

**Chairperson and Community Board Members**  
**WAIKANAE COMMUNITY BOARD**

25 MARCH 2014

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONSIDERATION OF APPLICATIONS FOR FUNDING**

### **PURPOSE OF REPORT**

- 1 Three applications for funding have been received:

**Waikanae Promotion Fund**

- Waikanae Easter Market
- MenzShed Kapiti Incorporated
- Waikanae Community Patrol

### **SIGNIFICANCE OF DECISION**

2. The Council's significance policy is not triggered by this report.

### **BACKGROUND**

- 3 As at 25 March 2014, the budget allocations for the 2013/14 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

<b>Fund</b>	<b>2013/14 Budget Allocation</b>	<b>Total Allocated to Date</b>	<b>Total Unallocated to Date</b>
Discretionary Grants Fund	\$6,030	\$2,184	\$3,846
Waikanae Promotion Fund	\$33,768	\$7,889.18	\$25,878.82
Waikanae Capital Improvement Grant	\$33,768	\$17,511.74	\$16,256.26

- 4 An amount of approximately \$1.15 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

<b>Amount</b>	<b>Purpose of Grant</b>
\$800,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$34,000 (approx)	Allocated to the 2012/13 Waikanae Capital Improvement Grant
\$66,000 (approx)	Increase in fund from previous year
<b>TOTAL</b>	<b>\$1,150,000</b>

## CONSIDERATIONS

### Issues

- 5 Grants are allocated in accordance with the specified criteria (attached).
- 6 All applicants have been advised of the criteria and meeting date email.

### Applications to the Promotion Fund

- 7 The following applications can be considered under the criteria 2 – Contributing to making Waikanae an Active Community.

#### Local Business Group

- 8 Gordon Cameron, on behalf of the Local Business Group has applied for funding of \$1,165 to assist with printing and advertising costs for the Waikanae Easter Market to be held in 1 April 2014.

#### Menzshed Kapiti Inc.

- 9 Peter Blackler, on behalf of MenzShed Kapiti, has applied for funding of \$500 for their contingency fund for hosting the National Menzshed Conference in March 2014.

#### Waikanae Community Patrol

- 10 Marie Blackford, on behalf of the Waikanae Community Patrol, has applied for funding of \$1,002.00 to assist with sending two of their members to attend the Community Patrols of New Zealand National Training Seminar in Nelson, 27 to 28 June 2014.

## Financial Considerations

- 11 Should all Promotion Funds for consideration in this report be approved in full, the budget for the remainder of the 2013/14 financial year will be as follows:

Fund	2013/14 Budget Allocation	Total Allocated to Date	Potentially Allocated	Potentially Unallocated
Promotion Fund	\$33,768	\$7,889.18	\$2,667	23,211.82

### ***Waikanae Promotion Fund***

- 12 The total of applications under consideration in this report is \$2,667.
- 13 Already allocated in the 2013/14 financial year is \$7,889.18.
- 14 Budget allocation for the Promotion Fund 2013/14 year.

2013/14 Budget Allocation	Date of meeting	Grants total per meeting	Total	Balance Available for Distribution
\$33,768	18 June 2013	\$750.00	\$750.00	33,018.00
	30 June 2013	\$4,793.79	\$5,543.79	\$28,224.21
	10 September 2013	\$345.39	\$5,889.18	\$27,878.82
	3 December 2013	\$2,000	\$7,889.18	\$25,878.82

*Historical Grants*

- 15 Attached to this report as appendices are tables showing all grants made in the 2012/13 and 2011/12 financial years.

**Delegation**

- 16 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure approved by Council on 7 November 2013:

*Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.*

- 17 Also section D.10.14 of the Governance Structure approved by Council on 7 November 2013, which is specific to the Waikanae Community Board:

*Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.*

**RECOMMENDATIONS**

- 18 That the Waikanae Community Board grants the Local Business Group a Promotion Fund of \$..... to assist with printing and advertising costs for the Waikanae Easter Market to be held in 1 April 2014.
- 19 That the Waikanae Community Board grants the MenzShed Kapiti a Promotion Fund of \$..... for their contingency fund for hosting the National Menzshed Conference in March 2014.
- 20 That the Waikanae Community Board grants the Waikanae Community Patrol a Promotion Fund of \$..... to assist with sending two of their members to attend the Community Patrols of New Zealand National Training Seminar in Nelson, 27 to 28 June 2014.

**Report prepared by:**

**Approved for submission by:**

**Jayne Nock  
Executive Secretary  
Corporate Services**

**Wayne Maxwell  
Group Manager  
Corporate Services**

## **ATTACHMENTS:**

### **Criteria**

- Waikanae Promotion Fund

### **Grants**

- List of grants made in the 2013/14 financial year

### **Promotion Fund Applications**

- Local Business Group
- MenzShed Kapiti Incorporated
- Waikanae Community Patrol

### **Accountability Reports**

- Addison Hodges
- Christopher Dewhurst
- Friends of Waikanae River Inc
- Kapiti Coast Museum Inc
- Kleo Ayson
- Lisa Ennis
- MenzShed Kapiti Inc (x 3)
- Our Lady of Kapiti Parish Events Committee
- Rose Biddiscombe
- Stefan Przychodzko
- Taylor Paige Findlay / Ennis
- Waikanae Kindergarten
- Waikanae Lions
- Waikanae Montessori Pre School Inc
- Waikanae Music Society Inc

### **Historical Grants**

- List of grants made in the 2012/13 financial year
- List of grants made in the 2011/12 financial year