

Chairperson and Community Board Members
WAIKANAĒ COMMUNITY BOARD

17 OCTOBER 2017

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Five applications for funding have been received:

Discretionary Grant Fund

- Kapanui School
- Combined Lions Club of Kapiti
- Rotary Club Of Waikanae

Promotion Fund

- Waikanae Music Society (3 year funding request)
- Coastella

Delegation

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan.

BACKGROUND

- 3 This is the third Waikanae Community Board meeting of the 2017/18 financial year.
- 4 The budget allocations for the 2017/18 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2017/18 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,268	\$2,100	\$4,168
Waikanae Promotion Fund <i>Waikanae Chartered Club event was cancelled – grant unspent and added to the 2017/18 allocation.</i>	\$35,098 \$5,000 \$40,098	\$12,720.20	\$27,377.80
Waikanae Capital Improvement Grant	\$35,098	\$10,000	\$25,098

- 5 An amount of approximately \$1.202 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$960,000 by the end of the financial year. (please note that the money allocated for the Waikanae sign has been removed). The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,208	Balance at 30 June 2016 as per Annual Report
50	Earnings during 2016/17
(56)	Expenditure during 2016/17
1,202	Balance at 30 June 2017 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
47	Interest earnings budgeted for the 2017/18 year
(35)	Budgeted grants for 2017/18
960	Forecast Balance as at 30 June 2018

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.

Discretionary Fund Grant

Kapanui School

- 8 Kapanui School has applied for a Discretionary Fund grant of \$500 to help with the costs of purchasing new uniforms and Piupiu.

Combined Lions Club of Kapiti

- 9 The Combined Lions Club of Kapiti has applied for a Discretionary Fund grant of \$500 to help with the costs of purchasing collection bags for the Foodbank Collection.

Rotary Club of Waikanae

- 10 The Rotary Club of Waikanae has applied for a Discretionary Fund grant of \$500 to help with the costs of sending one or two students to attend the Rotary National Science and Technology Forum.

Promotion Fund Grant

Waikanae Music Society

- 11 Waikanae Music Society has applied for a Promotion Fund grant of \$1700 to assist with the costs of printing the Waikanae Music Society's brochure for 2018. They have requested three years funding which would be \$1800 for the 2019 brochure and \$1900 for the 2020 brochure.

Coastella

- 12 Coastella has applied for a Promotion Fund grant of \$500 to assist with the costs of performances and workshops in local schools.
- 13 Grants equating to \$3,700.00 have been presented for the Board's consideration and approval.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$4,168.00	\$1500.00
Waikanae Promotion Fund	\$27,377.80	\$2,200.00
Waikanae Capital Improvement Fund	\$25,098.00	0

Historical Grants

- 14 Attached to this report, as appendices, are tables showing all grants made in the 2016/17 and 2015/16 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 15 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 16 The Waikanae Community Board grants Kapanui School a discretionary grant of \$..... to help with the costs of purchasing new uniforms and Piupiu.
- 17 The Waikanae Community Board grants the Combined Lions Clubs of Kapiti a discretionary grant of \$..... to help with the costs of purchasing collection bags for the Foodbank Collection.
- 18 The Waikanae Community Board grants the Rotary Club of Waikanae a discretionary grant of \$..... to help with the costs of sending one or two students to attend the Rotary National Science and Technology Forum.
- 19 The Waikanae Community Board grants the Waikanae Music Society a grant of \$..... from the promotion fund to assist with the costs to assist with the costs of printing the Waikanae Music Society's brochure for 2018.
- 20 The Waikanae Community Board grants the Waikanae Music Society a grant of \$..... for the 2019 brochure and \$..... for the 2020 brochure from the promotion fund as part of their three year funding request.
- 21 The Waikanae Community Board grants Coastella a grant of \$..... from the promotion fund to help with the costs of performances and workshops in local schools.

Report prepared by:

Approved for submission by:

**Samara Shaw
Executive Secretary
Strategy & Planning**

**Sarah Stevenson
Group Manager
Strategy & Planning**

ATTACHMENTS:

Criteria

- Discretionary Grants Fund
- Promotional Fund

Applications

- Kapanui School
- Combined Lions Clubs of Kapiti
- Rotary Club of Waikanae
- Waikanae Music Society
- Coastella

Accountability Report Back

- Waikanae Gymnastics Club
- Ariel Community Care
- Kapanui School

Grants

- List of grants made in the 2016/17 year
- List of grants made in the 2015/16 year