

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	7 SEPTEMBER 2017	10.00AM

Minutes of a Meeting of the Grants Allocation Committee (Community Grants) on Thursday 7 September commencing at 10.00 am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:	Cr	M	Benton	(Chair)
	Cr	A	Buswell	
	Cr	M	Scott	
	Cr	J	Elliott	
	Mayor	K	Gurunathan	
	Ms	J	Murray	
	Mr	J	Hayes	
	Ms	C	Reihana	<i>(arrived at 10.08am)</i>
IN ATTENDANCE:	Mrs	S	Shaw	(Executive Secretary, Strategy & Planning)
	Ms	T	Parata	(Programme Design and Delivery Manager)
	Mrs	C	Rewi	(Programme Advisor – Social)
	Ms	C	Papps	(Chair, Ōtaki Community Board)

The Chair welcomed Elected Members, Community Representatives, the Iwi Representative and Council officers to the Grants Allocation Committee (Community Grants) meeting.

GAC 17/09/001

APOLOGIES

MOVED (M Scott/Mayor)

That an apology be accepted from Cr Janet Holborow and Cr David Scott and an apology for lateness from Carol Reihana.

CARRIED

GAC 17/09/002

PUBLIC SPEAKING

1. **Application 1** - Christine Lenk on behalf of Actively Coping with Cancer spoke to their application. They are seeking funding to assist with the costs of running two six week programme for cancer patients and their support people.

Carol Reihana arrived at 10.08am.

2. **Application 2** – Sally Chapman on behalf of Adult Literacy Aotearoa spoke to their application. They are seeking funding to assist with ongoing development for their tutors and volunteers and to also help with recruitment.
3. **Application 4** – Sue Leen on behalf of the Combined Lions Clubs Kāpiti spoke to their application. They are seeking funding to assist with the purchase of collection bags for the household collection for the Kāpiti and Ōtaki foodbanks.

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4. **Application 7** – Carina Tiffen on behalf of Heartkids Wellington spoke to their application. They are seeking funding to assist with the costs of car packs, petrol vouchers and administration.
5. **Application 8** – Bron on behalf of the Kapi-Mana Multiple Birth Club spoke to their application. They are seeking funding to assist with the costs of providing household hampers to families and merino clothing for premature newborn babies.
6. **Application 9** – Jude Simpson on behalf of the Kāpiti Boxing Club spoke to their application. They are seeking funding to assist with administration costs.
7. **Application 48** – Terry Poko on behalf of Youth Quest Trust spoke to their application. They are seeking funding to deliver a six week programme three times a year for at risk youth.
8. **Application 10** – Ron Winskill on behalf of the Kāpiti Community Foodbank spoke to their application. They are seeking funding to assist with the costs of accommodation costs and administrations costs.
9. **Application 11** – Les Buckley on behalf of the Kāpiti Community Patrol spoke to their application. They are seeking funding to assist with the costs of petrol for the patrol vehicle.
10. **Application 13** – Paul Sainty on behalf of the Kāpiti Diversional Therapy Support Group spoke to their application. They are seeking funding to assist with the costs of running and indoor bowls tournament.
11. **Application 43** - Karen Feary on behalf of Victim Support spoke to their application. They are seeking funding to assist with the costs of recruiting, training and supporting the Kāpiti based volunteers.
12. **Application 15** – Wendy Scott on behalf of Kāpiti Living without Violence spoke to their application. They are seeking funding to assist with the costs of developing skills and training and for administrative support.
13. **Application 45** - Bill Pitt on behalf of Wellington Multiple Sclerosis Society spoke to their application. They are seeking funding to assist with the costs of running monthly support meetings and for transport costs for the field worker to visit the Kāpiti Coast Community.

The meeting adjourned at 10.56am and reconvened at 11.10am.

14. **Application 44** – Malcolm Parker on behalf of Waikanae Estuary Care Group spoke to their application. They are seeking funding to assist with the costs of fencing their nursery, installing new sheds on site and laying metal on the driveway so access is viable in all weather.
15. **Application 17** – Toni Midwinter on behalf of the Kāpiti Toy Library Inc. spoke to their application. They are seeking funding to assist with the costs of purchasing new toys especially for motor skills development.

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16. **Application 19** – Ron Ngata on behalf of Kidz Need Dadz spoke to their application. They are seeking funding to assist with the costs of meetings and community activities.
17. **Application 21** – Craig, Phillip and Luke on behalf of Mary Potter Hospice spoke to their application. They are seeking funding to assist with the costs of running the Kapiti Coast Festival on 18 November 2017.
18. **Application 22** – Cliff Daly on behalf of Menzshed Kapiti spoke to their application. They are seeking funding to assist with the costs of purchasing plants and bark mulch to commence planting.
19. **Application 18** – Louise Waterworth on behalf of the Kapiti Women’s Centre spoke to their application. They are seeking funding to assist with the costs of training volunteers with the programme ‘Working with women – communication, confidence and care.’
20. **Application 24** – Gloria Simpson on behalf of the Ōtaki Community Network Forum spoke to their application. They are seeking funding to assist with the administration costs for the group.
21. **Application 37** – Claire Rewi (Kāpiti Coast District Council) on behalf of Te Ara Korowai spoke to their application. They are seeking funding to assist with the costs of tutors and materials for the workshops that they run.
22. **Application 31** – Claire Rewi (Kāpiti Coast District Council) on behalf of Paraparamu Scout Group spoke to their application. They are seeking funding to assist with the costs of course fees for three Scout leaders to attend the 2018 Scouting Advanced Personal Development Training Course.
23. **Application 29** – Claire Rewi (Kāpiti Coast District Council) on behalf of Ōtaki Women’s Health Group spoke to their application. They are seeking funding to assist with the administration costs and for monthly advertising.
24. **Application 32** – Claire Rewi (Kāpiti Coast District Council) on behalf of Parent to Parent spoke to their application. They are seeking funding to assist with the costs of running a Renew Workshop and helping parents on the journey.
25. **Application 23** – Hanna on behalf of Ōtaki College spoke to their application. They are seeking funding to assist with the costs of creating a bio diverse environment.
26. **Application 46** – Sandra Forbes on behalf of Wellme spoke to their application. They are seeking funding to assist with the costs associated with promotion of their services and running monthly support group meetings.
27. **Application 27 & 28** – Ian King on behalf of the Ōtaki Volunteer Fire Brigade spoke to their two applications. They are seeking funding to help maintain two historic fire engines and also to help celebrate the Fire Brigades 100th Anniversary with a book containing the history of the brigade.
28. **Application 38** – Hine King on behalf of the Te Newhanga Kāpiti Community Centre spoke to their application. They are seeking funding to assist with the costs of running an event ‘All things C’.

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29. **Application 30** – David Johnson on behalf of the Paekākāriki Station Precinct Trust spoke to their application. They are seeking funding to assist with the costs of creating a mural next to the station car park.
30. **Application 41** - Denis Wood on behalf of The Shed Project Kāpiti spoke to their application. They are seeking funding to assist with the costs of providing a music therapy percussion class.

The meeting adjourned at 12.12pm and reconvened at 12.20pm.

31. **Application 42** – Amarjit Maxwell on behalf of The Wellington Boys and Girls Institute spoke to their application. They are seeking funding to assist with the costs of having a Kapiti Coordinator.
32. **Application 3** - Dermot Wheelan on behalf of Age Concern Kapiti Coast Inc. spoke to their application. They are seeking funding to provide a monthly, quarterly newsletter/magazine to members, visitors, clients and other networks.
33. **Application 16** – Shirley Stratton on behalf of Kāpiti Rotary Club spoke to their application. They are seeking funding to assist with the costs of supplying, installing and training of three external automated deliberators.
34. **Application 36** – Julia Palmer on behalf of the Reikorangi Residents Association spoke to their application. They are seeking funding to assist with the costs of developing a Community Outcomes statement which can feed into Council's annual and long term plans.
35. **Application 33** – Vanessa Shaw on behalf of the Parkinsonism Society Kapiti/Horowhenua spoke to their application. They are seeking funding to assist with the costs of production and distribution of their newsletter and rental costs.

GAC 17/09/003

MEMBERS BUSINESS

- a) Public Speaking Time Responses – there were none.
- b) Leave of Absence – there was none.
- c) Matters of an Urgent Nature – there was none.
- d) Declarations of Interest to items on the agenda

Janet Murray declared an interest in the application from Ōtaki Women's Health Centre and the Ōtaki Community Network Forum.

Carol Reihana declared an interest in the application from the Paekākāriki Station Precinct Trust.

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COMMUNITY GRANTS SCHEME REPORT (SP-17-300)

Claire Rewi (Programme Advisor - Social) spoke to this report. Ms Rewi briefly summarised the report.

A late addition to the report had been received from the Ōtaki Community Patrol in regards to money not spent from the last grant in 2016.

MOVED (M Scott/Reihana)

That the Grants Allocation Committee approves a grant extension be given to Ōtaki Community Patrol to use the remaining amount of \$262.19 for administration support and provide an accountability form by August 2018.

CARRIED

MOVED (M Scott/Hayes)

That the Grants Allocation Committee determines the applications outlined in Table 1 of Report SP-17-300 as ineligible under the Community Grants Scheme and receives no funding.

