

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 9 OCTOBER 2014	10.01AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 9 October 2014**, commencing at 10.01am.

PRESENT:	Cr	G	Welsh	Chair
	Mayor	R	Church	
	Cr	D	Ammundsen	
	Cr	M	Bell	Deputy Chair
	Cr	M	Cardiff	Deputy Mayor
	Cr	J	Elliott	
	Cr	K	Gurunathan	
	Cr	P	Gaylor	
	Cr	J	Holborow	
	Cr	T	Lloyd	
	Cr	D	Scott	
	Mr	R	Spratt	Māori Representative
ATTENDING:	Mr	P	Dougherty	Chief Executive
	Ms	T	Evans	Group Manager Community Services
	Mr	S	Mallon	Group Manager Infrastructure Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Mr	S	McArthur	Group Manager Strategy & Partnerships
	Ms	S	Foss	Group Manager Regulatory Services
	Mr	T	Creighton	Corporate Monitoring Officer
	Mr	M	de Haast	Financial Controller
	Ms	F	Vining	Chair, Paraparaumu/Raumati Community Board
	Mr	J	Cootes	Chair, Ōtaki Community Board
	Ms	A	McLaughlin	Democratic Services Advisor
	Mrs	J	Nock	Executive Secretary, Corporate Services
LEAVE OF ABSENCE	Mr	M	Scott	
APOLOGIES	Mr	J	McDonald	Chair, Paekākāriki Community Board

CBC 14/10/42

### **WELCOME**

The Chair welcomed everyone, declared the meeting open and read the Council Blessing.

CBC 14/10/43

### (a) **Apologies**

#### **MOVED (Ammundsen/Gurunathan)**

**That an apology be accepted by Jack McDonald, Chair, Paekākāriki Community Board.**

#### **CARRIED**

### (b) **Declarations of Interest Relating to agenda items.**

There were no Declarations of Interest Relating to agenda items.

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CBC 14/10/44

**PUBLIC SPEAKING TIME**

Dr Viola Palmer

Dr Palmer spoke on behalf of a group of concerned citizens on the secret nature of the Trans-Pacific Partnership Agreement (TPPA) and its far-reaching consequences.

Dr Palmer requested that Elected Members, as representatives of the District, consider the Group's "TPPA resolution for Local Government Consideration" (paper tabled) and present it to the Government requesting they release their Agreement for public consultation.

Batch Hales

Mr Hales also spoke about his concerns on the TPPA and gave examples on what had happened overseas and how a Tribunal had been set up but did not include a representative of New Zealand among those elected by multi-national organisations.

The Chair recommended that the Group attend an informal Councillor Forum where they could speak directly to Councillors about their concerns.

It was requested the Group email their Resolution Plan to all Elected Members.

Dale Evans

Mr Evans spoke to a tabled paper regarding:

- Food poisoning;
- Severance Payments;
- Land Under Roads;
- Coastal Advisory Group;
- CEO Salary; and
- Public Excluded meetings.

*James Cootes left the meeting at 9.18am.*

CBC 14/10/45

**CONFIRMATION OF MINUTES: 14 August 2014**

**MOVED (Ammundsen/Holborow)**

**That the minutes of the Corporate Business Committee meeting held on 14 August 2014 be adopted as a true and correct record.**

**CARRIED**

**Matters Under Action**

Tui Sculpture

Ms Evans, Group Manager Community Services would send an update to Members via email.

Community Response Plan

It was clarified that the Response Plan for the Paraparaumu and Raumati areas would be combined as one.

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CBC 14/10/46

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses.

Dr Palmer and Batch Hales

Members questioned the process of requesting the release of public information from the Government and it was agreed that the Councillor Forum was the ideal opportunity to clarify information with the Group and the Trans-Pacific Partnership Agreement would be added to the Agenda so a full discussion could take place.

Mr Evans

Mr Evans was advised that his questions would be answered through the Official Information Act process.

- (b) Leave of Absence  
There was no leave of absence.
- (c) Matters of an Urgent Nature.  
There were no matters of an urgent nature

CBC 14/10/47

**DRAFT ANNUAL REPORT TO 30 JUNE 2014 (SP-14-1342)**

Terry Creighton, Corporate Monitoring Officer and Mark de Haast, Financial Controller gave a presentation showing a summary of the Draft Annual Report:

- Key Performance Indicators (results);
- KPI Measures – changes since quarter four Activity Report;
- Summary of Financial Performance;
- Summary of Financial Position;
- Summary of Cash Flow; and
- Summary of Prudence Benchmarks.

Members requested a more rigorous risk management reporting process and it was confirmed that a report was being prepared for the next Audit & Risk Subcommittee that would include risk frameworks and the appropriate way to monitor significant activities.

It was reiterated that land under roads was a sound practice and was not to allow Council to borrow more money.

**MOVED (Cardiff/Mayor)**

**That the Corporate Business Committee considers the 2013/14 draft Annual Report (SP-14-1342 Appendix 1 refers) and recommends, subject to any final changes from audit, the Report be adopted by Council on 16 October 2014.**

**CARRIED**

*The meeting was adjourned at 11am and reconvened at 11.18am.*

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CBC 14/10/48

**CONTRACTS UNDER DELEGATED AUTHORITY (Corp-14-1328)**

Wayne Maxwell, Group Manager Corporate Services spoke to the report.

**MOVED (Holborow/Ammundsen)**

**That the Corporate Business Committee notes that the one contract over \$250,000 was approved under delegated authority for the period 1 August to 30 September 2014.**

**CARRIED**

Public Excluded meeting

The Chair advised that the Paraparaumu RSA report (CS-14-1348) had been placed in a public excluded meeting due to the sensitive information provided in the appendices. Members would consider releasing the report and resolutions into the public arena, (excluding the appendices) during its discussion.

CBC 14/10/49

**PUBLIC EXCLUDED RESOLUTION**

**MOVED (Ammundsen/Cardiff)**

**That the Corporate Business Committee move into a Public Excluded meeting:**

<p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> <li>• <b>Confirmation of Public Excluded Minutes – 14 August 2014</b></li> <li>• <b>Paraparaumu RSA – Request for Assistance (CS-14-1348)</b></li> </ul> <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>		
<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>
<b>Confirmation of Public Excluded Minutes: 14 August 2014</b>	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(f)(i) – to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	48(1)(a): that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

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General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<b>Paraparaumu RSA – Request for Assistance (CS-14-1348)</b>	Section 7(2)(b)(ii) – would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	48(1)(a): that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

**CARRIED**

A Division was called to move into a Public Excluded meeting:

For the motion:

Crs Ammundsen, Gaylor, Holborow, Mayor, Bell, Lloyd, Gurunathan, Cardiff, Welsh and Russell Spratt.

Against the motion:

Crs Elliott and Scott.

The meeting went into public excluded session at 11.23am.

*The meeting came out of public excluded session at 12.16pm.*

The public session of the Corporate Business Committee meeting closed at 12.16pm.

.....  
Chairperson

.....  
Date

Report CS-14-1348 and its resolutions (excluding financial considerations and appendices) be released into the public arena and available on the Council's website.

**PARAPARAUMU RSA – REQUEST FOR ASSISTANCE (CS-14-1348)**

**MOVED (Gaylor/Lloyd)**

**That the Corporate Business Committee:**

- **Agrees to grant the Paraparaumu RSA an extraordinary, one-off grant of \$10,000 to support the club in 2014/15 as set out in this report CS-14-1348.**
- **Notes the extra responsibilities falling on the RSA due to the World War One centenary commemorations.**
- **Agrees this report and resolutions, excluding appendices and financial considerations, be released into the public arena.**

**CARRIED**