

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

21 MAY 2019

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Two applications for funding have been received:

Discretionary Fund

- Kapiti Health Advisory Group

Promotion Fund

- Otaki and District Memorial RSA

DELEGATION

- 2 The Waikanae Community Board has the delegated authority as at Section D of the Governance Structure approved by Council on 26 October 2016:

'Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan'.

BACKGROUND

- 3 This is the sixth Waikanae Community Board meeting of the 2018/2019 financial year. After this meeting, there are three meetings remaining in the current financial year.
- 4 The budget allocations for the 2018/2019 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Fund are as follows:

Fund	2018/19 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,268	\$2,512.50	\$3,755.50
Waikanae Promotion Fund	\$35,100	\$9,300	\$25,800.00
Waikanae Capital Improvement Fund	\$35,100	-	-

- 5 An amount of approximately \$1.294 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$1.053 by the end of the financial year. (Please note that the money allocated for the Waikanae sign has been removed). The following table shows how the funds have been allocated:

Amount (\$000)	Purpose of Grant
1,203	Balance at 30 June 2017 as per Annual Report
114	Earnings during 2017/18
-23	Expenditure during 2017/18
1,294	Balance at 30 June 2018 as per Annual Report
-254	Pledged to the Mahara Gallery Trust
48	Interest earnings budgeted for the 2018/19 year
-35	Budgeted grants for 2018/19
1,053	Forecast Balance as at 30 June 2019

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached to this report as Appendix 1).
- 7 All applicants have been advised of the criteria and meeting date by email.
- 8 Grants totalling \$1,000 are presented for the Board's consideration.

Discretionary Fund

- 9 There is currently \$3,755.50 available for distribution from the Discretionary Fund in the 2018/2019 financial year.

Kapiti Health Advisory Group

- 10 Funding of \$500 is sought to assist with the cost of producing a brochure which will provide information on transport options to Wellington and Kenepuru Hospitals and other Capital & Coast District Health Board services.
- 11 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Promotion Fund

- 12 There is currently \$25,800.00 available for distribution from the Promotion Fund in the 2018/2019 financial year.

Otaki and District Memorial RSA

- 13 Funding of \$500 is sought to assist with the cost of running an Anzac Day service in Waikanae.
- 14 This activity can be considered under Eligible Purpose 1: *Contributing to making Waikanae a Good Place to live.*

Historical Grants

- 15 Attached to the report as Appendix 2 are tables showing all grants made in the 2017/18 and 2018/19 financial years, plus the 3-yearly list of grants 2017-2019.

RECOMMENDATIONS

Discretionary Fund

- 16 That the Waikanae Community Board grants the Kapiti Health Advisory Group \$..... to assist with the cost of producing a brochure which will provide information on transport options to Wellington and Kenepuru Hospitals and other Capital & Coast District Health Board services.

Promotion Fund

- 17 That the Waikanae Community Board grants the Otaki and District Memorial RSA \$..... to assist with the cost of running an Anzac Day service in Waikanae.

Report prepared by	Approved for submission	Approved for submission
Tracey Waye	Alison Law	Janice McDougall
Executive Secretary Place and Space	Acting Group Manager Place and Space	Group Manager People and Partnerships

APPENDICES

- 1 Waikanae Community Board grant criteria:
 - Discretionary Grants Fund
 - Promotion Grants Fund
- 2 Historical grants:
 - List of grants made in 2018/19 financial year
 - List of grants made in 2017/18 financial year
 - 3-yearly list of grants 2017-2019
- 3 Applications:
 - Kapiti Health Advisory Group
 - Otaki and District Memorial RSA
- 4 Accountability reports:
 - Kidz Need Dadz Kapiti