

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 12 DECEMBER 2017	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 12 December 2017**, commencing at **7.00 pm**.

PRESENT: Ms C Papps Chair
 Ms M Stevens Deputy Chair
 Ms S Warwick *(arrived at 7.08pm)*
 Mr K Bevan
 Cr J Cootes

IN ATTENDANCE Mr V Fallon Expressway Integration Manager
 Mrs S Shaw Executive Secretary, Strategy & Planning

The Chair welcomed everyone to the meeting.

OCB 17/12/079

APOLOGIES

MOVED (Cootes/Stevens)

That an apology be accepted from the Mayor and for lateness from Shelly Warwick.

CARRIED

OCB 17/12/080

UPDATE: PEKA PEKA TO ŌTAKI EXPRESSWAY - NZTA

Sarah Ropata from Fletchers provided an update on construction in the Northern zone which included vegetation clearance and works continuing around the new Ōtaki River Bridge. In the Southern zone the focus is on vegetation clearance, house removals and remaining demolitions in the second quarter of 2018. There is a Christmas shutdown from the 22 December 2017 to 8 January 2018. If there are any issues over the Christmas period people can call the information line on 0800 7726 4636.

Jamie MacDuff from NZTA and Ron McFayden from Opus provided an update on the preferred option for the shared pathway.

They are progressing detailed designs for option one south of the Ōtaki river bridge and option 2 north of the Ōtaki River Bridge. This information is on the NZTA website under shared pathway.

OCB 17/12/081

PUBLIC SPEAKING TIME (Grants)

Kapiti Coast Harness Racing Club

Fiona Burleigh on behalf of the Kapiti Coast Harness Racing Club spoke to their grant application. They are seeking funding to assist with the costs of the Children's entertainment for the Summer Festival in February 2018.

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Ōtaki Community Patrol

Errol Maffey and Vyvien Starbuck-Maffey on behalf of the Ōtaki Community Patrol spoke to their grant application. They are seeking funding to assist with the costs of petrol for their patrol car.

WREMO – Ōtaki East Community Emergency Hub

Ruth Barringham on behalf of the Ōtaki East Community Emergency Hub spoke to their grant application. They are seeking funding to assist with the costs of purchasing a rain water tank for the hub

Coastella

Paul Brown on behalf of Coastella spoke to their grant application. They are seeking funding to assist with the costs of music workshops in primary schools.

Patrick Joss

Alison Joss on behalf of Patrick Joss spoke to his grant application. He is seeking funding to assist with the costs of attending the Brisbane Teams Carnival Tennis Tournament and representing New Zealand.

Fern Thompson

Fern Thompson spoke to her grant application. She is seeking funding to assist with the costs of a cultural exchange in China in April 2018.

Ōtaki College – 75th Scholar visit

David Ledson on behalf of Ōtaki College spoke to their grant application. They are seeking funding to assist with the costs of holding an exhibition at the Ōtaki Museum to recognise the relationship between the Ōtaki Scholar and Ōtaki.

Ōtaki Community Christmas Lunch

Robynne Fellows on behalf of the Ōtaki Community Christmas Lunch spoke to their grant application. They are seeking funding to assist with the costs of a Community Christmas lunch.

OCB 17/12/082

PUBLIC SPEAKING TIME (Other Issues)

There was none.

OCB 17/12/083

MEMBERS' BUSINESS

(a) Public Speaking Time Oral Submissions – Responses

There were none.

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature

There were no matters of an urgent nature.

(d) Declarations of Interest

There were no declarations of interest.

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(e) Community Board Members' Activities

MOVED (Warwick/Stevens)

The Ōtaki Community Board received the tabled Community Board member's activities reports.

CARRIE

OCB 17/12/084

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-17-399)

MOVED (Cootes/Papps)

That the Ōtaki Community Board approves a Community Fund grant of \$900.00 to WREMO – Ōtaki East Community Emergency Hub to assist it with purchasing a rainwater tank.

CARRIED

MOVED (Cootes/Warwick)

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to the Coastella Community Music Initiative to assist with the costs of music workshops in primary schools.

CARRIED

MOVED (Stevens/Bevan)

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Ōtaki College to assist with the costs of holding an exhibition at the Ōtaki Museum to recognise the relationship between the Ōtaki Scholar and Otaki.

CARRIED

MOVED (Papps/Cootes)

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Ōtaki Community Patrol to assist with the costs of petrol for their patrol vehicle.

CARRIED

MOVED (Warwick/Bevan)

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Kapiti Coast Harness Racing Club to assist with the costs of Children's entertainment at the Summer Festival in February 2018.

CARRIED

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MOVED (Warwick/Bevan)

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Fern Thompson to help with the costs of a cultural exchange in China in April 2018.

CARRIED

MOVED (Stevens/Papps)

That the Ōtaki Community Board approves a Building and Resource Consents grant of \$135.00 to Robynne Fellows to help with the costs of the Ōtaki Community Christmas lunch.

CARRIED

MOVED (Warwick/Stevens)

That the Ōtaki Community Board approves a Sporting Activity grant of \$500.00 to Patrick Joss to help with the costs of attending the Brisbane Teams Carnival Tennis Tournament and representing New Zealand.

CARRIED

The Ōtaki Community Board declined a grant from the DB Environmental Trust due to their non-attendance at the meeting.

The Board queried the accountability form from the Aotearoa Annual Christian Women. They had originally applied for help to reduce the costs for women to attend the conference but the accountability form outlines that it was used to pay for catering. Council staff will follow up on this.

OCB 17/12/85

DRAFT CALENDAR OF OTAKI COMMUNITY BOARD MEETINGS 2018 (CORP-17-387)

MOVED (Stevens/Warwick)

That the Ōtaki Community Board adopts the meeting dates for 2018 as set out in Appendix 1 of report Corp-17-387.

20 February

10 April

22 May

24 July

4 September

16 October

27 November

CARRIED

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OCB 17/12/086

CONFIRMATION OF MINUTES – 7 November 2017

MOVED (Warwick/Cootes)

That the minutes of the 7 November 2017 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

OCB 17/12/087

MATTERS UNDER ACTION

Item 1

The Board agreed to remove the Dog Park from the matters under action list.

Item 2

Council Staff provided the following update about the Placement of a toilet at Ōtaki Estuary:

Agreement has been reached with Regional Council for a toilet to be installed at Ōtaki River Mouth. The final location is being discussed with directly with the Friends of the Ōtaki River. The Friends group will purchase the toilet with funding from the Phillips Foundation and ownership will pass to KCDC on completion. KCDC will manage the facility and share operating costs on a 50/50 basis with Regional Council. Regional Council is to forward a draft Easement document for Council approval once the toilet location is confirmed.

The Board asked that thank you letters be sent to Kapiti Coast District Council, Greater Wellington Regional Council and Max Lutx for all their assistance with this project.

Item 4

The Board discussed the Railway Station building and platform and who maintains and cleans this area. A request had come in from the organisers of the Polar Express in regards to the state of the platform and who maintains this area. Train passengers pass by the railway station and see it untidy and it is not a good reflection of Ōtaki. Council staff will find out who maintains the platform area.

OCB 17/12/088

GENERAL BUSINESS

Ms Warwick followed up on the hearing for the Bottle-O shop in Ōtaki and if any decision had been made? Council staff to follow up.

The Board also queried about the Waitohu Fireworks and including this in the Long Term plan submission from the Board next year.

The Chair wished everyone a Merry Christmas and thanked all the Board members for a great year.

The Ōtaki Community Board meeting closed at 8.57pm.

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Chairperson

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Date