

MINUTES	MEETING HELD ON	TIME
PARAPARAUMU/RAUMATI COMMUNITY BOARD	TUESDAY, 16 FEBRUARY 2016	7.00 PM

MINUTES of a meeting of the **Paraparaumu/Raumati Community Board** held at the Coastlands Sports Turf and Pavilion, 10 Scaife Drive, Paraparaumu on 16 February 2016, commencing at 7.00pm.

PRESENT:	Ms	F	Vining	(Chair)
	Mr	J	Best	(Deputy Chair)
	Mrs	K	Spiers	
	Cr	K	Gurunathan	
IN ATTENDANCE:	Ms	T	Evans	(Group Manager Community Services)
	Mr	J	Perkins	(Senior Roading Engineer)
	Ms	E	Sutton	(Opus Consultant)
	Mr	G	Adams	(Traffic Engineer)
	Cr	J	Holborow	
	Mrs	J	Nock	(Executive Secretary Corporate Services)
LEAVE OF ABSENCE	Cr	M	Bell	
APOLOGIES	Ms	D	Morris-Travers	

The Chair welcomed everyone present, including Cr Janet Holborow, Cr David Scott, Regional Cr Nigel Wilson and Trevor Daniell from Greypower, and declared the meeting open.

**PRCB 16/02/219
APOLOGIES**

MOVED (Vining/Gurunathan)

An apology was accepted from Ms Deborah Morris-Travers.

CARRIED

An apology from Mayor Ross Church was noted.

**PRCB 16/02/220
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Pursuant to Standing Order 3.14.10, Mrs Kathy Spiers declared an interest on Report Corp-16-1817 and would not take part in its discussion.

**PRCB 16/02/221
PUBLIC SPEAKING TIME – GRANT APPLICANTS**

Te Newhanga Kapiti Community Centre

Ms Kae Allen spoke on behalf of the application from Te Newhanga Kapiti Community Centre requesting help with the costs of holding an International Cultural Gathering on 20 March 2016.

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Kia Kaha Productions

Mr Dean Hapeta received a grant in December 2015 to hold three DJ musical events at Raumati Beach Waterfront in January 2016. He gave details of the event and thanked the Board for their support.

PRCB 16/02/222

CONSIDERATION OF APPLICATIONS FOR FUNDING

As the Te Newhanga Kāpiti Community Centre had already received funding during the current financial year, Board Members agreed to use their discretion and made an exception to help fund the Centre's event.

MOVED (Best/Vining)

That the Paraparaumu/Raumati Community Board grants the Te Newhanga Kāpiti Community Centre \$500 to assist with the costs of holding an International Cultural Gathering on 20 March 2016.

CARRIED

PRCB 16/02/223

PUBLIC SPEAKING TIME – OTHER ISSUES

Mrs Kathy Spiers spoke about the renaming of SH1 as per report Corp-16-1824, and her concerns over the costs to affected residents who would need to change their address. Board Members needed to be aware of who would be responsible for these costs.

Mr Trevor Daniell spoke on behalf of the Raumati South Residents Association (RSRA):

- Suggesting Poplar trees be planted on the south side between SH1 and Leinster Avenue where there were no power lines;
- Inviting Board Members to the Paekākāriki Rat Trap event at Queen Elizabeth Park on the morning of Sunday 6 March, to encourage people to purchase rat traps which could be put around the northern edge of the Park. He said further details would be advertised shortly;
- Advising the bush area around the cycleways in Queen Elizabeth Park were planted by the RSRA;
- The RSRA was pleased the reduced speed through Raumati South Village had picked up traction again; and
- Advising an invite to the next RSRA meeting would be sent to the Chair.

Congratulations were given to the RSRA for the re-start of the Group.

Ms Mary Skertchley spoke of a large hole on the kerb near the corner of Ruapehu and Epiha Streets, opposite the railway station, near the Dairy. It needed to be filled in or fenced off to prevent any accidents.

Ms Karen Whibley spoke of her concerns about alcohol licensing and encouraged Board Members to represent the community and direct Council, through the Alcohol Policy, to make it much more difficult for people to have off-licences.

Mr Dale Evans tabled a paper and spoke about:

- The proposed naming of a path in recognition of Diane Ammundsen; and
- The Maclean Street Pond and Playground.

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Mr Graeme Trask spoke about the north beach access way at Raumati Beach (photos were tabled). He thanked the Council for providing sand to the launching area to help access but unfortunately the tide had washed the sand away. At the moment smaller boats could launch but it was too steep for bigger boats. There was also a lack of disability access as the ground was not level. He suggested the Council adopt the same kind of concrete pad used at the access way in Jeep Road in Raumati South, as this would be a more permanent fixture.

Mr Trask also gave his thanks to the Council for Paraparaumu Cemetery's new fence.

Cr David Scott commented on:

- The hole on the corner of Ruapehu/Epiha Street;
- He said path maintenance needs to be managed and where there were obvious dangers there should be timeframes for the path to be repaired. In response to a question he did not want budgets for this work to be changed; and
- The proposed naming of the path in recognition of Cr Diane Ammundsen.

Regional Cr Nigel Wilson spoke of his concern with the process of naming areas after someone who was still a serving member of a Council.

PRCB 16/02/224

Presentation: OPUS CONSULTING – RAUMATI ROAD REVIEW

Ms Eliza Sutton, Opus Consultant and Mr John Perkins, Council's Senior Roading Engineer, gave a presentation summarising the Raumati Road Corridor Community Consultation Review 2015. They explained the consultation took place between November – December 2015, and the presentation covered the following:

- Key findings were pedestrian safety and traffic flow
- Design and assessment
- Crash history
- Transportation demands/Intersection performance/options
- Recommendations

MOVED (Spiers/Best)

Standing orders were temporarily suspended, pursuant to Order 3.2.1, to allow the public to participate in question time.

CARRIED

Members of the community questioned different aspects discussed in the presentation, including public transport implications.

MOVED (Gurunathan/Spiers)

That Standing Orders resume.

Carried

The meeting was adjourned at 8.22pm and reconvened at 8.30pm

The Chair thanked Ms Sutton and Mr Perkins for their attendance and presentation.

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MOVED (Vining/Spiers)

That the Paraparaumu/Raumati Community Board noted and supported the recommendations within the presentation as follows:

- Improved pedestrian and cyclist connections along Raumati Road connecting to the Expressway
- Retaining the existing carriageway width to allow for on-road cyclists
- Retaining the footpath on the southern side
- The cycle path to be located on the north side of Raumati Road. This reduces the number of vulnerable users crossing Raumati Road near the Expressway, and avoids crossing Matai Road
- Proceed with design for a cycle path on the north side through the CWB 'Stride n Ride' programme
 - Design March 2015/16
 - Construction 2016/17
 - Current budget allocation \$400,000
- Proceed with design for the Raumati Road/Hill Crest roundabout and include provision for crossing for cyclists
 - Design 2015/16
 - Current budget allocation \$60,000
- As an extension to Hill Crest roundabout and Kapiti College's Arts Centre development, assess the 'Weka Road triangle' for road safety improvements
 - Investigate and design 2015/16
- Consider traffic calming left turn movement into Matai Road due to safety concerns for the vulnerable road users on south side footpath
 - Investigate and report 2015/16

CARRIED

PRCB 16/02/225 MEMBERS BUSINESS

(A) Public Speaking Time Oral Submissions – Responses

Kathy Spiers – with regard to the renaming of SH1, it was confirmed that the Council was seeking to recover costs from the New Zealand Transport Agency (NZTA).

Raumati South Residents Association

- A timeframe for the Speed Limit Review would be responded to via Matters Under Action
- Information about the Rat Trap Open Day would be put on the Paraparaumu/Raumati Community Board's Facebook page
- A letter had been received from NZTA stating that any proposed changes are to be deferred until the completion of their Speed Limit Review. The timeframe for the the Speed Limit Review would be reported back through Matters Under Action.

Mary Skertchley – it was suggested any future issues around the District should be made through a service request via the Council's Call Centre, to enable response times to be monitored. In this instance, the hole at the corner of Epiha Street would be logged and looked into.

Board Members requested performance timeframes on service requests to be provided to the Board.

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The Chair advised that if Ms Skertchley was not happy with the results to let the Board know.

Alcohol licensing – the Paraparaumu/Raumati Community Board had been asked to provide feedback during the Annual Plan process and had emphasised the importance of the Local Alcohol Policy. They had advised the Council that this Policy should be given high priority and should not be deferred.

Dale Evans – a response regarding the proposed naming of the path in recognition of Cr Ammundsen would be discussed during the agenda item. Regarding the Maclean Street Pond and Playground, the Board advised they had included Maclean Park in their Annual Plan submission and requested it be looked at as a whole, giving consideration to the size of the duck pond, the walkway being extended and the review of the playground equipment.

Graeme Trask – it was advised that arrangements would be made for Council's Open Spaces Manager to contact Mr Trask to discuss his proposals on more permanent remedies. It was noted the budget for beach access would have to be taken into consideration. Board Members requested they be informed of the budget for beach access and this would be reported back through Matters Under Action.

Cr David Scott – as noted above, it was suggested any future issues around the District should be made through a service request via the Council's Call Centre, to enable response times to be monitored. A response regarding the proposed naming of path in recognition of Cr Ammundsen would be discussed during the agenda item.

(B) Leave of Absence

There was none requested.

(C) Matters of an Urgent Nature

There was none requested.

PRCB 16/02/226

PROPOSED NAMING OF PATH IN RECOGNITION OF DIANE AMMUNDSEN (CS-15-1764)

Ms Tamsin Evans, Group Manager Community Services, spoke to the report and clarified it was not the Wharemauku Stream being renamed but part of the path which runs alongside it.

Board members acknowledged the positive contribution Cr Ammundse had made to the District over a significant period of time.

It was noted that Cr Ammundsen is a Hearing Commissioner on the Proposed District Plan and the Private Plan Change submitted by the Kapiti Coast Airport. Board Members agreed legal opinion should be sought on whether there was a possible conflict of interest, given that part of the path runs across land privately owned by the Airport.

MOVED (Gurunathan/Spiers)

That the Paraparaumu/Raumati Community Board agrees to let report (CS-15-1764) lie on the table and seeks legal advice regarding whether there is a potential conflict of interest including whether there is potential for a perceived conflict of interest regarding Cr Ammundsen's role as a Hearing Commissioner for the Proposed District Plan and the Airport Plan Change.

CARRIED

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PRCB 16/02/227

SH1 RENAMING – INFORMATION ABOUT PRELIMINARY PROCESS (Corp-16-1824)

Ms Vyvien Starbuck-Maffey, Democracy Services Manager, spoke to the report, which provided advance notice of a proposed community consultation regarding the renaming of sections of State Highway 1 affected by the NZTA Expressway construction. It was noted that when the Mackays to Peka Peka section of the Expressway was completed parts of the state highway would revert to local road administered by the Council.

It was confirmed that to avoid confusion, the Australian and New Zealand Standard on Rural and Urban Addressing did not allow two identical named areas i.e. “Main Road” and Land Information NZ had requested that through this process the Main Road appellation be changed.

If residents felt strongly about retaining the Main Road address they could register their views through the consultation process.

MOVED (Best/Gurunathan)

That the Paraparaumu/Raumati Community Board notes the contents of Report Corp-15-1824 in respect of the renaming of SH1 process.

CARRIED

PRCB 16/02/228

CONSIDERATION OF NEW POLICY ON DECLARATION OF MEMBERS’ INTEREST (Corp-16-1823)

Ms Starbuck-Maffey spoke to the report which presented Board Members with a policy which formalised an existing process in managing the declaration of members’ interests.

MOVED (Spiers/Best)

That the Paraparaumu/Raumati Community Board adopts the new policy “Declaration of Members’ Interest” as at Appendix 1 of report Corp-16-1823 noting its adoption by Council on 10 December 2015.

CARRIED

PRCB 16/02/229

REALM DRIVE UPDATE

Mr Gary Adams, Traffic Engineer, spoke to the report and confirmed there had been no recent accidents following the changes to the road.

MOVED (Spiers/Best)

That the Paraparaumu/Raumati Community Board notes the findings of this report.

CARRIED

The Chair thanked Mr Adams for his work.

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CONFIRMATION OF MINUTES: 8 DECEMBER 2015

MOVED (Spiers/Gurunathan)

That the minutes of the Paraparaumu/Raumati Community Board dated 8 December 2015 be approved and adopted as a true and accurate record of that meeting.

CARRIED

PRCB 16/02/230 MATTERS UNDER ACTION

Ms Evans spoke to this item and advised:

Setting up a Health Advisory Group on the Kapiti Coast

Board Members agreed for a letter, from the Paraparaumu/Raumati Community Board, be sent to the Capital Coast District Health Board (CCDHB), giving thanks for their response but requesting further information on the local advocacy for improved access to health services and an increased CCDHB profile in the community.

Raumati Road Corridor Work

Board Members requested completion dates for the key recommendations noted within the presentation provided to the meeting.

Makarini Neighbourhood Action Plan

The Board supported the details within this Action Plan and had included them in the Board's submission to Annual Plan.

Safety Concerns on Ruapehu Street

An electronic warning sign had been purchased and a local contractor was in place to carry out the work. A timeframe was unknown at this stage.

Public Art and Paraparaumu Beach

No staff resource is available at present. Resourcing is being investigated with the intention of completing the public feedback activity during the Easter period.

Reduced speed through Raumati South Village

The Speed Limit Bylaw had now been completed and offline meetings would be arranged with Board Members to discuss plans and scope of the speed limits to enable a formal report to be finalised.

Kapiti Island Customised Departure Facility

Cr Gurunathan advised that a general petition to the public would be too onerous so it was suggested that the local Environmental Care Groups be approached. The Department of Conservation's (DoC) Community Liaison person had suggested a brainstorming session with stakeholders to discuss ideas.

Reinstate the Kapiti Marine Reserve Committee

DoC's Community Liaison person was also looking into reinstating the Kapiti Marine Reserve Committee and a possible visit to a future Paraparaumu/Raumati Community Board could be arranged.

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Expressway Update

Mr Best said the Expressway construction was on schedule. Mr Darren Utting, M2PP's Stakeholder Manager, had resigned and arrangements had been made for him to liaise with the new Manager. It was agreed a thank you letter be sent from the Board, acknowledging Mr Utting's hard work.

It was advised that complaints around the congestion on Raumati Straights should be directed to the M2PP Alliance M2PP and not Kāpiti Coast District Council.

The Board confirmed they were supportive of the New Zealand Transport Agency contributing to the maintenance costs of remedial work on Waterfall Road required as a result of traffic avoiding Raumati Straights.

MOVED (Vining/Best)

The Paraparaumu/Raumati Community Board thanked Ms Evans for her contribution to the Board and wished her the best of luck for the future.

CARRIED

The meeting closed at 9.43pm.

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Chairperson

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Date