

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	4 JULY 2019	9.30AM

Minutes of a Meeting of the Grants Allocation Committee (Districtwide Facility Hire Remissions) on Thursday 4 July 2019 commencing at 9.30am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:	Cr	M Benton	(Chair)
	Mayor	K Gurunathan	
	Cr	A Buswell	
	Cr	J Holborow	
	Cr	J Howson	
IN ATTENDANCE:	Mr	J Jefferson	(Group Manager Place and Space)
	Ms	T Parata	(Manager, Programme Design and Delivery)
	Ms	T Waye	(Executive Secretary Place and Space)
APOLOGIES:	Cr	J Elliott	

The Chair welcomed Elected Members and Council officers to the Grants Allocation Committee (Districtwide Hall Hire Remissions) meeting.

**GAC 19/07/436  
APOLOGIES**

**MOVED (Benton/Gurunathan)**

**That apologies be accepted from Cr Jackie Elliott.**

**CARRIED**

**GAC 19/07/437  
PUBLIC SPEAKING**

There were no public speakers.

**GAC 19/07/438  
MEMBERS BUSINESS**

**(a) Public Speaking Time Responses**

There were none.

**(b) Leave of absence**

No leave of absence was requested.

**(c) Matters of an Urgent Nature**

There were no matters of an urgent nature

**(d) Declarations of Interest Relating to Items on the Agenda**

There were no declarations of interest.

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**GAC 19/07/439**

**APPLICATIONS FOR FACILITY HIRE REMISSION (PS-19-846)**

There was discussion about the grant criteria and in particular the definition of “remission”. Committee members felt that non-Council owned facilities should not be considered in this grants programme, however the grant criteria is unclear on this point.

Committee members requested that the current Grants Allocation Committee (Districtwide Facility Hire Remissions) policy and criteria be reviewed before the programme round runs again in 2020.

The Committee considered the applications received and made the following recommendations:

**MOVED (Howson/Holborow)**

**That the Grants Allocation Committee grants \$180 to the Autistic Spectrum Kiwis (ASK) Trust, for funds to assist with the cost of room hire at the Paraparaumu Public Library, for monthly peer support meetings.**

**CARRIED**

**MOVED (Howson/Holborow)**

**That the Grants Allocation Committee grants \$330 to the Kapiti Autism Spectrum Parent Support Group, for funds to assist with the cost of room hire at the Kapiti Community Centre, for parent support group meetings.**

**CARRIED**

**MOVED**

**That the Grants Allocation Committee grants \$771 to the Kapiti Brass Band for funds to assist with the cost of band room hire at Scots Hall, for band practice nights.**

**CARRIED**

Committee members requested that when the Kapiti Brass Band are advised of the outcome of their application, they also be advised that applications to this funding programme will no longer be accepted as the programme is intended for remission of costs of Council-owned properties only. They could be invited to apply to the Grants Allocation Committee (Creative Communities New Zealand) but should be advised that it is a tightly contested grants programme and even though this is being suggested to them, there is no guarantee they would receive a grant.

**MOVED (Benton/Buswell)**

**That the Grants Allocation Committee declines the application from the Kapiti Indoor Market for funds to assist with the cost of hall hire at the Waikanae Memorial Hall, for the bi-annual Kapiti Indoor Market.**

**CARRIED**

Committee members considered that the Indoor Market already had a major source of income, compared with other applicants who had none.

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**MOVED (Howson/Holborow)**

**That the Grants Allocation Committee grants \$360 to the Kapiti Stroke Club to assist with the cost of hall hire at the Kapiti Community Centre, for club members to participate in monthly games of Boccia.**

**CARRIED**

**MOVED (Buswell/Holborow)**

**That the Grants Allocation Committee grants \$390 to the Kapiti Stroke Club to assist with the cost of hall hire at the Kapiti Community Centre, for club members to participate in monthly entertainment activities.**

**CARRIED**

**MOVED (Howson/Buswell)**

**That the Grants Allocation Committee grants \$960 to Special Olympics Kapiti to assist with the cost of hiring the Paraparaumu College Sports Hall and the Coastlands Aquatic Centre, to provide sporting and competition opportunities for people with an intellectual disability.**

**CARRIED**

**GAC 19/07/440  
AMENDMENT OF MINUTES (PP-19-814)**

Ms Parata spoke to this report. The Committee made the following recommendation:

**MOVED (Benton/Holborow)**

**That the Grants Allocation Committee approve a correction in the minutes of the meeting on 30 August 2018, so that the table at item GAC 18/08/009 shows a total amount requested of \$36,260 and total amount awarded of \$34,082.**

**CARRIED**

**GAC 19/07/441  
CONFIRMATION OF MINUTES**

**MOVED (Holborow/Benton)**

**That the minutes of the Grants Allocation Committee (Creative Communities New Zealand) meeting on 28 March 2019 are accepted as a true and accurate record of that meeting.**

**CARRIED**

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**MOVED (Buswell/Howson)**

**That the minutes of the Grants Allocation Committee (Waste Levy) meeting on 16 May 2019 are accepted as a true and accurate record of that meeting.**

**CARRIED**

**GAC 19/07/442**

**RESOLUTION TO MOVE INTO PUBLIC EXCLUDED SESSION**

**MOVED (Gurunathan/Buswell)**

<p><b>PUBLIC EXCLUDED RESOLUTION</b></p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> <li>• Confirmation of Public Excluded Minutes – 16 May 2019 (Waste Levy)</li> </ul> <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<p><b>Confirmation of Public Excluded Minutes – 16 May 2019 (Waste Levy)</b></p>	<p>Section 7(2)(b)(ii) – to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied the information.</p>	<p>Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

**CARRIED**

*The meeting went into public excluded session at 9.52am.*

*The meeting came out of public excluded session at 9.53am.*

The meeting closed at 9.54am.

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 Cr Mark Benton  
**Chair**

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**Date**