

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 30 PAENGA-WHAWHA 2019	10.00 AM

MEMBERS	Mr	C	Gerretzen	Te Ātiawa ki Whakarongotai Charitable Trust
	Cr	J	Cootes	Mema o te Kaunihera
	Mayor	K	Gurunathan	Koromatua
	Ms	N	Repia	Ngāti Toa Rangatira
	Ms	N	Solomon	Ngāti Toa Rangatira
IN ATTENDANCE	Mr	D	Te Maipi	Kaumātua
	Mr	W	Maxwell	Te Tumuaki Rangatira
	Mrs	J	McDougall	Te Kaihautū, ngā Rangapū, Tāngata hoki
	Mr	S	Mallon	Kaihautū Ratonga Pakiaka
	Mrs	M	Taimalietane	Principal Advisor
	Mr	A	Torr	Project Manager, Peka Peka to Otaki
	Ms	S	Foote	Te Kaituitui Manapori
	Ms	J	Murray	Kaitohutohu Ratonga Manapori
	Mrs	S	Shaw	Kaiāwhina Kaihautū
APOLOGIES	Mr	R	Waaka	Ngā Hapū o Ōtāki (Chair)
	Mr	A	Baker	Te Ātiawa ki Whakarongotai Charitable Trust
	Ms	C	Reihana	Ngāti Toa Rangatira

An apology had been received from the Chair of Te Whakaminenga o Kāpiti. Members agreed that Mayor Gurunathan would Chair the meeting.

The meeting opened with a karakia by Koro Don Te Maipi.

Te Whakaminenga o Kāpiti 19/04/263

TUKU AROHA/APOLOGIES

MOVED (Gerretzen/Repia)

That apologies are received from Rupene Waaka, Andre Baker and Carol Reihana.

CARRIED

Te Whakaminenga o Kāpiti 19/04/264

PUBLIC SPEAKING TIME

Mr Chris Webber spoke about the following items:

- improving communication between Te Whakaminenga o Kapiti and the wider Iwi. He spoke about being able to access the latest minutes of the Te Whakaminenga o Kapiti meetings on the website, he suggested a secondary email distribution list for the minutes to be circulated after the meetings;
- Council should complete a 360 review of Te Whakaminenga o Kāpiti to make sure it is still fit for purpose;
- discussions happening around the Kapiti Gateway project and that there is no information available around this, there had been discussions in previous meetings but no follow up information.

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The Chief Executive apologised for the minutes of previous Te Whakaminenga o Kapiti meetings not being circulated and would follow up with staff.

Council staff had discussed a future review in relation to Te Whakaminenga o Kāpiti. Such a review would require the agreement of the Members of Te Whakaminenga o Kāpiti.

Te Whakaminenga o Kāpiti 19/04/265

ADDITIONAL AGENDA ITEMS

It was noted that “enviroschools”, item number 7 on the agenda, had been withdrawn.

Te Whakaminenga o Kāpiti 19/04/266

CONFIRMATION OF MINUTES

An amendment was noted on Page 4 of the minutes, adding the following point under discussion on Waitangi Day:

- there are costs and challenges with moving the event to different sites each year, having it at a central place annually would make it easier to run.

MOVED (Gerretzen/Gurunathan)

That the amended minutes of the meeting of Te Whakaminenga o Kāpiti on 12 March 2019 are confirmed as a true and accurate record of that meeting.

CARRIED

Strategic Work Programme

Te Whakaminenga o Kāpiti 19/04/267

MAORI ECONOMIC DEVELOPMENT GRANTS 2019 (PP-19-776)

Janice McDougall spoke to the report. Approval was being sought from Te Whakaminenga o Kāpiti to start the process. The panels decisions would be reported back to Te Whakaminenga o Kapiti.

Members agreed that Mr Gerretzen would confirm the name of the representative from Te Ati Awa on Wednesday 1 May.

MOVED (Cootes/Gerretzen)

That Te Whakaminenga o Kāpiti:

note the process for allocating funds through the Māori Economic Development Grants Fund as set out in report PP-19-776.

nominate new members to the Māori Economic Development Review Panel to represent:

- **Ngāti Toa Rangatira – Naomi Solomon**

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- Te Ati Awa, this will be confirmed on Wednesday 1 May; and
- an expert in Economic Development.

note that if nominations cannot be confirmed at the 30 April 2019 Te Whakaminenga o Kāpiti meeting, they are required by 7 May 2019 to enable arrangements to be made for the Panel to meet and consider applications received in this funding round.

Confirm the following option for the Māori Economic Development Grants Fund to be:

Option two – the grant fund is opened from 1 May to 31 May 2019 and a report submitted to Te Whakaminenga o Kāpiti on 25 June 2019 advising the distribution of successful grants to applicants.

CARRIED

Te Whakaminenga o Kāpiti 19/04/268

PP20 REVOCATION (TE KOWHAI ROAD TO TAYLORS ROAD)

Ulvi Salayev from the NZ Transport Agency (NZTA) spoke to a presentation about Revocation for Peka Peka to Ōtaki.

