

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 3 FEBRUARY 2015	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 3 February 2015 commencing at 7.00pm.

PRESENT:

Mr	J	Cootes
Ms	C	Papps
Mr	R	Kofoed
Mr	C	Pearce
Cr	P	Gaylor

IN ATTENDANCE:

Mr	S	McArthur (Group Manager, Strategy & Planning)
Mr	P	Dougherty (Chief Executive)
Mrs	V	Starbuck-Maffey (Democracy Services Manager)
Mr	D	Lew (Research, Policy & Planning Manager)
Mr	R	MacIntyre (Consultant)
Mrs	S	Shaw (Executive Secretary, Minutes)

James Cootes, Chair of Ōtaki Community Board, welcomed everyone to the meeting and declared the meeting open.

ŌCB 14/02/092 APOLOGIES

The Board noted an apology from the Mayor.

a) DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

ŌCB 14/02/093 PUBLIC SPEAKING TIME AND RESPONSES

1. Barbara Franks on behalf of the Ōtaki Promotions Group spoke to the Board. She is the coordinator for the Ōtaki Kite Festival which is being held on 28 February and 1 March 2015. She provided an update to the Board on the Kite Festival and the events that will be happening that weekend.
2. Yvonne Seng on behalf of Te Iwi o Ngati Tukorehe Trust spoke to the Board in regards to their grant application.
3. Anne Lawler spoke to the Board in regards to the playgrounds in Ōtaki and about the proposed Basketball Court.

The Community Board showed support for the proposed Basketball Court, but it would need to be considered alongside other priorities funded out of the Reserve Fund.

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ŌCB 14/02/094

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-15-460)

MOVED (Pearce/Kofoed)

That the Ōtaki Community Board approves a funding grant to be made to the Te Iwi o Ngati Tukorehe Trust for \$500.00 from the Community Grants Fund, to assist with the Kaiako fees for Taiaha. The Board suggested that they discuss with the Otaki College the possibility of them assisting with the next Otaki Scholar Visit, with a Taiaha demonstration or similar as deemed appropriate with the organisers.

CARRIED

ŌCB 14/02/095

CHAIRPERSON'S/MEMBERS' BUSINESS

(a) Leave of Absence – there was none

(b) Matters of an Urgent Nature – there were none.

(c) Chairperson's Business

- The Chair expressed concern that some actions requested by the Board members were not being carried out by Council staff in a timely manner;
- The Ōtaki Library repaint survey has been completed and a colour has been decided;
- The Youth Employment position has been awarded to UCOL. This is part of the Youth Pathways employment initiative;
- The Chair has been attending the Long Term Plan workshops;
- The Bus shelter from PekaPeka Rd is being relocated to outside Ōtaki Countdown ;
- The Chair would like consultation with the Waitohu Primary school and the Council around pedestrian improvements;
- The Chair attended a meeting with Rob MacIntrye regarding the i-SITE;

The Board discussed the Psychoactive Substances issue and Ōtaki residents do not support these being sold anywhere in the Kāpiti Region.

Cr Gaylor withdrew from discussions on this topic, noting future discussion by Council.

The Board agreed to discuss this in an offline meeting and coordinate a response.

(d) Community Board Members' Activities

Rob Kofoed

- Mr Kofoed has met with MP Nathan Guy in regards to the Ōtaki bridge clip on concept, Nathan Guy has sent this information to MP Simon Bridges (Minister for Energy & Resources);
- the Sanatorium Site at Haruatai Park has been tidied up and signs are being erected;
- Mr Kofoed extended his thanks to the staff at the Ōtaki Foodbank for their work over the Christmas break. He also wanted to thank the local supermarkets and Rock'n'Roll Club for their donations.

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Colin Pearce

- Residents have approached Mr Pearce in regards to a footpath on the western side of Lupin Road and also on Aotaki Street outside the Ōtaki Depot.
- A resident has also asked if the speed limit at Rahui Road can be increased to 70kpm.
- Colin Davies who has attended a previous Community Board meeting was still waiting to hear from Council in regards to the issues he raised around Road Safety.
- Mr Pearce said the Board had heard nothing from Paul Swain at the Greater Wellington Regional Council (GWRC).

The Chair said the Board would send GWRC a map as requested outlining the proposed changes to the bus route. Mr Pearce agreed to assist with this;

Christine Papps

- Attended with Cr Gaylor a meeting to save the Capital Connection, there is another meeting is pending;
- Red Cross – At the last collection they raised nearly \$1,000 and the next collection is on 14 March 2015, if anyone would like to volunteers please let Christine Papps know.

Cr Penny Gaylor

- Cr Gaylor would like to make sure the Board have the opportunity to submit to the Greater Wellington Regional Long Term Plan around the Capital Connection and other transport issues.

ŌCB 14/02/096

UPDATE: ŌTAKI I-SITE TRANSITION OF SERVICES

Rob MacIntrye provided an update on the Ōtaki i-SITE transition.

This included planning the transition of key services for the i-SITE closure, the old Courthouse building, expression of interest process (KCDC), other visitor information provision and the future of remaining Kapiti i-SITE (Paraparaumu).

The following points emerged from discussions:

- The idea of having Ōtaki ambassadors;
- Making sure upcoming events are being photographed so they can be used in promotional material;
- Look at free apps like Google Maps and Trip Advisor;
- Looking at what is needed and making sure it fits the budget;
- Talking to the Business After Five group;
- The possibility of having an electronic signboard;
- Making sure targets are met for the transition stage.

Darryl Lew provided an update on the Otaki Courthouse Building Proposed Expression of Interest, this included:

- The proposed open tender process;
- Proposed Building EOI;
- Economic viability of user and Potential lease cost.

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ŌCB 14/02/097

REPRESENTATION REVIEW – BOARD MEMBERSHIP OF WORKING PARTY (CORP-15-442)

Vyvien Starbuck-Maffey, Democracy Services Manager spoke to this report, invited the Board to nominate a representative for further consideration.

The Board chose not to select a representative but the Chair would work with the other Board Chairs to find a one Board representative for the Working Party.

MOVED (Kofoed/Papps)

That the Ōtaki Community Board approves the Chair James Cootes working with the other Community Board Chairs to select a Community Board representative for the Representation Review Working Party.

CARRIED

ŌCB 14/02/098

LOCAL GOVERNMENT COMMISSION'S PROPOSAL TO REORGANISE LCOAL GOVERNMENT IN THE WELLINGTON REGION (SP-15-1459)

Stephen McArthur, Group Manager Strategy and Planning spoke to this report.

James Cootes left the meeting at 9.10pm and rejoined the meeting at 9.13pm. Rob Kofoed acted as the Chair during this time.

The following points emerged from discussions:

- need to focus our thoughts on the draft proposal. We want it to be the best possible alternative for our Community;
- clarification around the process going forward;
- the prior submission in 2013 that the Community Board had done jointly with the other Community Boards was well received.

Colin left the meeting at 9.26pm and rejoined the meeting at 9.29pm

- there is the option for Sue Powell to assist the Community Board with their submission;
- feedback that has been received from the Community is most would like the status quo;

The Community Board agreed that they would like to complete their own submission and Council staff will coordinate for them to meet with Sue Powell.

MOVED (Kofoed/Papps)

That the Ōtaki Community Board;

- a) **will make a submission to the Local Government Commission on its proposal and the Board delegates authority to the Chair to approve and sign it off.**
- b) **Note that the Local Government Commission's deadline for receiving submissions is 2 March 2015.**

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CARRIED

**ŌCB 14/02/99
LONG TERM PLAN UPDATE**

Stephen McArthur, Group Manager Strategy & Planning provided an update to the Board on the Long Term Plan process and asked the Community Board what would they like in terms of engagement.

The Board would like to consult with the Community around the Long Term Plan, this would include providing workshops for Community participation.

The Chair will talk to Council staff in regards to consultation.

**ŌCB 14/02/100
CONFIRMATION OF MINUTES**

Council staff will look at a better way to track issues that have been raised from the Board.

MOVED (Pearce/Gaylor)

That the minutes of the 25 November 2014 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

**ŌCB 14/02/101
MATTERS UNDER ACTION**

The following items were discussed from the Matters Under Action list:

Item 1 – Footpath on the Main Street in Ōtaki

The site will be continued to be monitored and will be reviewed after the next steam clean in March 2015

Item 2 - Northern Entrance Sign

Ōtaki Community Board members are continuing to finalise the design.

Reserve Priorities/Projects: Status Updates

Splash Pad/Water Feature – This will be considered as part of the Long Term Plan process, the estimated cost for this has increased to \$580,000.

Annual Planting Fund – This will happen in the next planting season commencing May to June 2015. The Board have asked if they can be informed of where this planting will happen.

Te Horo Beach Improvements – Awaiting on a suitable project from the Community.

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Fitness Station – Haruatai Park – A quote has been accepted and it will be installed by June 2015. The Board have asked what equipment has been ordered?

Toilet – Ōtaki Gorge – A quote has been accepted to complete this project.

Skatepark – Aotaki Street – The small skatepath has been completed. The Board commented on how many children have been using the small skatepath. Can there be some seating and shade looked at for this area?

Improved BBQ Facilities and Shade Area – Ōtaki Beach – This is being considered in the overall development of the beach as part of the Ōtaki Beach Development process.

Otaki Beach Development concept facilitation process – Work is continuing on this project.

The meeting closed at 10.25pm

Signed:.....
Chairperson of the meeting

Date:.....