Application Number	Organisation/Group	Reason for request:	What the fund <u>cannot</u> be used for:
6	Guardians of Kāpiti Marine Reserve	A community snorkel day event to explore the Kāpiti Marine reserve Event Amount requested \$2000	Sports and fitness, leisure and art activities. Refer to Community Board funding
12	Kāpiti Concert Orchestra	To assist with the costs of hiring venues and rehearsal spaces Amount requested \$2000	Sports, fitness, leisure and art activities. Refer to Creative Communities Scheme.
14	Kāpiti Gymsports	Assist with costs for governance, volunteer management and not-for-profit marketing training Amount requested \$928	Sports, fitness, leisure and art activities. Refer to Creative Communities Scheme. Refer to appropriate Community Board fund.

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Application Number	Organisation/Group	Reason for request:	What the fund <u>cannot</u> be used for:
26	Ōtaki Māori Racing Club	Assist with costs to install a commercial kitchen Amount requested \$2000	Significant capital expenditure and infrastructure costs that are subject to depreciation.
39	The Kāpiti Branch of the Horowhenua Pony Club	To assist with moving their infrastructure and ground works Amount requested \$2000	Significant capital expenditure and infrastructure costs. Refer to Community Board Funding.
34	Patu	Group fitness and wellbeing gym classes. Aimed at all sectors of the community to reduce diabetes and obesity with a main focus on Māori and Pacifica and higher need members of this community. Amount requested \$2000	This applicant has self-identified as a small self-employed company (grants open to not-for-profits only). Funds cannot be used for sports, fitness, leisure and art activities.
49	Zeal	To purchase sound equipment for the music box Amount requested \$1975	Currently hold a three year contract with Council with right of renewal, this includes the continuation to develop satellite service provision with the Music Box
30	Paekākāriki Station Precinct Trust	To assist with the costs of doing a arts mural along the fence line adjacent to the station car park. Amount requested \$2000	Sports, fitness, leisure and art activities. Refer to Creative Communities Scheme.

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The Committee then reviewed the applications.

MOVED (M Scott/Benton)

That the Grants Allocation Committee approves the following grants

- \$2,000 to Heartkids Wellington
- \$1,800 to KapiMana Multiples

CARRIED

MOVED (M Scott/Elliott)

That the Grants Allocation Committee approves the following grants

- \$1,500 to Age Concern
- \$2,000 to Youthquest Kapiti Charitable Trust

CARRIED

MOVED (Mayor/Reihana)

That the Grants Allocation Committee approves the following grants

- \$2,000 to Whirlwind
- \$2,000 to Te Ara Korowai.

CARRIED

MOVED (Reihana/M Scott)

That the Grants Allocation Committee approves a grant of \$2,000 to the Kapiti Community Foodbank.

CARRIED

MOVED (Benton/M Scott)

That the Grants Allocation Committee approves a grant of \$2,000 to Adult Literacy Kapiti.

CARRIED

MOVED (Elliott/M Scott)

That the Grants Allocation Committee approves a grant of \$2,000 to Victim Support.

CARRIED

MOVED (M Scott/Hayes)

That the Grants Allocation Committee approves a grant of \$820 to the Kapiti Toy Library.

CARRIED

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MOVED (Buswell/Elliott)

That the Grants Allocation Committee approves a grant of \$2,000 to the Kapiti Women's Centre.

CARRIED

MOVED (M Scott/Buswell)

That the Grants Allocation Committee approves a grant of \$2,000 to the Parkinsonism Society.

CARRIED

MOVED (Benton/Elliott)

That the Grants Allocation Committee approves a grant of \$2,000 to Parent to Parent.

CARRIED

MOVED (Elliott/Mayor)

That the Grants Allocation Committee approves a grant of \$2,000 to The Shed Project.

CARRIED

MOVED (Benton/M Scott)

That the Grants Allocation Committee approves a grant of \$1,984.50 to the Actively Coping with Cancer.

CARRIED

MOVED (Buswell/Elliott)

That the Grants Allocation Committee approves a grant of \$1,002 to the Kidz Need Dadz.

CARRIED

MOVED (Buswell/Mayor)

That the Grants Allocation Committee approves a grant of \$1,894.34 to the Wellington Boys and Girls Institute.

CARRIED

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MOVED (M Scott/Mayor)

That the Grants Allocation Committee approves a grant of \$2,000 to Cross Roads Christian Community Trust.

CARRIED

GAC 17/09/005

CONFIRMATION OF MINUTES

MOVED (Benton/Reihana)

That the minutes of the 16 March 2017 (Waste Levy) be confirmed as a true and accurate record.

CARRIED

MOVED (Mayor/Benton)

That the minutes of the 6 April 2017 (Districtwide Facility Hire Remissions) be confirmed as a true and accurate record.

CARRIED

MOVED (Mayor/M Scott)

That the minutes of the 6 April 2017 (Creative Communities New Zealand) be confirmed as a true and accurate record.

CARRIED

The meeting closed at 1.12pm.

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Chair:

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Date: