

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 15 JUNE 2017	10.00 AM

Minutes of the additional meeting of the Kapiti Coast District Council on Thursday 15 June 2017, commencing at 10.00 am in Council Chambers, Ground Floor, Kapiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	J	Howson	
	Cr	M	Scott	
	Cr	F	Vining	
ATTENDING	Mr	P	Dougherty	Chief Executive
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	K	Black	Manager, Corporate Planning and Reporting
	Mr	M	Pedersen	Group Manager, Community Services
	Mr	W	Maxwell	Group Manager, Corporate Services
	Ms	J	Straker	Manager, Financial Planning and Performance
	Mr	G	O'Connor	Acting Group Manager, Infrastructure Services
	Ms	L	Belcher	Democracy Services Manager
APOLOGIES	Cr	D	Scott	
	Mrs	J	Prvanov	Chair, Waikanae Community Board

The Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 17/06/109

(a) APOLOGIES

MOVED (Mayor/ M Scott)

That apologies are received from Cr D Scott and Mrs Prvanov, Chair of the Waikanae Community Board.

CARRIED

(b) DECLARATIONS OF INTEREST

There were no declarations of interest.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 15 JUNE 2017	10.00 AM

KCDC 17/06/110

PUBLIC SPEAKING TIME (for items relating to the agenda)

- 1) David Orchard spoke on behalf of Zeal who were successful in their application to Lotteries for a fund towards the Zeal Building. They thanked Council for their ongoing support and are hoping to be open early in 2018.
- 2) Trevor Daniell spoke on behalf of Grey Power regarding Future Kapiti:2017-18 Annual Plan Decisions, item 7 on the Agenda.
 - a. the expected \$9m carry over at Financial year end for 2017.
 - b. concern about staffs ability to carry out the next year's programme of work
 - c. rates relief
 - d. staff salaries
 - e. housing rentals
 - f. response to submissions.

KCDC 17/06/111

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses

David Orchard

Members acknowledged the hard work carried out by members of Zeal on the proposal.

Trevor Daniell

It was acknowledged that Mr Daniell had been involved throughout the Annual Plan consultation process, that Grey Powers concerns had been listened to and \$6.5m Capital expenditure had already been taken out of the Annual Plan.

- (b) Leave of Absence

There were none.

- (c) Matters of an Urgent Nature.

A question was raised about the number of annual plan submissions that had received responses. Mr Black explained the paper on today's agenda only included responses to submissions where there was a financial implication. A full response will be provided to every submitter. All submitters had already been contacted to let them know that there will be a full response.

KCDC 17/06/112

REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEE (Corp-17-229)

Ms Belcher spoke to the report. There were three recommendations from the Strategy and Policy Committee.

MOVED (Cardiff/Cootes)

That Council

(a) appoint Councillor Holborow to the Public Art Panel.

(b) appoint Councillors Elliott and Howson to the Road Safety Advisory Group for the 2016-2019 Triennium.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 15 JUNE 2017	10.00 AM

(c) delegates authority to the Public Art Panel to select public artworks provided that:

- The location and priority for the artwork has been approved by the Council;
- The cost of the artwork is within the approved budget.

CARRIED

Cr Holborow abstained.

MOVED (Elliott/Benton)

That Council receives report Corp-17-229 (Reports and Recommendations from Standing Committee).

CARRIED

KCDC 17/06/113

FUTUREKĀPITI : 2017-18 ANNUAL PLAN DECISIONS (SP-17-214)

Mr Kevin Black spoke to the report. There was discussion about the process to be undertaken to review the proposed capital work programme for 2017/18 noting that the outcome of that work will be brought back to Council for discussion.

MOVED (M Scott/Benton)

It is recommended that Council:

- a. Notes the feedback and requests received from the community during the consultation phase of the development of this 2017/18 Annual Plan.
- b. Notes that the topics included in the 2017/18 Annual Plan consultation document included:
 - Request to the community for ways to reduce the proposed rates increase
 - Proposals that would increase rates
 - Proposed service level reductions
 - Changes to the existing LTP work programme
 - Changes to the Council's Development Contributions policy
 - Schedule of Fees and Charges
 - Regional Waste Management and Minimisation Plan
- c. Notes that there were few suggestions received as to how the Council might be able to reduce the impact of the proposed rates increase through reductions in service levels or facilities.
- d. Notes the majority of feedback received from submitters related to the proposed 5.9% average rates increase.

Proposals included in the 5.9% average rates increase

- e. Approves increased operational expenditure of \$95,000 for economic development activity for the 2017/18 financial year with a +0.16% impact on rates.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 15 JUNE 2017	10.00 AM

- f. Approves funding and resources to allow the Council to comply with the requirement of the National Policy Statement on Urban Development by allocating \$105,000 of operational expenditure with a +0.18% impact on rates.
- g. Approves increased costs to meet additional stormwater water quality conditions to maintain resource consent conditions by allocating \$141,000 and delivering reprioritised capital works programme to address resilience issues by allocating \$521,000 of capital expenditure. Total rates impact for both initiatives is +0.27%.
- h. Approves the establishment of a contingency fund to over time build a self-insurance fund to help Council's overall resilience to unplanned events. This requires additional capital expenditure of \$250,000 and operational expenditure of \$150,000 with a rates impact of +0.27%.
- i. Approves the development of a new link walkway in Paekākāriki that requires additional capital expenditure of \$60,000 which has a +0.01% rates impact
- j. Approves additional funding to continue with enhancing the area with beautification and community events in Makarini Street. This requires additional operational funding of \$10,000 with a rates impact of +0.02%.
- k. Approves the development and implementation of a renewal plan to enhance the state of the Waikanae Beach Hall. This will require capital expenditure of \$10,000 with a rates impact of +0.01%.
- l. Approves a proposal relating to Haruatai Park in Ōtaki which is a minor upgrade to the Ōtaki pool changing rooms to align with the current work to redevelop the pool building. This requires capital expenditure of \$30,000 with a rates impact of +0.01%.
- m. Approves the installation of a community BBQ in Haruatai Park in Ōtaki. This requires capital expenditure of \$34,000 and an ongoing operational cost of \$3,000 with a rates impact of +0.01%.

Proposed service level reductions

- n. Approves the reduction of rural berm mowing from six times per year to four times per year and kerbside sweeping from four times per year to three. Both reductions will generate \$62,000 of savings with a rates impact of -0.11%.

Changes to the existing LTP work programme

- o. Notes the proposed changes to the current LTP capital works programme as outlined paragraph 24 of this paper.

Changes to the Council's Development Contributions policy

- p. Notes the proposed changes to the current Development Contributions policy as outlined paragraphs 25-27 of this paper.

Schedule of Fees and Charges

- q. Approves the schedule of Fees and Charges as contained in Appendix 1 of this paper.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 15 JUNE 2017	10.00 AM

Regional Waste Management and Minimisation Plan

- r. Advises the Joint Committee that there are no changes to Kāpiti's Waste management and minimisation plan local actions
- s. Recommends to the Joint Committee that this Council has no proposed alterations to the Regional Actions proposed in the Regional waste management and minimisation plan

Potential funding implications arising from Annual Plan submissions

- t. Approves officer recommendations to the requests with potential funding implications from Community Boards, groups and individuals as set out in Appendix 2 of this paper

Funding Requests arising from Annual Plan submissions

- u. Approves officer recommendations for grant requests received as part of the 2017/18 Annual Plan consultation process as contained in Appendix 3

Management Identified Changes

- v. Approves management's identified changes to operating expenditure, noting that this will decrease net operating expenditure by \$161,000 and the rates funding requirement for 2017/18 by 0.28%.
- w. Approves management's identified changes to growth in the ratepayer base, noting that this will increase the average rates increase by 0.2%.
- x. Approves management's identified changes to capital expenditure carry forwards, noting that this will decrease the rates funding requirement for 2017/18 by (0.06%).
- y. Approves management's identified increase to capital expenditure for LED streetlights, noting that this will increase capital expenditure by \$980,000 and capital grants revenue by \$980,000. The rates funding requirement and borrowings for 2017/18 will not change.
- z. Notes that officers have committed to a detailed review in the first quarter of 2017/18 to reassess the deliverability of the proposed work programme for the 2017/18 year.
 - aa. Approves the inclusion in the 2017/18 Annual Plan a revised Key Performance Indicator relating to the work of the public arts panel on the basis that the recommendation of the Strategy and Policy Committee has been adopted by Council at the meeting scheduled to be held on 15 June 2017.

Rates Increase for 2017/18

- bb. Note that subject to the outcome of this meeting the indicative rates increase for the 2017/18 financial year would be 5.7% if recommendations outlined in this paper are adopted and no further adjustments are made.

General

- cc. Consider any other changes it may wish to make in response to submissions received and matters raised during the hearings.

CARRIED

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 15 JUNE 2017	10.00 AM

KCDC 17/06/114

REVIEW OF LOCAL GOVERNMENT ELECTED MEMBER REMUNERATION – PROPOSED IMMEDIATE CHANGES (Corp-17-224)

Ms Leyanne Belcher spoke to the report.

A question was raised regarding policy on personal use and on monitoring excessive personal data use. Mr Maxwell explained that the policy on reasonable use is going to be updated in line with a new collective data plan for the whole of the organisation’s data use. There is monitoring in place and under the new policy, which is not yet in place, the initial feedback is likely to be that ‘Your usage is exceptional and you need to bring it down’. If there is a continued excessive usage then there would be a conversation regarding payment by the staff member or elected member.

There was discussion regarding the proposed feedback to the Remuneration Authority on the topic of extended leave up to 6 months being granted in exceptional circumstance. Following further information from the Authority it was agreed that feedback should be included that

- payment should continue to be made to an elected member for one cycle of Council meetings
- guidelines were required regarding what might constitute ‘exceptional circumstances’ rather than a prescriptive set of boundaries.

Cr Benton left the meeting at 10.26 am and returned at 10.28 am.

MOVED (M Scott/Vining)

That Council approve the feedback, as amended, on the changes to Elected Member remuneration, expenses and allowances proposed by the Remuneration Authority as at Appendix 1 of report Corp-17-224.

CARRIED

KCDC 17/06/115

PUBLIC SPEAKING TIME (for items not related to the agenda)

Grey Power

Trevor Daniell spoke regarding a submission requesting that depreciation be reduced by \$1m. There was discussion regarding Councillors’ involvement in responses to submissions and discussion regarding the annual plan decision making process.

Cr Benton left the meeting at 10.41 am and returned at 10.43 am.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 15 JUNE 2017	10.00 AM

The Council meeting closed at 10.44 am.

Signed / / 2017

Mayor K Gurunathan