

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	11 POUTU-TE-RANGI 2014	10.05AM

Minutes of a six-weekly meeting of Te Whakaminenga o Kāpiti on Tuesday 11 March 2014, commencing at 10.05am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

MEMBERS

Mr	R	Waaka	Ngā Hapū o Ōtaki (Chair)
Ms	C	Reihana	Ngāti Haumia
Ms	J	Smeaton	Ngāti Toa Rangatira (alternate)
Ms	M	Hakaraia	Ngā Hapū o Ōtaki
Ms	A-M	Bukholt	Te Āti Awa Charitable Trust
Cr	J	Holborow	Mema o te Kaunihera

IN ATTENDANCE

Mr	D	Te Maipi	Kaumātua mo te Kaunihera (until 11am)
Ms	M	Fraser	Kaiwhakahaere Tairangawhenua
Mr	P	Moore	Kairangahau - Waahi Tapu
Mr	S	McArthur	Kaihautū Rautaki me te Rangapū
Ms	V	Starbuck-Maffey	Te Kaiarahi o Te Rōpū Manapori

APOLOGIES

Mayor	R	Church	Koromatua
Mr	P	Dougherty	Tumuaki
Ms	C	Seamark	Te Āti Awa Charitable Trust
Ms	R	Solomon	Ngāti Toa Rangatira
Ms	T	Paringatai	Te Kaiwhakapakari mo te Hunga Māhi

The meeting opened with a karakia by Don Te Maipi.

Te Whakaminenga o Kāpiti 14/03/037
TUKU AROHA/APOLOGIES

MOVED (Smeaton/Hakaraia)

That apologies be accepted from the Mayor, Cherie Seamark, Reina Solomon, Te Paea, Pat Dougherty and from Don Te Maipi for an early departure.

CARRIED

Te Whakaminenga o Kāpiti 14/03/038
PUBLIC SPEAKING TIME

There were no public speakers.

Te Whakaminenga o Kāpiti 14/03/039
ADDITIONAL AGENDA ITEMS

Two additional items were agreed to be included in today's agenda:

- 1) Confirming the iwi appointee to the Public Art Panel**
- 2) Report back from ART Forum.**

Te Whakaminenga o Kāpiti 14/03/040
CONFIRMATION OF MINUTES NOVEMBER 2013

There were some minor amendments agreed by the Group.

MOVED (Holborow/Reihana)

That the amended minutes of the 28 January 2014 meeting of Te Whakaminenga o Kāpiti are approved as a true and accurate record of that meeting.

CARRIED

Strategic work programme

Te Whakaminenga o Kāpiti 14/03/041
TOWN CENTRES AND CONNECTORS PROJECT (PRESENTATION)

Phil Stroud gave a PowerPoint presentation on this project which was in its initial phase.

With the Expressway project now a certainty, Town Centres would have to change. In particular, Kāpiti Road in Paraparaumu and Te Moana Road in Waikanae would be gateways from the Expressway to urban centres. This was a good opportunity to have an appropriate implementation plan with private investment to revitalize the Town Centres.

Rupene Waaka queried the presence of Ōtaki as an urban centre in this project and was assured that while Ōtaki was not part of this project, other workstreams would include Ōtaki. The question was also asked whether this project was being funded on a Districtwide basis, and if it was, where were the benefits for Ōtaki and Paekākāriki?

A community vision for the Town Centres had been developed through public consultation in recent years and this vision included the desire to have a district 'heart', to have attractive urban centres that were also environmentally friendly with sustainable change that supported public transport, local work and business opportunities, resulting in a cohesive District.

The Project objective is to provide an integrated approach to the delivery of major design projects associated with key district focal points. Mr Stroud outlined the key outcomes expected from the four workstreams (1) Kāpiti Road (2) Waikanae Town Centre (3) Paraparaumu Town Centre and (4) SH1 revitalisation.

Mr Stroud explained the project management structure and timeframes; the first phase was to review existing documentation and carry out a gap analysis, and start the public engagement process, refine concepts and develop the costs to feed into the Long Term Plan (LTP). The involvement of Community Boards was key in the public consultation process.

More details were provided about desired outcomes:

- (1) Kāpiti Road - improved visual and urban design, 'greening' where possible, well-functioning active modes, and integrated signage;
- (2) Waikanae Town Centre (building on work done in 2007) - improved pedestrian access, better linkage from shops to train, bus stops on SH1, an improved Ngaio Street intersection, better amenity by plantings. It was important to consider how Whakarongotai marae aligned with the Town Centre Plan. Members commented that in considering the history of the area the Town Centre had developed around the focal point of the marae, not the other way around. Te Āti Awa confirmed their desire to be involved in discussions. One of the issues was the access to the urupā across SH1 which remained problematic. The first point of contact was through the Charitable Trust.
- (3) Paraparaumu Town Centre - a pleasant walking and shopping precinct, enhanced pedestrian flow from the Train Station, improved bus stops and interchange, reduced traffic speeds, better amenity by plantings, the encouragement of new shopfronts. Iwi members commented that they had been in discussions about plantings with NZTA consultants under the Mackays to Peka Peka project umbrella. They also commented that there was a Māori Land Trust to consider.

Key messages for the project included:

- this was an exciting opportunity and the time was right;
- build on existing work, experiences and skills;
- the project was a council and community board project that would reflect the community's views and needs;
- a robust and transparent process will be followed;
- all parties needed to move in the same direction to achieve the best result;

- this was an opportunity to resolve some of the problems that have been existing.

The Chair invited comments. Jennie Smeaton queried the apparent lack of inclusion and knowledge of iwi contrasting it with NZTA consultations which had been very proactive. Stephen McArthur said that this was the beginning of the process and iwi would be consulted. He also explained that the Expressway project really prioritised the Town Centre work programme and arguably Paraparaumu and Waikanae were going to be the most impacted by the Expressway.

Don Te Maipi left the meeting at 10.55am.

Cr Holborow said consideration of Ōtaki was raised at the Council meeting recently and there needed to be integration with Ōtaki and these Town Centre projects. One of the ways iwi could make their views known was through a submission from ART to the Annual Plan.

Te Whakaminenga o Kāpiti 14/03/042

MEMORANDUM OF PARTNERSHIP (MOP)

Members had been asked to submit their comments and amendments before this meeting, with a view to confirming the document today. However at last week's Council meeting Councillors had asked for the document to be brought to the Council meeting in April for consideration. There were no changes submitted by members today but the document would be considered at the ART Forum on 1 April and any comments/amendments submitted back to staff in time for the amended document to be presented at the Council meeting. If Council had changes to the document these would have to be considered by Te Whakaminenga o Kāpiti, with a view to final approval and a signing ceremony as part of Matariki in June. Once the document was signed it was agreed to circulate it amongst all Community Boards, for information.

Te Whakaminenga o Kāpiti 14/03/043

TE WHAKAMINENGA O KĀPITI PROTOCOL DOCUMENT

Members agreed that this document would also be discussed at the ART forum on 1 April and any amendments would be brought back to the next meeting of Te Whakaminenga o Kāpiti (15 April).

Te Whakaminenga o Kāpiti 14/03/044

CONSIDERATION OF FUNDING APPLICATIONS

Monica Fraser spoke to this report, explaining that two applications had been submitted for consideration for two specific events.

MOVED (Smeaton/Hakaraia)

That Te Whakaminenga o Kāpiti accepts report SP-14-1143

That Te Whakaminenga o Kāpiti determines a grant be made to:

- **Katihiku Marae Komiti for the amount of \$500**
- **Tu Roa Kohanga Reo for the amount of \$500**

CARRIED

Other matters/updates

Te Whakaminenga o Kāpiti 14/03/045

ANNUAL PLAN PROCESS

Group Manager Strategy and Partnerships Stephen McArthur gave an overview of the Annual Plan process to date which had included a number of workshops attended by Councillors. Staff had presented on each Activity area, including projections and proposed budgets and this had resulted in a good understanding of the business and issues, together with discussion about where and how efficiencies and cost savings could be made. The Council was keen to make the rates increase as low as possible. At the outset the rates increase was at 6.8% but through savings could be reduced to 4.66%. Councillors then added in a .3% to pay off some debt so a 4.96% average increase could be achieved.

Council was keen to review the economic development strategy in the coming year, and iwi will need to be a part of that. A handout was circulated showing the next phase of the Annual Plan process which would include submission hearings. The other significant issue for the community was the water charging regime, and a charge of 95 cents per litre was proposed for the volumetric charge with a fixed charge of \$1.88. When Council looked at the Governance and Tāngata Whenua Activity an additional \$20,000 for this group was proposed to target project work and supporting iwi through the consultation associated with the Long Term Plan and District Plan.

Cr Holborow acknowledged all the hard work by staff done to get the rates down. It was gratifying that the environmental sustainability principles and work programme was being seen as part of the core business of this Council. With regard to water charging this would be a significant change for families and people will need help. Council is proposing a \$50,000 hardship fund in this respect.

Council would also be consulting with the community on whether the fluoridation of the Paraparaumu/Waikanae/Raumati water supply should continue, and submissions would be invited as part of the Annual Plan process. It was clarified that Paekākāriki and Ōtaki had their own water supplies so that wouldn't be part of the consultation although residents of both areas were welcome to submit on the matter. The Group requested that the Group Manager Infrastructure Services attend the ART Forum on 1 April to brief iwi on the water metering and charging regime. The question was asked as to why Ōtaki and Paekākāriki never had fluoride added to their water supplies? This would be researched by Council staff and a response provided.

The Chair Rupene Waaka also acknowledged the work done by Council staff. He had attended the 18 February workshop and said it was an excellent process.

Monica Fraser said the 1 April hui would be a good time to start pulling together the framework for the ART submission to the Annual Plan.

Te Whakaminenga o Kāpiti 14/03/046

WAITANGI DAY 2014 – HOW IT WENT

The Group congratulated Ngāti Raukawa for hosting this year and said it was a fantastic event, especially the exhibition at the Ōtaki Museum.

- Te Waari Carkeek's leadership of the organising committee was commended.
- A debrief meeting was imminent and an evaluation report would be provided in due course.
- Raukawa marae was the first marae to lead a marae-based zero waste event.
- Twenty-one stalls were operating on the day and the entertainment was provided by local people.
- Registrations for the sites of significance bus tour exceeded expectations and such a tour should be a feature of every Waitangi Day event.
- Attendance at the Exhibition was also good.
- The only drawback was the relative lack of coverage in local media and the Council Communications Team was following up this issue with the local newspapers.
- Ngati Toa Rangatira would host the 2015 event.

Te Whakaminenga o Kāpiti 14/03/047

IWI UPDATES

Ngati Toa

- Work was progressing on the Exhibition at Te Papa.
- Discussions had occurred with the Department of Conservation (DOC) regarding the concessions on Kāpiti Island as visitor numbers had decreased significantly in the wake of price increases. Some funding had been provided to operators through the Council's Economic Development Fund and this would help.
- The Ngati Toa Rangatira Claims Settlement Bill went through its third reading in Parliament on 17 April.

- DOC are in a process now of internal review regarding Kāpiti Island and the community should be more involved given the Island's iconic status. Cr Holborow mentioned that visitors to the Porirua iSite are unable to make bookings there to visit the Island and that was frustrating. A more collaborative approach was required.

Te Āti Awa

- Te Āti Awa had won an award with the Council for the Water Working Group relationships.
- The Māori Land Court and Patricia Grace would be at Whakarongotai marae on Thursday to hear the proposal to turn Ms Grace's land into a reservation; everyone was invited along to support the occasion.
- A totara log found buried in peat during preliminary excavations associated with the Mackays to Peka Peka Expressway project. The log would be moved and dried and then discussions held about carving.
- The walkover of the Waikanae River had been a successful event.

Ngāti Raukawa and Ngā Hapū o Ōtaki

- The centenary commemoration of the Meeting House (at Katihiku) was being held this week.
- Ōtaki would be host to the Māoriland Film Festival.

Te Whakaminenga o Kāpiti 14/03/048

COUNCIL UPDATES

The Group Manager Strategy and Partnerships Stephen McArthur informed members that two reports were shortly to be released: the findings of the independent review panel on the coastal erosion issue, and the findings of Sylvia Allan and Richard Fowler on the Proposed District Plan. Councillors were to be briefed on these reports on 21 March and 2 April respectively and the Chair Rupene Waaka would be invited to attend. Submitters and media would be briefed in afternoon sessions on these dates.

Te Whakaminenga o Kāpiti 14/03/049

CORRESPONDENCE

A letter from Te Rūnanga o Toa Rangatira Inc dated 10 Poutu-te-rangi was received detailing the Ngāti Toa representatives including the alternate for the 2013-2016 Triennium.

MOVED (Bukholt/Holborow)

That the correspondence is received and noted.

CARRIED

Te Whakaminenga o Kāpiti 14/03/050

OTHER BUSINESS

1) The confirmation of the iwi representative appointed to the Public Art Panel.

MOVED (Holborow/Bukholt)

That Te Whakaminenga o Kāpiti appoints Tracey Huxford to the Public Art Panel subject to confirmation.

CARRIED

2) Art Forum – Ann-Maree Bukholt recommended that Mahinarangi Hakaraia be registered for RMA Commissions training in May. The Group agreed.

MOVED (Smeaton/Reihana)

That Te Whakaminenga o Kāpiti approves RMA Commissioner hearing training for Mahinarangi Hakaraia.

CARRIED

The Group also noted that a report on the Waahi Tapu Project would be provided at the next meeting of Te Whakaminenga o Kāpiti and would be on the agenda for the ART Forum on 1 April.

There was discussion about the issue of fees for iwi representatives on Council-related bodies and it was agreed that it would be appropriate to review these. A report would be provided to a future meeting of Te Whakaminenga o Kāpiti.

Members noted ongoing problems with parking in Ōtaki and with access to the urupā in Waikanae. The Taaringaroa carparking space outside Raukawa marae was being used by the public all day thereby preventing access to the marae. This was unacceptable and discussions would be held with the marae and the Community Board to see what could be done.

Monica Fraser asked members to consider whether they would support an iwi presence at the Sustainable Home and Garden Show this year. The event was scheduled for next weekend 22-23 March. Members agreed to support the event provided Te Whakaminenga o Kāpiti branding was used. This kaupapa would be added back into the Annual Work Plan.

MOVED (Smeaton/Hakaraia)

That Te Whakaminenga o Kāpiti approves the allocation of \$500 to support the Sustainable Home and Garden Show 2014 with the caveat that Te Whakaminenga o Kāpiti branding be utilised.

CARRIED

Te Whakaminenga o Kāpiti 14/03/051

IN-COMMITTEE DISCUSSION

The meeting held a discussion 'In-Committee' from 12.20pm and came back out of Committee at 12.22pm. The meeting was closed at 12.22pm after a karakia by Mahinarangi Hakaraia.

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Chair

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Date