

The Mayor, Councillors, Community Board Members  
**KAPITI COAST DISTRICT COUNCIL**

Please note that a meeting of the **Kapiti Coast District Council** will take place in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 2 March 2017** commencing at **10.00 am.**

Pat Dougherty  
**Chief Executive**

24 February 2017

Item	Order Paper (* indicates paper attached)	Page
1	<b>Welcome</b>	
2	<p><b>(a) Apologies</b></p> <p><b>(b) Declarations of Interest Relating to Items on the Agenda</b></p> <p><i>Notification from Elected Members of:</i></p> <p><i>4.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and</i></p> <p><i>4.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members’ Interests) Act 1968</i></p>	
3	<p><b>Council Blessing</b></p> <p><i>“As we deliberate on the issues before us, we trust that we will reflect positively on the communities we serve. Let us all seek to be effective and just, so that with courage, vision and energy, we provide positive leadership in a spirit of harmony and compassion.”</i></p> <p><i>I a mātou e whiriwhiri ana i ngā take kei mua i ō mātou aroaro, e pono ana mātou ka kaha tonu ki te whakapau mahara huapai mō ngā hapori e mahi nei mātou. Me kaha hoki mātou katoa kia whaihua, kia tōtika tā mātou mahi, ā, mā te māia, te tiro whakamua me te hihiri ka taea te arahi i roto i te kotahitanga me te aroha.</i></p>	
4	<b>Public Speaking Time: for items relating to the agenda</b>	

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5	<b>Update: Cr Penny Gaylor, Greater Wellington Regional Council</b>	
6	<b>Members' Business:</b> (a) Public Speaking Time Responses (b) Leave of Absence (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the meeting)	
7	* <b>Appointment of Council Representative to Te Newhanga Kāpiti Community Centre Trust (SP-17-129)</b>	4
8	* <b>Youth Development Centre Fit Out Funding (SP-17-130)</b>	21
9	* <b>Fees Framework for Non-Elected Members (Corp-17-085)</b>	33
10	* <b>Lease for Elizabeth Street Reserve, Waikanae Bridge Club Inc (CS-17-073)</b>	47
11	* <b>Lease for Elizabeth Street Reserve, Waikanae Montessori Pre School (CS-17-124)</b>	52
12	* <b>Lease for Ōtaki Domain, Rahui Rugby Club (CS-17-125)</b>	57
13	* <b>Health and Safety Leadership Charter (CE-17-131)</b>	62
14	* <b>Reports and Recommendations from Standing Committees and Community Boards (Corp-17-121)</b>	65
15	* <b>Confirmation of Minutes – 26 January 2017</b>	70
16	<b>Public Speaking Time:</b> <ul style="list-style-type: none"> <li>• covering other items if required</li> <li>• Public Speaking Time responses</li> </ul>	
17	<b>PUBLIC EXCLUDED RESOLUTION</b>  <b>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:</b> <ul style="list-style-type: none"> <li>• <b>Appointment of Community Representatives to the Grants Allocation Committee (Corp-16-075)</b></li> <li>• <b>Te Newhanga Kāpiti Community Centre Lease (SP-17-133)</b></li> <li>• <b>Upgrade of Kāpiti Lights Business Partnering and Funding Agreement (IS-16-001)</b></li> <li>• <b>Recommendation from Chief Executive Performance and Employment Committee</b></li> <li>• <b>Confirmation of Public Excluded Minutes : 26 January 2017</b></li> </ul> <b>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</b>	

Item	Order Paper (* indicates paper attached)	Page
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<p><b>Appointment of Community Representatives to the Grants Allocation Committee (Corp-16-075)</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
<p><b>Te Newhanga Kāpiti Community Centre Lease (SP-17-133)</b></p>	<p>Section 7(2)(b)(ii) - would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(j) – prevent the disclosure or use of official information for improper gain or improper advantage.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
<p><b>Upgrade of Kāpiti Lights Business Partnering and Funding Agreement (IS-16-001)</b></p>	<p>Section 7(2)(b)(ii) – protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(j) – prevent the disclosure or use of official information for improper gain or improper advantage.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
<p><b>Recommendation from Chief Executive Performance and Employment Committee</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(i) – to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
<p><b>Confirmation of Public Excluded Minutes : 26 January 2017</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>