Key points were:

- discussing with members the best way to engage with Iwi;
- updating members on the timelines around public engagement –public meetings would be held on 11 May 2019 from 11am – 3pm at the Otaki Memorial Hall and 18 May 2019 from 11am – 3pm at Te Horo Hall;
- NZTA were happy to attend Te Whakaminenga o Kāpiti meetings when necessary to update members and NZTA were also happy to look at separate workshop with Iwi;
- Making sure Iwi were involved with the tikana processes along the way.

NZTA would make sure the public consultation advert was emailed to Te Whakaminenga o Kāpiti members.

Te Whakaminenga o Kāpiti 19/04/269

UPDATE: ZEAL – DAVID ORCHARD

David Orchard spoke to a presentation and gave an update on Zeal.

David provided the following updates on what had been happening since the Youth Development Centre opened in June 2018:

- providing training including event management, using sound equipment, barista training and were also planning to look at graphic design courses;
- assisting with community events which had included a Youthaween event, skate event at Maclean Park and a weekly musicians lounge event;
- satellite projects which included lunch time sessions at local colleges, helping with entertainment at the Kapiti Food Fair and attending Matariki events;
- Tuesday to Friday after school to 6pm is the afternoon hang session at Zeal where youth are encouraged to hang out at the Centre;

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- every six months Zeal complete a survey and some comments from the survey were shared with members.

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UPDATE: PROVINCIAL GROWTH FUND

Morag Taimalietane provided an update to members around the Provincial Growth Fund which included:

- a District Leaders group meeting scheduled for later on 30 April;
- Kapiti Gateway project – Council were trying to understand what stakeholders and partners are thinking about this project and would like to keep this moving forward. In terms of a concept there have been no designs or costings done. Ms Taimalietane would meet with Iwi to have further discussions, there has been no design done or master plan;
- One billion trees – talking to private land owners around this and also looking at what employment opportunities were available.
- working with Iwi through the process;

James Cootes left the meeting at 11.33am and returned at 11.35am

Ms Solomon asked that the whanaunga on the island be spoken with and that the Kāpiti Island Strategic Advisory Group be involved in this process.

Te Whakaminenga o Kāpiti 19/04/271

WASTE MINIMISATION TASKFORCE (IS-19-782)

Sean Mallon and Adrian Mitchell spoke to this report, seeing confirmation for the appointment of iwi representatives to the Waste Minimisation Taskforce.

MOVED (Gerretzen/Solomon)

That Te Whakaminenga o Kāpiti confirm the appointment of the following Iwi representatives to the Waste Minimisation Taskforce:

- **Ms Kirsten Hapeta for Ngā Hapū o Ōtaki**
- **Ms Natalia Repia for Ngāti Toa Rangatira**
- **Ms Mahina-a-rangi Baker for Te Ātiawa ki Whakarongotai**

CARRIED

Te Whakaminenga o Kāpiti 19/04/272

UPDATE: GROUP MANAGER PEOPLE & PARTNERSHIPS

Janice McDougall provided the following update:

- Waitangi Day Survey – Staff had undertaken to complete a survey to members. This would be sent to members shortly;
- Mrs McDougall is getting close to finalising job descriptions for the two roles in the Iwi space, she has had some initial conversations around this with Iwi;

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- Maramataka and Matariki. The Connected Communities team was supporting these projects and were looking at the possibility of Te Atiawa taking a lead on the Maramataka this year.
- Natalia Repia would be attending the SOLGM – Co Governance Forum in Rotorua with Council staff.

Updates / Other Matters

Te Whakaminenga o Kāpiti 19/04/273

MATTERS UNDER ACTION

Waste Task Force: A report had been tabled at this meeting and Iwi representatives had been confirmed.

Papakainga Housing Toolkit: Mrs McDougall provided an update that this would feed into the work that Clinton Fisher is completing on Housing. Mr Fisher will meet with Iwi as part of his work.

Health Advocacy Group: Ms Tania Parata would send information and terms of reference for this Kāpiti based group to Te Atiawa ki Whakarongotai representative to formalise at next meeting.

Te Whakaminenga o Kāpiti 19/04/274

IWI UPDATES

Ngāti Toa Rangatira

There were no updates.

Te Ātiawa ki Whakarongotai Charitable Trust

Mr Gerretzen provided the following update:

- there was support for the lodge at Waiorua Bay obtaining project funds requested for the Provincial Growth Fund;
- at the Hui-a-iwi on 30 April at the Whakarongotai Marae there would be discussions on the new management plan;
- Waitangi Tribunal hearings week four would commence in June 2019.

Ngā Hapū o Ōtaki

There were no updates.

Te Whakaminenga o Kāpiti 19/04/275

TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

Ngāti Toa Rangatira

There were no updates.

Te Ātiawa ki Whakarongotai Charitable Trust

There were no updates.

Ngā Hapū o Ōtaki

There were no updates.

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Te Whakaminenga o Kāpiti 19/04/276
COUNCIL UPDATE

There were none.

Te Whakaminenga o Kāpiti 19/04/277
CORRESPONDENCE

There was no correspondence.

Te Whakaminenga o Kāpiti 19/04/278
FUTURE AGENDA REQUESTS

There were none.

The meeting closed at 12.01pm after a Karakia by Koro Don Te Maipi.

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Chair

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Date