

**Chairperson and Community Board Members**  
**WAIKANAĒ COMMUNITY BOARD**

29 JULY 2014

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONSIDERATION OF APPLICATIONS FOR FUNDING**

### **PURPOSE OF REPORT**

- 1 Three applications for funding have been received:

**Waikanae Promotion Fund**

- Lions Club of Waikanae

**Discretionary Grant Fund**

- Kapiti Concert Orchestra
- Waikanae Anglican Parish

### **SIGNIFICANCE OF DECISION**

The Council's significance policy is not triggered by this report.

### **BACKGROUND**

- 2 This is the first Waikanae Community Board meeting of the 2014/15 financial year.
- 3 As at 1 July 2014, the budget allocations for the 2014/15 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

<b>Fund</b>	<b>2014/15 Budget Allocation</b>	<b>Total Allocated to Date</b>	<b>Total Unallocated to Date</b>
Discretionary Grants Fund	\$6,424	\$0	\$6,424
Waikanae Promotion Fund	\$34,545	\$0	\$34,545
Waikanae Capital Improvement Grant	\$34,545	\$0	\$34,545

- 4 An amount of approximately \$1.216 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$872,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$34,000 (approx)	Allocated to the 2014/15 Waikanae Capital Improvement Grant
\$60,000 (approx)	Increase in fund from previous year
<b>TOTAL</b>	<b>\$1,216,000</b>

## CONSIDERATIONS

### Issues

- 5 Grants are allocated in accordance with the specified criteria (attached).
- 6 All applicants have been advised of the criteria and meeting date by phone or email.

#### *Applications to the Waikanae Promotion Fund*

##### Lions Club of Waikanae

- 7 Kevin Woodley on behalf of the Lions Club of Waikanae has applied for a grant of \$3,500 from the promotion fund to assist with printing and advertising costs for the Waikanae Lions Super Garden Trail, to be held in January 2015.
- 8 This application can be considered under the following criteria:
- Promotions within the Waikanae Ward
  - Events based activities.

#### *Applications to the Discretionary Grants Fund*

##### Kapiti Concert Orchestra

- 9 Frances Tull on behalf of the Kapiti Concert Orchestra has applied for a grant of \$500 to assist with the Waikanae Memorial Hall hire costs to hold their rehearsals and 10<sup>th</sup> Anniversary Inaugural Concert.
- 10 This application can be considered under the following criteria:
- The remission of hall rental for “worthy causes” in line with Council policy that all remissions of hall rentals be accounted for by being funded from approved grants budgets.

##### Waikanae Anglican Parish

- 11 Don Mathieson on behalf of the Waikanae Anglican Parish has applied for a grant of \$1,000 to assist with expenditure costs associated with making the Te Hikoi o te Rongopai kit e Kapiti a success.
- 12 This application can be considered under the following criteria:
- Community, cultural or sports purposes.

## Financial Considerations

- 13 Should all grants for consideration in this report be approved in the budgets (maximum \$500 with discretionary grants) for the remainder of the 2014/15 financial year will be as follows:

Fund	2014/15 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,424	\$1,000	\$5,424
Waikanae Promotion Fund	\$34,545	\$3,500	\$31,045
Waikanae Capital Improvement Grant	\$34,545	\$0	\$34,545

### Historical Grants

- 14 Attached to this report as appendices are tables showing all grants made in the 2013/14, 2012/13 and 2011/12 financial years.

## Delegation

- 3 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure:  
*Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.*
- 4 Also section D.10.14 of the Governance Structure which is specific to the Waikanae Community Board:  
*Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.*

## RECOMMENDATIONS

- 15 That the Waikanae Community Board grants the Lions Club of Waikanae a Waikanae Promotion Fund grant of \$..... to assist with printing and advertising costs for the Waikanae Lions Super Garden Trail, to be held in January 2015.
- 16 That the Waikanae Community Board grants the Kapiti Concert Orchestra a discretionary grant of \$..... to assist with the Waikanae Memorial Hall hire costs to hold their rehearsals and 10<sup>th</sup> Anniversary Inaugural Concert.
- 17 That the Waikanae Community Board grants the Waikanae Anglican Parish a discretionary grant of \$..... to assist with costs to hold a Te Hikoi o te Rongopai ki te Kāpiti on 30 August.

**Report prepared by:**

**Approved for submission by:**

**Jayne Nock  
Executive Secretary Corporate Services**

**Wayne Maxwell  
Group Manager Corporate Services**

**ATTACHMENTS:**

**Criteria**

- Waikanae Promotion Fund
- Discretionary Grants Fund

**Applications**

- Lions Club of Waikanae
- Kapiti Concert Orchestra
- Waikanae Anglican Parish

**Historical Grants**

- List of grants made in the 2013/14 year
- List of grants made in the 2012/13 year
- List of grants made in the 2011/12 year