

Mayor and Councillors
COUNCIL

23 MARCH 2017

Meeting Status: **Public**

Purpose of Report: For Decision

APPOINTMENT TO KAPITI DIGITAL LEADERSHIP FORUM

PURPOSE OF REPORT

- 1 Council is asked to make an appointment to the Kapiti Digital Leadership Forum (DLF).

DELEGATION

- 2 Only Council may consider this matter.

BACKGROUND

- 3 Background information on the DLF is at Appendix 1.

ISSUES AND OPTIONS

Issues

- 4 Murray Bell was the previous Councillor appointee to the Forum. There is now a vacancy for a Councillor representative to be appointed. Ann Verboeket, the Chair of the DLF, has requested that Cr Angela Buswell be appointed, as she has already given significant input to both the Digital Challenge and the Start-Up weekend events in 2016. Cr Buswell is also on the Economic Development Leadership Group; the linkage makes good sense.

CONSIDERATIONS

Policy considerations

- 5 There are no policy considerations. The appointment would be in line with current Council policy regarding appointments to external organisations.

Legal considerations

- 6 There are no legal considerations.

Financial considerations

- 7 There are no financial considerations.

Tāngata whenua considerations

- 8 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Degree of significance

9 This matter has a low level of significance under Council policy.

Engagement planning

10 An engagement plan is not needed to implement this decision.

Publicity

11 The appointment will be publicised on the Council website.

RECOMMENDATIONS

12 That Council approves the appointment of Cr Angela Buswell to the Kapiti Digital Leadership Forum (DLF) for the remainder of the 2016-2019 Triennium.

Report prepared by	Approved for submission	Approved for submission
Vyvien Starbuck-Maffey	Sarah Stevenson	Wayne Maxwell
Democracy Services Manager	Group Manager Strategy and Planning	Group Manager Corporate Services

ATTACHMENT

Appendix 1 Background information on the DLF

APPENDIX 1

What is the KDLF?

The KDLF is an inclusive not-for-profit body, and recognises the importance that new technology will have on the growth and support structure for our region.

The DLF recognises that;

- Digital awareness and digital activities are an integral part of a region's economic development strategy. In in a major crisis such as flooding or earthquakes etc, digital activity is a major enabler of business continuity and digital activity increases exponentially if the community is involved in the discussion and in building up project activity.
- There is a compelling reason for digital activity to increase in this region if we want to remain part of a thriving community, and for businesses, education and health providers to move to Fibre. It is important that Kapiti does NOT become a digital "might-have-been". Our demographics and a growing seniors network and our geographical location makes it a business imperative, and our children MUST receive the benefits of the emerging learning opportunities available.

Our Goals: Training, discussion, forums

- (a) Providing opportunities to bring together training for small business and encouraging discussions and support;
- (b) Identifying, inspiring, supporting and connecting young people to our wider digital community and entrepreneurial environment (Young people are our Digital ambassadors);
- (c) Organising relevant events like the Kapiti Tech Expo. Our 2016 event was the Digital Challenge for final year college students.

We are supported by the Kapiti Chamber of Commerce, the Council, the Angel Association of New Zealand and Angel HQ.

The Executive Committee (extract from Constitution)

- 4.1 KDLF shall be governed by an Executive Committee comprising a Chair, a Secretary and Treasurer, (which may be a combined role), and at least two, but no more than six other members appointed by the Chair.
- 4.2 The initial Executive Committee shall be formed, taking into account the representation set out in clause 4.3 below, from volunteers from those sectors and from those who have an interest in pursuing the objectives of KDLF. The initial Committee shall govern for one year from appointment.

- 4.3 Following the expiry of the first year term, the roles of Chair and Secretary and Treasurer shall be elected by the membership for a maximum three year term. The other members of the Executive Committee will be appointed by the Chair, Secretary and Treasurer taking into account that the composition of the Committee should reflect the diversity of the digital and business community interests and must include representatives from its key stakeholders. Those key stakeholders at the date of this Constitution are the Kapiti Chamber of Commerce Inc.; an Education sector representative; and a nominated representative from the Kāpiti Coast District Council.
- 4.4 All Executive Committee appointments shall be reviewed annually and shall be for a maximum of three years. The maximum period an elected officer may serve on the Committee is six years.