

# Minutes of Kapiti Airport Noise Community Liaison Group meeting on 16 October 2024

1. Opened with a Karakia from Sue Wells (Chair). The Chair welcomed everyone.
2. In attendance: Sue Wells (Chair), Jonny Best, Don Day, Mike Elston (representing Kapiti Aero Club), Richard Hopkins, Amanda Cottrell
3. Apologies : James Jefferson, Peter Merwood, Simon Lockie, Jack Rikihana (ONZM), Laura Willoughby, Karl Webber.

The Chair moved that the apologies from Peter, James and Laura be accepted, Don Day seconded

4. Minutes of meeting from 26 March 2024 – moved as a true and accurate record by Don Day, seconded by Jonny Best.

Matters Arising from the Minutes

Open items from the Action Register:

Meeting Date	Item	Action	Who	Due Date	Outcome
30/03/2023	Update airport website	Develop content and update website about CLG	Simon	01 04 2024	Simon will discuss with web site developer
30/03/2023	Update airport website	Develop report format for Kapiti Airport website	Simon	01 04 2024	Chair and Simon to schedule time to discuss offline

5. Report from Kapiti Aero Club – three complaints received from regular complainant, two complaints received in relation to flying in Te Horo, and two complaints received from Geoff Sharp. One received from Jane Eager.  
The Aero Club's internal flight orders changed three months ago to discourage repetitive circuits after 9pm.  
General Aero Club flying hours have decreased over the last three months.  
There is no longer any Aero Club helicopter training in Kapiti.
6. Member's information exchange.
  - a. Mr Best received no further complaints.
  - b. Mr Day received no further complaints.
  - c. Mr Hopkins received no further complaints.

7. Airport Manager's report was received and discussed. The Chair moved the report be received, Don Day seconded.
8. Chair's report from Sue Wells was tabled. Moved by the Don Day and seconded by Mike
9. Correspondence – members were canvassed, no new items were received.
10. General Business
  - a. Mr Jefferson has resigned so a new Group Manager will be allocated to this Group in due course.
  - b. A change of secretariat for this Group will be upcoming. Will be decided by Council and advised to the Group shortly.
  - c. The Chair would like to know at the next meeting whether the change to the Aero Club's hours results in any change in complaints.
  - d. The owner of the local helicopter company Heliworx has sold his business.
11. Next Meeting – will be in 6 months' time.