

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 23 MAY 2019</b>	<b>10.00AM</b>

Minutes of the meeting of the Kāpiti Coast District Council on Thursday 23 May 2019, commencing at 10.00am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Howson	
	Cr	J	Holborow	
	Cr	J	Elliott	
	Cr	F	Vining	
	Cr	M	Scott	
ATTENDING	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mrs	J	Prvanov	Chair, Waikanae Community Board
	Mr	J	Best	Chair, Paraparaumu/Raumati Community Board
	Ms	A	Law	Parks & Recreation Manager
	Mr	J	Roberts	Senior Advisor Place and Space Planning
	Ms	J	Straker	Chief Financial Officer
	Mr	C	Pearce	Manager Corporate Planning and Reporting
	Mr	W	Maxwell	Chief Executive
	Ms	N	Tod	Group Manager Regulatory Services
	Mr	S	Mallon	Group Manager Infrastructure Services
	Ms	J	McDougall	Group Manager People & Partnerships
	Ms	B	Griffin	Senior Policy Advisor
	Mr	E	Church	A/g Group Manager Corporate Services
	Mrs	J	Murray	Democracy Services Advisor
	Ms	S	Foote	Democracy Services Coordinator
	Ms	L	Belcher	Democracy Services Manager
LEAVE OF ABSENCE	Cr	D	Scott	

#### APOLOGIES

The Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 19/05/400

#### (a) APOLOGIES

There were no apologies.

It was noted that Cr Benton would be leaving the meeting for a period.

It was noted that Cr D. Scott was on leave of absence.

#### (b) DECLARATIONS OF INTEREST

There were no declarations of interest.

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KCDC 19/05/402

**MEMBERS' BUSINESS**

(c) Matters of an Urgent Nature:

This item was brought forward to be dealt with earlier in the agenda.

Cr Howson introduced the motion.

**MOVED (Howson/Holborow)**

**That this Council commits to pursuing the goal of carbon neutrality by 2025.**

**That council officers are requested to provide a report, as soon as practicable, on practical and sustainable steps that can be taken to achieve this goal.**

**That climate crisis issues in general, and carbon neutrality achievement by 2025 in particular, be considered as part of all future decision making, reports and recommendations of the Council.**

**CARRIED**

The Chief Executive advised staff would report back on the steps that would need to be taken to refresh the existing approach. A process report would be prepared identifying how that could be undertaken and the cost. Given that the annual plan was being adopted in this agenda other work would need to be reprioritised in order for the report to be prepared.

*Cr Elliott left the chamber at 10.20am and returned at 10.22am*

KCDC 19/05/401

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

*Cr Benton left the chamber at 10.22am and returned at 11.27am*

Julia Bevan, Principal of Paekākāriki School, and Spencer Crocker spoke to a PowerPoint presentation in relation (PP-19-764) to Reports and Recommendations from Standing Committees and Community Boards, item 12 on the agenda. Ms Bevan and Mr Crocker answered members' questions.

Kathy Spiers, on behalf of Kāpiti Health Advisory Group, and Sandra Forsyth, Chair of the Transport Working Group, spoke in relation to The Adoption of the 2019/20 Annual Plan (Corp-19-777), item 6 on the agenda.

Tina Pope, on behalf of Paekakariki Housing Trust, spoke in relation to The Adoption of the 2019/20 Annual Plan (Corp-19-777), item 6 on the agenda.

Jenny Rowan, on behalf of Wainuiwhenua Working Group, spoke in relation to The Adoption of the 2019/20 Annual Plan (Corp-19-777), item 6 on the agenda. Members questions were answered.

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Paul Hughes spoke in relation to The Adoption of the 2019/20 Annual Plan (Corp-19-777), item 6 on the agenda.

Trevor Daniel spoke in relation to The Adoption of the 2019/20 Annual Plan (Corp-19-777), item 6 on the agenda.

Lance Bills spoke in relation to (PP-19-764) to Reports and Recommendations from Standing Committees and Community Boards, item 12 on the agenda and answered members questions.

Grant Percival, on behalf of the Chamber of Commerce, spoke in relation to (PP-19-764) to Reports and Recommendations from Standing Committees and Community Boards, item 12 on the agenda.

KCDC 19/05/402

**MEMBERS' BUSINESS**

(a) Public Speaking Time Responses:

No further responses were required.

(b) Leave of Absence:

**MOVED (M Scott/Holborow)**

**That a Leave of Absence be granted to Cr Howson for June 5 to June 9 inclusive.**

**CARRIED**

(c) Matters of an Urgent Nature

Matters of an Urgent Nature had been dealt with earlier in the agenda.

*The meeting adjourned at 11.30am and resumed at 11.40am.*

KCDC 19/05/403

**ADOPTION OF 2019-20 ANNUAL PLAN (CORP-19-777)**

Chris Pearce and Jacinta Straker spoke to a presentation and answered members' questions. Members discussed each of the requests received by community feedback at Appendix A of the report and decided whether to include them in the 2019/20 Annual Plan.

**MOVED (Scott/Howson)**

**That the Council:**

**34 Discuss each of the following verbatim requests received by community feedback at Appendix A and makes a decision on whether to include them in the 2019/20 Annual Plan.**

**34.1 Urgently purchase all land in the Paekākāriki water supply catchment (refer AP001) No**

**CARRIED**

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**MOVED (Scott/Vining)**

- |      |   |    |
|------|---|----|
| 34.2 | Amend the District Plan to protect and enhance freshwater ecosystems and iwi values and align with the Greater Wellington Natural Resources Plan in respect to the Wainui Catchment (refer AP001) | No |
|------|---|----|

**CARRIED**

**MOVED (Vining/Holborow)**

- |      |  |    |
|------|--|----|
| 34.3 | Urgently eliminate historic pathogen pollution from the Haumia St stormwater discharge (refer AP001) | No |
|------|--|----|

34.3.1 Noting that Council has a consent to discharge stormwater granted by GWRC on 11 May 2018 and that our monitoring confirms compliance with the consent.

**CARRIED**

**MOVED (Vining/Holborow) check**

- |      |   |     |
|------|---|-----|
| 34.4 | Grant Kapiti Citizens Services Trust \$20,000 to assist with funding renovations on Ocean Rd Community Centre (refer AP003) | Yes |
|------|---|-----|

**LOST**

**Division:**

**For:** Elliott, Howson, Holborow, Buswell, Vining

**Against:** Cardiff, M Scott, Gurunathan, Benton, Cootes

**The Mayor used his casting vote.**

*Cr Elliott left the chamber at 12.12pm and returned at 12.14pm*

**MOVED (M Scott/Cardiff)**

- |      |  |    |
|------|--|----|
| 34.5 | Take steps to protect the stand of Kanuka north of Te Ra school in the land taken by NZTA for the Western Link Highway (refer AP004) | No |
|------|--|----|

**CARRIED**

**MOVED (M Scott/Howson)**

- |      |  |    |
|------|--|----|
| 34.6 | Improved horse access to various parts of the district (refer AP006) | No |
|------|--|----|

**CARRIED**

**MOVED (Holborow/Elliott)**

- |      |   |    |
|------|---|----|
| 34.7 | Provide a solution for horses to cross Raumati Rd either via land acquisition or allowing horses on the expressway bridge (refer AP006) | No |
|------|---|----|

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**CARRIED**

**MOVED (Elliott/Vining)**

- |      |  |     |
|------|--|-----|
| 34.8 | Investigate the installation of new rural signs for horse safety awareness (refer AP006) | Yes |
|------|--|-----|

**CARRIED**

**MOVED (Buswell/M Scott)**

- |      |   |     |
|------|---|-----|
| 34.9 | Add information to existing signs indicating where horses are permitted (refer AP006) | Yes |
|------|---|-----|

**CARRIED**

**MOVED (Buswell/Vining)**

- |       |   |  |
|-------|---|--|
| 34.10 | Notes that work to include a horse safety flyer with dog registration information is already in progress (refer AP006). |  |
|-------|---|--|

**CARRIED**

**MOVED (Elliott/Howson)**

- |       |  |  |
|-------|--|--|
| 34.11 | With regards to the request to improve horse access to various parts of the District (refer AP006), notes that the areas specified are controlled by Greater Wellington Regional Council and Officers have forwarded the feedback onto GWRC for consideration. |  |
|-------|--|--|

**CARRIED**

**MOVED (Holborow/Buswell)**

- |       |   |     |
|-------|---|-----|
| 34.12 | With regards to the Wainuiwhenua Working Group, include provision for the time and attention of staff and Councillors to support the Group's community-led planning (refer AP007) | Yes |
|-------|---|-----|

**CARRIED**

**MOVED (Vining/Elliott)**

- |       |   |     |
|-------|---|-----|
| 34.13 | Retain current budget for Cycleway, Walkway and Bridleway network maintenance (refer AP008) | Yes |
|-------|---|-----|

**CARRIED**

**MOVED (Holborow/M Scott)**

- |       |  |    |
|-------|--|----|
| 34.14 | Create a grassed trackside berm suitable for unshod ("barefoot") horses. | No |
|-------|--|----|

**CARRIED**

**MOVED (Buswell/Holborow)**

- |       |  |     |
|-------|--|-----|
| 34.15 | Install safe tethering (bike racks, horse hitching rails) at key locations (refer AP008) | Yes |
|-------|--|-----|

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**CARRIED**

**MOVED (Holborow/Elliott)**

- |              |  |            |
|--------------|--|------------|
| <b>34.16</b> | <b>Investigate the provision of e-bike charging points at key locations in conjunction with a provider (refer AP008)</b> | <b>Yes</b> |
|--------------|--|------------|

**CARRIED**

**MOVED (Vining/ M Scott)**

- |              |   |           |
|--------------|---|-----------|
| <b>34.17</b> | <b>Improve Waikanae River track counters to count walkers, cyclists and horses. (refer AP008)</b> | <b>No</b> |
|--------------|---|-----------|

**CARRIED**

**MOVED (Cardiff/M Scott)**

- |              |   |           |
|--------------|---|-----------|
| <b>34.18</b> | <b>Paint signs onto sealed shared paths (refer AP008)</b> | <b>No</b> |
|--------------|---|-----------|

**CARRIED**

**MOVED (Holborow/M Scott)**

- |              |  |           |
|--------------|--|-----------|
| <b>34.19</b> | <b>Allocate some funds from the i-SITE closure towards providing a temporary i-SITE in a suitable location (refer AP010)</b> | <b>No</b> |
|--------------|--|-----------|

**CARRIED**

**MOVED (Elliott/Holborow)**

- |              |   |  |
|--------------|---|--|
| <b>34.20</b> | <b>Notes that following recently identified issues across our property portfolio, Council is currently investigating where improvements are needed (refer AP010).</b> |  |
|--------------|---|--|

**CARRIED**

**MOVED (Vining/Cardiff)**

- |              |  |           |
|--------------|--|-----------|
| <b>34.21</b> | <b>Bring forward the Maclean Park amenities block upgrade to 2019/20 (refer AP010)</b> | <b>No</b> |
|--------------|--|-----------|

**CARRIED**

It was noted that Cr Elliott voted against the motion.

**MOVED (Cootes/Elliott)**

- |              |  |            |
|--------------|--|------------|
| <b>34.22</b> | <b>Fund rates for Te Horo Hall and reimburse the society for previous years' rates (refer AP011) – totalling \$2,600</b> | <b>Yes</b> |
|--------------|--|------------|

**Division**

**For: Elliott, Howson, Buswell, Gurunathan, Cootes, Holborow**

**Against: Cardiff, M Scott, Benton, Vining,**

**CARRIED**

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*Cr Howson left the chamber at 12.47pm and returned at 12.49pm*

**MOVED (Cootes/Buswell)**

- |              |  |           |
|--------------|--|-----------|
| <b>34.23</b> | <b>Support work on Te Horo Hall tennis courts and earthquake strengthening at a sum of \$50,000 p.a. for 3 years (refer AP011)</b> | <b>No</b> |
|--------------|--|-----------|

**CARRIED**

It was noted that Cr Elliott abstained

**MOVED (Cootes/Buswell)**

- |                |  |            |
|----------------|--|------------|
| <b>34.23.1</b> | <b>That Council staff will work with the Te Horo Hall Committee on a possible funding approach to be considered in the 2020/21 Annual Plan</b> | <b>Yes</b> |
|----------------|--|------------|

**CARRIED**

It was noted that Cr Elliott abstained

**MOVED (Howson/Cardiff)**

- |              |  |           |
|--------------|--|-----------|
| <b>34.24</b> | <b>Approve a \$5,000 grant to help pay for hall hire, advertising, stationery, tea, coffee and a logo for the Kapiti Health Advisory Group (refer AP012)</b> | <b>No</b> |
|--------------|--|-----------|

**CARRIED**

**MOVED (Elliott/Howson)**

- |              |  |            |
|--------------|--|------------|
| <b>34.25</b> | <b>Approve a \$2,000 grant to the Kapiti Health Advisory Group for marketing and advocacy work from existing budget, and continue supporting the Group with secretariat duties (refer AP012)</b> | <b>Yes</b> |
|--------------|--|------------|

**MOVED (Vining/Elliott)**

- |              |   |           |
|--------------|---|-----------|
| <b>34.26</b> | <b>Reduce or waive Council fees and levies where appropriate when a residential development includes provision for affordable or social housing (refer AP013)</b> | <b>No</b> |
|--------------|---|-----------|

**34.26.1 Note that Council is undertaking work regarding housing issues in the district.**

**CARRIED**

**MOVED (Elliott/Cardiff)**

- |              |   |           |
|--------------|---|-----------|
| <b>34.27</b> | <b>Lease Council's social housing and land to local community housing providers such as the Housing Trust, Dwell Housing Trust, and iwi providers to manage and develop (refer AP013)</b> | <b>No</b> |
|--------------|---|-----------|

**CARRIED**

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**MOVED (Holborow/Howson)**

- 34.28 Notes that Council will discuss options for disposal of property in Paekākāriki with the Paekākāriki Housing Trust.**

**CARRIED**

**MOVED (Holborow/Howson)**

- 33 Adopts for inclusion in the 2019/20 Annual Plan the changes to the capital programme outlined in paragraphs 12 to 15 of this Report (Corp-19-777).**
- 35 Agrees to amend the Kāpiti Arts Trail participation fee in the Annual Plan fees and charges Schedule to \$185, to reflect the actual amount charged.**
- 36 Adopts the 2019/20 Annual Plan as attached at Appendix C of this Report (Corp-19-777).**
- 37 Agrees to delegate to the Mayor, Deputy Mayor and the Chief Executive the authority to make minor editorial changes to the material contained in the 2019/20 Annual Plan attached to this report prior to its publication.**
- 38 Notes that the decision to strike the rates for 2019/20 is scheduled for the Council meeting on 27 June 2019.**

**Notes that the final 2019/20 Annual Plan will be published within one month after adoption. It will be available on the Council website and in service centres and libraries.**

**CARRIED**

**The meeting adjourned at 1.08pm and resumed at 1.35pm**

KCDC 19/05/404

**SUBMISSION TO GWRC'S ANNUAL PLAN 2019/20 AND DRAFT REVENUE & FINANCING POLICY (CORP-19-811)**

Brandy Griffin and Jacinta Straker introduced the report and answered members' questions.

