

Chairperson and Committee Members
GRANTS ALLOCATION COMMITTEE

4 JULY 2019

Meeting Status: **Public**

Purpose of Report: For Decision

AMENDMENT OF MINUTES

PURPOSE OF REPORT

- 1 This report asks the Committee to approve a correction to the minutes of a Committee meeting on 30 August 2018 (Community Grants programme).

DELEGATION

- 2 The Committee may consider this matter.

BACKGROUND

- 3 On 30 August 2018 the Committee met to consider applications to the Community Grants Scheme. Grants were approved for a range of eligible applications and these decisions were captured in a table in the resolution, including total amounts requested and awarded (Appendix 1).

ISSUES AND OPTIONS

Issues

- 4 The minutes of the 30 August 2018 meeting were confirmed at the meeting on 15 November 2018. Subsequently, officers noticed that the 'total' figures for the table's right hand columns headed 'Amount requested' and 'Amount awarded' were incorrect. The total amount requested should read \$36,260 and the total amount awarded should read \$34,082. The Committee is therefore asked to re-approve the minutes with the resolution showing the correct totals.

CONSIDERATIONS

Policy considerations

- 5 There are no policy considerations.

Legal considerations

- 6 There are no legal considerations.

Financial considerations

- 7 There are no financial considerations. Approved amounts have been disbursed to the successful applicants.

Tangata whenua considerations

- 8 There are no tangata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 9 This matter has a low level of significance under Council's Significance and Engagement Policy.

Engagement planning

An engagement plan is not needed to implement this decision.

Publicity

- 10 Once approved the correct version of the minutes will be uploaded to the Council website.

RECOMMENDATIONS

- 11 That the Grants Allocation Committee approve a correction in the minutes of the meeting on 30 August 2018, so that the table at item GAC 18/08/009 shows a total amount requested of \$36,260 and total amount awarded of \$34,082.

Report prepared by	Approved for submission	Approved for submission
Tania Parata	Sean Mallon	Janice McDougall

Manager, Connected Communities	Group Manager Infrastructure Manager	Group Manager People and Partnerships
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ATTACHMENTS

Appendix 1 Current resolution from minutes of 30 August 2018.

**Extract of minutes Grants Allocation Committee (Community Grants) meeting
30 August 2018 GAC 18/08/009**

MOVED (ELLIOTT/BUSWELL)

That the Grants Allocation Committee approves funding for the following eligible organisations and use their delegated authority to award funding amounts to support requests:

No	Organisation/ Group	Reason for request	Amount requested	Amount awarded
1.	Actively Coping with Cancer	To assist with costs of providing an intro six week programme and monthly classes	\$1,970	\$896
2.	Adult Literacy Aotearoa (Kāpiti) Inc.	To help provide ongoing support for tutors and volunteers, also funding assistance to help promote the services of Adult Learning Support	\$2,000	\$2,000
4.	Citizens Advice Bureau Kāpiti	To help with admin costs, rent, IT, stationery, and meeting costs *Recently received a special grant from KCDC. Consider partial funding	\$2,000	\$2,000
5.	Cross Roads Christian Community Trust	To help with administration costs and petrol costs	\$2,000	\$2,000
6.	Heart Kids Wellington	To help provide care packs and petrol vouchers for the families of children with congenital and acquired heart disease	\$2,000	\$2,000
7.	KapiMana Multiples	To help with the costs of household hampers and merino clothing for families with multiples	\$1,800	\$1,800
10.	Kāpiti Coast Workers Educational Association	To help with the printing costs for the first semester brochures, signage to advertise and a new computer	\$2,000	\$2,000
13.	Kāpiti Summer School Charitable Trust	To help with the costs of marketing the Summer School	\$2,000	\$2,000
14.	Kāpiti Toy Library	To purchase new toy resources	\$1,650	\$1,650
15.	Kāpiti Women's Centre	To help with the costs of the annual centre worker volunteer training programme- Working with Women-communication, confidence and care	\$2,000	\$2,000

18.	Kidz Need Dadz Wellington	To help with community activities, Dadzkare meetings and Kidzkare and Social Worker	\$2,000	\$2,000
20.	Lifeline Foundation Charitable Trust	To assist with support of on-going services of Lifeline services	\$2,000	\$2,000
22.	Little Sprouts Charitable Trust – Kāpiti Branch	To help with health and safety items for packs which go to Kāpiti families who are in need, items include merino sleeping bags, thermometer, smoke alarms and electrical socket covers	\$2,000	\$2,000
23.	Mary Potter Hospice	To help with the costs of the running the community group. This includes lunches and transport for attendees	\$2,000	\$896
30.	Ōtaki Women's Health Group	To help with the administrative costs, advertisement and printing costs	\$1,000	\$1,000
32.	Parenting Place – Attitude Youth Division	To help with the costs of handbooks and presentations to three colleges in Kāpiti in 2019	\$2,000	\$2,000
33.	Parent to Parent Wellington	To help with the costs for parents and full-time caregivers of children with special needs/health impairments to attend a Champion your needs course.	\$2,000	\$2,000
36.	Raumati South Residents Association	To help with the costs of the Argentine Ant Baiting Programme in Raumati South	\$1,000	\$1,000
40.	The Kāpiti AED Trust	To help with administration costs and training costs	\$840	\$840
42.	Victim Support Kāpiti-Mana	To help with costs associated with the Volunteer Programme in the Kāpiti Area	\$2,000	\$2,000
			\$33,578	\$33,578

CARRIED