

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 23 APRIL 2013	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 23 April 2013 commencing at 7.00pm.

PRESENT: Mr J Cootes
 Cr P Gaylor
 Mr C Pearce
 Ms M Stevens

IN ATTENDANCE: Deputy Mayor R Booth
 Dr G Ferguson (Group Manager, Strategy & Partnerships)
 Ms V Starbuck-Maffey (Democratic Services Team Leader)
 Ms Jo Draper, New Zealand Transport Agency (NZTA)
 Ms Sylvia Allan, New Zealand Transport Agency (NZTA)

James Cootes, Chair of the Ōtaki Community Board welcomed everyone to the meeting and declared it open.

OCB 13/04/229
 APOLOGIES

MOVED (Pearce/Stevens)

That apologies be accepted for Jackie Elliott and the Mayor.

CARRIED

OCB 13/04/230
 PUBLIC SPEAKING TIME

1. Kevin Miles of the Parkinson's Society Kapiti/Horowhenua spoke in support of a grant to assist with increased costs of providing the Field Officer service to their members.

As members of NZTA were present the Board agreed that item 5 be brought forward.

OCB 13/04/231
 PRESENTATION BY NZTA ON ŌTAKI TO LEVIN PROPOSALS

The Chair invited Jo Draper and Sylvia Allan of NZTA to give their presentation on various aspects of the Expressway project, especially the sub-project for the section Ōtaki to Levin. A diagram was tabled of the main features. McKays Crossing to Peka Peka construction was expected to start later this year, Peka Peka to Ōtaki to start in 2016 and the northern section to commence in 2019. A mailout was being delivered to households with more information later this week, and there would also be Open Days at various locations in early May. NZTA representatives have ongoing relationships with this Council and Horowhenua District Council at the officer level and briefings being provided to Councillors also. It was suggested that a static display would be useful in the Ōtaki Library as residents would be interested in what was happening north of the District.

OCB 13/04/232
 PUBLIC SPEAKING TIME (CONTINUED)

2. Ann Chapman spoke about incidents of vandalism at the Ōtaki Railway Station. The issue has been raised with Council officers, referred to local police and the

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 23 APRIL 2013	7.00 PM

installation of a security camera was being investigated. The Chair suggested the matter be referred to the Ōtaki Community Patrol.

3. Chrissie Lahood spoke in support of a grant application for funds to help with the purchase of a defibrillator for Te Horo residents. Also other fundraising efforts have been vigorous there is still a shortfall of \$890 and the Board's assistance would be appreciated.
4. Margaret Andrews spoke in support of a grant application to assist the Tuesday Group with the costs of hiring the Supper Room for their regular meetings.
5. Frances Tull spoke in support of a grant application to assist the Kapiti Concert Orchestra put on a concert "Classics in Ōtaki" on 11 May, featuring 65 musicians. Previous concerts had been very successful but it was an expensive endeavour.

OCB 13/04/233

CHAIRPERSON'S/MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – responses had been given above.
- (b) Leave of Absence – there was none.
- (c) Matters of an Urgent Nature – there were none but Cr Gaylor mentioned that if residents had not been receiving recent flyers on regional governance issues the Council would be placing this information in forthcoming issues of local newspapers.
- (d) Declarations of Interest Relating to Items on the Agenda – there were none.

OCB 13/04/234

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-13-867)

MOVED (Gaylor/Pearce)

That the Ōtaki Community Board approves a funding grant to be made to Parkinson's Society Kapiti/Horowhenua Inc of \$500 from the Community Grants Fund, to assist with the increased costs to the Society of providing the Field Officer service to their members.

CARRIED

MOVED (Cootes/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to Kapiti Concert Orchestra of \$500 from the Community Grants Fund, to assist with the costs of an orchestral performance at Ōtaki Memorial Hall.

CARRIED

The Chair commented that Ms Elliott had also signalled her support for this application prior to the meeting.

MOVED (Gaylor/Pearce)

That the Ōtaki Community Board approves a funding grant to be made to the Defibrillator fundraising group of \$500 from the Community Grants Fund, to assist with the costs of purchasing a Defibrillator.

CARRIED

As nobody had attended Public Speaking Time in respect of the Grants at recommendations 19, 20 and 21 the applications were not considered by the Board.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 23 APRIL 2013	7.00 PM

MOVED (Stevens/Pearce)

That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Community Network Forum of \$162.40 from the Building and Resource Consents Fund, to assist with the costs of room hireage.

CARRIED

The Board agreed to reorder the items on the agenda to bring forward item 7.

OCB 13/04/235

INSTALLATION OF SCHOOL AND PUBLIC BUS STOP ON MILL ROAD. ŌTAKI (IS-13-841)

Brent Cherry, School Travel Planner spoke to this report. Since this matter was previously considered by the Board there had been a further site meeting between affected residents and officers which resulted in an agreement for a double bay bus stop with yellow hatching to discourage illegal parking. The Chair requested a report back to the Board in six months to evaluate the success of the new markings.

MOVED (Gaylor/Stevens)

That the Ōtaki Community Board approves the installation of a double bay school and public bus stop outside 224 and 226 Mill Road, Ōtaki.

CARRIED

OCB 13/04/234

CONFIRMATION OF MINUTES

The Board discussed a number of amendments and other comments. The amendments were as follows:

- The sentence at no. 2 under Public Speaking Time should read: "Dale Evans, a resident of Raumati, spoke to the Board on a range of matters not necessarily relevant to Ōtaki."
- Under item OCB 13/03/22 it should be clarified that Mr Cootes was speaking on Ms Stevens behalf as she was not in attendance at the time.
- On page 8 of the minutes last dot point it should be clarified that Mr Pearce was responsible for organising the grants criteria meeting with the Board, not Mr Cootes.

Ms Stevens thanked the Board for approving her attendance at the forthcoming Community Boards' Conference.

The issue of the bus shelter on page 2 of the minutes was agreed to be placed on the Community Issues list.

The issue of footpath cleaning was agreed to be placed on the Community Issues list.

MOVED (Gaylor/Pearce)

That the amended minutes of the Ōtaki Community Board meeting held on 19 March 2013 are confirmed as a true and accurate record.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 23 APRIL 2013	7.00 PM

CARRIED

OCB 13/04/236

SUBMISSION TO COUNCIL – DRAFT 2013-14 ANNUAL PLAN (SP-13-865)

Dr Gael Ferguson spoke to this item explaining the Board's options with respect to providing a submission to the Annual Plan. Board members were invited to provide items for inclusion:

- \$5-6,000 for the walkway connections in Haruatai Park, also the Board to indicate general support for the Cycleways, Walkways and Bridleways network;
- Support for funding to deal with vandalism at the Ōtaki Railway Station, although it was hoped to fund the security camera out of existing budgets;
- Waitohu Bridge clip-on – the work being done out of project budgets was acknowledged but the Board were keen to progress this concept as a priority in the roading programme of works;
- Footpaths – prioritise work on appearance of footpaths in Mill Road;
- Monitoring and management of heavy traffic (trucks) along Waerenga Road;
- Directional signage to Estuary Viewing platform.
- Dealing with graffiti (on private property) – the Board agreed this needed to be retained in the budget and possibly increased in the next financial year. Eradication and monitoring were equally important;
- Support for the Ōtaki Village Promotions Group – this Group were in need of certainty around financial support going forward and the Board agreed that their promotion work was valuable for raising the economic profile of Ōtaki through attractions such as the Kite and Lantern Festivals

MOVED (Stevens/Gaylor)

That the Ōtaki Community Board endorses the use of the Ōtaki marketing fund by the Ōtaki Village Promotions Group for the purpose of funding the Kite Festival and the Lantern Festival for the next three years.

That the Ōtaki Community Board endorses \$5,000 from the Greater Ōtaki Project Fund being made available to the Ōtaki Village Promotions Group for the purpose of funding the Kite Festival and the Lantern Festival for the next three years.