**MOVED (Benton/Cootes)**

**That Council approve the submission to Greater Wellington Regional Council on the Annual Plan 2019/20 and draft Revenue & Financing Policy, attached as Appendix 1 to this report.**

**CARRIED**

KCDC 19/05/405

**OPEN SPACE STRATEGY ISSUES AND OPPORTUNITIES - APPROVAL TO CONSULT (PS-19-800)**

The report was taken as read. Alison Law and Jamie Roberts answered members' questions.

**MOVED (Buswell /Holborow)**



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**That the Kāpiti Coast District Council approves the Open Space Strategy, Issues and Opportunities document for consultation from 1 June – 30 June 2019.**

**CARRIED**

KCDC 19/05/406

**DECLARATION OF CLIMATE CHANGE EMERGENCY**

Mayor Gurunathan introduced the motion which had been circulated to members earlier together with the reasons for the motion.

**MOVED (Gurunathan/Holborow)**

**That this council, noting that our communities are facing increasingly significant and prohibitive costs to manage the impacts of climate change:**

- **Declares a climate change emergency.**
- **Calls on GWRC to increase the resources allocated to its coastal adaptation climate change program specifically towards the community-led coastal adaptation project for the 2019/20 financial year and beyond.**
- **Calls on Central Government to create a 'National Climate Change Adaptation Fund' as recommended by Local Government New Zealand.**

**CARRIED**

KCDC 19/05/406

**CHILDCARE ALLOWANCE FOR ELECTED MEMBERS OF LOCAL GOVERNMENT (PP-19-813)**

The report was taken as read. Leyanne Belcher answered members' questions.

**MOVED (Vining / Gurunathan)**

**That Council approve the feedback to the Remuneration Authority on its draft policy paper 'Childcare Allowance for Elected Members of Local Government as at Appendix 2 of report PP-19-813.**

**CARRIED**

KCDC 19/05/407

**WHITI TE RA KI ŌTAKI SPORTS CLUB LEASE - ŌTAKI DOMAIN (PS-19-784)**

The report was taken as read.

**MOVED (M Scott / Cardiff)**

**That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the lease proposal as outlined in this report (PS-19-784) for the land at Ōtaki Domain, Ōtaki, shown in Appendix 1, to Whiti te Ra Rugby League Club.**

**If any objections are received, these are considered at a future Kāpiti Coast District Council meeting.**

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If no objections are made, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for 10 years with two rights of renewal, commencing 1 July 2019 with Whiti te Ra Rugby League Club, for the land at Ōtaki Domain, Ōtaki shown in Appendix 1 to report PS-19-784 at an annual rental set by the Council in the Long Term Plan or Annual Plan, subject to a code of compliance certificate being obtained by the Club.

**CARRIED**

KCDC 19/05/408

**GRAZING LEASE FOR NGĀWHAKANGUTU RESERVE (PS-19-785)**

The was taken as read. Alison Law answered members' questions.

**MOVED (M Scott /Holborow)**

That the Kāpiti Coast District Council notes the three submissions received as a result of the public notification period as required by the Act.

That the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for five years with no rights of renewal, from 1 June 2019 with W. Read, for the land at Ngāwhakangutu Reserve, Peka Peka, as shown in Appendix 1 to report PS-19-785, at an annual rental of \$1,200.

**CARRIED**

KCDC 19/05/409

**REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (PP-19-764)**

The report was taken as read.

**MOVED (M Scott /Vining)**

That Council approves the recommendation from the Waikanae Community Board:

**That the Waikanae Community Board recommends that Council approves resumption of pond margin filling at Pharazyn Reserve.**

**CARRIED**

**MOVED (Cootes/Elliott)**

That Council notes the following recommendations from Waikanae and Otaki Community Boards:

1. **Notes the NZTA Single Stage Business Case for Peka Peka connectivity and its decision not to approve the proposed investment; and**
2. **Notes the community have identified inadequacies with the Business Case but notwithstanding it shows that by not proceeding:**

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- a) Around 2300 vehicle movements a day between Waikanae and Peka Peka Interchanges will be prevented from using the purpose-built Expressway and transferred onto Waikanae urban roads around high growth areas, with consequent adverse impact on safety and the environment (noise, emissions);
  - b) Access times to and from south of Waikanae are increased for the Peka Peka and Te Horo communities; and
3. Notes the community considers the costs for acceptable connectivity at Peka Peka are seriously overstated in the Business Case, the costs to the ratepayers of using local roads have not been considered, and the value for money from leaving this traffic on the Expressway is likely to significantly exceed the value gained by attempting to accommodate it on local roads;
  4. Notes it understands that the District Council now considers it can mitigate any adverse impacts of development from the investment by way of the RMA; and therefore in light of 1 -4
  5. Supports in principle investment in connectivity at Peka Peka to make best use of the Expressway investment and avoid the costs to the community of using local roads; and to that end:
  6. Supports ongoing work by the community on a Business Case that addresses the inadequacies in the NZTA's Case;
  7. Supports taking steps to have the proposed investment included as a high priority in the Regional Land Transport Plan; and supports taking steps to protect any land from premature disposal by NZTA;
  8. Recommends to the District Council that it takes note of the information in the background material provided:
    - a) Agrees to Resolutions 1 – 3;
    - b) Confirms Resolution 4;
    - c) Agrees to Resolutions 5 – 7 and directs the Chief Executive to take the necessary steps to give effect to this support.

**MOVED (Holborow/Buswell)**

That Council notes the following recommendations from Paekākāriki Community Board:

That the Paekākāriki Community Board recommend that Kāpiti Coast District Council commits to a programme to become carbon neutral by 2025, and to consider this urgently through the Annual Plan Process.

That the Paekākāriki Community Board ask Kāpiti Coast District Council to support the safety of streets as a Project outside the speed limit review programme and to note the information provided by the Paekākāriki School community.

That the Paekākāriki Community Board considers the current Paekākāriki village

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road environment to be unsafe and requests Council to work with the Board and Community to address the matter urgently.

**CARRIED**

**MOVED (Holborow/Gurunathan)**

**That Council receives Report PP-19-764 (Reports and Recommendations from Standing Committees and Community Boards)**

**CARRIED**

KCDC 19/05/410  
**MAYORS REPORT**

The Mayor's Report had been circulated to members.

KCDC 19/05/411  
**CONFIRMATION OF MINUTES: 14 MARCH 2019**

It was noted that Cr Vining had declared an interest in item 9 on the agenda of the 14 March Council Meeting and the minutes would be amended to indicate non participation in that item.

**MOVED (Elliott/Howson)**

**That the amended minutes of the Council meeting on 14 March 2019 be accepted as a true and accurate record of that meeting.**

**CARRIED**

KCDC 19/05/412  
**CONFIRMATION OF MINUTES: 11 APRIL 2019**

It was noted that Philip Edwards had been an apology for the 11 April 2019 Council meeting.

**MOVED (Vining/Holborow)**

**That the amended minutes of the Council meeting on 11 April 2019 be accepted as a true and accurate record of that meeting.**

**CARRIED**

KCDC 19/05/413  
**PUBLIC SPEAKING TIME (for items not related to the agenda)**

Mike Alexander spoke to a presentation about the Maungakotukutuku Road.

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KCDC 19/05/414

**RESOLUTION TO GO INTO PUBLIC EXCLUDED**

**MOVED (Gurunathan/ Holborow)**

**PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting (with the exception of Community Board representatives) for the reasons given below, while the following matters are considered:

- Confirmation of Public Excluded Minutes 11 April 2019

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Confirmation of Public Excluded Minutes 11 April 2019	Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or persons to whom section 2(5) applies, in the course of their duty.	Section 48(1)(a) - that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

**CARRIED**

*The Council meeting went into public excluded session at 2.51pm*

*The Council came out of public excluded session at 2.53pm*

*The Council meeting closed at 2.53pm*

Signed ..... / ..... / 2019  
Mayor K Gurunathan