

| MINUTES                         | MEETING HELD ON                 | TIME          |
|---------------------------------|---------------------------------|---------------|
| <b>WAIKANAĒ COMMUNITY BOARD</b> | <b>TUESDAY, 1 DECEMBER 2015</b> | <b>7.30PM</b> |

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday, 1 December 2015**, commencing at **7.30pm**.

PRESENT:

|     |   |          |              |
|-----|---|----------|--------------|
| Mr  | E | Gregory  | Chair        |
| Mrs | J | Prvanov  | Deputy Chair |
| Mrs | J | Lloyd    |              |
| Mr  | J | Westbury |              |
| Cr  | M | Scott    |              |

IN ATTENDANCE:

|     |   |           |   |
|-----|---|-----------|---|
| Mr  | W | Maxwell   | Group Manager Corporate Services          |
| Mr  | A | Gabara    | GWRC, Manager Rail Operations             |
| Ms  | A | Lash      | Senior Advisor                            |
| Mr  | S | Kilmister | Programme Manager CWB                     |
| Mr  | P | Stroud    | Infrastructure Programme Delivery Manager |
| Mrs | J | Nock      | Executive Secretary, Corporate Services   |

The Chair welcomed everyone including Mayor Church, Regional Councillor Nigel Wilson and Cr David Scott and declared the meeting open.

WCB 15/12/145

**(a) Apologies**

There were no apologies.

**(b) Declarations of Interest Relating to Items on the Agenda**

James Westbury, Jocelyn Prvanov and Eric Gregory declared a possible conflict of interest regarding the Kapanui School grant application.

Cr M Scott thanked Board Members for raising their concerns and advised that as per Standing Orders 3.14.10 their interest 'was in common with the public' so there was no conflict of interest and they could participate in the discussion.

WCB 15/12/146

**PUBLIC SPEAKING TIME – Grant Applications**

Kapanui School

Denis Tocker, on behalf of Kapanui School, spoke to their application requesting help to purchase a 5,700 litre water tank as part of their School Emergency Plan.

Waikanae Surf Club

Tony Cutting and Damien Parata, on behalf of the Waikanae Surf Club, spoke to their application requesting help with costs to purchase paddle boards for their Club to help increase numbers and encourage attendance of teenage children.

Waikanae Community Patrol

Paul Jones, on behalf of the Waikanae Community Patrol, spoke to their application requesting help to send two of their members to the National Training Seminar of Community Patrols NZ in Lincoln, Christchurch, June 2016.

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WCB 15/12/147

**PUBLIC SPEAKING TIME – other issues**

Ra Higgott

Mr Higgott spoke as a member of the Waikanae Council to Working Group, specifically the partnership between Te Āti Awa and the Council, about the proposed Waikanae park and ride car park.

Mr Higgott suggested the Waikanae Community Board meet with the Marae Trustees to discuss further details around the car park. It was felt there would be an impact on the Marae around the main entrance and also Frater Lane on the access to their urupā (cemetery).

The Chair agreed that the Board would be happy to meet with the Marae Trustees and arrangements would be made.

Kees Nauta

Following a recent Newsletter to Board Members, Mr Nauta gave further updates on the Jim Cooke Park Stopbank Reconstruction, including:

- confirmation that Board Members' preferred options were being taken into consideration;
- gravel extraction, stop bank alignment and widening of the channel; and
- discussions with the Equestrian Centre were continuing.

It was confirmed that Board Members would continue to receive regular updates.

WCB 15/12/148

**CONSIDERATION OF APPLICATIONS FOR FUNDING (Corp-15-1773)**

**MOVED (M Scott/Lloyd)**

**The Waikanae Community Board grants Kapanui School a discretionary grant of \$500 + GST to help with costs to purchase a 5,700 litre water tank as part of their School Emergency Plan.**

**CARRIED**

**MOVED (Prvanov/Westbury)**

**The Waikanae Community Board grants Waikanae Surf Club a discretionary grant of \$500 to help with costs to purchase paddle boards for their Club.**

**CARRIED**

**MOVED (Westbury/Lloyd)**

**The Waikanae Community Board grants Waikanae Community Patrol a grant of \$1,500 from the promotion fund to send two members to the National Training Seminar of Community Patrols NZ being held in Lincoln, Christchurch in June 2016.**

**CARRIED**

The Chair thanked Community Patrol for their work around the community.

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WCB 15/12/149

**PRESENTATION: Greater Wellington Regional Council (GWRC) – Park and Ride Car Park in Waikanae**

Angus Gabara, GWRC's Manager Rail Operations, gave an update on progress, timeframes, specimen trees and car park usage around the proposed new park and ride car park in Waikanae.

It was advised that:

- travel modelling would be considered further during the town centre project;
- Cr M Scott had met with Destination Waikanae and they were now aware of the process;
- the Chair met with staff on-site and discussed possible issues and the purchasing of land around the car park and discussions would continue.

Board Members questioned the availability of public toilets and it was suggested that opening hours of the toilets in Mahara Place could be extended.

Board Members thanked Mr Gabara for his input and commented they were grateful of his commitment to hold further discussions in the future.

WCB 15/12/150

**PRESENTATION: Waikanae Beach Community Futures Process**

Alison Lash, Senior Advisor, gave a presentation showing activities to date, issues identified by the community and timelines. It was advised that Schools would be approached early next year and community consultation would continue via drop in sessions.

The Chair was pleased that the different opinions of the community were being recognised and thanked Ms Lash for her attendance and presentation.

WCB 15/12/151

**PRESENTATION: Cycleways, Walkways, Bridleways (CWB)**

Stu Kilmister, Programme Manager CWB, gave a presentation showing possible CWBs around Waikanae and Board Members gave their views on Park Avenue being their preferred direction following discussions with residents. Mr Kilmister agreed that a consistent facility was a definite end goal.

Mr Kilmister would attend a Board meeting in June/July next year with concept designs.

The Chair thanked Mr Kilmister for his attendance and input.

WCB 15/12/152

**WCB MEMBERS' BUSINESS**

**(a) Leave of Absence**

There was no leave of absence.

**(b) Matters of an Urgent Nature**

There were no matters of urgent nature.

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**(c) Community Board Members' Activities**

- Jocelyn Prvanov Nothing to report.
- James Westbury
- liaised with Residents
  - consultations with the Waikanae Beach Community Outcomes process
- Jill Lloyd Continuing discussions/arrangements around the Mahara Place Christmas Carols
- Cr Michael Scott
- Council and Committee meetings
  - Training workshop
  - Ongoing work for the Waikanae Beach Community Outcome and acknowledged the time and effort Council staff were contributing to this project
  - Strategic Land Purchase
- Eric Gregory
- Consultations with the Waikanae Beach Community Outcomes process
  - Staff meeting regarding security around Mahara Place
  - The Mayor's Community Board Chair meeting
  - Met with GWRC for a site meeting around the park and ride car park
  - Attended a Chairs' Seminar in Christchurch and enjoyed networking with other Chairs from around New Zealand. A Facebook Forum for Community Board Chairs had been formed.

WCB 15/12/153

**CONSIDERATION OF FUNDING FROM THE WAIKANAĒ CAPITAL IMPROVEMENT FUND (Corp-15-1765)**

Wayne Maxwell, Group Manager Corporate Services, spoke to the report.

**MOVED (M Scott/Westbury)**

**That the Waikanae Community Board recommends to Council that it allocates up to \$10,000 from the Waikanae Capital Improvement Fund to procure and install five specimen trees in the new Waikanae Station Park and Ride.**

**CARRIED**

Board Members would be informed of the type of trees that would be suitable.

WCB 15/12/154

**DRAFT CALENDAR OF MEETINGS 2016 – WAIKANAĒ COMMUNITY BOARD (Corp-15-1746)**

The Chair spoke to the report.

**MOVED (Lloyd/Prvanov)**

**That the Waikanae Community Board adopts the meeting dates for 2016 as set out in Appendix 2 of Report Corp-15-1746.**

**CARRIED**

|                          |                          |        |
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WCB 15/12/155

**CONFIRMATION OF MINUTES: 20 October 2015**

**MOVED (M Scott/Prvanov)**

**That the minutes of the Waikanae Community Board meeting held on 20 October 2015 adopted as a true and correct record of that meeting.**

**CARRIED**

**Matters Under Action**

- Board Members requested another tour around the Expressway by M2PP and this would be arranged.
- The Chair advised that invitations had gone out for celebrating Waikanae's first place award in the New Zealand's Most Beautiful Large Town Award and a thank you was given to the Council's Events Coordinator for all her help.
- Some plants had been stolen around the southern entrance to Waikanae and the Chair had been liaising with the Council's Parks and Open Space Manager to discuss options.

The Waikanae Community Board meeting closed at 9.27pm.

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Chairperson

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Date