Cr M Scott said the Board had previously passed motions to support local businesses and it made good sense to purchase plants from local grower, Gus Evans.

In an effort to move things along more quickly, a Town Centre Working Group would be formed to workshop the scheme design work and pull together deliverables before 1 July 2018.

**MOVED (M Scott/Westbury)**

**That the Waikanae Community Board accepts the concept and asked staff to come up with names/options for the Town Centre Working Group, with the addition of a Community Board member.**

**CARRIED**

**MOVED (M Scott/Begovich)**

**That the Waikanae Community Board supported the Stage 1 development as presented tonight and directed that plants as available be purchased from Gus Evans Nursery.**

**CARRIED**

Special thanks were given to Mrs Parnell for attending the meeting and providing the update.

WCB 18/03/104

**MEMBERS BUSINESS**

**(a) Public Speaking Responses**

Responses were given as they arose.

**(b) Leave of Absence**

There was none requested.

**(c) Matters of an Urgent Nature**

1. Mr Westbury proposed a motion in view of the report being presented to Council on 15 March regarding SH1, the cycling lane and parallel car parking. There had been no formal discussions and approval had not been sought from the Board, other than briefings. Mr Westbury sought amendment to the report to the effect that the Board was not in favour of parallel parking or the cycle-lane.

The Chair said it was important for the Board to attend the Council meeting and make its preferences known during Public Speaking.

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**MOVED Westbury/Prvanov)**

**That the Council notes the Waikanae Community Board does not support the proposed recommendation for parallel parking as proposed in the report 'Parking Approaches in Waikanae' considered by Council on 15 March 2018 and the Board requests the report be amended.**

**CARRIED**

Cr M Scott abstained from voting.

Mr Begovich voted against the motion.

- The second matter raised by Mr Westbury was the recent closure of Air New Zealand's domestic service to Kāpiti and he wanted to know where matters stood in regards to the Economic Development Policy and investment in the district.

Mr Mallon would ask the relevant Council staff member to respond to Mr Westbury's question.

**(d) Community Board Members' Activities and Portfolio Activities**

The Board received Activity Reports from Mrs Prvanov, James Westbury and Tonchi Begovich.

Mrs Prvanov said a highlight of her report was attending the Youth Fishing Day a few Sundays ago.

Mr Westbury had attended the opening of the Waikanae Community Hub and also the briefing on parallel/angle carparking. Additionally, he had met with over 32 people in the community on a variety of issues but mainly signposting issues, and the reoccurring topic of bus routes around Queens Road.

Mr Begovich had provided his report.

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**CONFIRMATION OF MINUTES: 28 NOVEMBER 2017**

**MOVED (Prvanov/Westbury)**

**That the minutes of the Waikanae Community Board meeting held on 28 November 2017 be adopted as a true and correct record of that meeting.**

**CARRIED**

Cr M Scott left the meeting at 8.52pm.

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**MATTERS UNDER ACTION**

Seat for Dr Clive Cameron: completed – remove from the Matters under Action report.

Waikanae Town Centre: Mr Mallon suggested having more specific dates for the relevant project stages.

Waikanae Police Base: Mr Westbury had emailed Guru on several occasions to no avail and he would try phoning Guru to discuss the future of the police base.

Signage Audit: completion would be at the end of the financial year. Vince would speak to Sue Lusk about her input into the audit process.

Waikanae Beach Hall: Mr Begovich wanted to expedite the list of improvements, and to assist this process he would work collaboratively with Crispin Mylne from the Property team.

The Board would make a submission to the Long Term Plan about further improvements to the hall. The Board would continue the discussion off-line.

Reikorangi Local Outcomes Process: no change.

Freedom Camping: a report was going to Council on 22 March 2018 reviewing the current lack of a Freedom Camping Bylaw. It was important for the Board to make its submissions in public speaking.

The Waikanae Community Board meeting closed at 9.15pm.

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Chairperson

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Date