

Chairperson and Community Board Members
WAIKANAĒ COMMUNITY BOARD

3 APRIL 2012

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

1 Seven new applications for funding have been received:

Discretionary Grants Fund

- Kyata Brown
- Zoram Brown
- Liam Perry
- Waikanae Gymnastic Club

Waikanae Promotion Fund

- Waikanae Community Patrol
- Waikanae Recreation Centre – two applications

SIGNIFICANCE OF DECISION

2 The Council’s significance policy is not triggered by this report.

BACKGROUND

3 The budget allocations and amounts granted in the 2011/2012 financial year for the Discretionary Grants Fund, Waikanae Promotion Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2011/12 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$5,705	\$5,352.43	\$352.57
Waikanae Promotion Fund	\$31,954	\$30,573.73	\$1,380.27
Waikanae Capital Improvement Grant	\$31,954	\$30,662.36	\$1,291.64

4 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Fund.

CONSIDERATIONS

Issues

- 5 Grants are allocated in accordance with the established criteria (attached).
- 6 All applicants have been advised of the criteria and meeting date by letter, phone or email.

Applications to the Discretionary Grants Fund

Kyata Brown

- 7 Funding of \$500 is sought to assist with Swimming Club fees and continuing to train towards attending the New Zealand age group championships in Dunedin in April 2012.
- 8 This application can be considered under the following Eligibility Criteria:
Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Zoram Brown

- 9 Funding of \$500 is sought to assist with Swimming Club fees and continuing to train towards attending the New Zealand age group championships in Dunedin in April 2012.
- 10 This application can be considered under the following Eligibility Criteria:
Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Liam Perry

- 11 Funding of \$500 is sought to assist with costs associated with travelling to the BMX World Championships in Birmingham, UK, in May 2012.
- 12 This application can be considered under the following Eligibility Criteria:
Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Waikanae Gymnastic Club

- 13 Funding of \$500 is sought to assist with costs associated with participating in the Australia Gym Sports competition in Sydney, Australia, in September 2012.
- 14 This application can be considered under the following Eligibility Criteria:
Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Applications to the Waikanae Promotion Fund

Waikanae Community Patrol

- 15 Funding of \$1,250 is sought to assist with costs associated with sending five patrol members to the Community Patrols of New Zealand Training seminar in June 2012.
- 16 Although this application has been submitted to the Waikanae Promotion Fund, it is more appropriate for it to be considered under the Eligibility Criteria for the Discretionary Fund:

Community, cultural or sports purposes, including travel both within New Zealand and overseas.

- 17 However, considering the application under the Waikanae Promotion Fund enables potential funding for more than the \$500 limit of the Discretionary Fund.

Waikanae Recreation Centre – application #1

- 18 Funding of \$15,076.50 is sought to assist with the costs of installing a hot water system at the Waikanae Recreation Centre.
- 19 This application can be considered under the following Eligibility Criteria:

1. Applications will be considered for exceptional circumstances.

Waikanae Recreation Centre – application #2

- 20 Funding of \$3,887.00 is sought to assist with the costs of installing a CCTV surveillance system at the Waikanae Recreation Centre.
- 21 This application can be considered under the following Eligibility Criteria:
- 1. Applications will be considered for exceptional circumstances.*
- 22 Both applications from the Waikanae Recreation Centre could also be considered under the Waikanae Capital Improvement Grant criteria.

Financial Considerations

Discretionary Grants Fund

- 23 A budget allocation of \$5,705 was granted in the 2011/2012 financial year for the Discretionary Grants Fund.
- 24 The following table shows all grants made from the Discretionary Grants Fund during the 2011/2012 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	The Daniel Company	\$464	To assist with the costs of producing the “Daniel’s Domsday Dreams” musical show in October 2010 by waiving the quoted price for hall hire of the Waikanae Memorial Hall.	Received 02.12.11

Date	Recipient	Amount	Purpose of Grant	Report Back
16/08/11	REFUND from Waikanae Cricket Club	– \$100	The costs of the project funded were less than anticipated, so the unspent funds have been returned	N/a
13/09/11	Parkinsonism Society Kapiti/Horowhenua	\$500	To assist with the costs associated with providing a care service to members of the Society.	Received 14.02.12 & 14.03.12
13/09/11	Kapiti branch of the NZ Camellia Society	\$290	To assist with the costs of hiring the Waikanae Memorial Hall on 9 & 10 September 2011.	Received 17.11.11
01/11/11	Kapiti Women's Health Centre Collective Inc.	\$500	To assist with the costs of extending and reconfiguring the Kapiti Women's Health Centre.	Received 07.02.12
01/11/11	Sands Kapiti	\$372.35	To assist with the costs of two people attending the National Conference in Whanganui, in November 2011.	Received 25.11.11
01/11/11	Ngati Haumia/Ngati Toarangatira	\$500	To assist with the costs of the 2012 Kapiti Coast Waitangi Day celebrations	Received 27.03.12
06/12/11	Waikanae Volunteer Fire Brigade (c/o Shane Read)	\$500	To assist with travel expenses to attend the 2012 NZ National Road Rescue Competition in Queenstown in February 2012	Due June 2012
06/12/11	Waikanae Volunteer Fire Brigade (c/o John Backler)	\$500	To assist with travel expenses to attend the 2012 NZ National Road Rescue Competition in Queenstown in February 2012	Due June 2012
06/12/11	Maxwell Ross	\$500	To assist with the costs of attending the Ricki Herbert Football Academy in Sydney, in January 2012	Due June 2012
06/12/11	Xavier Green	\$500	To assist with the costs of attending the Ricki Herbert Football Academy in Sydney, in January 2012	Received 08.02.12
21/02/12	Alana Thorne	\$500	To assist with the costs of attending training at the Academy of Physical Education in Ollerup, Denmark, in August 2012.	Due August 2012
21/02/12	Hollie Dunce	\$300	To assist with the costs of attending the Nationals Swimming Competition in Dunedin in April 2012.	Due August 2012
TOTAL		\$5,352.43		

25 The total unallocated funds in the Discretionary Grants Fund for the balance of the 2011/2012 financial year is \$352.57.

Waikanae Promotion Fund

26 A budget allocation of \$31,954 was granted in the 2011/2012 financial year for the Waikanae Promotion Fund.

27 The following table shows all grants made from the Waikanae Promotion Fund during the 2011/2012 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	Menzshed Kapiti Inc.	\$950	To assist with operating costs for the 2010/11 financial year.	Thanks given at Board meeting of 01.11.11
01/09/11	REFUND from Waikanae Volunteer Night Patrol	– \$286.97	The costs of the travel funded were less than anticipated, so the unspent funds have been returned	N/a
13/09/11	Lions Club of Waikanae (Inc)	\$3,500	To assist with printing costs for the January 2012 Super Garden Trail	Received 20.03.12
13/09/11	Nga Manu Trust	\$600	To assist with the costs of erecting a sign at Pekapeka Beach, commemorating the visit of “Happy Feet” the Emperor Penguin.	Due March 2012
01/11/11	Coast Access Radio	\$6,228.70	To assist with costs associated with the purchase and installation of a generator and ancillary equipment, which is required so that CAR can meet Civil Defence requirements.	Received 12.03.12
01/11/11	Kapanui Primary School	\$1,700	To assist with the costs associated with the “Christmas @ Nga Manu” concert.	Received 09.01.12 Certificate of Appreciation received 12.03.12
01/11/11	Kapiti Coast Youth Council	\$6,000	To assist with the costs of running the “Youth2U Live” programme of events over the summer of 2011/12.	Due March 2012
01/11/11	Waikanae Pony Club	\$1,894	To assist with the cost of Road Calming measures at Pony Club events.	Due March 2012
06/12/11	Waikanae District Sports Club	\$10,000	To assist with the costs of the 2012 Waikanae Show & Sports Day	Due June 2012
06/12/11	Kapiti Health Science Academy	\$500	To assist with the costs of setting up the Kapiti Health Science Academy.	Received 27.03.12
	TOTAL	\$30,573.73		

- 28 The total unallocated funds in the Waikanae Promotion Fund for the balance of the 2011/2012 financial year is \$1,380.27.

Waikanae Capital Improvement Grant

- 29 A budget allocation of \$31,954 was granted in the 2011/2012 financial year for the Waikanae Capital Improvement Grant.
- 30 The following table shows all grants made from the Waikanae Capital Improvement Grant during the 2011/2012 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
Sept 2011	ADVERTISING COSTS	\$689.92		
01/11/11	Kapiti Plunket Playgroup	\$4,187.44	To assist with the costs of having a deck built outside the plunket rooms, to create an outdoor space.	Received 23.03.12
01/11/11	Waikanae Volunteer Fire Brigade	\$28,750	To assist with the cost of purchasing a Fire Police van.	
05/11/11	REFUND from Rotary Club of Waikanae	– \$5,000	The project for which this money was granted did not go ahead, so the money has been refunded.	N/a
21/02/12	Menzshed Kapiti Inc.	\$950	To assist with the cost of purchasing a Dust Extractor for the Menzshed Kapiti's shed facility.	Due May 2012
21/02/12	Waikanae Swimming Club	\$1,085	For the purchase of one swim lane rope at the Waikanae Swimming Pool	Due May 2012
	TOTAL	\$30,662.36		

- 31 The total unallocated funds in the Waikanae Capital Improvement Grant for the balance of the 2011/2012 financial year is \$1,291.64.

Waikanae Capital Improvement Fund

- 32 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$800,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$10,000	Allocated for funding CCTV cameras in Waikanae
\$32,000 (approx)	Allocated to the 2011/12 Waikanae Capital Improvement Grant
TOTAL	\$1,092,000

Available Funds

- 33 Unallocated funds across both the Discretionary Grants Fund and the Waikanae Promotion Fund combined, total \$1,820.84 for the remainder of the 2011/2012 financial year.
- 34 The Council's Group Manager Finance has confirmed that funds from the Discretionary Grants Fund and Waikanae Promotion Fund are interchangeable; that is, applications to one fund may be granted from the other. However, the Board cannot grant more than a total of \$1,732.84 from these two funds (combined) before 30 June 2012.
- 35 The Waikanae Community Board may, if it wishes, elect to re-open the Waikanae Capital Improvement Grant fund and allocate funding to applications received which fit the criteria for this fund.
- 36 Attached to this report as appendices are tables showing all grants made in the 2010/2011 and 2009/2010 financial years.

Delegation

- 37 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure approved by Council on 26 January 2012:

Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTCCP process.

- 38 Also section D.10.14 of the Governance Structure approved by Council on 26 January 2012, which is specific to the Waikanae Community Board:

Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.

RECOMMENDATIONS

- 39 That the Waikanae Community Board grants Kyata Brown a Discretionary Funds Grant of \$..... to assist with Swimming Club fees.
- 40 That the Waikanae Community Board grants Zoram Brown a Discretionary Funds Grant of \$..... to assist with Swimming Club fees.
- 41 That the Waikanae Community Board grants Liam Perry a Discretionary Funds Grant of \$..... to assist with costs associated with travelling to the BMXNZ World Championships in Birmingham, UK, in May 2012.
- 42 That the Waikanae Community Board grants the Waikanae Gymnastic Club a Discretionary Funds Grant of \$..... to assist with costs associated with participating in the Australia Gym Sports competition in Sydney, Australia, in September 2012.

- 43 That the Waikanae Community Board grants the Waikanae Community Patrol a Waikanae Promotion Fund grant of \$..... to assist with costs associated with sending five patrol members to the Community Patrols of New Zealand National Training seminar in June 2012.
- 44 That the Waikanae Community Board grants the Waikanae Recreation Centre a Waikanae Promotion Fund grant of \$..... to assist with the costs of installing a hot water system at the Waikanae Recreation Centre.
- 45 That the Waikanae Community Board grants the Waikanae Recreation Centre a Waikanae Promotion Fund grant of \$..... to assist with the costs of installing a CCTV surveillance system at the Waikanae Recreation Centre.

Report prepared by:

Approved for submission by:

Tracey Ferry

Bernie Goedhart

**Executive Secretary
Corporate Services**

**Group Manager
Corporate Services**

ATTACHMENTS:

Criteria:

- Discretionary Grants Fund
- Waikanae Promotion Fund
- Waikanae Capital Improvement Fund

Applications

- Kyata Brown
- Zoram Brown
- Liam Perry
- Waikanae Gymnastic Club
- Waikanae Community Patrol
- Waikanae Recreation Centre x 2

Accountability Reports

- Kapanui School
- Parkinson's Kapiti Horowhenua
- Coast Access Radio
- Lions Club of Waikanae
- Kapiti Plunket Playgroup
- Ngāti Haumia Ingāti Toa
- Kapiti Health Science Academy (Paraparamu College)

Historical Grants

- List of grants made in the 2010/2011 year
- List of grants made in the 2009/2010 year