CARRIED

MOVED (Pearce/Stevens)

That the Ōtaki Community Board in relation to the Draft Annual Plan and the 2013 Amendment to the 2012 Long Term Plan resolves to:

approve the development of a draft submission for circulation and comment by Board members, and final sign-off by the Chair and Deputy Chair of the Board by 29 April 2013; at the next scheduled Board meeting record in the minutes the making of the submission;

CARRIED

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 23 APRIL 2013	7.00 PM

OCB 13/04/237
REGIONAL GOVERNANCE SUBMISSION

Members noted that at a Joint Community Boards' Forum held recently the decision was made to put in a submission on regional governance. Michael Scott Chair of the Waikanae Community Board and Mr Cootes had taken charge of drafting the submission and this would be circulated to members for comment ahead of the final draft being formally considered and signed off by all the Boards at future public meetings.

OCB 13/04/238
EXPRESSWAY

Dr Ferguson tabled some A3 diagrams around the Peka Peka to Ōtaki project which showed landscaping and other features associated with the project. The Council was preparing a key issues statement and would consult with the Board on any future submissions. There was discussion and agreement around the need for an economic recovery package for Ōtaki.

MOVED (Gaylor/Cootes)

That the Ōtaki Community Board approves a letter to be sent from the Board to the Regional Manager NZTA on the issue of an economic recovery package for Ōtaki.

CARRIED

OCB 13/04/239
COMMUNITY ISSUES/MATTERS UNDER ACTION

Community Issues

Otaki Boating Club – noted

Waitohu Stream Group – noted

Entry Signage – noted. Photo shopped aerial shots were tabled by the Chair with the Board agreeing that the most logical site for the sign was the northern edge of the grassed area (opposite the Vegetable Market).

NZTA Underpass – noted.

NZTA Traffic Management Trial on SH1 –The Roding Asset Manager has been approached with an insistence that the 'triggering' threshold be observed.

Otaki Museum – Dr Ferguson to supply information on requirements to Mr. Pearce.

Waitohu Valley Road Clip on – there would be an engineering check and a meeting following.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 23 APRIL 2013	7.00 PM

Developing a Community Response Plan – noted.

OCB 13/04/240
GENERAL BUSINESS

Colin Pearce

- a complaint had been received from Lauren Williams about the footpath in Rangioru Road and this was being pursued with the Roding Asset Manager;
- re agenda delivery changes for Community Board members, it was suggested that Board members should continue to receive hard copy agendas of Council and Committee meetings, and a survey carried out of Elected Members access to IT. Dr Ferguson said that Board members could receive hard copies of agendas on request;
- it was suggested that all Elected Members receive iPads, not just Councillors and Board Chairs;
- District Plan submissions had been received on CD which had been appreciated and made interesting reading;
- the paint trial on the road south of Te Horo was potentially a safety hazard;
- it was suggested that NZTA could use empty shop windows to post static displays about the Expressway project and Dr Ferguson would follow up on this.

Penny

- Regional Governance was the key feature in her columns this week.

James

- a productive meeting with Dr Ferguson and Friends of Te Horo Beach has been held regarding sump pits. There was still funding available for a sump but it was being clarified whether this would in fact address the issue;
- a productive meeting had been held with residents regarding the bus stop outside 224 and 226 Mill Road, as indicated elsewhere on the agenda.
- a meeting with Te Horo residents and the Leisure and Open Space Manager had been held regarding the potential for a dog-walking park to be developed on grazing land behind the Te Horo Hall. There were ongoing discussions;
- a meeting with the Adult Literacy Group had been held;
- public information meetings had been held about regional governance;
- two meetings had been held with the Kapiti Tourism Action Group;
- discussions had started regarding potential traffic calming measures and signage at the entry to Te Horo Beach;
- Board members were invited to attend the Anzac Day ceremony to lay a wreath on behalf of the community;
- there would be a follow-up on the question of overgrowth at Matai Place (put this on matters under action and check service requests).

Marilyn

- thanks for the sympathy card from the Animal Control team to a resident;
- Service request lodged in respect of the dip on the footpath outside the Minx store on SH1 – Dr Ferguson will check on this.

The meeting closed at 10.17pm

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 23 APRIL 2013	7.00 PM


.....
Chairperson:

11/06/2013
.....
Date: