

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	24 NOVEMBER 2015	10:00AM

MINUTES of a meeting of the Grants Allocation Committee (Waste Levy) held in Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on Tuesday 24 November 2015 commencing at 10:00am

PRESENT: Cr J Holborow (Chair)
 Cr M Bell
 Cr M Scott
 Cr P Gaylor
 Mrs F Vining
 Mrs J Prvanov

IN ATTENDANCE: Mrs N Itjeshorst (Solid Waste Services Manager)
 Mrs K Kennedy (Waste Minimisation Officer)
 Ms M Harris (Executive Secretary Infrastructure Services)

The Chair welcomed Elected Members and Council Officers to the Grants Allocation Committee (Waste Levy) Meeting, and extended a special welcome to the Waste Minimisation Officer, Katharina Kennedy.

The Chair opened the meeting and read the Council Blessing.

GAC15/11/023

APOLOGIES

There were none.

DECLARATIONS OF INTEREST RELATING TO AGENDA ITEMS

There were none.

GAC 15/11/025

PUBLIC SPEAKING TIME (FOR ITEMS RELATING TO THE AGENDA)

There were no public speakers

GAC 15/11/027

MEMBERS BUSINESS

(a) *Leave of Absence*
 There was no leave of absence.

(b) *Matters of An Urgent Nature*
 There were none.

GAC15/11/028

RECOMMENDATIONS ON WASTE LEVY GRANT APPLICATIONS (IS-15-1722)

The Waste Minimisation Officer, Mrs Kennedy spoke to report IS-15-1722. A follow up was made with Organic Wealth (Ōtaki) regarding a more detailed cost breakdown. In the report for He Iti Na Mōtai Whare Kohungahunga, due to a miscalculation two different amounts were shown for the garden shed and the correct amount was \$668.00.

The Committee discussed and reviewed the applications. The following comments were made:

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	24 NOVEMBER 2015	10:00AM

Kāpiti Coast Bio Diesel Coop: noted the recommendation was for the applicant *not* to be approved under Category 3 of the Waste Levy Allocation policy but instead be encouraged to make an application under Category 4 of the Waste Levy policy. Bio Diesel would need to be advised to:

- provide a business case;
 - apply next year; and
 - manage the resource consent issues.
- *In explanation, Category 4 was being advertised next year in July 2016 and \$40-\$50k would be available. A starter business like Bio Diesel would be able to apply for the full capital costs. The Council would assist Bio Diesel with its application.*

Tarawa/Tilley Precinct & Kākāriki Greener Streets groups: noted the application was for repairing equipment.

- *The group had initially received funding for a mulcher and following that, there was a more robust process with conditions to meet ie. need to maintain; charging a fee for use, training people how to use and using suitable safety gear etc.*

Paekākāriki Households (Tilley & Tarawa Roads): there was an application last year for composting bins – how much overlap was there for these households with the ones that got the previous grant for the bins.

- *The applicant said a composting workshop was held last year and funded through the grant. Out of a group of 7 households, 3 of the households were involved in the workshop to build one composting set. The ideal set-up would be 3 composting sets, and the 3 households would teach the 4 new households in building the remaining sets and explaining the process.*

The Committee asked what happened with the \$8k not being approved in this funding round. The Solid Waste Services Manager explained that the unspent money will go back into the waste minimisation budget. This levy money budget is spent on (as reported to the Ministry for the Environment):

- *Waste Minimisation staff (43 percent of the budget) and \$70k in the annual business/community funding rounds - the two costs together was about 70 percent of the budget.*
- *The remaining 30 percent was for:*
 - ♦ *education: ‘zero waste educator’ training; provision of booklets and delivering a zero waste programme to schools*
 - ♦ *the regional process of the waste assessment and WMMP (funded with waste levy monies) and regional actions such as WMMP*
 - ♦ *regional education strategy: ‘green parenting workshops’ and ‘event management’, as well as 3-4 other actions under discussion*

The \$20k advertised annually for community funds was in the last few years underspent – this is the first year there was an over-subscription due to the Bio Diesel’s application.

The Committee continued to discuss the applications:

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	24 NOVEMBER 2015	10:00AM

Organic Wealth (Ōtaki): The Committee discussed the application from Organic Wealth. It considered the resource was being replicated and was already available in the community.

MOVED (Scott/Holborow)

That the Grant Allocation Committee (Levy Grants) allocates levy funding under Category 3 of the Waste Levy Policy 2011 as set out in Tables 1 and 2 of the report IS-15-1722, totalling \$15,163.05 incl. GST.

CARRIED

The Grants Allocation Committee discussed additional recommendations:

MOVED (Holborow/Gaylor)

That the Grants Allocation Subcommittee recommends to fund an additional \$977.50 (incl GST) to Organic Wealth (Ōtaki) for the purpose of adding the eBook segment into the project.

CARRIED

A division was requested:

For the motion: Cr Holborow; Cr Gaylor, Cr Scott

Against the motion: Cr Bell, Mrs Vining, Mrs Prvanov

He Iti Na Motai Whare Kohungahunga (Ōtaki): the application for a garden shed to store tools and other equipment was declined.

MOVED (Holborow/Gaylor)

That the Grants Allocation Subcommittee approve a grant of \$668.00 for a garden shed to store tools and equipment.

LOST

GAC15/11/029

CONFIRMATION OF MINUTES : 29 October 2015 (Community Grants)

The Committee suggested that members of Grants Allocation subcommittees receive the *draft* minutes for comment before they went back to the Committees for approval.

MOVED (Scott/Bell)

That the Grant Allocation Subcommittee (Community Grants) Minutes of 29 October 2015 be confirmed as a true and accurate record.

CARRIED

GAC15/11/029

PUBLIC SPEAKING TIME

The Chair advised Ms Nisbet \$4,450 had been granted to the Paekākāriki Bike Library.

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	24 NOVEMBER 2015	10:00AM

1. Ms Nisbet thanked the Grants Allocation Committee for the \$4,450 grant. Ms Nisbet advised she was looking to expand the project and do the same for the Ōtaki community.

The meeting closed 10.58 am

.....
Chair:

.....
Date: